
Memorandum

The City of Traverse City
Engineering Department



TO: R. Ben Bifoss, City Manager

FROM: Timothy J. Lodge, City Engineer

DATE: Tuesday, July 12, 2011

SUBJECT: Request for Proposals- Wetland Mitigation for the Silver Drive Reconstruction Project

We have solicited proposals from professional consultants to implement the Wetland Mitigation Plan required and approved by the MDEQ/MDNR for the Silver Drive Reconstruction Project. The work includes professional services for the assessment, survey and related management for the required 6.7 acre preservation area over a five year period. The work requires the successful reduction of invasive plant species to be no more than 25% of the preservation area. Attached is a map representing the preservation area.

The RFP was issued on June 24, 2011 with two firms responding to our request on July 11, 2011 as follows:

Consultant	Location	Cost
Cardno JF New	West Olive	\$ 85,000.00
Wildlife & Wetlands Solutions	Traverse City	\$ 134,045.00

After reviewing the submittals, we recommend that the Mayor and City Clerk be authorized to execute a contractor agreement with Cardno JF New in the amount of \$85,000 with funds available in the Public Improvements Fund, subject to approval as to substance by the City Manager and as to form by the City Attorney.