

Bidder - Please complete and return

BID SUMMARY (page 1 of 2)

TITLE: Approximately 2,000 gallons of #2 Fuel Oil for the Miniature Steam Train at Clinch Park
DUE DATE: Friday, May 27, 2011 at 2 PM

Approximately 2,000 gallons of #2 fuel oil delivered to a 300 gallon tank located at Clinch Park. Delivered on a "KEEP FULL" basis. Delivery approximately twice a week (late May through mid September). Awarded Bidder must leave tank empty (in September) for winter season. All applicable federal, state and local codes, laws and regulations must be complied with.

Successful Bidder must contact Lauren Vaughn, Parks and Recreation Superintendent, at 231-922-4910 (114) for specific times and instructions for delivery of fuel. Successful Bidder will be required to inform train operator, IN PERSON, prior to each fuel delivery

Bidder submits this bid and agrees to meet or exceed all requirements and specifications unless otherwise indicated in writing and attached hereto.

Bidder certifies that as of the date of this bid the Company or he/she is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

Bidder understands and agrees, if selected as the successful bidder, to accept a purchase/service order and to provide proof of the required insurance.

The Bidder shall comply with all applicable federal, state, local and building codes, laws, rules and regulations and obtain any required permits for this work.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

Bidder understands that the City reserves the right to accept any or all bids in whole or part and to waive irregularities in any bid in the best interest of the City. The bid will be evaluated and awarded on the basis of the best value to the City. The criteria used by the City may include, but will not be limited to: ability, qualifications, timeframe, experience, price, type and amount of equipment, accessories, options, insurance, permits, licenses, other pertinent factors and overall capability to meet the needs of the City. The City is sales tax exempt – Government.

Bidder agrees that the bid may not be withdrawn for a period of sixty (60) days from the actual date of the opening of the bid.

If the City of Traverse City were to purchase #2 Fuel Oil on **May 27, 2011 (bid due date)**, what price would the product cost as of that particular day, and you **MUST** furnish proof of rack price that will give the City of Traverse City proof of true gross margin as expressed in bid.

#2 Fuel Oil COST: \$ 3,3315 PER GALLON

BID SUMMARY (page 2 of 2)

VENDOR MUST LIST PRICE MARGIN OVER RACK PRICE \$.059 ON ALL DELIVERIES MADE DURING THE 2011 SEASON, AND MUST MAINTAIN THIS MARGIN.

VENDOR MUST PROVIDE A PHOTOCOPY OF THEIR PURCHASE INVOICE ALONG WITH THEIR BILLABLE INVOICE SO THE CITY CAN CHECK PROFIT MARGIN ON EACH DELIVERY (TO KEEP IN ACCORDANCE WITH BID PRICE).

VENDOR MUST LIST BRANDED PRICE _____ OR UNBRANDED PRICE X #2 FUEL OIL.

Vendor shall provide all goods under this Service Order to the City FOB Destination or Vendor shall carry broadened auto pollution liability coverage, Form CA 9948, with the City named as additional insured and products liability coverage (see attached insurance requirements).

Submitted by:

Paul Grohs

Signature

PAUL GROHS-SALES

Name and Title (Print)

231-218-1940 231-976-8420

Phone

Fax

CRYSTAL PLASH ENERGY

Company Name

896 W. BLUE STAR

Company Address

TRAVERSE CITY MI 49685

City,

State,

Zip

LIMITED LIABILITY CORPORATION

Sole proprietorship/partnership/corporation

LLC

If corporation, state of corporation