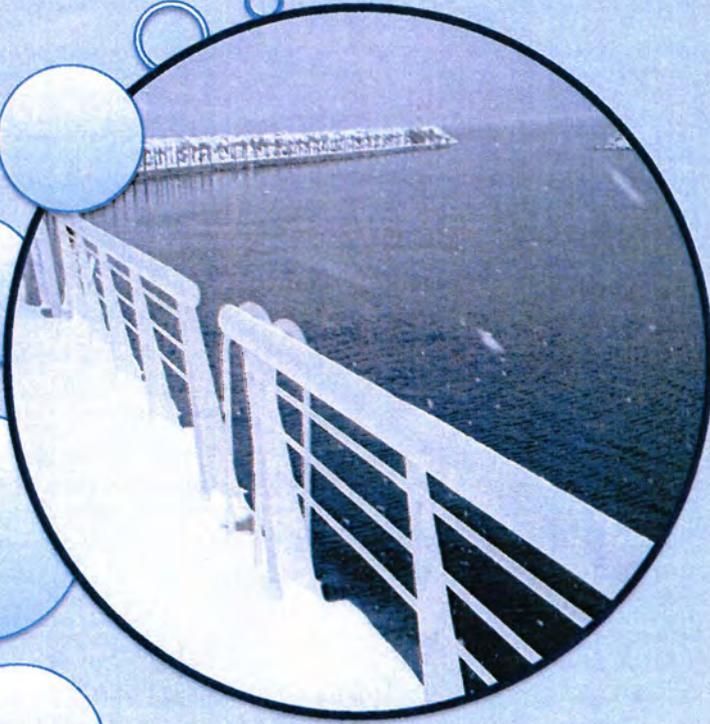


City of Traverse City



2016-17 Annual Budget Report



Prepared by Treasurer's Office

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The City of Traverse City

Communication to the City Commission

TO: CITY COMMISSION

DATE: MAY 2, 2016

FROM: ^{-mnc} MARTY COLBURN, CITY MANAGER

SUBJECT: ANNUAL BUDGET REPORT FOR FY 2016/2017

Dear Mayor and Commission members:

The proposed 2016/2017 budget for the City of Traverse City is inclusive of the budget message for your review and consideration. This budget provides the valued services that are provided to the City of Traverse City. There are constraints to the budget predominantly due to past historical cuts within the State's shared revenues and the State of Michigan Tax Tribunal devaluing commercial properties that have an impact on property tax revenues. The State of Michigan has also restructured the corporate taxes which is eliminating the personal property tax. Each year that property tax continues to be eliminated and devalued within the City revenues. This budget document will be the base of initiating a discussion in which the City Commission will make final determination and policy statement. The final product will also serve as an historical record of City activities and services.

Tax Levy. The Headlee amendment ratified in 1978 was designed to limit the ability of local governments to levy new taxes and limit growth of property taxes. It also controls how authorized millage rates are calculated as it relates to growth of property. When growth on existing property is greater than inflation, then the local government must roll back its maximum authorized millage rate so that increases in property tax revenue caused by growth on existing property does not exceed the annual inflation rate. This is called the "Headlee Rollback."

In 1994 Proposal A was passed. This legislation created differences in taxable value ("TV") and state equalized value ("SEV") because a growth cap was placed on TV. The growth on TV on individual parcels is limited to the lesser of inflation or 5%. With the growth of the real estate market, we are seeing growth of real property. This is due to the State and regional positive economic growth impacts.

When properties are sold they become uncapped and their new market values are re-set from their TV to the SEV. Unfortunately, these uncapped properties are not exempt property for the

purpose of the Headlee rollback. The product of these changes in State law is to penalize communities that have had market growth. The rollback formula reduces the cap of property taxing capacity that a local government has. The City Charter authorizes a maximum capacity of 15 mils. However, our tax levy will be slightly reduced to 11.06 mils, from 11.1167 mils which was levied for the past five years. The levy is expected to generate approximately \$8,700,000, an increase of about \$350,000 or 4.2%. This increase in TV has allowed through the Headlee amendment formula growth equivalent to 2.1% growth in the tax base. When properties are sold they become uncapped which allows the rate to increase on individual properties which also positively influences our growth factor, as well as new construction.

The ACT 345 levy is 2.32 mils. By Charter, this is dedicated levy which can only be used for ACT 345 pension benefits for Police/Fire. This is a levy that was voted independent of the general fund levy. The millage rate is established by the actuarially-determined contribution required for the ACT 345 fund.

Planning, Zoning and Development. Several major projects will positively impact the City, including the development at 124 and 145 West Front Street. 124 is the potential construction of commercial and housing units facing the bay. The City is working with Great Lakes Central Properties with an option to purchase 145 W Front St. That particular property is targeted for a parking deck with commercial on the front (North) side of the building. Indigo Hotel along the Grandview Parkway is nearly completed and should be open for business this year, thus adding additional hotel rooms to meet the growing needs of the tourism industry within the community. The County-wide Housing Study completed in 2015 demonstrates a great shortage of housing. The City has approved 74 apartment units along Garfield and Hannah, as well as senior housing (60 units) on Railroad & 8th Street. There is a continued demand both for the housing and commercial space which provides an opportunity for the City of Traverse City, particularly along the corridors.

The City completed a corridor study of the East and West Front Street, 8th Street, 14th Street, and Garfield Avenue in 2013. We've initiated a charrette process looking at the future economic opportunities along 8th Street from Union to Barlow Streets. We are also conducting public outreach and a study of the West Boardman Lake District (Old Town) neighborhood along Lake Avenue. These public processes and studies will help develop a plan which will include enhancements to public infrastructure, such as an upgrade of the water main along 8th Street, and possible improvements along Lake Avenue that will encourage both commercial and residential growth. Staff intends to pursue future opportunities by identifying potential housing sites within the City as well as working with the State of Michigan through the Michigan State Housing Development Authority (MSHDA) and the Michigan Economic Development Corporation (MEDC), the Traverse City Downtown Development Authority, the Grand Traverse County Planning Department, and the Traverse City Chamber of Commerce (TraverseConnect) to pursue opportunities of receiving Community Development Block Grants to enhance loft apartments in the downtown area as well as along the corridors. The City has also been in discussions with the Park Place Hotel. We are encouraging them in the development of a new conference center which potentially could be an economic driver for the Traverse City downtown for many years to come. These projects and efforts are consistent with the recent City Commission goals and

objectives, looking at additional housing within the community for the workforce, families, retirees, and visitors.

Administration. The upcoming fiscal year, the City will hold minimally two elections within the election cycle of August for the primary and the presidential election in November 2016. During the November election, there will also be a ballot proposal from Grand Traverse County of 1.0 mil for road construction over a four-year period. Staff is recommending support of this specific ballot measure to continue to invest in the street infrastructure within the City.

Capital Infrastructure. The general fund budget includes \$670,000 in infrastructure spending which is consistent with prioritization of investment within the streets and sidewalks throughout the City. The street millage fund will be used for street repair and maintenance reconstruction projects. This fund is anticipated to raise approximately \$750,000 in revenue. Sidewalk improvements were a top priority within the goals and objectives of the Commission in which we'll see sidewalk gap infill of \$100,000 and new sidewalk construction of \$100,000.

Sidewalk gap infill/new sidewalk construction	\$200,000
Street and repair maintenance (CPM)	\$750,000
Street reconstruction and street-related maintenance	\$310,000

Total infrastructure spending planned for FY 2016/2017 is detailed in the CIP (Capital Improvement Plan).

Labor Costs. The City is currently in negotiations on six Union contracts. Although the details of these negotiations have not been worked through, these activities should be conducted and concluded within 2016. There have been a significant number of recommendations for proposed additional staffing of full-time positions. I'll be recommending that only 4 positions be filled. One position is the Director of Public Utilities, which will have the responsibility for the Water Treatment Plant, the Water Distribution Department, oversight of the OMI-operated Wastewater Treatment Plant, sewer collection system, and the future stormwater collection system. The second position is a Forester within the Department of Public Services. This individual would have expertise and experience in maintaining the health of public trees. The City has the responsibility of approximately 18,000 trees along public right of ways and within City parks and public properties. During extreme weather events, this position will be critical to properly maintain the trees and during winter snow events, assist with snow removal, as our areas of responsibilities grow with every mile of additional sidewalk that we install. The third recommended position is for one additional Traffic Officer. This individual will focus on targeting specific projects of traffic management, safety and behavior within neighborhoods and the City. They will also be working closely with the community policing officers and the neighborhoods as they develop a plan to provide safer streets. The fourth position is one additional Firefighter. The City would be taking back the responsibility of plan reviews from Metro Fire. One firefighter who's currently trained for plan reviews will be moved over into that role with his position backfilled for fire suppression.

Health insurance premiums are estimated to increase approximately 4.4% on average, beginning July 1, 2016. City employees do pay 20% of the costs of their health insurance. The combined

inflationary factor for wages and health insurance costs account for increases in this budget within the categories of salaries and wages, and fringe benefits. The City has been able to cost-contain some of the legacy costs through historic changes within the Union negotiations and changes of retirement factors for future hires. These legacy costs were enacted since July 2009 for all newly-hired general City employees, which earn a pension benefit at 1.5% multiplier. All new hires within Police & Fire employees were at the 2% multiplier (recall that Police/Fire employees do not receive Social Security under the City). Current Police patrol employees employed prior to June 30, 2014 earn pension credit at a 2.5% multiplier rather than the current 2.8%. These pensions are covered under the ACT 345 funded through the 2.32 mils levy.

Police and Fire/Emergency Services. Upon arrival this past year, a reorganization has taken place within the Police Department of senior staff. We now have new Police Chief Jeff O'Brien, Captain James Bussell (Detectives), and Captain Kevin Dunklow (Traffic Control) in command positions. Focuses have been on a top priority of the City Commission's community policing. This process integrates the Police Department working closer with the community, neighborhood organizations, and business community, and empowers the Police Officers to evolve problem-solving at the most local level while building relationships. Emphasis is also placed in this budget in accordance to the number two focus area of public safety by the City Commission traffic management by adding one Traffic Officer and coordinating particular activities with the community policing the neighborhoods. Within the Fire Department, focus will continue to be on fire suppression, but also education to the community, and fire code inspections for plan reviews. The City Police & Fire continue to also focus on the growing drug/heroin misuse. Implementation of Naloxone (Narcan) has been saving lives as well as the immediate responses of the paramedics from the Traverse City Fire Department. The emphasis is to place lifesaving first and continue to work with community organizations that deal with drug abuse and addictions, and attempting to find methodologies that will enhance addressing addictions, thus reducing the amount of lifesaving and other service calls.

Police officers continue to conduct in-service training for self-defense methods, as well as the use of TASER. This budget does provide updated TASERs as the old ones are outdated. The TASER provides a non-lethal method to provide options for Police officers in a combative situation. This is particularly useful with those who are uncontrollable, oftentimes due to certain addictions. Other activities by Police officers are overseeing the school crossing guards. The school district has requested additional crossing guards. Training is conducted by the Traverse City Police Department with the cost sharing split between TCAPS and the City of Traverse City. Within the 2016/2017 budget year will be the arrival of the new Traverse City Fire Department pumper order this past year. We'll be refitting that truck and putting it into service, inclusive of training for the Firefighters with the new equipment.

Downtown Development Authority. The Traverse City Downtown Development Authority has been a valued resource to emphasize infrastructure investment within the downtown corridors. These investments instigated through two different DDA plans and Tax Incremental Finance authorities. The TIF 2 DDA plan is sunsetting in 2016. This is allowing us an opportunity to renew a discussion on future investments within the DDA and building a new plan for future investment within the DDA district. This can correlate with the corridor study plans, walkability, traffic management and traffic calming, aging infrastructure that require

improvements such as water, sanitary, storm, parking and parking decks, as well as other potential investments which will be discussed through this public process. With the sunset of TIF 2, this demonstrates the good faith on the part of the City, to then redistribute the growth established since the initiation of this particular district. Within the DDA, the property owners have also taxed themselves at 1.8038 mil to help fund the administration and implement the projects and services provided through the DDA. Current vital projects being assisted by this funding source include the pedestrian walkway over the Boardman River, the Garland Street project, the potential parking deck at 145 West Front, and conducting a City-wide marketing study.

History Center. The History Center located at the Carnegie building has reduced its services to the City and has cut back on their utilization of space by more than half. At this time our more significant lease is with the Crooked Tree Arts Council, with the continuation of space leased to the History Center and the Grand Traverse Area Rock & Mineral Club. The proposed fiscal year 2016/2017 budget includes a transfer from the McCauley Estate Trust Fund to support operations.

Opera House. The Wharton Center has an agreement with the Opera House in support of the current operations. Revenue from these leases of the rented space of the commercial frontage generate revenues of approximately \$12,000 more than expenditures. The current year's budget and the proposed 2016/2017 budget include funds for operating expenditures to help the Wharton Center offset its costs and work towards sustainability.

Water and Sewer Rates. The Finance Department has conducted an analysis of both a water rate analysis and sewer fund projections. At this time there is not a recommendation to pursue any change of rates with the water funds; however, there are significant additional projects within the Capital Improvements Plan over the next six years that would infer that we will need to raise rates in the future to provide the proper maintenance and operations of the Water Plant and Transmission System. The sanitary fund, in preparation of current operations and normal maintenance costs, as well as planning for the automated meter (AMI) that a small increase be made of an increase from \$34-\$36 for the first 600 cubic feet and \$42 per 1,000 for each additional 1,000 cubic feet of usage.

Other Funds. The enterprise funds consist of water, wastewater and marina. This past year, three membrane trains were installed at the Wastewater Treatment Plant. As the membranes age out, they lose capacity and effectiveness. This budget is inclusive of one train to continue to meet the requirements of our national discharge permit issued by the Michigan Department of Environmental Quality. The Board of Public Works, which is inclusive of Grand Traverse County and numerous local township supervisors, has requested that we review our current contracts regarding water sales and the Wastewater plant agreement. Those discussions will assist all parties to understand what our respective responsibilities are to each other. There may be recommendations for changes within these agreements as we work through the discussions.

Parks & Cemetery. The City Cemetery, Parks and Forestry (CPF) have a significant area of responsibility inclusive of 34 parks, the trees along public streets, and within public facilities and open areas. The CPF staff maintain 386 acres and the cemetery, caring for approximately 14,000

trees within the City parks, along the City streets, parkways, and public buildings. On August 2, 2015, a storm event went through Grand Traverse County damaging many hundreds of trees throughout the City and thousands throughout the region. This type of event which happens periodically, as well as ongoing diseases within the region for trees as well as the public safety of maintaining trees in a healthy manner along our public right of ways and within the public parks, I will be recommending that the City Commission authorize the hiring of a Forester to assist the cemetery, parks & forestry division with these types of services. During the winter events, focus can also be placed on supporting the snow removal operations along the growing miles of sidewalks as well as the public open spaces that we keep open throughout the City. Emphasis of staff will also be directed to planning for improvements at Lay Park, inclusive of sidewalk, public gathering area, and landscaping coinciding with the placement of the Brian Crough public art piece. Planning will continue regarding funding and grants towards Clancy Park, Hickory Hills, and Jupiter park. The Brown Bridge Quiet Area will have projects completed inclusive of habitat improvements, for fish and aquatic insects, as well as soil erosion control. The City contracted with the Grand Traverse Conservation District to oversee and manage approximately 1,310 acres on behalf of the City.

OTHER CAPITAL COSTS:

Garage Fund. The City Garage fund is a self-funding internal fund. We place values on equipment utilized throughout the City by hourly rates. This, in turn, is transferred over to the Garage fund, which pays for the capital costs annually for vehicles and equipment. Enclosed is a complete and detailed vehicle replacement schedule for fiscal year 2016/2017.

Summary. This year's budget has placed an emphasis on primary services as well as targeted planning for future conceptual projects (8th Street Corridor, Lake Avenue, Boardman Lake neighborhood, the West Boardman Lake Trail, the marketing study, and working with Traverse City Light & Power on the automated meter infrastructure for both the electric and water meters) and structural activities such as the updated DDA plan. These planning activities will assist the City Commission on meeting goals and objectives that require preparation to include synchronizing components that intermingle, such as 8th Street and updated water lines. Through the planning elements, we can emphasize the priorities of the City Commission inclusive of maintaining our parks and trees, focusing on our stormwater assessment plan grant, providing safe streets that are walkable, and sidewalks that are accessible, managing traffic (whether it be parking or speeds). These are investments that continue to work towards placemaking. These include investments in arts and culture as the new Arts Commission continues to focus on both the downtown, as well as City-wide for new pieces and functionalities. To support the general fund services and activities, this general fund budget is inclusive of three new employees. One is the City Forester, a second one is to specifically work with community policing and the neighborhood associations targeting trafficking, and the third is a Firefighter which will be backfilling a position as we move one current Firefighter into the plan reviews previously serviced by Metro Fire.

Union negotiations are continuing with all six Union groups. We also have the non-Union personnel which will be taken into consideration as we negotiate the three financial components,

that being salaries, healthcare and other benefits, and pensions. The City will also focus on continuing education and training for staff, particularly focusing on emergency operations and safety. City staff will also continue to work with the IT Committee in regard to the removals of the Boardman and Sabin dams and improvements along the Union Street dam within the City.

One other area of emphasis of staff time and potential policy development will be focusing on housing needs within the City. This has been brought out as a priority within the region and City as a whole and will take coordinated efforts of all agencies within the City and region to meet the growing demands of housing and how they influence meeting the needs of our business community as well. This proposed budget is a recommendation. The City Commission has the policy-making authority. The City budget is the ultimate policy document as it reflects where you are placing your resources to meet the public needs. We are scheduled to have a budget work session the evening of May 9, 2016. If there is a need for a 2nd work session, that is preliminarily scheduled for the evening of May 23, 2016. The City will continue to seek and create opportunities for placemaking, thus improving the quality of life for its citizens and our visitors. I thank the City Commission for providing these resources and the entire staff for continuing to provide essential and quality services within our community. We now have the task of discussion and debate identifying final determination to complete this budget for the upcoming fiscal year of 2016/2017.

Sincerely,



Martin A. Colburn
City Manager
City of Traverse City

**RESOLUTIONS ADOPTING BUDGETS AND
CERTIFYING TAX RATES**

The City of Traverse City

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traversecitymi.gov



**Resolution Adopting the City of Traverse City
Fiscal Year 2016-2017 Comprehensive Annual Budget Report**

- Because, the City Manager has caused a budget document, to be prepared and presented to this City Commission covering the fiscal year commencing July 1, 2016, and ending June 30, 2017; and
- Because, this document has been placed on file in the Office of City Clerk and made available for public examination; and
- Because, a public hearing upon the adoption of this document has been held as required by the City Charter; and
- Because, as a result of this public hearing and its own study, the City Commission has caused certain changes to be made; now, therefore, be it
- Resolved,** that the proposed budgets listed below as amended by the City Commission of Traverse City entitled City of Traverse City 2016-2017 Comprehensive Annual Budget Report of the City of Traverse City, Michigan, for the fiscal period of July 1, 2016, through June 30, 2017, excluding the budgets for Traverse City Light and Power and the Downtown Development Authority, which shall be adopted by separate resolution and that the City Manager be, and is hereby authorized to make expenditures provided for in said budget, providing said expenditures be made according to law; further be it
- Resolved,** that the budget be placed on file in the Office of the City Clerk and be made a permanent record of the City of Traverse City and is made part of this resolution by reference; further be it
- Resolved,** that to defray the costs of the appropriations contained in said budget the estimated sum of \$8,742,000 based on the rate of 11.1167 mills shall be raised in the City of Traverse City, Michigan, by taxation for municipal purposes for the fiscal period of July 1, 2016, through June 30, 2017 inclusive, in accordance with the Charter of the City of Traverse City and the laws of the State of Michigan relative to the taxation of real and personal property; further be it
- Resolved,** that to defray the costs of the appropriations contained in said budget the estimated sum of \$1,804,500 based on the rate of 2.32 mills shall be raised in the City of Traverse City, Michigan by taxation for, defraying the cost of supporting the retirement plan for qualified personnel of the Department of Public Safety of the City of Traverse City, Michigan pursuant to the provisions of ACT 345 of the Public Acts of 1937, as amended, as approved by a vote on November 3, 1970;

Resolved, that the following appropriations be and are hereby authorized for the fiscal year beginning July 1, 2016.

GENERAL FUND

Departments:

City Commission	89,300
City Manager	409,000
Human Resources	235,600
GIS Department	133,200
City Assessor	426,600
City Attorney	215,300
City Clerk	492,400
City Treasurer	438,000
Police	3,734,300
Fire	2,851,000
Engineer	748,400
Planning and Zoning	496,200
Parks and Recreations	2,048,800
Oakwood Cemetery	401,000
DPS Director and Streets Administration	656,500
Government Owned Buildings	120,000
Appropriations	131,500
Contingencies	25,000
Transfers Out – Capital Projects	670,000
Transfers Out – Other	994,000
Capital Outlay	<u>57,000</u>

TOTAL GENERAL FUND **15,373,100**

SPECIAL REVENUE FUNDS

1. BUDGET STABILIZATION FUND	11,500
MOTOR VEHICLE HIGHWAY - MAJOR STREETS FUND	1,000,500
MOTOR VEHICLE HIGHWAY - LOCAL STREETS FUND	1,381,000
MOTOR VEHICLE HIGHWAY - STATE TRUNKLINE FUND	300,000
HAZARDOUS MATERIAL RESPONSE TEAM FUND	25,400
ACT 302 POLICE TRAINING FUND	6,500
STATE DOMESTIC PREPAREDNESS EQUIPMENT GRANT FUND	50,000

COLLEGE PARKING FUND	27,500
TRAVERSE CITY/GARFIELD JOINT PLANNING FUND	8,000
HERITAGE CENTER FUND	385,800
PEG CAPITAL FUND	20,000
SENIOR CENTER BUILDING FUND	5,000
COUNTY SENIOR CENTER FUND	130,000
COAST GUARD COMMITTEE FUND	61,000
HOMELAND SECURITY TRAINING GRANT FUND	30,000
CITY OPERA HOUSE FUND	115,000
BANNER PROGRAM FUND	12,000
ECONOMIC DEVELOPMENT FUND	115,000
MCCAULEY ESTATE TRUST FUND	42,000
BROWN BRIDGE MAINTENANCE FUND	65,000
ACT 345 MILLAGE FUND	1,805,000
BROWN BRIDGE TRUST – PARKS IMPROVEMENT FUND	300,000
PUBLIC ARTS COMMISSION FUND	100,000
DEBT SERVICE FUNDS	
PARKING BOND DEBT RETIREMENT FUND – TAX EXEMPT	700,500
PARKING BOND DEBT RETIREMENT FUND – TAXABLE	150,000
PARKING BOND DEBT RETIRMENT FUND – OLD TOWN	0
CAPITAL PROJECTS FUNDS	
PARKING CONSTRUCTION BOND FUND – TAX EXEMPT	700,000
PARKING BOND CONSTRUCTION FUND – TAXABLE	100,000

COUNTY WIDE ROAD MILLAGE FUND	750,000
STORMWATER-ASSET MANAGEMENT – WASTEWATER GRANT FUND	1,073,800
SPECIAL ASSESSMENT FUND	350,000
CAPITAL PROJECTS FUND	1,245,000
PERMANENT FUNDS	
BROWN BRIDGE TRUST FUND	215,000
CEMETERY TRUST FUND	15,000
CEMETERY PERPEUTAL CARE TRUST FUND	15,000
ENTERPRISE FUNDS	
PARKING SYSTEM FUND	2,869,600
WASTEWATER FUND	7,378,300
WATER FUND	3,961,000
DUNCAN L CLINCH MARINA FUND	653,525
INTERNAL SERVICE FUNDS	
GARAGE FUND	3,150,500

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traverscitymi.gov



**Resolution Adopting the City of Traverse City Fiscal Year 2016-2017
Capital Improvements Plan and Capital Projects Fund**

Because, the City Manager has caused a Capital Improvements Plan, to be prepared and presented to this City Commission covering the fiscal year commencing July 1, 2016, and ending June 30, 2017; now, therefore, be it

Resolved, that the following appropriations be and are hereby authorized for the fiscal year beginning July 1, 2016.

CAPITAL PROJECTS FUND	\$1,510,000
-----------------------	-------------

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

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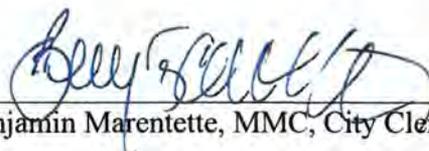
**Resolution Adopting the Downtown Development Authority Budget
for Fiscal Year 2016-2017**

Resolved, that to defray the cost of appropriations contained in the Downtown Development Authority budget portion of said document, the estimated sum of \$128,000 based on Resolution Adopting Budget on a rate of 1.8038 mills shall be raised by taxation within the area of the Traverse City Downtown Development Authority District as described in Chapter 298.04 of the Traverse City Code of Ordinances, in accordance with the Charter of the City of Traverse City and the laws of the State of Michigan relative to the taxation of real and personal property; further be it

Resolved further, that the following appropriations be and are hereby authorized for the fiscal year beginning July 1, 2016.

DOWNTOWN DEVELOPMENT AUTHORITY FUND	891,989
TAX INCREMENT FINANCING DISTRICT 97 FUND	1,859,000
TAX INCREMENT FINANCING DISTRICT 2 FUND	458,025

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

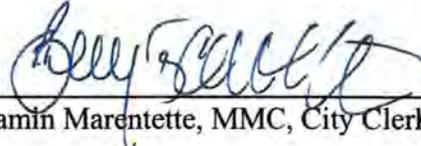
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tcclerk@traversecitymi.gov



**Resolution Adopting the Traverse City Light and Power Budget
for Fiscal Year 2016-2017 Including the Capital Improvement Plan**

- Resolved,** that the Traverse City Light and Power Board has caused a budget document, to be prepared and presented to the City Commission covering the fiscal year commencing July 1, 2016, and ending June 30, 2017, and that the proposed budget document of the Traverse City Light and Power Department for the fiscal period of July 1, 2016, through June 30, 2017, is hereby approved in its entirety in the amount of \$37,636,100 and the Fiber Optics Fund of \$581,904, pursuant to the Charter of the City of Traverse City, Section 179(j); and that the Traverse City Light and Power Board is hereby authorized to adopt this budget, as submitted; further, be it
- Resolved,** that the Traverse City Light and Power Board has caused a Capital Improvements Plan to be prepared and presented to the City Commission covering the fiscal year commencing July 1, 2016, and ending June 30, 2017, and is hereby approved in its entirety; and that the Traverse City Light and Power Board is hereby authorized to adopt this Capital Improvements Plan, as submitted.

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

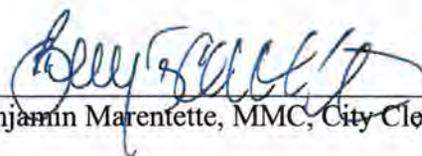
GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traversecitymi.gov



**Resolution Certifying Tax Levy
for the City of Traverse City for Fiscal Year 2016-2017**

Resolved, by the City Commission of the City of Traverse City, Michigan, that the City Assessor of Traverse City, shall as soon as the City Clerk shall certify to her the amount of the tax levy fixed by the City Commission, which is established at 11.1167 mills, and within three (3) days after adoption by the City Commission, the budget for fiscal period of July 1, 2016, to June 30, 2017, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll accordingly, and in proportion to the valuation entered thereon, the amount of tax with all delinquent special assessments and delinquent wastewater, electrical and water charges, as recorded by the City Treasurer and on file with the Office of the City Treasurer, such record to be a permanent record of the City of Traverse City.

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

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**Resolution Certifying Tax Levy for Act 345
Police and Fire Pension System for Fiscal Year 2016-2017**

Resolved, by the City Commission of the City of Traverse City, Michigan, that the City Assessor of Traverse City, shall as soon as the City Clerk shall certify to her the amount of the ACT 345 tax levy fixed by the City Commission, which is established at 2.32 mills, and within three (3) days after adoption by the City Commission, the budget for fiscal period of July 1, 2016, to June 30, 2017, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll accordingly, and in proportion to the valuation entered thereon, the amount of said tax levy.

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

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**Resolution Certifying Tax Levy for
Downtown Development Authority for Fiscal Year 2016-2017**

Resolved, by the City Commission of Traverse City, Michigan, that the City Assessor of Traverse City shall, as soon as the City Clerk shall certify to her the amount of the tax levy fixed by the City Commission, which is established at 1.8038 mills, and within three (3) days after the adoption by the City Commission of the DDA Budget for the fiscal period of July 1, 2016, to June 30, 2017, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll which are located within the Downtown Development Authority as described in Chapter 298.04 of the Traverse City Code of Ordinances accordingly, and in proportion to the valuation entered thereon the amount of said tax levy.

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

The City of Traverse City

Office of the City Clerk

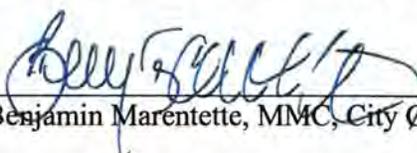
GOVERNMENTAL CENTER
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**Resolution to Waive Traverse City Property Tax
Administration Fee for Fiscal Year 2016-2017**

- Because,** the City Commission of the City of Traverse City, Grand Traverse County and Leelanau County, Michigan, adopted a resolution on May 2, 1983, which authorized the imposition of a property tax administration fee; and
- Because,** that resolution reserved the right and authority to waive all or part of the property tax administration fee imposed by that resolution for a specific tax levy and collection period by the adoption of a resolution to that effect; now, therefore be it
- Resolved,** by the City Commission of the City of Traverse City, Grand Traverse County and Leelanau County, Michigan, that no property tax administration fee be collected on any property tax levied within the City for Fiscal Year 2016-2017.

I hereby certify that the above Resolution was adopted by the City Commission on June 6, 2016 at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin Marentette, MMC, City Clerk

WATER AND SEWER RATE
RECOMMENDATIONS

CITY OF TRAVERSE CITY

MEMORANDUM

To: Marty Colburn, City Manager
From: William E. Twietmeyer, City Treasurer/Finance Director *W.E.T.*
Subject: Sewer Fund Projections
Date: April 27, 2016

My annual review of the Sewer Fund is concluded. My communication last year recommended no rate increase in the Sewer Fund for the 2015-2016 fiscal year. **However, this time I am recommending a rate increase for the Sewer Fund for the 2016-2017 fiscal year.**

The last time the City increased its sewer rates it was effective July 1, 2013. At that time the rates were increased to \$34.00 for the first 600 cubic feet and \$40.00 per thousand for each additional thousand cubic feet. That increase along with previous rate increases were necessitated by the need to pay for the various capital improvement and maintenance projects both to the collection system and to the wastewater treatment plant. This scenario has not changed with regard to the sewer fund. The annual purchase of new replacement membranes at the wastewater treatment plant is ongoing and OMI has added the digester condition assessment and digester 3 and 4 reconditioning to the list of new projects along with the primary header replacement. One new project on the collection side is the automated metering infrastructure project for \$750,000 per year for the next two years.

Therefore, I am recommending that the sewer rates be increased to \$36.00 for the first 600 cubic feet and \$42.00 per thousand for each additional thousand cubic feet of usage. The impact is \$242,500 in just the next fiscal year alone. I anticipate that additional rate increases will be necessary both next year and in future years if the various maintenance projects at the plant and in the collection system must proceed forward. Please note that this will not be sufficient to cover the cost of the automated metering infrastructure project. My recommendation if we plan to pursue this project would be to issue revenue bonds to provide the necessary funds because of the enormity of the cost.

Attached for your review is a copy of a spreadsheet showing nine years of historical financial data for the Sewer Fund, along with the current year projected expenses, next year's budget and three future years of projections. Also included is a copy of the proposed rate structure. Please let me know if you desire any additional information.

Encl.

SEWER FUND PROJECTED MULTI YEAR REVENUE AND EXPENSES

FOR YEAR ENDED JUNE 30

	2007	2008	2009	2010	2011	2012	2013	2014	2015	Projected 2016	Budget 2017	2018	2019	2020
OPERATING REVENUE														
Sewer Sales	\$3,362,915	\$3,413,516	\$3,292,019	\$3,390,974	\$3,697,780	\$4,203,540	\$4,529,789	\$4,712,414	\$4,764,079	\$4,850,000	\$5,092,500	\$5,117,963	\$5,143,552	\$5,169,270
Township Revenue	\$1,242,477	\$1,374,972	\$1,604,479	\$1,287,416	\$1,151,974	\$1,189,726	\$1,263,574	\$1,256,363	\$1,232,479	\$1,382,200	\$1,829,800	\$1,930,016	\$2,000,589	\$2,087,057
Septage Treatment	\$364,284	\$474,016	\$494,396	\$521,016	\$461,563	\$451,419	\$12,434	\$11,435	\$12,359	\$11,000	\$11,000	\$14,000	\$14,000	\$14,000
Other Revenue	\$141,016	\$50,476	\$20,655	\$29,467	\$51,814	\$20,846	\$56,921	\$1,382,014	\$215,652	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Total Revenue	\$5,110,692	\$5,312,980	\$5,411,549	\$5,228,873	\$5,363,131	\$5,865,531	\$5,862,718	\$7,362,226	\$6,224,569	\$6,268,200	\$6,758,300	\$7,086,979	\$7,183,141	\$7,295,327
OPERATING EXPENSES														
Treatment Plant	\$2,658,745	\$3,003,382	\$2,857,372	\$2,847,840	\$2,753,947	\$2,744,145	\$2,384,992	\$2,790,140	\$3,378,509	\$5,072,400	\$4,294,000	\$3,895,032	\$4,036,178	\$4,209,113
Collection & Maint	\$620,361	\$614,865	\$478,003	\$486,166	\$564,197	\$746,099	\$673,263	\$766,635	\$1,113,075	\$795,000	\$828,700	\$845,274	\$862,179	\$879,423
Customer Acctg	\$344,481	\$387,737	\$449,979	\$454,792	\$523,378	\$560,785	\$525,042	\$546,266	\$566,468	\$563,400	\$604,200	\$616,284	\$628,610	\$641,182
Total Expenses	\$3,623,587	\$4,005,984	\$3,785,354	\$3,788,798	\$3,841,522	\$4,051,029	\$3,583,297	\$4,103,041	\$5,058,052	\$6,430,800	\$5,726,900	\$5,356,590	\$5,526,967	\$5,729,718
DEBT SERVICE														
1971 Bond Prin & Int	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1995 Bond Prin & Int	\$136,171	\$132,314	\$136,245	\$154,747	\$158,821	\$153,550	\$155,969	\$164,872	\$164,446	\$0	\$0	\$0	\$0	\$0
1998 Bond Prin & Int	\$71,640	\$61,812	\$66,044	\$73,885	\$71,485	\$72,886	\$71,734	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2002 Bond Prin & Int	\$1,186,410	\$1,179,927	\$1,167,343	\$1,184,416	\$1,183,224	\$1,083,208	\$1,150,259	\$1,153,929	\$1,314,086	\$1,397,040	\$1,390,560	\$1,394,640	\$1,402,800	\$1,399,800
Total Debt Service	\$1,394,221	\$1,374,053	\$1,371,632	\$1,413,048	\$1,411,630	\$1,309,744	\$1,387,962	\$1,318,801	\$1,498,532	\$1,397,040	\$1,390,560	\$1,394,640	\$1,402,800	\$1,399,800
SUB NET INCOME	\$92,884	(\$67,057)	\$254,563	\$27,027	\$109,979	\$504,758	\$891,459	\$1,940,384	(\$332,015)	(\$1,559,640)	(\$359,160)	\$335,749	\$253,374	\$165,809
Capital Improvements	\$320,271	\$562,575	\$132,473	\$194,844	\$568,304	\$509,602	\$576,965	\$297,816	\$111,761	\$901,000	\$1,280,000	\$1,503,871	\$500,000	\$579,860
Township Share Reimbursed										\$1,153,900	\$500,000			
NET INCOME	(\$227,387)	(\$629,632)	\$122,090	(\$167,817)	(\$458,325)	(\$4,844)	\$314,494	\$1,642,568	(\$443,776)	(\$1,306,740)	(\$1,139,160)	(\$1,168,123)	(\$246,626)	(\$414,051)
TOTAL CASH BALANCE	\$1,373,527	\$743,895	\$865,985	\$698,168	\$239,843	\$234,999	\$549,493	\$2,192,061	\$1,748,285	\$441,545	(\$697,615)	(\$1,865,738)	(\$2,112,363)	(\$2,526,414)

Please note the following assumptions:

This projection assumes a change in rates effective July 1, 2016.

The base rate changes from \$34.00 to \$36.00 and usage over 600 cubic feet increases from \$40.00 / thousand cubic feet to \$42.00 / thousand cubic feet.

Growth in sales is estimated to increase 1/2% per year.

Growth in Township Revenue is estimated to increase 3% per year.

Treatment Plant Expenses are projected to increase 3.0% per year.

Collection & Maint and Customer Acctg expenses are projected at 2% per year.

The City's portion of debt service is estimated to be 60% of the total debt service.

The Capital Improvements are as provided in the six year public improvements plan.

Analysis Run 4-27-16.

SEWER RATES

Current Rates

Inside City Limits

\$34.00 per first 600 cubic feet

\$40.00 per thousand for each additional thousand cubic feet

Customers outside City limits are charged 1 1/2 times the City rate.

Proposed Rates

Inside City Limits

\$36.00 per first 600 cubic feet

\$42.00 per thousand for each additional thousand cubic feet

Customers outside City limits are charged 1 1/2 times the City rate.

Run 4-27-16

CITY OF TRAVERSE CITY

MEMORANDUM

To: Marty Colburn, City Manager
From: William E. Twietmeyer, City Treasurer/Finance Director *W.E.T.*
Subject: Water Rate Analysis
Date: April 27, 2016

My annual review of the Water Fund is concluded. My communication last year recommended no rate increase in the Water Fund for the 2015-2016 fiscal year. I am again recommending **no** rate increase for the Water Fund for the 2016-2017 fiscal year.

Previous rate increases were necessary to pay for the various repairs and replacements at the Water Treatment Plant and to the Water Distribution system. In particular, the replacement of water distribution mains in conjunction with the street resurfacing or reconstruction projects were a large factor in driving these rate increases, along with replacement of equipment at the water treatment plant.

Although I am recommending that the rates remain **unchanged** at this time, it should be specifically noted that the six year capital plan for the water treatment plant and water distribution system remain very ambitious and will eventually necessitate a rate increase within the next year. Although the Raw Water Intake and Regional Water Storage projects have been moved beyond the six year capital plan, they have been replaced with the East-West Transmission Main upgrade, the Chemical System Upgrade, the Filters 1, 2, & 3 Valve Replacement projects the Midtown Transmission Main, and the Automated Metering Infrastructure. In addition, the Barlow Reservoir Rehabilitation will need to start in the next fiscal year. At present, the Water Fund does not carry any debt. It may be prudent to issue debt in the future if several of the larger projects need to occur around the same time. At that time, the water rates would need to be reviewed for their sufficiency to pay for these major projects.

Attached for your review is a copy of a spreadsheet showing nine years of historical financial data for the Water Fund, along with current year projections, the budgeted figures for next year, and three future years of projections. Also included is a copy of the current rate structure. Please let me know if you desire any additional information.

Encl.

WATER FUND

PROJECTED MULTI - YEAR OPERATING REVENUES, EXPENSES AND DEBT SERVICE

For Year Ended June 30

	2007	2008	2009	2010	2011	2012	2013	2014	2015	Projected 2016	Budgeted 2017	2018	2019	2020
Operating Revenue														
Water Sales	\$1,527,500	\$1,702,359	\$1,652,289	\$1,810,338	\$2,107,580	\$2,745,413	\$3,075,190	\$2,989,936	\$2,919,377	\$3,014,000	\$3,080,000	\$3,095,400	\$3,110,877	\$3,126,431
Twp. Bulk Sales	\$615,308	\$587,907	\$553,896	\$572,576	\$621,125	\$602,662	\$570,820	\$490,210	\$639,225	\$898,000	\$769,000	\$776,690	\$784,457	\$792,301
Other Revenue	\$165,513	\$174,675	\$97,212	\$85,534	\$145,263	\$120,425	\$98,794	\$157,646	\$238,832	\$108,000	\$109,000	\$115,000	\$115,000	\$115,000
Total Revenue	\$2,308,321	\$2,464,941	\$2,303,397	\$2,468,448	\$2,873,968	\$3,468,500	\$3,744,804	\$3,637,792	\$3,797,434	\$4,020,000	\$3,958,000	\$3,987,090	\$4,010,334	\$4,033,733
Operating Expenses														
Expenses (Net of Deprec.)	\$1,730,956	\$1,724,520	\$1,911,809	\$1,916,227	\$2,099,927	\$2,157,831	\$1,935,185	\$2,307,838	\$2,611,463	\$2,841,800	\$2,910,200	\$2,997,506	\$3,087,431	\$3,180,054
Payment in Lieu of Taxes	\$115,322	\$123,330	\$115,189	\$123,153	\$143,001	\$173,561	\$183,465	\$177,854	\$192,224	\$201,000	\$197,900	\$199,355	\$200,517	\$201,687
Total Operating Expenses	\$1,846,278	\$1,847,850	\$2,026,998	\$2,039,380	\$2,242,928	\$2,331,392	\$2,118,650	\$2,485,692	\$2,803,687	\$3,042,800	\$3,108,100	\$3,196,861	\$3,287,948	\$3,381,741
Operating Income	\$462,043	\$617,091	\$276,399	\$429,068	\$631,040	\$1,137,108	\$1,626,154	\$1,152,100	\$993,747	\$977,200	\$849,900	\$790,230	\$722,386	\$651,992
Debt Service														
Bond Debt Service	\$263,250	\$279,500	\$267,500	\$260,500	\$267,000	\$253,500	\$265,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Close out Bond Reserve	\$0	\$0	\$0	\$0	\$0	\$0	(\$288,762)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Bond Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Debt Service	\$263,250	\$279,500	\$267,500	\$260,500	\$267,000	\$253,500	(\$23,762)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Projects Improvements	\$285,403	\$112,777	\$305,914	\$245,954	\$280,415	\$497,183	\$205,599	\$490,960	\$236,839	\$1,137,500	\$2,085,000	\$2,510,000	\$2,460,000	\$1,240,000
Net Income/(Loss)	(\$86,610)	\$224,814	(\$297,015)	(\$97,386)	\$83,625	\$386,425	\$1,444,317	\$661,140	\$756,908	(\$160,300)	(\$1,235,100)	(\$1,719,771)	(\$1,737,614)	(\$588,008)
Cash Balance	\$892,357	\$1,117,171	\$820,156	\$722,770	\$806,395	\$1,192,820	\$2,637,137	\$3,298,277	\$4,055,185	\$3,894,885	\$2,659,785	\$940,015	(\$797,599)	(\$1,385,607)

Assumptions:

This projection contains no recommended increase in the water rates for 2016-17. The last increase was a \$3.00 increase in tiered rates other than base rates effective July 1, 2012.

Water Sales are anticipated to increase .5% per year in the future.
 Township Bulk Sales are anticipated to increase 1.0% per year after 2016-2017.
 Expenses net of depreciation are expected to increase 3.0% per year.
 Debt Service amounts represent the recently ended 1992 Water Revenue bond issue and the projected future debt service.
 Capital Projects Improvement costs are taken from the recently submitted Capital Projects Plan.

WATER RATES

Current Rates

First 600 Cu. Ft or less	Inside City Limits	Outside City Limits
5/8 Inch or 3/4 inch (Avg Residence)	\$12.00	\$18.00
1 Inch	\$24.00	\$36.00
1 1/4 Inch	\$36.00	\$54.00
1 1/2 Inch	\$48.00	\$72.00
2 Inch	\$72.00	\$108.00
3 Inch	\$96.00	\$144.00
4 Inch	\$144.00	\$216.00
6-12 Inch	\$240.00	\$360.00
Next 3,400 Cu. ft./1,000 Cu. ft.	\$15.00	\$22.50
Next 16,000 Cu. ft./1,000 Cu. ft.	\$15.00	\$30.00
All over 20,000 Cu. ft.	\$15.00	\$30.00

Run 4-27-16

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City of Traverse City, Michigan

City Officials

MAYOR

Jim Carruthers
(2015-2017*)

COMMISSION

Brian Haas
(2015-2019*)

Richard Lewis
(2015-2019*)

Ross Richardson
(2013-2017*)



Amy Shamroe
(2015-2019*)

Gary Howe
(2013-2017*)

Tim Werner
(2013-2017*)

* elected term expires

CITY MANAGER

Martin Colburn

CITY CLERK

Benjamin C. Marentette

CITY ATTORNEY

Lauren Tribble-Laucht, Esq.

CITY TREASURER/ FINANCE DIRECTOR

William E. Twietmeyer

DEPARTMENT DIRECTORS

CITY ASSESSOR
PUBLIC SERVICES DIRECTOR
CITY ENGINEER
POLICE CHIEF
FIRE CHIEF
PLANNING DIRECTOR

Polly Cairns
Dave Green
Timothy Lodge
Jeffrey O'Brien
James Tuller
Russell Soyring

OTHER CITY OFFICIALS

LIGHT AND POWER EXECUTIVE DIRECTOR
DDA EXECUTIVE DIRECTOR

Tim Arends
Rob Bacigalupi

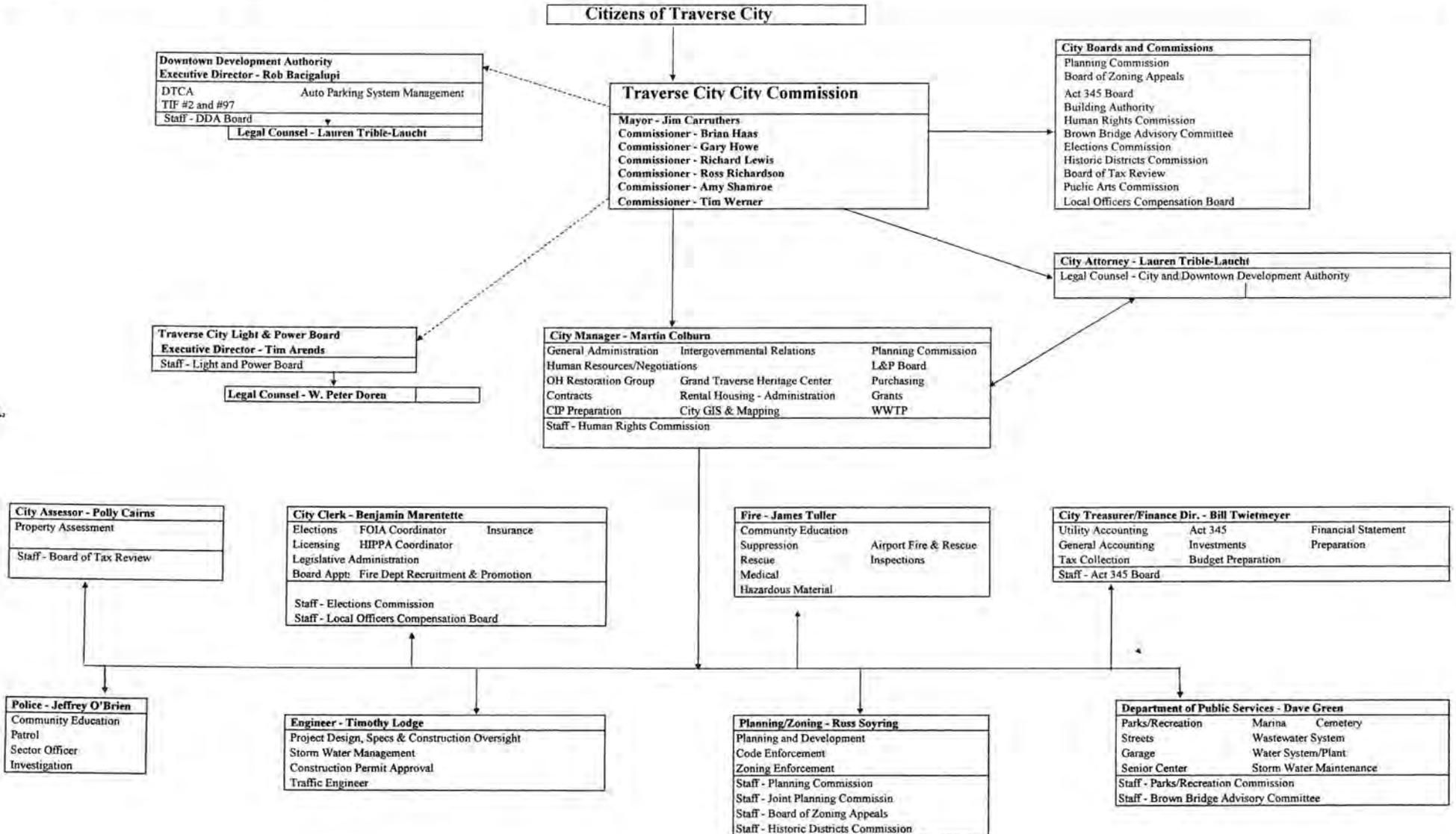
**City of Traverse City, Michigan
City Commission
Mission Statement**

The Mission of the Traverse City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the City's staff.

The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Adopted: February 22, 2000

City of Traverse City, Michigan Organizational Chart



Fund Descriptions

General Fund – is the government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue Funds – account for the proceeds of specific revenue sources (other than permanent trust or major capital projects) that are set aside for a specific purpose.

Debt Service Funds – account for the accumulation of resources set aside to meet current and future debt service requirements on general long term debt.

Capital Project Funds – account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.

Permanent Funds – account for resources that are legally restricted to the extent that only earnings and not principal, may be used for purposes that support the reporting government’s programs, that is, for the benefit of the government or its citizenry.

Enterprise Funds – account for the operations that are financed and operated in a manner similar to a private business enterprise, where costs are primarily recovered through user charges.

Internal Service Funds – account for fleet and equipment management provided to other departments or agencies of the government, on a cost reimbursement basis.

Component Unit Funds – account for operations maintained and operated by related entities of the City created through State Statute or City Charter.

Expenditure/Expense Line Item Descriptions

Salaries and Wages – record payment of salaries and wages to unit officials and employees.

Fringe Benefits – record expenditures for employees' social security, health, dental and vision insurance, employees' life insurance, unemployment, retirement fund contributions and worker's compensation.

Office/Operating Supplies – record expenditures for supplies normally used in the operation of an office such as stationary, pencils, publications and postage. Additionally, operation supplies of a department such as blankets, chemicals, street salt, and cleaning supplies.

Professional Services – record outside service such as audit fees, computer services, consulting fees, contractual fire services, legal fees, witness and jury fees, and memberships.

Communications – record the cost of telephone services and dispatch radios.

Transportation – record the costs associated with automobile expenses such as mileage reimbursements, gas, oil, also train, boat, bus and plane fares.

Professional Development – record the costs associated with employee education, seminars, organization dues, lodging, meals, and certification requirements.

Community Promotion – record expenditures for holiday decorations, civic betterment and public relations.

Printing and Publishing – record expenditures for advertising, legal notices, copies and printing and publishing.

Insurance and Bonds – record expenditures for all insurance and bonds, such as surety bonds.

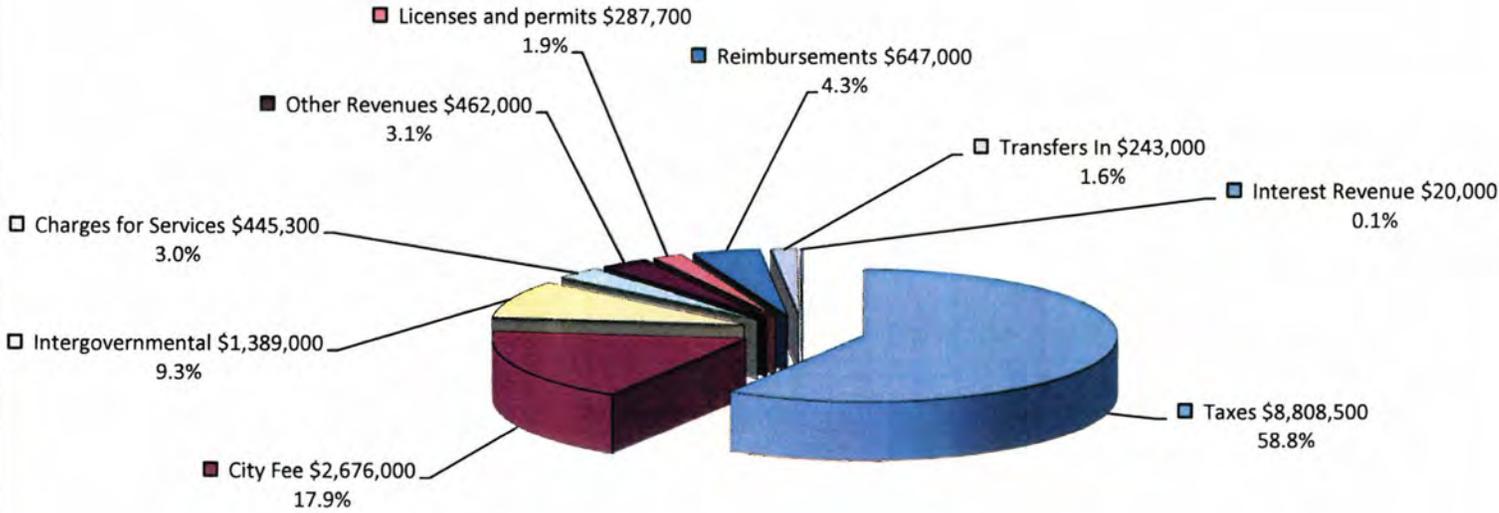
Repairs and Maintenance – record expenditures used for repair and maintenance to buildings, equipment, vehicles and other property owned by the City.

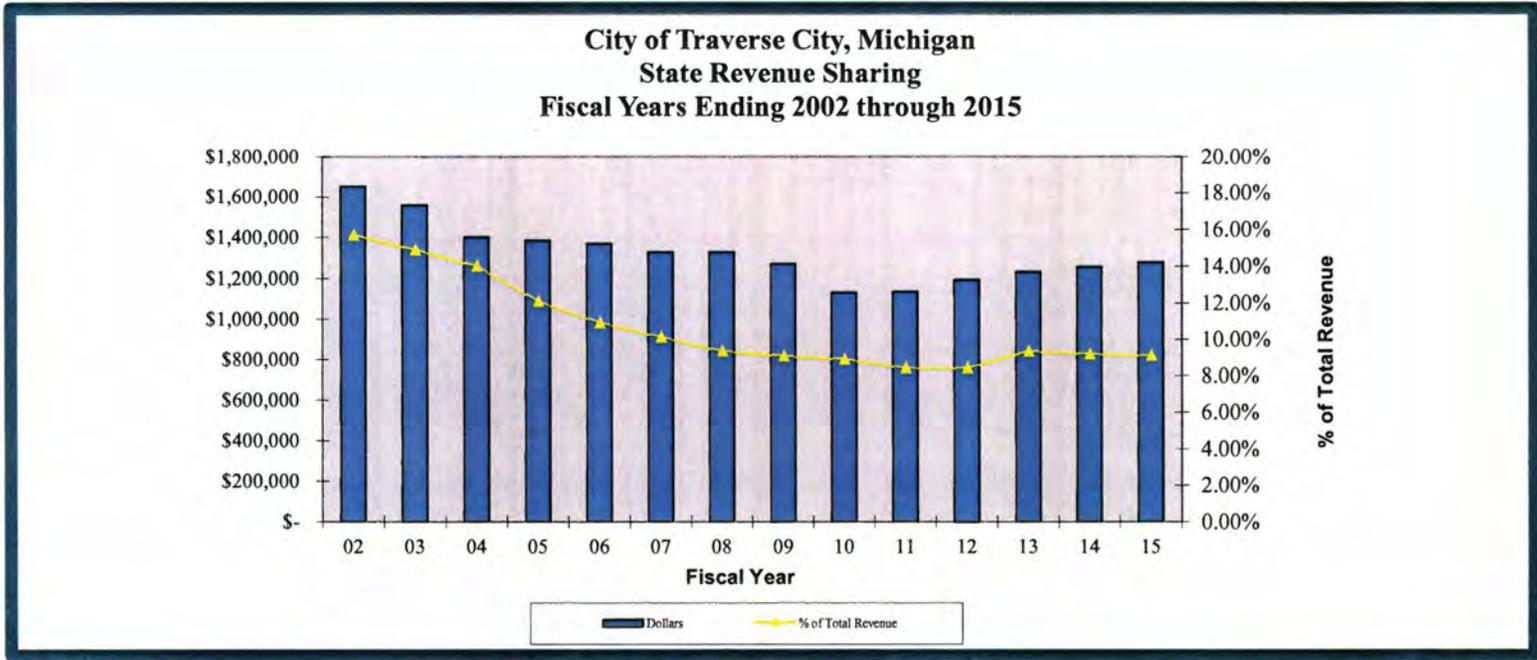
Rentals – record the rental costs for office space, equipment and vehicles.

Miscellaneous – record costs not provided elsewhere.

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City of Traverse City, Michigan General Fund 2016-17 Budgeted Revenues





A major source of General Fund Revenue is from revenue sharing payments made by the State of Michigan to local units of government. Revenue sharing consists of two components. The first component is a constitutional allocation based on a formula taking into consideration population, type of government, and sales tax receipts for the State. The second component is based on a similar formula but is primarily a statutory appropriation by the legislature.

The economy in the State of Michigan has been challenging over the past decade. As a result, revenue sharing has declined both in nominal terms and as a percentage of total general fund revenue. At one time revenue sharing made up over 16% of the City's General Fund revenue. Today it comprises a little over 9% of the City's General Fund revenue. It is expected that this trend will continue for the next few years.

SUMMARY OF SIGNIFICANT BUDGET CHANGES

General Fund Revenue

Real Estate/Personal Property – Real estate/personal property revenue increased overall because of an increase in the taxable value of properties within the City.

State Sales and Use Taxes – The City's state shared revenues fluctuate according to state formula.

Reimbursement - Reimbursement reflects such things as the contractual agreement with TBAISD for reimbursement of costs relating to a school liason officer, expected reimbursements for engineering services and increases in fees for administration from tax increment financing districts.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Budgeted Revenues**

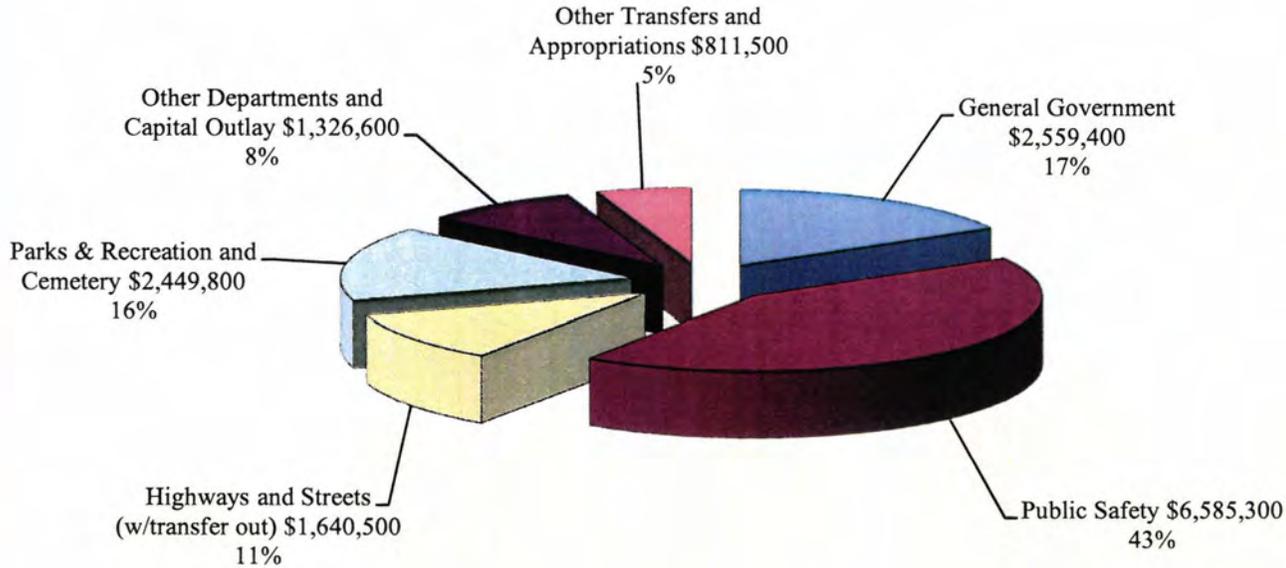
	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
TAXES					
Real Estate / Personal Property	\$ 8,008,735	\$ 8,118,739	\$ 8,350,000	\$ 8,350,000	\$ 8,700,000
Collection Fees	14,199	12,401	13,000	13,000	13,500
Penalties and Interest on Taxes	86,175	92,654	100,000	100,000	95,000
Total Taxes	8,109,109	8,223,794	8,463,000	8,463,000	8,808,500
LICENSES AND PERMITS					
Business Licenses and Permits	24,420	23,260	15,100	15,100	17,100
Franchise Fees	238,901	248,213	250,000	250,000	250,000
Non-Business Permits	24,948	23,573	19,200	19,200	20,600
Total Licenses & Permits	288,269	295,046	284,300	284,300	287,700
INTERGOVERNMENTAL					
Federal Grants	22,145	3,128	10,000	10,000	5,000
State-Shared Revenues					
State Sales and Use Taxes	1,257,242	1,279,398	1,335,000	1,335,000	1,326,000
State Liquor Licenses	55,710	68,911	46,000	46,000	58,000
Total Intergovernmental	1,335,097	1,351,437	1,391,000	1,391,000	1,389,000
CHARGES FOR SERVICES					
General Fees and Services	34,260	33,964	29,300	29,300	92,050
Use and Admission Fees	281,745	283,417	288,300	288,300	300,750
Sale of Fixed Assets	12,940	-	2,500	2,500	2,500
Ordinance Fines and Costs	50,780	45,514	45,000	45,000	50,000
Total Charges for Services	379,725	362,895	365,100	365,100	445,300
FINES AND FORFEITURES					
Parking Violations	16,238	9,825	14,000	14,000	10,000
INTRAGOVERNMENTAL-City Fee	2,511,328	2,637,168	2,558,000	2,615,000	2,676,000
MISCELLANEOUS					
Interest Revenue	12,174	15,487	20,000	20,000	20,000
Rents and Royalties	2,511	2,400	2,500	2,500	2,500
Refunds and Rebates	1,767	-	2,500	2,500	1,500
Contributions-Public Sources	374,918	417,230	395,000	407,000	416,000
Contributions-Private Sources	19,322	737	1,000	1,000	1,000
Other Income	30,911	29,484	36,000	36,000	31,000
Total Miscellaneous	441,603	465,338	457,000	469,000	472,000

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Budgeted Revenues**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REIMBURSEMENTS	445,095	557,783	700,000	624,100	647,000
TRANSFERS IN					
Cemetery Perpetual and Trust Fund	10,310	-	16,500	16,500	16,500
Economic Development Fund	-	-	-	-	-
Garage Fund	-	-	-	-	-
Brown Bridge Trust Fund	176,461	182,724	250,000	225,000	215,000
Budget Stabilization Fund	323	27,229	11,500	11,500	11,500
Total Transfers In	187,094	209,953	278,000	253,000	243,000
TOTAL REVENUES	\$ 13,713,558	\$ 14,113,239	\$ 14,510,400	\$ 14,478,500	\$ 14,978,500

Revenues for the Downtown Development Authority and City authorized tax incentive programs are not included in the above figures. Other than the Brownfield TIF's and incentives that defer real or personal property taxes, revenues and corresponding expenditures are reported in those appropriate funds included in the annual budget report. Brownfield TIF revenues collected are directly distributed to the Grand Traverse County Brownfield

**City of Traverse City, Michigan
General Fund
2016-17 Budgeted Expenditures**



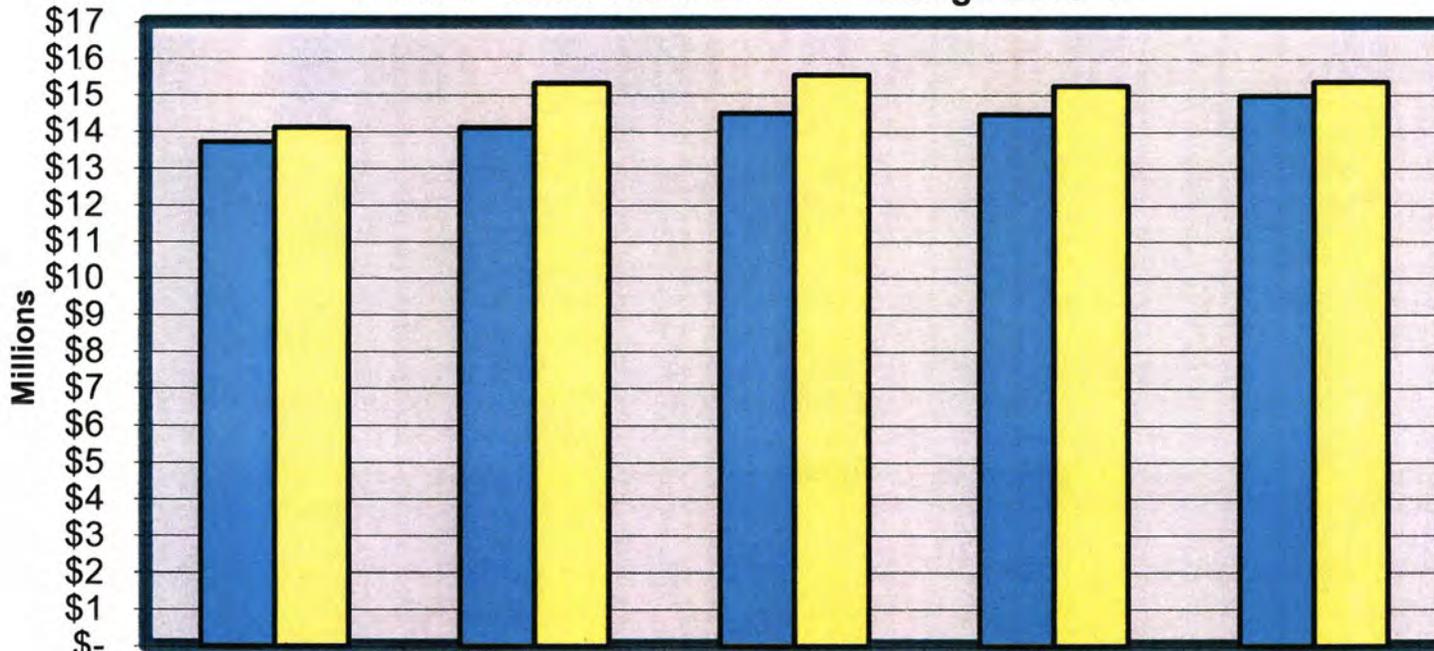
City of Traverse City, Michigan
GENERAL FUND
 2016-17 Departmental Budgets Summary

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
Department					
City Commission	\$ 74,303	\$ 72,168	\$ 84,000	\$ 109,600	\$ 89,300
City Manager Department	344,575	369,046	398,700	384,600	409,000
Human Resources Department	166,555	143,283	109,000	132,200	235,600
GIS Department	13,132	14,831	100,000	67,000	133,200
City Assessor Department	372,245	395,978	419,000	416,700	426,600
City Attorney Department	145,193	166,223	178,000	202,600	215,300
City Clerk Department	413,692	458,007	463,000	453,300	492,400
City Treasurer Department	361,192	373,241	426,000	409,000	438,000
Police Department	3,417,316	3,495,492	3,620,000	3,499,550	3,734,300
Fire Department	2,474,641	2,668,885	2,649,000	2,648,550	2,851,000
Engineering Department	632,353	692,582	698,000	691,500	748,400
Planning and Zoning Department	416,897	436,122	450,700	451,700	496,200
Parks and Recreation Department	1,704,842	1,904,330	1,911,100	1,848,300	2,048,800
Oakwood Cemetery Division	323,831	361,611	369,800	359,000	401,000
DPS Director and Streets Administration	697,015	783,598	647,000	849,000	656,500
Government Owned Buildings	174,224	113,671	120,000	120,000	120,000
Appropriations	106,582	90,780	136,000	140,500	131,500
Contingencies	-	-	25,000	-	25,000
Total Department	11,838,588	12,539,848	12,804,300	12,783,100	13,652,100
Other Expenditures					
Transfers Out - Capital Projects	1,315,450	1,708,000	1,335,000	1,335,000	670,000
Transfers Out - Other	916,104	1,035,071	1,351,000	1,067,500	994,000
Capital Outlay	37,687	54,841	67,000	67,000	57,000
Total Other Expenditures	2,269,241	2,797,912	2,753,000	2,469,500	1,721,000
Total General Fund Expenditures	14,107,829	15,337,760	15,557,300	15,252,600	15,373,100
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(394,271)	(1,224,521)	(1,046,900)	(774,100)	(394,600)
Beginning Fund Balance	4,525,112	4,130,841	2,906,320	2,906,320	2,132,220
Ending Fund Balance	\$ 4,130,841	\$ 2,906,320	\$ 1,859,420	\$ 2,132,220	\$ 1,737,620

City of Traverse City, Michigan
GENERAL FUND
2016-17 Expenditures by Type

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
Salaries and Wages	\$ 6,501,890	\$ 6,816,810	\$ 7,000,900	\$ 6,973,300	\$ 7,484,800
Fringe Benefits	2,095,081	2,205,441	2,410,100	2,403,900	2,788,400
Office/Operating Supplies	306,254	333,293	356,200	332,700	360,400
Professional Services	597,368	489,644	546,500	539,000	541,550
County Records Contract	177,760	166,195	175,000	175,000	194,000
Communication	83,393	85,236	86,850	86,150	89,750
Transportation	327,325	240,089	333,400	205,500	257,400
Professional Development	88,064	107,285	163,000	150,900	158,200
Community Promotion	-	-	2,000	17,000	2,000
Printing and Publishing	45,977	55,001	56,300	58,300	62,000
Insurance and Bonds	131,489	137,749	150,000	137,600	152,400
Utilities	227,104	282,795	273,050	256,100	276,550
Repairs and Maintenance	499,769	372,224	250,700	275,100	245,800
Rentals	639,753	1,143,191	820,600	1,012,000	863,250
Miscellaneous	4,203	8,005	10,800	12,300	11,100
Police Reserves	6,576	6,110	7,900	7,750	8,000
Appropriations	106,582	90,780	136,000	140,500	131,500
Contingencies	-	-	25,000	-	25,000
Capital Outlay	37,687	54,841	67,000	67,000	57,000
Transfers Out	2,231,554	2,743,071	2,686,000	2,402,500	1,664,000
Total	\$ 14,107,829	\$ 15,337,760	\$ 15,557,300	\$ 15,252,600	\$ 15,373,100

**City of Traverse City, Michigan
General Fund Revenues and Expenditures
For the Fiscal Years 2013-14 through 2016-17**



	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Requested
■ Revenue	\$13,713,558	\$14,113,239	\$14,510,400	\$14,478,500	\$14,978,500
■ Expenditures	\$14,107,829	\$15,337,760	\$15,557,300	\$15,252,600	\$15,373,100

Fiscal Years

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CITY COMMISSION

Mission Statement: *To guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the City's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*



Left to right: Richard Lewis, Amy Shamroe, Ross Richardson, Jim Carruthers, Brian Haas
Gary Howe, and Tim Werner

The City Commission is the legislative body for the City of Traverse City. The primary function of the City Commission is to establish the direction and policies by which the City operates through its boards, commissions and departments.

The goals and priorities of the Commission are reflected through the adopted budget in keeping with the policy of maintaining the economic well being of the City.

The City Commission consists of six (6) members and a Mayor, all elected at large. Commissioners each have four-year terms of office and the Mayor has a two-year term of office. At the annual organizational meeting, the City Commission meets and chooses one of its members as Mayor Pro Tem for one year until the following organizational meeting. The City Commission elected terms are arranged so that not more than four members shall be retired at any one time.

The Mayor presides at the meetings of the City Commission and has a voice and a vote in its proceedings, but no veto power. The Mayor authenticates by signature such instruments as the City Commission, City Charter or the laws of the State require.

The City Commission meetings are held in the Commission Chambers on the 2nd Floor of the Governmental Center, 400 Boardman Avenue, Traverse City. Regular Meetings are held the first and third Monday of each month. Possible Study Sessions are held on the second and fourth Monday of each month. Special meetings are scheduled as needed.

Within this portion of the budget is included the salaries paid to the City Commissioners, funds for the General Fund portion of the City Audit, and membership to the Michigan Municipal League.

SUMMARY OF BUDGET CHANGES

No significant changes.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY COMMISSION					
Salaries and Wages	\$ 32,512	32,512	\$ 32,600	\$ 40,700	\$ 40,700
Fringe Benefits	2,531	2,512	2,600	3,100	3,200
Office Supplies	1,109	2,135	1,000	1,000	1,300
Professional Services	30,064	27,085	35,000	35,000	30,600
Communication	-	-	1,000	1,000	-
Professional Development	573	494	3,500	3,500	5,700
Community Promotion	-	-	2,000	17,000	2,000
Printing and Publishing	4,776	2,845	4,000	4,000	3,000
Insurance and Bonds	2,708	439	1,300	1,300	1,300
Miscellaneous	30	4,146	1,000	3,000	1,500
Total City Commission	74,303	72,168	84,000	109,600	89,300
Personnel Services %	47.16%	48.53%	41.90%	39.96%	49.16%
F.T.E. Employees = 7 (Elected)					

Department Associated Revenues

Marriages	-	-	50	50	50
Percent of Expenditures Covered by Revenues	0.00%	0.00%	0.06%	0.05%	0.06%

CITY MANAGER DEPARTMENT

Mission Statement: *To work in partnership with the City Commission to achieve the City's mission and goals.*

The Manager's Department is the hub of the City and is responsible for overseeing all departments, implementing the policies and programs established by the City Commission, and handling the administrative duties addressed in the City Charter, City Code of Ordinances and State statutes, including recommending and implementing the City budget.

This Department specifically includes the functions of:

- Labor relations
- Intergovernmental relations
- Purchasing and contract administration
- Traffic management
- ADA Coordinator
- Web site development, maintenance and support
- Information technology
- Neighborhood partnerships
- Media relations
- Economic development
- Strategic Planning
- Grant writing
- Asset management system implementation, condition rating and support
- Oversee the Human Resources office, GIS Operations, Museum/Con Foster Collection, Wastewater Treatment Plant, Opera House, Human Rights Commission and Brown Bridge Advisory Committee
- Monitor the activities of the Downtown Development Authority and Light and Power

The City Manager's department is staffed by:

Martin Colburn, City Manager

Penny Hill, Assistant City Manager

Julie Dalton, Executive Assistant to the City Manager/Purchasing Agent

GOALS

1. Implement City Commission policies and objectives.
2. Continue Boardman River Dam removal project.
3. Implement SAW grant and Asset Management System.
4. Plan for future infrastructure improvements.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2011/12	2012/13	2013/14	2014/15	2015/16 Est.
Output	Administrative policies processed/revised	6	3	1	2	3
	Purchased/service orders issued	393	312	392	409	427
	City Commission agenda items reviewed	524	255	255	349	435
	Labor contracts settled	6	6	6	6	6
Efficiency	Percent of administrative policies reviewed in the last five years	100%	100%	100%	100%	100%
	Percent of standard purchase service orders processed within five days	95%	95%	95%	95%	95%

SUMMARY OF BUDGET CHANGES

No significant changes.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY MANAGER DEPARTMENT					
Salaries and Wages	\$ 243,470	\$ 255,735	\$ 283,300	\$ 267,000	\$ 286,000
Fringe Benefits	69,624	70,338	78,700	73,900	81,000
Office Supplies	3,493	5,966	4,500	6,000	5,000
Professional Services	13,681	23,662	13,500	20,000	16,000
Communications	5,073	2,252	3,000	3,000	3,000
Transportation		-	500	500	2,000
Professional Development	4,392	4,436	7,000	6,000	9,500
Printing and Publishing	2,532	3,800	5,000	5,000	3,000
Insurance and Bonds	1,821	2,055	2,200	2,200	2,500
Miscellaneous	489	802	1,000	1,000	1,000
Total City Manager Department	344,575	369,046	398,700	384,600	409,000
Personnel Services %	90.86%	88.36%	90.80%	88.64%	89.73%
F.T.E. Employees = 3					

Budgeted in this department is \$5,500 for the Human Rights Commission which may be used for community activities.

CITY MANAGER DEPARTMENT-Human Resources Function

Mission Statement: *To recruit, retain develop and assist City employees through excellent customer service, while striving to maintain the City's strategic vision.*

The City Human Resources office provides personnel management, benefit administration and payroll services for 147 City employees and benefit administration and payroll services to 37 Light and Power employees. Payroll services are also provided for approximately 60 part-time, temporary and seasonal positions during the fiscal year. In addition, retiree benefit services are provided to 164 retirees. Human Resources assists the City Manager in representing the City's interests in collective bargaining and on-going labor agreement interpretation and administration with its six bargaining units.

Responsibilities of the Human Resources function include:

- * Employment, recruiting and interviewing
 - * Internal promotional processes
 - * Temporary workforce coordination
- * Compensation
 - * Wage and salary administration
 - * Payroll administration
- * Benefits Administration
 - * Medical Insurance
 - * Dental Insurance
 - * Vision Insurance
 - * Life Insurance
 - * Short Term Disability
 - * Long Term Disability
 - * Flexible Savings Account
 - * Health Care Savings Plan
 - * Deferred Compensation Plans
 - * MERS Retirement Plan
 - * COBRA Administration
 - * Educational Reimbursement Plan
- * Employee Relations
 - * Equal Employment Opportunity Coordinator
 - * Labor Relations
 - * Labor Agreement Administration
- * Personnel/Human Resource Records
 - * Personnel record keeping
 - * HR Information Systems
 - * Legal compliance
- * Health and Safety
 - * Workers Compensation Administration
 - * Health and Fitness Program
 - * Drug Free Workforce Testing

The Human Resource function is staffed by:

Kristine Bosley - Human Resource Director
Christina Woods - Human Resource Generalist

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
HUMAN RESOURCES DEPARTMENT					
Salaries and Wages	\$ 95,296	\$ 89,203	\$ 56,500	\$ 75,000	\$ 139,900
Fringe Benefits	46,854	24,795	25,100	28,000	54,500
Office Supplies	2,007	3,135	1,000	1,000	1,000
Professional Services	14,375	10,830	14,000	19,000	26,800
Communications	643	757	1,300	1,100	1,300
Transportation	269	-	1,500	800	1,000
Professional Development	3,115	4,381	5,600	4,500	6,100
Printing and Publishing	3,165	9,284	2,000	1,800	3,000
Insurance and Bonds	831	898	1,500	700	1,500
Miscellaneous	-	-	500	300	500
Total Human Resources Function	166,555	143,283	109,000	132,200	235,600
Personnel Services % F.T.E. Employees = 2.0	85.35%	79.56%	74.86%	77.91%	82.51%
Department Associated Revenues					
Reimbursement from Other Funds	63,000	67,430	60,000	46,500	82,950
Percent of Function Expenditures Covered by Revenues					
	37.83%	47.06%	55.05%	35.17%	35.21%

The Enterprise Funds reimburse the General Fund based on pro-rata share of employee counts.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
GIS DEPARTMENT					
Salaries and Wages	\$ -	\$ -	\$ 57,000	\$ 30,000	\$ 76,500
Fringe Benefits	-	-	21,000	10,000	28,900
Office/Operation Supplies	-	-	500	500	9,100
Professional Services	13,030	12,961	20,000	25,000	15,000
Communications	-	-	500	500	800
Transportation	-	-	-	-	-
Professional Development	-	1,270	500	500	1,000
Printing and Publishing	-	78	300	300	1,100
Insurance and Bonds	102	522	200	200	300
Repairs and Maintenance	-	-	-	-	500
Rentals	-	-	-	-	-
Total GIS Department	13,132	14,831	100,000	67,000	133,200
Personnel Services % F.T.E. Employees = 1	0.00%	0.00%	78.00%	59.70%	79.13%
Department Associated Revenue:					
Reimbursement from Other Funds	-	-	30,000	25,000	66,600
Percent of Department Expenditures Covered By Revenues	0.0%	0.0%	30.0%	37.3%	50.0%

CITY ASSESSOR DEPARTMENT

Mission Statement: *To provide professional assessment services in compliance with local and state laws and in accordance with the standards established by the State Tax Commission.*

Purpose is to appraise all real and personal property within the City of Traverse City as prescribed by the City Charter and State Law. General Property Tax Act [MCL211.1] requires assessments annually of all real and personal property located within each township or city by a certified assessing officer. City of Traverse City requires certification by a Michigan Master Assessing Officer (MMAO – aka Level IV)

City Assessing Department is responsible for maintaining inventory of all property located within the jurisdiction of City of Traverse City. Annually establishing all assessable and taxable property at a legally mandated uniform percentage of market value each year, within 49-50%, for each class of property, as well as Special Act parcels, overall the Department manages approximately 10,000 parcels annually, exchanging combination, split, and new parcels.

Annually staff physically inspects and reviews properties for new construction, sold properties, including maintaining record card data, and updating photos, sketches, and other pertinent property information.

Our goal is to maintain and enhance the public understanding of the taxation process as well as the public dissemination of property data, property tax forms, and the values associated with each parcel. We are continually increasing the availability and ease of on-line information through the City's web site and the tax parcel viewer application.

Sales analysis and mapping are created in order to establish area value trends. Vacant land and improved property sales are reviewed to establish area value trends. Sales are also reviewed to establish current economic condition factors (ECF's), a/k/a/ market adjustment modifiers, for all real property classes - residential, commercial, and industrial properties. Current values are generated for each parcel of property. These values are utilized as the base to generate revenue for Grand Traverse County, Leelanau County, City of Traverse City, TCAPS, TBAISD, Northwestern Michigan College, BATA, the Recreation Authority, the Library, the County Road Commission, and any other authorized millages.

Additionally, Department must meet educational requirements as prescribed by policies of the State Tax Commission, State law, and City Charter as well. Some of these include:

- Meets/exceeds annual state certification educational requirements
- Physically inspects and records all new construction
- Processing of deeds/transfers of ownerships, property transfer affidavits, principal residence exemptions/rescinds, boundary line adjustments/splits, verification of tax/legal descriptions,
- Staff Board of Review meetings
- Defend property assessment appeals

Assessing Department staffed by:

Polly (Watson) Cairns, City Assessor * MMAO (Level IV) & Certified General Real Estate Appraiser

David Brown, Deputy Assessor * MAAO

Erik Sandy, Senior Assessor * MCAO

Dan Tollefson, Assessment Clerk/Appraiser I * MCAT

GOALS

- Update property record card information
- Update photos and sketch attachments
- Make more data available to the Public via the web
- Review & inspect 20% of property annually
- Digitizing of historical record card and files
- Implement and educate the public on current State laws/procedural changes

PERFORMANCE MEASUREMENTS

Output	Performance Indicators	2011-2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
	Active Parcel Count		9,049	9,351	9,351	9,352	9,352
	% Change	1.15%	3.34%	0.00%	0.01%	0.00%	0.37%
Deed, P.R.E., Bldg Permit, & Application Processing & Review		1,673	1,960	2,289	2,290	2,291	2,380
	% Change	141.07%	17.15%	16.79%	0.04%	0.04%	3.88%
Review & Processing - Personal Property Statements, Small TaxPayer Exemption, & Eligible Manufacturing Personal Property Forms		1,612	1,982	2,369	2,370	2,371	2,385
	% Change	3.60%	22.95%	19.53%	0.04%	0.04%	0.59%

Efficiency in Assessments

City Assessing Department maintains fair and equitable assessment practices and performs them in an efficient and professional manner, as expected by the citizens of the City of Traverse City.

One of the most commonly used statistical measures of assessment uniformity in a ratio study is Coefficient of Variation and Coefficient of Dispersion (COV & COD). COV measures variability of spread of data, while COD measures variation of individual assessment ratios around the median level of assessment. Both are considered good measures of uniformity. The lower COV & COD, the more uniform assessments are. City assessing department strives to maintain COV & COD measurements below 20%, considered a respectable level for measurement of property valuation.

SUMMARY OF BUDGET CHANGES

Parcel Counts continue to increase, which also includes the processing and review of more deeds. The department is working to streamline processes for better efficiency.

The 2012/13 budget document was the first year to include a line item fund created for defending Property Assessments for Michigan Tax Tribunal Dockets. This item confirmed again for the current budget year.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY ASSESSOR DEPARTMENT					
Salaries and Wages	\$ 224,998	\$ 253,281	\$ 258,000	\$ 261,500	\$ 263,000
Fringe Benefits	83,840	93,800	96,800	96,000	99,200
Office Supplies	11,043	16,363	13,000	13,000	10,000
Professional Services	37,319	23,995	32,000	28,000	32,000
Communications	2,288	2,208	2,500	2,500	2,500
Transportation	1,094	2,399	6,500	6,500	6,500
Professional Development	7,437	1,049	6,000	3,000	6,000
Printing and Publishing	2,381	800	1,800	4,200	5,000
Insurance and Bonds	1,845	2,083	2,400	2,000	2,400
Miscellaneous	-	-	-	-	-
Total City Assessor Department	372,245	395,978	419,000	416,700	426,600
Personnel Services %	82.97%	87.65%	84.68%	85.79%	84.90%
F.T.E. Employees = 4.0					

CITY ATTORNEY DEPARTMENT

***Mission Statement:** The Office of the City Attorney is committed to providing the highest quality legal services to the City Commission, administrative staff, departments, boards and commissions of the City of Traverse City, on matters that affect the conduct of City business. City Attorney also strives to provide the City with timely topical legal advice concerning staff recommendations, commission policies, administrative procedures, and developing issues.*

The City Attorney's Department is responsible for providing legal advice and services to the City Commission, city staff, and city boards and commissions on matters that affect the conduct of city business. The City Attorney's role as the chief legal advisor is to interpret and apply relevant laws with the primary goal of protecting the interests of the city.

The City Attorney provides the City with professional legal advice and services so City activities, staff recommendations, commission policies and administrative procedures are undertaken after consideration of all appropriate laws. The City Attorney also provides representation of the City in all legal proceedings. Additionally, the City Attorney is legal counsel for the Downtown Development Authority (a component unit of the City).

The City Attorney Department's budget is continually being streamlined to properly reflect budget cost reductions provided by striving to become a "paperless" office and being creative in reducing personnel costs while increasing accessibility.

This Department specifically:

- Provides timely and topical legal advice to city staff and all its officials.
- Reviews, revises, prepare legal documents.
- Defends the City in litigation.
- Represents the City before judicial or administrative boards and agencies.
- Prosecutes violations of the City Code.
- Provides legal counsel at City Commission meetings.

The City Attorney Department consists of the City Attorney, Lauren Tribble-Laucht, and assistant Cindy Laurell.

GOALS

1. Identify the number of contracts reviewed as to form.
2. Identify the number of issues researched.
3. Identify the number of legal services requested.

PERFORMANCE MEASUREMENTS

Performance Indicators	2011/12 FY	2012/13 FY	2013/14 FY	2014/15 FY	2015/16 FY to date
Legal opinions rendered	28	18	8	6	2
City commission meetings attended	27	26		26	26
Number of contracts reviewed as to form	59	56	36	70	48
Number of issues researched	12	6	11	52	35
Number of legal services rendered	8	22	7	3	4
Cases filed on behalf of the City *	0	4	1	2	1
Cases filed against the City **	1	1	4	1	2
Cases closed that were filed on behalf of the City***	0	3	1	1	1
Cases closed filed against the City ****	0	0	1	1	2
Michigan Tax Tribunal Cases filed against the City	29	23	1	3	4
Michigan Tax Tribunal Cases closed	11	16	11	8	3
Arbitration/Mediation actions					3
Property Transfers/Transactions					15

SUMMARY OF BUDGET CHANGES

No significant changes.

City of Traverse City, Michigan
GENERAL FUND
 2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY ATTORNEY DEPARTMENT					
Salaries and Wages	\$ 87,965	\$ 114,517	\$ 126,000	\$ 149,000	\$ 156,000
Fringe Benefits	22,858	26,395	35,400	30,900	42,700
Office Supplies	1,481	1,695	1,700	1,700	1,700
Professional Services	26,077	19,614	6,000	16,000	6,000
Communications	1,008	1,016	1,000	1,000	1,000
Transportation	-	-	1,200	200	1,200
Professional Development	3,648	1,163	4,000	1,800	4,000
Printing and Publishing	1,447	1,067	1,200	1,000	1,200
Insurance and Bonds	709	756	1,000	900	1,000
Miscellaneous	-	-	500	100	500
Total City Attorney Department	145,193	166,223	178,000	202,600	215,300
Personnel Services %	76.33%	84.77%	90.67%	88.80%	92.29%
F.T.E. Employees = 2					
Department Associated Revenues					
Reimbursement from Other Funds	522	-	3,500	3,500	3,500
Percent of Department Expenditures Covered by Revenues					
	0.36%	0.00%	1.97%	1.73%	1.63%

CITY CLERK DEPARTMENT

Mission Statement: *To serve community residents and business owners, the City Commission, the City Manager and City departments rendering equal service to all, providing top-level enthusiastic, accurate and courteous service.*

The City Clerk's Office serves as the legislative and corporate office of the City, with many operational responsibilities, serving in accordance with and upholding the Michigan Constitution, City Charter, ordinances, policies, federal and state laws and Administrative Orders of the City Manager.

Here's a snapshot of our primary responsibilities:

- Federal, State and local elections administrator – planning, organizing and executing all aspects of elections
- Clerk to the City Commission - legislative process administration; in collaboration with the City Manager's Office, preparing briefing packets for all official sessions of the City Commission; tracking, expediting and completing documentation for all City Commission business items, including various contractual terms
- Corporate Officer – providing final authorization, along with the City Treasurer/Finance Director for all financial disbursements, including Traverse City Light and Power which totals approximately \$60 million annually; executing official legal documents, including contracts, leases and various permissions and tracking contractual terms and various business touch points/transactions
- Liability insurance and risk administrator – managing the City's liability and specialty insurance programs (protecting over \$142M in City assets); analyzing and recommending insurance policy requirements (approximately \$1 billion annually in various endeavors); handling all insurance claims against the City and administering all cross-claims against other parties, pursuing subrogation, etc.; and all aspects of enterprise-wide risk management, protecting the City's financial poise
- General City-Wide Customer Service: with over 30,000 interactions each year, functioning as a primary service point for residents, visitors, business owners, nonprofit agencies, internal customers, and anyone who needs assistance on a wide range of issues, many of which are not direct City services. With a smile, we assist tens of thousands of inquiries by email, phone, web, in-person, etc.
- License and permit authority – managing all phases of the City's 30 key licenses and permits, including over 50 special events per year
- Serving as public information office – managing the City's online, social media and public access television presence and handling a plethora of information/records/document requests
- Records manager for the City's vital records, reviewing items for completeness and cataloging them in the City's authenticated document management system
- Freedom of Information Act Coordinator – ensuring compliance with public records disclosure requirements

- HIPAA (Health Insurance Portability and Accountability Act) Privacy Official – managing the security of, and proper access to all HIPAA-protected records under the City’s care and performing compliance functions as mandated by HIPAA
- Title VI Non-Discrimination Compliance Officer, ensuring compliance with non-discrimination requirements under Federal Title VI
- Open Meetings Act compliance officer
- Coordinating the recruitment and appointment process for all Mayoral and City Commission appointments; and staffing other special City Commission Ad Hoc Committees as requested

Our department team members:

Benjamin C. Marentette, MMC, City Clerk

Katie Zeits, CMC, Deputy City Clerk

Administrative Specialist (recruitment underway)

Kim Lautner, Licensing and Election Specialist

PERFORMANCE MEASUREMENTS

	Performance Indicators	2010/11	2011/12	2012/13	2013/14	2014/15	2015/2016
Output	Voter registration transactions processed	2,220	5,720	6671	5015	5364	4896
	Number of special event-related permits coordinated and approved	Not Available	Not Available	37	51	59	57
	Dollar amount of insurance policies reviewed, tracked and obtained from others	Not Available	Not Available	Approximately \$500 Million	Approximately \$500 Million	Approximately \$500 Million	Approximately \$500 Million
	New agreements reviewed and tracked	59	69	63	78	82	80
Efficiency	Cost per voter registration processed	\$2.05	\$1.95	\$1.87	\$2.08	\$2.30	\$2.40
	Contracts, leases and agreements reviewed within 48 hours of receipt	59	69	63	98%	100%	100%

Percentage of insurance policies obtained within window of policy expiration date	Not Available	Not Available	97%	98%	100%	100%
Ordinance amendments processed and codified within required time	Not Available	95%	100%	100%	100%	100%

Our office manages a variety of key ongoing operational functions; the following are our major upcoming projects/work items:

- City Clerk pursuing key credentials through the International Risk Management Institute to greatly expand the City’s risk management and insurance analysis capacity and financial security
- Administration of August 2016 Statewide Primary Election and November 2016 Presidential Election
- Continued implementation and deployment of Document Management and Workflow System and authenticated digital signature tools for the City’s vital records
- Ongoing monitoring of work plans and objectives for individual team members and collective team (including value added analysis of performed and non-performed services)

SUMMARY OF KEY BUDGET CHANGES

None noted.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY CLERK DEPARTMENT					
Salaries and Wages	\$ 233,002	\$ 280,524	\$ 304,600	\$ 288,000	\$ 315,000
Fringe Benefits	84,415	84,900	87,800	93,000	103,500
Office Supplies	18,962	23,725	21,000	21,000	24,000
Professional Services	50,749	33,826	20,000	20,000	19,750
Communications	4,087	5,074	3,600	3,600	3,600
Transportation	2,605	1,017	2,000	2,000	2,000
Professional Development	6,316	8,701	6,900	6,000	6,900
Printing and Publishing	9,875	16,228	13,500	13,500	14,000
Insurance and Bonds	2,412	2,775	3,000	2,700	3,000
Repairs and Maintenance	-	-	-	2,800	-
Rentals	1,269	1,237	600	600	650
Miscellaneous	-	-	-	100	-
Total City Clerk Department	413,692	458,007	463,000	453,300	492,400
Personnel Services % (Includes Election Workers) F.T.E. Employees = 4	76.73%	82.05%	86.91%	86.26%	84.99%
Department Associated Revenues					
Election Reimbursement	-	18,851	15,000	18,000	-
Business Licenses and Permits	24,070	23,260	15,100	15,000	17,100
Liquor License Applications	4,082	3,750	4,000	4,000	4,000
Park Permits	-	-	2,000	2,000	2,000
Sewage backup claim administration	4,000	4,000	4,000	4,000	6,000
Total Revenues	32,152	49,861	40,100	43,000	29,100
Percent of Department Expenditures Covered by Revenues	7.77%	10.89%	8.66%	9.49%	5.91%

CITY TREASURER DEPARTMENT

Mission Statement: *To provide competent and comprehensive financial services to the City and its residents.*

The City Treasurer's Office is responsible for the collection and disbursement of all monies for the City and maintaining appropriate accounting and financial records to document these transactions.

This office handles:

- Billing and collection of payments for over 12,000 utility customers monthly.
- Payments on about 8,000 tax parcels in both the summer and winter.
- Invoicing of over 1,500 individuals and businesses for miscellaneous services performed by City departments.
- Collection of assessments on over 500 parcels, which have special improvement districts.
- Payroll is processed and disbursed from the department on a bi-weekly basis for approximately 200 full-time employees.
- The Department pays all City expenses and writes an estimated 7,200 voucher checks per year.

In addition to the accounting functions, this Department is responsible for:

- Preparation of the City's budget, assisting various departments on key aspects of budget preparation and guidance on treatment of certain budget matters.
- Preparation of the City's annual financial statements.
- The City's financial reporting for both internal and external purposes. Includes, but is not limited to federal and state agencies, and nationally recognized municipal securities information repositories.
- Investment of excess funds.
- Assisting with monitoring the internal control of the City as a whole.
- Administering an independent and state authorized retirement system for its police and firefighters with 50 active members and 68 retired members or beneficiaries.
- Reporting to bond rating agencies.

The Treasurer Department/Utility Accounting Department has the following positions:

City Treasurer/Finance Director
Deputy City Treasurer/Assistant Finance Director
Financial Analyst/Compliance Officer
Accounting Assistant
Utility Billing Clerk
Accounts Payable Clerk
Collections Clerk
Customer Service Representative (3)

GOALS

1. Implement document management system, which will increase efficiencies through online claim approval and provide departments online access to paid claims, receipts, and other financial documentation.
2. Implement procedures with grant/project administrators to assure all grant compliance requirements are met required by the grantor and OMB Circular A-133.

PERFORMANCE MEASUREMENTS

Output	Performance Indicators	2011/12	2012/13	2013/14	2014/15	2015/16
	Dollar amount of receipts collected in July	\$25.6M	\$26.2M	\$34.2M	36.5M	36.6M
	City's debt rating	AA+	AA+	AA+	AA+	AA++
Efficiency	Percentage of tax roll collected through March 1	92.80%	95.30%	96.7%	96.8%	97.2%

SUMMARY OF BUDGET CHANGES

Salaries, Wages and Fringe Benefits– Budgeted salaries, wages and fringe benefits for 2016/17 increased compared to 2015/16. As with other departments, increases were budgeted based on current employment agreements and projected health care cost increases.

City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CITY TREASURER DEPARTMENT					
Salaries and Wages	\$ 212,905	\$ 226,378	\$ 256,500	\$ 249,000	\$ 268,700
Fringe Benefits	87,170	87,164	101,500	96,000	102,300
Office Supplies	13,115	16,145	21,000	17,000	19,000
Professional Services	35,614	32,326	30,000	30,000	32,500
Communications	3,649	3,878	5,000	5,000	4,000
Professional Development	1,750	368	3,600	3,600	3,500
Printing and Publishing	3,941	3,590	4,000	4,000	4,000
Insurance and Bonds	2,052	3,088	3,100	3,100	3,100
Repairs and Maintenance	-	180	600	600	300
Rentals	559	82	400	400	400
Miscellaneous	437	42	300	300	200
Total City Treasurer Department	361,192	373,241	426,000	409,000	438,000
Personnel Services %	83.08%	84.01%	84.04%	84.35%	84.70%
F.T.E. Employees = 3.7					
Department Associated Revenues					
School Tax Collection Fees	14,107	14,199	13,000	13,000	13,500
Percent of Department Expenditures Covered by Revenues	3.91%	3.80%	3.05%	3.18%	3.08%

POLICE DEPARTMENT

Mission Statement: *In cooperation with our community, is to protect life and property, and enhance the quality of life for all citizens.*



As a part of the entire City services, the Police Department continues to put forth the organizational strategy of being customer-based with unlimited partnerships in a unified effort to solve problems. The primary function of serving and protecting the citizens of this City has evolved to a service level where we are part of a team that serves our citizens and works to raise the quality of life in our City.

Currently, the Police Department consists of the Police Chief, Administrative Assistant, 2 Captains, 1 part-time Administrative Clerk, 6 Sergeants, 3 Detectives, 2 School Liaison Officers, 14 Patrol Officers, 1 narcotics officer and a highly trained 23 member reserve unit.

GOALS

1. Reduce the occurrence of crime.
2. Identify, arrest and assist in the prosecution of people who commit crimes.
3. Recover lost or stolen property, identify its owner, and ensure prompt return.
4. Facilitate the safe and orderly movement of people and vehicles.
5. Assist those who cannot care for themselves or arrange for such assistance. Provide, on an emergency basis, services the police are particularly equipped to provide.
6. Ensure the taxpayers of the City receive the greatest benefit for their dollars.
7. Create and maintain a feeling of confidence in and support for the Department on the part of the organizations with which we come in contact, particularly those organizations that are a part of the total criminal justice system.
8. Establish and maintain mutual trust through community partnerships.
9. Train and encourage police officers to make appropriate decisions and to perform their duties in a professional, productive and efficient manner.
10. Mobilize the City resources needed to address citizen concerns and problems.
11. Encourage community involvement in identifying and resolving problems.
12. Maintain our Commission on Accreditation for Law Enforcement Agencies (CALEA) standards through a formal staff inspection process.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2012/13	2013/14	% change	2014/15 est.
Output	Liquor inspections	49	62	+27%	80 (assigned)
	Detective bureau cases assigned	134	209	+46%	305
Efficiency	LCC License Holders Cited	13	14	+7%	15
	Detective Bureau Assigned Case Closure Rate	94.02%	90.04	-4%	86.26%

SUMMARY OF BUDGET CHANGES

Additional Staff Requests – Departmental staff requests have contributed to the increase in payroll costs and associated fringe benefits.

City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
POLICE DEPARTMENT					
Salaries and Wages	\$ 1,970,212	\$ 2,000,951	\$ 2,044,000	\$ 2,010,000	\$ 2,137,000
Fringe Benefits	675,894	717,970	742,000	732,000	803,000
Office/Operation Supplies	97,097	62,900	82,200	71,000	77,000
Professional Services	39,167	53,397	49,900	48,000	48,000
County Records Contract	177,760	166,195	175,000	175,000	194,000
Communications	29,296	37,005	32,000	32,000	33,000
Transportation	93,138	72,651	98,000	55,000	62,000
Professional Development	19,333	32,931	30,000	41,000	33,000
Printing and Publishing	3,096	2,703	5,000	5,000	6,000
Insurance and Bonds	50,922	55,273	60,000	51,000	60,000
Utilities	802	432	800	600	800
Repairs and Maintenance	19,946	16,439	24,700	24,700	21,000
Rentals	231,425	267,973	262,000	240,000	245,000
Miscellaneous	2,652	2,562	6,500	6,500	6,500
Police Reserves	6,576	6,110	7,900	7,750	8,000
Total Police Department	3,417,316	3,495,492	3,620,000	3,499,550	3,734,300
ACT 345 pension contribution costs	877,107	877,107	964,941	964,941	982,812
Total with ACT 345 pension	4,294,423	4,372,599	4,584,941	4,464,491	4,717,112
Personnel Services % including ACT 345 pension	82.19%	82.38%	81.98%	83.21%	83.33%
F.T.E. Employees = 30.35 (does not include crossing guards)					
Department Associated Revenues					
Witness Fees	238	94	100	100	100
TBA ISD School Liason	17,216	78,751	78,750	78,750	80,500
Crossing Guard Reimbursement	8,766	9,033	8,000	9,000	9,000
Federal Grants	19,350	3,128	20,000	10,000	-
Liquor License Revenue Sharing	55,709	68,911	45,000	46,000	58,000
Police and Fire Reports	8,030	5,850	7,000	7,000	-
OUIL Fines	10,228	7,270	10,000	10,000	10,000
Ordinance Fines and Costs	50,585	45,514	45,000	45,000	50,000
Reimbursement from various events	11,246	13,802	15,000	15,000	15,000
Bike Auction	1,364	3,488	2,500	2,500	2,500
National Cherry Festival	26,963	46,097	45,000	45,000	50,000
Total Revenues	209,695	281,938	276,350	268,350	275,100
Percent of Department Expenditures Covered by Revenues	6.14%	8.07%	7.63%	7.67%	7.37%

FIRE DEPARTMENT

Mission Statement: *The Traverse City Fire Department is an all-hazards emergency response agency that will provide protection and safety for the public.*

The Traverse City Fire Department (the "TCFD") is a 24/7 all-risk response agency providing emergency and non-emergency services to the Traverse City Community and its visitors. Our mission is to rescue victims, aid the sick and injured, and preserve property. Our dedicated personnel are the reason for our success. Their commitment to the community and the fire service is our most valuable resource. The capabilities of the highly skilled firefighters are a direct result of a comprehensive, performance-based training program requiring hundreds of hours of annual training and also the support from the Community through the General Fund.

Services the Traverse City Fire Department provides:

- **Fire Suppression** – TCFD personnel are trained in all aspects of fire suppression including: industrial, commercial, residential, aircraft, chemical, vehicle, boat and wild lands.
- **Advanced Life Support** – 18 of our 23 personnel are serving as Paramedics, providing to our Community the highest level of pre-hospital care available in the nation. With Rescue 01, we can treat and transport patients to Munson Medical Center when North Flight is unavailable.
- **Fire Prevention/Inspection:** – Fire code compliance and safety inspections performed in the City of Traverse City are under the Fire Prevention/Inspection Section. Plans for all new construction/re-modeling within the City are reviewed for fire/life safety concerns.
- **Public Education** - Students in grades K-6 in schools located within the City of Traverse City have at least one fire safety presentation by the T.C.F.D. annually. Public Education includes fire safety awareness classes for various organizations and businesses, tours of our fire stations, an annual "Fire Safety Open House," a Juvenile Fire Setter Counseling Program, and certified child car seat installation.
- **Aircraft Rescue Fire Fighting** – Contracted on-site staffing at Cherry Capital Airport.
- **Hazardous Materials and Weapons of Mass Destruction (WMD) Teams** - Every firefighter is HazMat and WMD trained. Due to financial support received through a subscription fee process, the HazMat team responds to HazMat incidents in a 4-county area. The WMD team covers the 17 county Michigan Region 07 for terrorism incidents.
- **Technical Rescue** – Personnel are cross-trained in varying aspects of technical rescue. This includes: Confined Space Rescue, High Angle Rope Rescue, Water and Ice Rescue, Trench Rescue, and Vehicle Extrication.
- **Other "Extras" we offer** - Free blood pressure checks at the fire stations and Senior Center, host semi-annual blood drives, coordinate a Christmas Toy Program, participate in the "Fill the Boot" program for MDA, give antique fire truck rides at Friday Night Live and "Special Kids Day" at the Cherry Festival, attend Career Days at the Jr. and Sr. High Schools, and a free Smoke Alarm Program with alarms installed by fire fighters at your home by appointment.



Currently, the Fire Department consists of the Fire Chief, 4 Captains (1 who serves as Fire Marshal), 4 Lieutenants (1 who serves as Training Officer), and 14 Firefighters.

GOALS

1. To meet the NFPA Standard 1710, response for EMS to be less than eight minutes ninety percent of the time.
2. To install 100 smoke alarms in City homes per year.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2010/11	2011/12	2012/13	2013/14	2014/15
Output	Total fire related responses (fires)	62	82	52	569 (52)	671 (51)
	Fire code inspections (Goal is 1,300 per year)	405	422	532	461	502
	EMS calls for service	1080	2276	2242	2377	2392
	Smoke alarms installed	Not Available	41	63	31	40
	Employees who training hours exceed department goal of 360 hours	15	23	17	21	20
	Percent less than 5 minute response time	62.70%	82.60%	81.9%	83.2%	80.46%
Efficiency	Percent less than 8 minutes response time	95.20%	96.00%	95.7%	96.9%	95.78%
	Percentage of fire inspections completed compared to goal	31.15%	32.46%	40.9%	32.5%	38.61%
	EMS response time less than 8 minutes	95.60%	96.00%	95.7%	96.2%	95.98%
	Percentage of smoke alarms installed	Not available	41.00%	63.00%	31%	40%
	Percent of employees who training hours exceed department goal of 360 hours	62.50%	95.00%	73.97%	95.6%	90.9%

SUMMARY OF BUDGET CHANGES

Training: Increases in the training budget reflect costs to send personnel to Pro-Board approved and certified training, primarily in the area of the many rescue disciplines that the Traverse City Fire Department is responsible for. For those programs that offer a Train-the-Trainer course, 2 personnel are sent to the program and return to train the remainder of the personnel in-house. This enables us to realize a savings in the area of food, lodging, wages and other expenses for 21 additional personnel to travel out of the Traverse City area to attend training. Training our own locally also enables the transfer of training and education in a timely and standardized manner.

Rentals – The 1994 Engine 01 assigned to Station 01 on Front Street is scheduled for replacement with a new Engine in June 2016. After June, the current Engine 01 will be moved to reserve status to permit its use for training and temporary fill in when other apparatus is out of service for maintenance and repair. Having a reserve Engine will also be favorable to the Insurance Service Organization (ISO) assessment process. It is projected that the 2016 Engine arriving in June will serve Traverse City for the next 17-20 years.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
FIRE DEPARTMENT					
Salaries and Wages	\$ 1,610,210	\$ 1,691,290	\$ 1,666,600	\$ 1,689,000	\$ 1,765,000
Fringe Benefits	348,612	404,845	401,200	415,000	508,600
Office/Operation Supplies	57,321	67,244	80,000	70,000	75,000
Professional Services	37,850	34,636	40,000	36,000	38,000
Communications	8,903	9,338	10,650	10,650	12,450
Transportation	22,918	21,111	29,500	15,000	30,500
Professional Development	23,503	34,846	69,900	58,000	55,000
Printing and Publishing	2,156	1,164	2,500	2,500	4,700
Insurance and Bonds	16,107	16,186	20,000	18,000	20,000
Utilities	26,029	26,292	29,750	28,000	31,250
Repairs and Maintenance	42,115	49,558	45,400	39,000	35,000
Rentals-Equip and Hydrants	278,697	312,175	253,100	267,000	275,000
Miscellaneous	220	200	400	400	500
Total Fire Department	2,474,641	2,668,885	2,649,000	2,648,550	2,851,000
Act 345 pension contribution costs	762,373	762,373	795,624	795,624	821,118
Total with Act 345 pension	3,237,014	3,431,258	3,444,624	3,444,174	3,672,118
Personnel Services % including ACT 345 pension	84.06%	83.31%	83.13%	84.19%	84.28%
F.T.E. Employees = 23					
Department Associated Revenues					
Contributions-Public Entities	366,918	417,230	395,000	395,000	410,000
Fire Inspections	-	-	-	-	64,500
Plan Review Fees	3,525	4,320	3,000	3,000	4,300
Film Festival	1,293	1,293	2,000	2,000	2,000
National Cherry Festival	2,963	2,963	3,000	3,000	3,000
Ambulance Services	9,074	10,297	12,000	12,000	12,000
Other Reimbursements	2,151	2,151	2,400	2,400	2,400
Total Revenues	385,924	438,254	417,400	417,400	498,200
Percent of Department Expenditures Covered by Revenues	15.60%	16.42%	15.76%	15.76%	17.47%

ENGINEERING DEPARTMENT

Mission Statement: To develop, implement, supervise, inspect and coordinate all public improvements constructed by or for the City.

The work performed by the Engineering Department includes utility reviews in conjunction with land use permits, right-of-way permits, stormwater drainage and soil erosion permits, historical information, traffic counting and studies and design, construction engineering and contract administration work related to various service areas. The Department maintains historic records for City utility locations including sanitary sewer, watermain and storm sewer. The Department participates and works in several areas and is involved with projects identified in the Public Improvement Plan. These activities are listed below.

- *Ordinance Compliance*
- *Economic Development Projects*
- *Regional Bridge Council and Bridge Scour Committee (MDOT)*
- *Regional Transportation Planning and Traffic Assessment (TC-TALUS)*
- *Streets and Traffic Engineering*
- *Water System Engineering*
- *Sanitary Sewer System Engineering*
- *Storm Drainage System Engineering*
- *Bridge & Culvert Inspection and Engineering*
- *CIP Implementation and Management*
- *Asset Management Support (GIS)*
- *Plan Review and Permits (BS & A Software)*
- *Right of Way Regulation and Monitoring*
- *Special Improvement Districts (SID)*
- *Citizen Service Requests*

The Department is staffed by:

City Engineer
Assistant City Engineer
Engineering Public Services Assistant
Engineering Assistant
Engineering Technician
Engineering Aide
Planning and Engineering Assistant (0.4 FTE)

GOALS

1. Provide greater emphasis on addressing traffic impacts within neighborhoods.
2. Implement budgeted capital improvement projects in a timely manner.
3. Seek grants and outside funding sources for capital improvements.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Output	Capital Improvement Projects Administered by the Department (\$ Millions)	2.20	3.50	9.46	3.84	4.06	Pending Current Projects
	Right of Way Permits	284	400	401	334	300	288
	Utility Review for Land Use Permits	177	185	206	57	62	248
	Stormwater Runoff Control Permits	38	40	35	21	17	19
	Soil Erosion Control Permits	44	35	29	28	30	31
Efficiency	Right of Way Permits approved within 10 days	100%	100%	100%	100%	100%	100%
	Stormwater Runoff Control Permits approved within 10 days	100%	100%	100%	100%	100%	100%
	Soil Erosion Control Permits approved within 10 days	100%	100%	100%	100%	100%	100%

SUMMARY OF BUDGET CHANGES

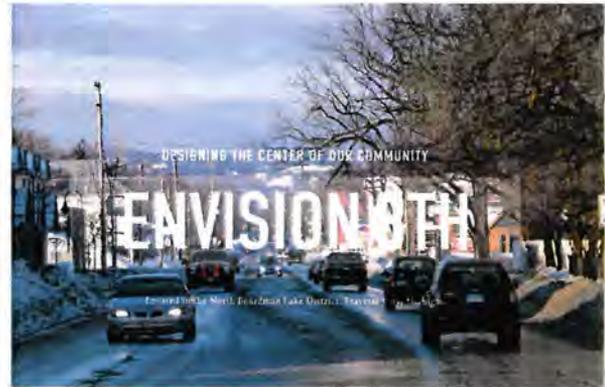
Salaries and Wages/Fringe Benefits – Salaries and wages/fringe benefits overall increased relating to an increase to employee wages tied to inflation.

City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
ENGINEERING DEPARTMENT					
Salaries and Wages	\$ 410,959	\$ 450,441	\$ 418,000	\$ 418,000	\$ 444,000
Fringe Benefits	159,970	169,024	195,400	190,000	210,500
Office/Operating Supplies	7,749	9,227	18,000	18,000	25,000
Professional Services	19,124	26,558	30,100	26,000	31,400
Communications	6,274	7,096	6,500	7,000	7,500
Transportation	2,854	3,277	3,200	3,000	3,200
Professional Development	6,103	10,242	7,500	7,500	7,500
Printing and Publishing	3,619	4,781	3,500	3,500	3,500
Insurance and Bonds	3,929	4,107	4,800	4,500	4,800
Repairs and Maintenance	1,261	540	1,000	1,000	1,000
Rentals	10,511	7,289	10,000	13,000	10,000
Total Engineering Department	632,353	692,582	698,000	691,500	748,400
Personnel Services %	90.29%	89.44%	87.88%	87.92%	87.45%
F.T.E. Employees = 6.4					
Department Associated Revenues					
Right of Way	19,922	20,024	15,000	15,000	17,500
Storm Water Permit	1,505	1,570	2,000	2,000	2,000
Soil Erosion Permit	700	1,015	1,000	1,000	1,000
Inter-fund Reimbursements	162,961	81,840	175,000	175,000	175,000
Total Revenues	185,088	104,449	193,000	193,000	195,500
Percent of Department Expenditures					
Covered by Revenues	29.27%	15.08%	27.65%	27.91%	26.12%

PLANNING & ZONING DEPARTMENT

Mission Statement: *The Planning Department's primary purpose is to guide the City with land use and planning in order to enhance the quality of the community and ensure it remains a place where both citizens and businesses love to call home.*



In order to do this, the Planning Department:

- Helps to administer the City of Traverse City Master Plan, a document that guides City zoning, land use, urban design and physical improvements, such as buildings, streets and parks.
- Provides administrative staff for the Planning Commission, Grand Traverse Commons Joint Planning Commission, Board of Zoning Appeals, and Historic Districts Commission.
- Coordinates and manages the Six-Year Capital Improvement Plan for the City.
- Plays a key role in advancement of community and economic development plans.
- Provides streets and sidewalk community engagement.
- Administers and enforces the zoning, sign, and historic districts ordinances and other land use laws.
- Reviews building site plans and prepares reports and recommendations to the Planning Commission for zoning map amendments, zoning laws, special land use permits and planned unit developments.
- Answers zoning and land use questions and interprets land use principles, and planning and zoning laws.
- Works with property owners and developers, other agencies and other City departments to ensure that building plans are consistent with the Master Plan and laws regarding size and placement of buildings, signs, parking areas and landscaping requirements.
- Inspects multi-family rental dwellings, rooming houses, proper anchoring of boats on the near shore of Grand Traverse Bay and property maintenance code violations.

The Planning Department is staffed by:

Russ Soyring, Planning Director

David Weston, Zoning Administrator

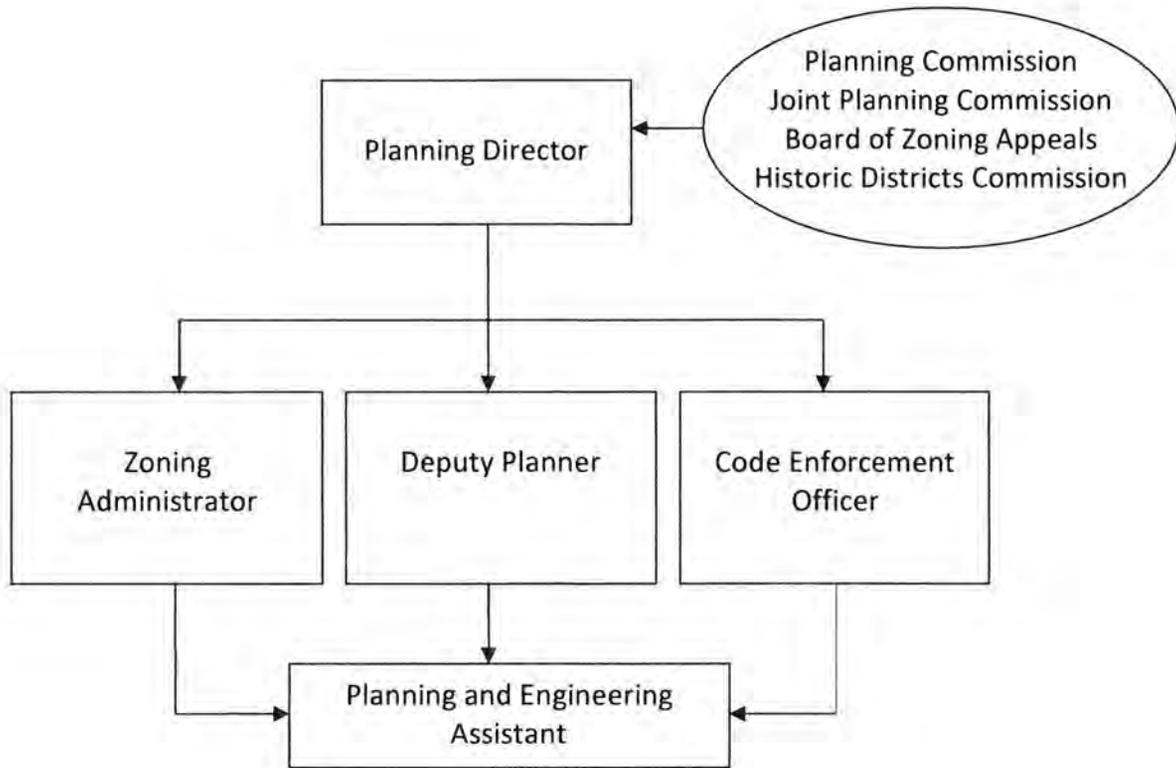
Missy Luick, Planning and Engineering Assistant (Position shared with Engineering Department)

Mike Trombley, Code Enforcement Officer

Goals/objectives for the coming 2016-2017 fiscal year include:

1. **Seek grants** to implement the Corridors Master Plan, park plans and other City projects.
2. **Master Plan Review and Updates-** Committees have been formed to provide the required 5-year review of the City Master Plan and the Grand Traverse Commons Master Plan. The Department will assist in developing approaches to get public input, rewriting the Plans (if determined to be necessary) and bringing any revisions to the Planning Commission and City Commission for their review and adoption.
3. **All Planning Elements-** Reformat the approved Planning Elements so they will be have a unifying graphic design that conforms to the layout and style of the Master Plan. The Elements will be printed and bound and to be incorporated as Sub Plans of the Master Plan.
4. **Redevelopment Ready Communities certification** – The Planning Department will continue to work with other City Departments to become certified as a Redevelopment Ready Community. Program certification by the Michigan Economic Development Corporation will better position Traverse City to receive state grants for economic development.
5. **Boardman Lake Trail-** In 2015, the County received a Coastal Zone Management grant for the next phase of the Boardman Lake Loop (multi-use trail) that will focus on conceptual design plans from 14th Street to Madalie Roadside Park. This phase when constructed will complete the loop around Boardman Lake. The Planning Department will be working with the consultants, Grand Traverse County and Garfield Township on developing a design that can be implemented when funding is available.
6. **Bike Friendly City-** The Planning Department applied for and received the Bicycle Friendly City designation in 2009 at the Bronze level. Reapplication after we complete the Active Transportation Plan is desired to sustain our designation and possibly increase our status to Silver or a higher designation level.
7. **Hannah Park** – Work with community members and the Parks and Recreation Commission on developing a master park plan for Hannah Park to help guide future improvements for the park.
8. **Grand Traverse Commons Development Regulations-** Work continues on revising the draft development regulations based on public comments received during and after the public hearing. This work is being done in cooperation with Garfield Township Planning Department and the Grand Traverse Commons Joint Planning Commission.

PLANNING DEPARTMENT CHART



PERFORMANCE MEASUREMENTS

	Performance Indicators	2009	2010	2011	2012	2013	2014	2015
Output	Land use permits issued	165	177	185	206	221	228	248
	Sign permits issued	55	40	50	63	57	59	52
	Code enforcement complaints	970	826	743	616	503	524	740
	Rental Housing inspections	-	54	68	75	82	284	545

SUMMARY OF BUDGET CHANGES

Salary, wages and fringe benefits increases reflect the adding a new Deputy Planner position during 2016-17.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
PLANNING AND ZONING DEPARTMENT					
Salaries and Wages	\$ 255,601	\$ 267,894	\$ 271,100	\$ 271,100	\$ 290,000
Fringe Benefits	112,409	127,445	133,000	133,000	143,500
Office/Operation Supplies	6,550	3,836	7,500	7,500	7,500
Professional Services	21,231	17,062	14,000	14,000	24,000
Communications	3,288	3,296	3,800	3,800	5,600
Transportation	930	1,336	1,500	1,500	3,000
Professional Development	4,546	3,674	6,000	6,000	7,500
Printing and Publishing	5,333	4,499	6,000	6,000	6,000
Insurance and Bonds	2,048	2,431	2,500	2,500	2,500
Rentals	4,632	4,632	5,000	6,000	6,200
Miscellaneous	329	17	300	300	400
Total Planning and Zoning Dept.	416,897	436,122	450,700	451,700	496,200
Personnel Services %	88.27%	90.65%	89.66%	89.46%	87.36%
F.T.E. Employees = 3.6					

Department Associated Revenues

Soil Erosion Permits	700	1,015	1,000	1,000	900
Sign Permits	3,150	2,800	3,000	3,500	4,100
P.U.D. Applications	100	-	100	100	100
Bid Openings/Site Plan Reviews	900	250	150	150	100
Utility Plan Review	181	770	600	600	200
Zoning Appeals/Variance/Change	3,840	2,410	2,100	2,100	2,200
Application for Zoning Change	625	5,610	2,000	2,000	5,000
Street Vacation Permits	4,345	1,925	300	2,000	1,600
Land Use Permits	9,860	11,965	9,000	9,000	14,700
Zoning Books/Documents	-	-	1,000	1,000	-
Joint Planning Commission	6,000	6,000	6,000	6,000	8,000
Rental Housing Inspections	6,840	13,465	7,000	7,000	11,300
Total Revenues	36,541	46,210	32,250	34,450	48,200
Percent of Department Expenditures Covered by Revenues	8.76%	10.60%	7.16%	7.63%	9.71%

PARKS & RECREATION DIVISION

The Parks and Recreation Division maintains the City's parkland, open spaces and urban forest, operates Oakwood Cemetery and Hickory Hills Ski Area, and administers recreation programs. Park Maintenance responsibilities include:

- ◆ Maintaining 386 + acres of parkland in 34 City Parks.
- ◆ Managing the urban forest: 9,000 street trees, 2,000 park trees, and 3,000 cemetery trees. This includes pruning street trees on a 15 year cycle; 100 removals a year; and 100 – 150 plantings a year.
- ◆ Caring for all plantings: 4,600 shrubs, 88 flower beds and planters, and 55 perennial beds. This includes pruning, mulching, dividing and the planting of 10,000 annual flowers each year.
- ◆ Mowing 70 acres of park lawns plus the parkway and other grassy City rights-of-way.
- ◆ Snow removal at various City parking lots, the fire stations, Oakwood Cemetery, Water Treatment Plant and Carnegie Building.
- ◆ Cleaning City beaches during summer.
- ◆ Maintaining and repairing 7 restroom facilities.
- ◆ Caring for playground equipment in 12 parks.
- ◆ Creating and maintaining 3 outdoor ice rinks.
- ◆ Installing and repairing 30 picnic grills, 90 park benches, 100 picnic tables, 170 park trash cans and 100 downtown trash cans.
- ◆ Collecting trash from parks and the downtown area.
- ◆ Programming, monitoring, repairing, locating and winterizing 38 automatic irrigation systems and 6 manual systems in 17 parks and along the parkway and other City owned properties.
- ◆ Maintaining the boardwalks along Boardman Lake and the Boardman River, to include annual removal and installation of the floating docks at Hull Park and kayak launch on the West Boardman Lake trail.
- ◆ Brush chipping during spring cleanup.
- ◆ Christmas tree chipping.
- ◆ Selecting, cutting, placing and decorating the downtown community Christmas tree.
- ◆ Cleaning, monitoring and maintaining the Union Street Dam.
- ◆ Assisting City Clerk with delivery of election equipment.

Recreation includes:

- ◆ Operating Hickory Hills Ski Area, which includes 8 downhill runs and 3 kilometers of cross country ski trails.
- ◆ Maintaining tennis/pickleball and basketball courts.
- ◆ Hiring, training and testing lifeguards for Clinch Park beach.
- ◆ Placing ropes and buoys to designate swim areas at five beaches.
- ◆ Operating Summer Day Camp.
- ◆ Managing an adult volleyball program in which up to 20 teams participate in 3 leagues.

The Parks and Recreation Division is staffed by: A full-time staff of 13 including; 3 supervisory positions including one that works 4 months as manager of Hickory Hills and 8 months as Marina Dockmaster; 6 maintenance employees, 3 recreation/maintenance positions; and a Departmental Secretary shared among 4 Department of Public Services divisions. The seasonal staff includes 9 parks maintenance workers and over 30 seasonal personnel for various parks and recreation programs and facilities.



**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
PARKS AND RECREATION DEPARTMENT					
Salaries and Wages	\$ 646,804	\$ 674,366	\$ 695,000	\$ 680,000	\$ 765,000
Fringe Benefits	282,994	278,836	333,000	316,000	395,000
Office/Operation Supplies	41,380	59,423	61,800	63,000	61,800
Professional Services	172,689	130,790	170,000	150,000	150,000
Communications	4,574	3,099	5,000	4,000	4,000
Transportation	48,693	34,912	50,000	30,000	40,000
Professional Development	4,073	3,189	7,000	5,000	7,000
Printing and Publishing	702	374	3,000	3,000	3,000
Insurance and Bonds	16,527	16,345	18,000	17,000	18,000
Utilities	145,617	186,084	170,000	155,000	170,000
Repairs and Maintenance	78,158	84,155	70,000	70,000	70,000
Rentals	262,585	432,757	328,000	355,000	365,000
Miscellaneous	46	-	300	300	-
Total Parks and Recreation	1,704,842	1,904,330	1,911,100	1,848,300	2,048,800
Personnel Services %*	60.20%	50.58%	54.31%	61.87%	63.82%
*(Includes \$142,200 in Seasonal Labor)					
F.T.E. Employees = 12					
Department Associated Revenues					
Day Camp	47,080	40,742	45,000	45,000	45,000
Hickory Hills Concession	1,381	1,918	1,000	1,000	2,000
Clinch Park Concession	29,210	37,846	40,000	40,000	50,000
Volleyball	8,680	9,025	8,500	8,500	9,000
Boardman River Moorings	12,066	12,674	9,000	9,000	12,000
National Cherry Festival	4,107	5,961	6,000	6,000	8,000
Hickory Hill Ski Passes	92,207	86,182	95,000	95,000	85,000
Total Revenues	194,731	194,348	204,500	204,500	211,000
Percent of Division Expenditures Covered by Revenues	11.42%	10.21%	10.70%	11.06%	10.30%

OAKWOOD CEMETERY

Oakwood Cemetery, administered by the Parks and Recreation Division, provides burial and other services along with conducting sales of burial rights for in-ground plots, cremation niches and mausoleum crypts for future and present need. In addition, the Cemetery staff continues to assist genealogy inquiries, place monument foundations, and perform grounds maintenance.

The City's Oakwood staff is now also performing the administration, burial services and grounds maintenance for the Oakwood Catholic Diocesan Cemetery. Both cemeteries are administered by the City in the Catholic-owned office within the cemetery.

A new maintenance facility was completed late in 2015 within the cemetery grounds. This increases efficiency and safety as crews no longer have to transport vehicles, trailers and mowers across busy Eighth Street.

The staff includes the Sexton, Office Clerk (24 hours per week) and 5 seasonal maintenance employees. In addition, a portion of two administrator's time and benefits are charged to this budget.



SUMMARY OF BUDGET CHANGES

Salaries and Wages/Fringe Benefits and Overtime – Salaries and wages are increased due to negotiated and step increases, and an increase in the seasonal maintenance staff. Overtime is increased due to more Saturday burials.

Vehicle Garage Rental Rates and Utilities – The vehicle rates are going up slightly and the new maintenance building will increase the utility line item.

Professional and Contractual, Transportation, and Repairs and Maintenance – All three went down due to observed trends and lower fuel prices.

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
PARKS AND RECREATION DEPARTMENT					
OAKWOOD CEMETERY DIVISION					
Salaries and Wages	\$ 161,171	\$ 177,881	\$ 176,700	\$ 175,000	\$ 203,000
Fringe Benefits	52,544	60,893	68,600	71,000	75,000
Office/Operation Supplies	9,389	13,081	12,000	12,000	12,000
Professional Services	4,672	5,298	7,000	7,000	6,500
Communications	2,900	2,359	2,500	2,500	2,500
Transportation	6,283	5,218	7,500	5,000	6,000
Professional Development	-	-	500	500	500
Printing and Publishing	-	113	500	500	500
Insurance and Bonds	2,017	2,338	3,000	2,500	3,000
Utilities	13,584	22,290	20,000	20,000	22,000
Repairs and Maintenance	6,766	4,769	10,000	8,000	9,000
Rentals	64,505	67,371	61,500	55,000	61,000
Total Oakwood Cemetery Division	323,831	361,611	369,800	359,000	401,000
Personnel Services %*	89.16%	86.77%	86.61%	82.45%	81.80%
*(Includes \$70,000 in Seasonal Labor)					
F.T.E. Employees = 2.1					
Division Associated Revenues					
Catholic Diocese Agreement	27,378	36,500	36,500	36,500	36,500
Recording of Deeds	-	-	50	50	50
Lot Use	8,366	3,785	10,000	8,000	3,800
Grave Opening-Interments	36,060	42,540	30,000	35,000	42,500
Burial of Cremains	9,485	18,575	10,000	10,000	18,600
Mausoleum Vault Charges	-	-	100	100	100
Foundation of Monuments	18,767	15,137	9,000	10,000	15,000
Cemetery Trust Interest Transfer	5,226	5,252	5,500	5,500	5,300
Perpetual Care Interest Transfer	5,083	10,724	11,000	11,000	11,000
Total Revenues	82,987	96,013	75,650	79,650	96,350
Percent of Function Expenditures Covered by Revenues	25.63%	26.55%	20.46%	22.19%	24.03%

DPS DIRECTOR AND STREETS ADMINISTRATION

Mission Statement: *To maintain all the City's streets, sidewalks, and trails to ensure safe travel for residents and visitors.*

The Director of Public Services oversees the activities of six departments/divisions that provide a variety of services to the public. They include Parks and Recreation, Streets, Garage, Water and Wastewater Maintenance, Water Treatment, Marina and Asset Management.



The Director coordinates departmental activities with other City staff and synchronizes projects between divisions and departments. The Director works with employees and supervisors to develop policies, procedures and programs and oversees contracts, collective bargaining agreements, budgets, training, safety and infrastructure maintenance.

The Director works with the Asset Management/GIS Analyst and the Asset Management Technician on asset management plans for City assets including roads, utilities, water system reliability and modeling and other long term or infrastructure related assets of the City.

The Streets Division is responsible for an array of maintenance programs. This includes, but is not limited to:

- Snow removal.
- Repairing and cleaning of 28.3 miles of Major Streets, 48.3 miles of local streets, 8.7 miles of State Highways, 40.2 miles of Alley's and 79.9 miles of sidewalk and 5.1 miles of bike trails.
- Cleaning and repairing of 1,250 catch basins and 650 storm manholes including all connecting lines.
- Spring and Fall leaf collection and composting program.
- Mowing large amounts of non-parkland property along our City's right-of-ways.
- Installing and maintaining all signs on City property and parking lots.

Two administrators, one asset management technician 13 equipment operators and 3 part time sidewalk snow removal equipment operators staff the Streets Division. In the winter months there is someone working 24 hours per day on weekdays, and from 4:00 a.m. to 8:00 a.m. on the weekends and Holidays. Additional personnel will be called out on weekends to do plowing and sanding, depending on the weather.

GOALS

1. Stabilize deteriorating infrastructure by increasing preventive maintenance techniques using Crack Seal, Asphalt Grind and Infrared repair.
2. Reduce pot holes and eliminate the use of cold patch material.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2011/12	2012/13	2013/14	2014/15	2015/16 to date
Output	Lane feet of crack sealing	4,220	18,314	278,678	145,300	199,000
	Infrared asphalt tonnage	53.6	33	22.43	30	11.86
	Infrared repair projects	65	53	126	106	to date 13
Efficiency	Tons of pot hole patch material	398	410	372.71	183.16	142.77
	Tons of cold patch material	10.85	26	102.68	0	0

**City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
DPS DIRECTOR AND STREETS ADMINISTRATION					
Salaries and Wages	\$ 316,785	\$ 301,837	\$ 355,000	\$ 370,000	\$ 335,000
Fringe Benefits	65,366	56,524	88,000	116,000	137,500
Office/Operation Supplies	35,558	48,418	31,000	30,000	31,000
Professional Services	81,726	37,604	65,000	65,000	65,000
Communications	11,410	7,858	8,500	8,500	8,500
Transportation	148,541	98,168	132,000	86,000	100,000
Professional Development	3,275	541	5,000	4,000	5,000
Printing and Publishing	2,954	3,675	4,000	4,000	4,000
Insurance and Bonds	27,329	28,311	26,000	28,000	28,000
Utilities	2,527	2,824	2,500	2,500	2,500
Repairs and Maintenance	215,974	147,927	30,000	60,000	40,000
Rentals	(214,430)	-49,675	(100,000)	75,000	(100,000)
Miscellaneous	-	236	-	-	-
Total DPS Director & Streets Admin	697,015	783,598	647,000	849,000	656,500
Personnel Services % F.T.E. Employees = 17.1	42.82%	39.68%	46.64%	43.56%	71.97%

Department Associated Revenues					
Compost Sales	6,785	13,746	8,000	8,000	8,000
National Cherry Festival	2,812	-	1,000	1,000	2,800
Total Revenues	9,597	13,746	9,000	9,000	10,800
Percent of Function Expenditures Covered by Revenues	0.50%	0.68%	0.46%	0.43%	0.53%

This budget reflects salary, benefits and expenditures for the Office of the DPS Director associated with those activities relating to the Departments under the Director's supervision within the General Fund. The balance of expenditures for the DPS Director and Assistant is reflected within the Marina, and Garage Fund.

This budget also reflects expenditures of the City's streets, alley's, sidewalks, and bike paths. Major, Local or State Trunkline special revenue funds are charged labor, benefits, and equipment rental fees (at state equipment rates) based on actual time dedicated to those activities. Spring/fall leaf pick-up are charged to the Local Streets Fund.

City of Traverse City, Michigan
GENERAL FUND
2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
GOVERNMENT OWNED BUILDINGS					
Insurance and Bonds	\$ 130	\$ 142	\$ 1,000	\$ 1,000	\$ 1,000
Utilities	38,545	44,873	50,000	50,000	50,000
Repairs and Maintenance	135,549	68,656	69,000	69,000	69,000
Total Gvt. Owned Bldgs.	174,224	113,671	120,000	120,000	120,000

Expenses related to the operation and maintenance of City owned and operated facilities. The primary facility covered is the Governmental Center.

APPROPRIATIONS					
County Inspections Reimb.	-	-	-	-	-
Retirees Health Insurance Trust	4,355	4,355	20,000	20,000	20,000
Retirement Health Fund	8,669	8,669	10,000	10,000	10,000
Brown Bridge	-	-	-	-	-
Conservation Resource Alliance	20,000	-	20,000	20,000	20,000
Joint Planning Commission	3,000	3,000	3,000	3,000	3,000
Independence Day Fireworks	3,500	3,500	3,500	3,500	3,500
Land Information Access Assoc.	67,058	71,256	69,500	74,000	75,000
Public Arts Commission	-	-	10,000	10,000	-
Total Appropriations	106,582	90,780	136,000	140,500	131,500

This budget reflects the allocation of General Fund proceeds for specific functions which are not necessarily part of the daily activities of any specific department.

City of Traverse City, Michigan
GENERAL FUND
 2016-17 Departmental Budgets

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
CONTINGENCIES					
Contingencies	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
TRANSFERS OUT					
MVH - Streets Funds	916,104	785,071	1,101,000	817,500	984,000
Capital Projects Fund	1,315,450	1,708,000	1,335,000	1,335,000	670,000
Public Arts Commission	-	-	-	-	10,000
Stormwater System Fund	-	250,000	250,000	250,000	-
Total Transfers Out	2,231,554	2,743,071	2,686,000	2,402,500	1,664,000

This budget reflects a transfer of General Fund proceeds to another fund to supplement the activities of that fund which does not possess adequate revenue sources.

CAPITAL OUTLAY					
Equipment Purchases	-	13,063	10,000	10,000	5,500
Public Safety Equipment	37,687	41,778	57,000	57,000	51,500
Total Capital Outlay	37,687	54,841	67,000	67,000	57,000

This budget was created to account for all General Fund equipment purchases. The assets purchased are recorded in the Government-Wide Financial Statements under Governmental Activities. Public Safety was separated from other department purchases due to the costs associated with such equipment.

City of Traverse City, Michigan
GENERAL FUND
Department Equipment Purchase Requests
For the Budget Year 2016-17

General Government Departments

Traffic Counters (4) - Engineering	\$ 3,500
Other General Government Equipment	<u>2,000</u>
	<u>5,500</u>

Police Department

Police Equipment Purchases	<u>40,500</u>
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Fire Department

5" LDH Supply Fire Hose	10,500
Rescue 06 Equipment	<u>500</u>

Total Fire Department	<u>11,000</u>
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Total Public Safety	<u>\$ 51,500</u>
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City of Traverse City, Michigan
SPECIAL REVENUE FUND
BUDGET STABILIZATION FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 98	\$ 18,812	\$ 11,500	\$ 11,500	\$ 11,500
OTHER FINANCING USES					
Transfers Out - General Fund	(324)	(11,252)	(11,500)	(11,500)	\$ (11,500)
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(226)	7,560	-	-	-
Beginning Fund Balance	750,000	749,774	757,334	757,334	757,334
Ending Fund Balance	\$ 749,774	\$ 757,334	\$ 757,334	\$ 757,334	\$ 757,334

This fund was approved by City ordinance pursuant to Public Act 30 of 1978. The only revenues are transfers from the General Fund and interest on investments of the fund. Such transfers can only be made when a surplus exists in the General Fund from an excess of revenues over expenditures. The money in the Budget Stabilization Fund cannot exceed the smaller of 15% of the City's General Fund budget for the most recent year or an average of the five most recent years. Monies in this fund may be used to cover a General Fund deficit, prevent a reduction in the level of public services or to cover the expenses of a natural disaster. However, these monies are not to be used as part of a general capital improvement program.

SUMMARY OF BUDGET CHANGES – Street Funds

REVENUES

State Sources – State sources increased based on the expectation more maintenance work will need to be completed in the 2016-17 fiscal year.

General Fund/Direct Support - General Fund/Direct Support decreased in direct relation to the decreases in budgeted expenditures in the DPS Director and Streets Administration General Fund Department.

EXPENDITURES

Professional Services – Professional services increased to better reflect the actual costs of snow removal contracts and street line painting contracts.

Rentals – Net rental costs decreased to an increase in reimbursements received by other funds for the use of Street equipment.

City of Traverse City, Michigan
SPECIAL REVENUE FUND

SUMMARY OF GENERAL FUND STREET DEPARTMENT AND SPECIAL REVENUE STREET FUNDS

For the Budget Year 2016-17

	Grand Total	Major Street	Local Street	Trunkline	Street Admin.	Total Prior Year Budget
REVENUES						
State Sources	\$ 1,649,500	\$ 1,000,000	\$ 350,000	\$ 299,500	\$ -	\$ 1,369,000
Metro Authority	47,000	-	47,000	-	-	47,000
Reimbursement	300	-	-	300	-	300
Interest & Dividend	700	500	-	200	-	700
Prior Years Surplus	-	-	-	-	-	54,000
General Fund Direct Support	656,500	-	-	-	656,500	640,000
Transfer from General Fd	984,000	-	984,000	-	-	997,000
TOTAL REVENUES	3,338,000	1,000,500	1,381,000	300,000	656,500	3,108,000
EXPENDITURES						
Salaries & Wages	995,000	258,000	345,000	57,000	335,000	969,000
Fringe Benefits	517,500	127,000	220,000	33,000	137,500	455,600
Office/Operation Supplies	260,000	98,000	86,000	45,000	31,000	257,000
Professional Services	235,000	90,000	50,000	30,000	65,000	238,500
Communications	8,500	-	-	-	8,500	8,500
Transportation	100,000	-	-	-	100,000	132,000
Professional Development	5,000	-	-	-	5,000	5,000
Printing & Publishing	4,000	-	-	-	4,000	4,000
Insurance & Bonds	28,000	-	-	-	28,000	26,000
Utilities	52,500	15,000	-	35,000	2,500	47,400
Repairs & Maintenance	40,000	-	-	-	40,000	70,000
Rentals	1,092,500	412,500	680,000	100,000	(100,000)	895,000
TOTAL EXPENDITURES	3,338,000	1,000,500	1,381,000	300,000	656,500	3,108,000

City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - MAJOR STREETS FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
State Sources	\$ 816,108	\$ 835,737	\$ 795,500	\$ 810,000	\$ 1,000,000
Interest Revenue	27	6	500	500	500
Reimbursements	-	-	-	-	-
TOTAL REVENUES	816,135	835,743	796,000	810,500	1,000,500
EXPENDITURES					
Personnel Services	358,797	368,373	395,000	370,000	385,000
Operating Materials	127,532	112,475	95,000	90,000	98,000
Professional Services	50,783	89,795	95,000	85,000	90,000
Utilities	12,816	15,940	14,000	16,000	15,000
Rentals	381,727	295,540	385,000	330,000	412,500
TOTAL EXPENDITURES	931,655	882,123	984,000	891,000	1,000,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(115,520)	(46,380)	(188,000)	(80,500)	-
OTHER FINANCING SOURCES					
Transfers In - General Fund	111,200	-	134,000	80,500	-
Transfers In - Trunkline Fund	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES	111,200	-	134,000	80,500	-
NET CHANGE IN FUND BALANCE	(4,320)	(46,380)	(54,000)	-	-
Beginning Fund Balance	172,374	168,054	121,674	121,674	121,674
Ending Fund Balance	\$ 168,054	\$ 121,674	\$ 67,674	\$ 121,674	\$ 121,674
Personnel Services %	38.5%	41.8%	40.1%	41.5%	38.5%

This fund was created to account for the operations of the major street (28.3 miles) portion of the Street Maintenance Department. Financing is provided by special revenues from Public Act 51 State Shared Gas and Weight Taxes and other revenues.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - LOCAL STREETS FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Metro Authority Fee	\$ 46,141	\$ 41,119	\$ 47,000	\$ 47,000	\$ 47,000
State Sources	372,786	382,503	295,000	468,000	350,000
Reimbursements	-	20,263	-	-	-
TOTAL REVENUES	418,927	443,885	342,000	515,000	397,000
EXPENDITURES					
Personnel Services	530,848	534,260	583,000	540,000	565,000
Operating Materials	86,603	54,119	86,000	62,000	86,000
Professional Services	16,241	66,810	50,000	40,000	50,000
Rentals	590,139	573,767	590,000	610,000	680,000
TOTAL EXPENDITURES	1,223,831	1,228,956	1,309,000	1,252,000	1,381,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(804,904)	(785,071)	(967,000)	(737,000)	(984,000)
OTHER FINANCING SOURCES					
Transfers In - General Fund	804,904	785,071	967,000	737,000	984,000
NET CHANGE IN FUND BALANCE	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Services %	43.4%	43.5%	44.5%	43.1%	40.9%

This fund was created to account for the operations of the local street (48.3 miles) portion of the Street Maintenance Department. Financing is provided by special revenues from Public Act 51 State Shared Gas and Weight Taxes, contributions from other funds, and other revenues.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - STATE TRUNKLINE FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
State Sources	\$ 318,729	\$ 462,172	\$ 299,500	\$ 384,500	\$ 299,500
Interest Revenue	17	11	200	200	200
Reimbursements	982	1,259	300	300	300
TOTAL REVENUES	319,728	463,442	300,000	385,000	300,000
EXPENDITURES					
Personnel Services	85,378	65,453	90,000	75,000	90,000
Operating Materials	55,841	25,928	45,000	40,000	45,000
Professional Services	23,388	231,439	30,000	140,000	30,000
Utilities	34,050	32,853	35,000	35,000	35,000
Rentals	118,084	92,251	100,000	95,000	100,000
Equipment	-	-	-	-	-
TOTAL EXPENDITURES	316,741	447,924	300,000	385,000	300,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2,987	15,518	-	-	-
OTHER FINANCING USES					
Transfers Out - Major Street Fund	-	-	-	-	-
NET CHANGE IN FUND BALANCE	2,987	15,518	-	-	-
Beginning Fund Balance	52,745	55,732	71,250	71,250	71,250
Ending Fund Balance	\$ 55,732	\$ 71,250	\$ 71,250	\$ 71,250	\$ 71,250
Personnel Services %	27.0%	14.6%	30.0%	19.5%	30.0%

This account was created to account for the operations of the State trunkline (8.7 miles) portion of the Street Maintenance Department. The State reimburses the City for expenses related to work performed on State Highways by City personnel.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
HAZARDOUS MATERIAL RESPONSE TEAM FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Grants from Local Units	\$ 19,355	\$ 18,565	\$ 20,400	\$ 19,400	\$ 20,400
Charges for Services Rendered	5,373	710	-	4,700	-
Contributions	-	-	-	-	-
TOTAL REVENUES	24,728	19,275	20,400	24,100	20,400
EXPENDITURES					
Personnel Services	-	-	9,450	9,450	9,450
Operation Supplies	6,388	3,212	4,250	4,250	4,250
Professional Services	625	4,405	1,050	1,050	1,050
Communications	3,982	-	3,000	3,000	3,000
Transportation	-	-	200	200	200
Professional Development	7	514	2,000	2,000	2,000
Printing and Publishing	-	-	350	350	350
Insurance and Bonds	590	800	1,000	1,000	1,000
Repairs and Maintenance	2,632	2,752	3,000	3,000	3,000
Rental	-	-	-	2,600	1,100
TOTAL EXPENDITURES	14,224	11,683	24,300	26,900	25,400
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	10,504	7,592	(3,900)	(2,800)	(5,000)
Beginning Fund Balance	32,324	42,828	50,420	50,420	47,620
Ending Fund Balance	\$ 42,828	\$ 50,420	\$ 46,520	\$ 47,620	\$ 42,620

This fund was created in 1994 for the purpose of recording revenues and expenditures related to emergency response calls to hazardous material spills. Revenues are derived from annual "subscriber" fees and from billings to the person(s), or entity(s), that caused the hazardous material emergency incident.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
ACT 302 POLICE TRAINING FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
State Grants	\$ 5,361	\$ 5,466	\$ 6,500	\$ 6,500	\$ 6,500
EXPENDITURES					
Professional Development	\$ 7,835	\$ 5,466	\$ 6,500	\$ 6,500	\$ 6,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(2,474)	-	-	-	-
Beginning Fund Balance	2,474	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

This fund was established to track police training activity related to Public Act 302 Training Program.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
STATE DOMESTIC PREPAREDNESS EQUIPMENT GRANT FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Federal Grants	\$ 61,440	\$ 10,500	\$ 50,000	\$ 50,000	\$ 50,000
EXPENDITURES					
Capital Outlay	61,440	10,500	50,000	50,000	50,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-	-
OTHER FINANCING SOURCES					
Sale of capital asset	-	-	-	-	-
NET CHANGE IN FUND BALANCE	-	-	-	-	-
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Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

Previously this fund was created to account for federal pass-through grants used for the procurement of specialized emergency response equipment that enhance the basic defensive capabilities of the state to respond to an incident of domestic terrorism or incident involving weapons of mass destruction. Equipment is now purchased by the State of Michigan and donated to the City Fire Department.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
COLLEGE PARKING FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Parking Fees-Coin	\$ 5,836	\$ 3,963	\$ 7,000	\$ 7,000	\$ 7,000
Parking Fines	36,091	25,336	20,000	20,000	20,000
Recovery of Bad Debts	-	-	500	500	500
TOTAL REVENUES	41,927	29,299	27,500	27,500	27,500
EXPENDITURES					
Personnel Services	6,403	9,359	6,300	6,300	6,300
Operating Materials	-	-	-	-	-
Professional Services	33,475	20,651	20,000	20,000	20,000
Printing and Publishing	-	-	-	-	-
Rentals	1,052	173	1,200	1,200	1,200
TOTAL EXPENDITURES	40,930	30,183	27,500	27,500	27,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	997	(884)	-	-	-
Beginning Fund Balance	-	997	113	113	113
Ending Fund Balance	\$ 997	\$ 113	\$ 113	\$ 113	\$ 113
Personnel Services % F.T.E. Employees = .1	15.64%	31.01%	22.91%	22.91%	22.91%

This fund was created in the 1992-93 fiscal year to account for funds received and expended to enforce parking at Northwestern Michigan College. The College entered into a contractual agreement with the City to provide for this enforcement. The Professional Services line item reflects the net amount that is split between the City and NMC. The City amount is placed into the General Fund.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
TRAVERSE CITY / GARFIELD JOINT PLANNING FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contribution-Public Sources	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
EXPENDITURES					
Office Supplies	-	-	-	-	-
Professional Services	5,222	-	8,000	8,000	8,000
Printing and Publishing	-	-	-	-	-
TOTAL EXPENDITURES	5,222	-	8,000	8,000	8,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	778	6,000	(2,000)	(2,000)	(2,000)
Beginning Fund Balance	13,487	14,265	20,265	20,265	18,265
Ending Fund Balance	\$ 14,265	\$ 20,265	\$ 18,265	\$ 18,265	\$ 16,265

This fund was created to account for the Joint Planning Commission costs such as packets, public notification and legal fees. Contributions are shared equally between the City of Traverse City and Charter Township of Garfield.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
HERITAGE CENTER FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Rental Revenue	-	-	31,000	31,000	30,500
Contributions-Public	-	-	-	-	220,000
Charges for services	-	7,950	-	-	-
Reimbursements	-	-	-	10,000	5,000
TOTAL REVENUE	-	7,950	31,000	41,000	345,500
EXPENDITURES					
Office Supplies	-	-	-	4,000	700
Professional Services	1,452	9,642	6,000	22,000	94,250
Communications	-	-	-	-	3,000
Insurance and Bonds	-	2,467	3,000	3,000	3,500
Public Utilities	-	16,860	20,000	26,000	21,600
Rental expense	-	1,037	2,000	2,000	18,110
Repairs and Maintenance	-	14,030	5,000	15,000	24,640
Capital Outlay	-	-	-	-	220,000
TOTAL EXPENDITURES	1,452	44,036	36,000	72,000	385,800
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(1,452)	(36,086)	(5,000)	(31,000)	(40,300)
OTHER FINANCING SOURCES					
Transfers In - McCauley Trust	1,452	2,698	5,000	65,000	42,500
TOTAL OTHER FINANCING SOURCES	1,452	2,698	5,000	65,000	42,500
NET CHANGE IN FUND BALANCE	-	(33,388)	-	34,000	2,200
Beginning Fund Balance	-	-	(33,388)	(33,388)	612
Ending Fund Balance	\$ -	\$ (33,388)	\$ (33,388)	\$ 612	\$ 2,812

The objective of the Heritage Center was to collect, preserve and present the cultural history of the Grand Traverse region. For 2015-16, rental agreements with the Traverse City Historical Society, The Crooked Arts Council and the Grand Traverse Rock and Mineral Club will be combined with contributions from the General Fund and McCauley Estate Trust Fund to cover operational costs of the Center.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
PEG CAPITAL FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contribution-Private Sources	\$ 17,354	\$ 16,234	\$ 23,000	\$ 20,000	\$ 20,000
EXPENDITURES					
Capital outlay	14,958	14,122	23,000	20,000	20,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2,396	2,112	-	-	-
Beginning Fund Balance	9,442	11,838	13,950	13,950	13,950
Ending Fund Balance	\$ 11,838	\$ 13,950	\$ 13,950	\$ 13,950	\$ 13,950

City of Traverse City, Michigan
SPECIAL REVENUE FUND
SENIOR CENTER BUILDING FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions-Private Sources	\$ 6	\$ 7,800	\$ 2,500	\$ 14,000	\$ 4,500
Interest Revenue	132	65	500	500	500
TOTAL REVENUES	138	7,865	3,000	14,500	5,000
EXPENDITURES					
Professional and Contractual	1,885	4,915	3,000	3,000	5,000
Printing and Publishing	-	-	-	-	-
TOTAL EXPENDITURES	1,885	4,915	3,000	3,000	5,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(1,747)	2,950	-	11,500	-
Beginning Fund Balance	205,914	204,167	207,117	207,117	218,617
Ending Fund Balance	\$ 204,167	\$ 207,117	\$ 207,117	\$ 218,617	\$ 218,617

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
COUNTY SENIOR CENTER FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions-Public Sources	\$ 119,592	\$ 123,801	\$ 122,000	\$ 128,800	\$ 130,000
Interest Revenue	28	17	-	-	-
TOTAL REVENUES	119,620	123,818	122,000	128,800	130,000
EXPENDITURES					
Salaries and Wages	76,766	78,793	78,800	79,500	80,000
Fringe Benefits	41,195	37,592	38,200	41,400	43,700
Professional Services	1,373	1,376	2,000	1,500	2,000
Communications	-	-	-	-	-
Repairs and Maintenance	405	914	2,000	1,700	2,800
Transportation	-	-	-	-	-
Insurance and Bonds	852	897	1,000	1,000	1,000
Miscellaneous	299	73	500	800	500
TOTAL EXPENDITURES	120,890	119,645	122,500	125,900	130,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(1,270)	4,173	(500)	2,900	-
OTHER FINANCING SOURCES					
Transfers in - General Fund	-	-	-	-	-
NET CHANGE IN FUND BALANCE	(1,270)	4,173	(500)	2,900	-
Beginning Fund Balance	63,897	62,627	66,800	66,800	69,700
Ending Fund Balance	\$ 62,627	\$ 66,800	\$ 66,300	\$ 69,700	\$ 69,700
Personnel Services % F.T.E. Employees = 1	97.58%	97.28%	95.51%	96.03%	95.15%

This fund was created to account for the Senior Center management contract between Grand Traverse County and City of Traverse City. The contribution reflects money provided by Grand Traverse County to subsidize salary and fringe benefits of the Director and repairs and maintenance of the building. All other operational costs will be paid for by Grand Traverse County.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
COAST GUARD COMMITTEE FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions-Private Sources	\$ 209	\$ 92	\$ 61,000	\$ 100	\$ 61,000
Contributions-Public Sources	-	-	-	-	-
TOTAL REVENUES	209	92	61,000	100	61,000
EXPENDITURES					
Operating Materials	621	313	28,500	-	28,500
Professional Services	-	-	17,500	-	17,500
Capital outlay	-	-	15,000	-	15,000
TOTAL EXPENDITURES	621	313	61,000	-	61,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(412)	(221)	-	100	-
OTHER FINANCING SOURCES					
Transfers in - General Fund	-	-	-	-	-
NET CHANGE IN FUND BALANCE	(412)	(221)	-	100	-
Beginning Fund Balance	1,058	646	425	425	525
Ending Fund Balance	\$ 646	\$ 425	\$ 425	\$ 525	\$ 525

The fund was created to account for the activities of the United States Coast Guard Committee, as established by Ordinance Chapter 279. The United States Coast Guard Committee serves in an advisory capacity and makes recommendations to the City Commission on matters related to the operation, development and planning of the United States Coast Guard services, facilities and programs within the City. The committee is staffed by the City Clerk's Office.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
HOMELAND SECURITY TRAINING GRANT FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Federal Grants	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000
EXPENDITURES					
Personnel Services	-	-	-	-	-
Office/Operation Supplies	-	-	-	-	-
Transportation	-	-	-	-	-
Professional Development	-	-	8,000	-	30,000
TOTAL EXPENDITURES	-	-	8,000	-	30,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	22,000	-	-
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Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ 22,000	\$ -	\$ -

This fund was created to account for a federal pass-through grant used for the cost of specialized training that will enhance the basic defensive capabilities of the department to better respond to an incident of domestic terrorism or bioterrorism.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
CITY OPERA HOUSE FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Rental Income	\$ 93,315	\$ 99,449	\$ 93,500	\$ 97,800	\$ 111,000
Interest Revenue	33	21	500	500	-
Contributions - Private	15,500	152,400	-	-	-
Reimbursements	3,807	4,727	4,000	4,000	4,000
Miscellaneous Income	300	-	-	-	-
TOTAL REVENUES	112,955	256,597	98,000	102,300	115,000
EXPENDITURES					
Office/Operation Supplies	-	-	-	-	-
Professional/Contractual	5,205	39,035	12,000	13,000	14,800
Insurance and Bonds	4,004	4,345	5,000	5,500	5,600
Public Utilities	8,001	44,896	28,000	33,000	50,300
Repairs and Maintenance	10,111	201,101	10,000	38,000	29,300
Miscellaneous	13,452	16,042	15,000	14,500	15,000
Capital outlay	-	-	-	-	-
Interest - Interfund Loan	-	-	-	-	-
TOTAL EXPENDITURES	40,773	305,419	70,000	104,000	115,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENSES	72,182	(48,822)	28,000	(1,700)	-
OTHER FINANCING SOURCES					
Transfer out	-	-	-	-	-
Transfer in - Economic Development	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES	-	-	-	-	-
NET CHANGE IN FUND BALANCE	72,182	(48,822)	28,000	(1,700)	-
Beginning Fund Balance	37,610	109,792	60,970	60,970	59,270
Ending Fund Balance	\$ 109,792	\$ 60,970	\$ 88,970	\$ 59,270	\$ 59,270

This fund was created to reflect the lease revenues and related expenses for the general operation of the City Opera House. In 2005 the Opera House received an inter-fund loan from the Economic Development Fund. That loan was repaid in April 2007. Another inter-fund loan from the Economic Development Fund was granted in 2007 and was converted to a transfer in from the Economic Development Fund to meet the requirements of the deficit reduction plan filed with the Michigan Department of Treasury. In future years when this fund accumulates a large enough fund balance, the transfer will be made back to the Economic Development Fund via City Commission approval.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
BANNER PROGRAM FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions-Private	\$ 2,510	\$ -	\$ 3,000	\$ 3,000	\$ 3,000
EXPENDITURES					
Repairs and Maintenance	480	1,730	12,000	12,000	12,000
Capital outlay	-	-	-	-	-
Total Expenditures	480	1,730	12,000	12,000	12,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2,030	(1,730)	(9,000)	(9,000)	(9,000)
Beginning Fund Balance	20,840	22,870	21,140	21,140	12,140
Ending Fund Balance	\$ 22,870	\$ 21,140	\$ 12,140	\$ 12,140	\$ 3,140

City of Traverse City, Michigan
SPECIAL REVENUE FUND
ECONOMIC DEVELOPMENT FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Other Revenue	\$ 2,060	\$ -	\$ -	\$ -	-
Interest Revenue	675	35,078	15,000	15,000	22,000
TOTAL REVENUE	2,735	35,078	15,000	15,000	22,000
EXPENDITURES					
Professional Services	1,500	11,500	12,000	16,500	12,000
Utilities	1,678	1,605	3,000	2,500	3,000
TOTAL EXPENDITURES	3,178	13,105	15,000	19,000	15,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(443)	21,973	-	(4,000)	7,000
OTHER FINANCING SOURCES (USES)					
Transfer In - Opera House Fund	-	-	-	-	-
Transfer out - Capital Projects Fund	-	-	-	-	(100,000)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	(100,000)
NET CHANGE IN FUND BALANCE	(443)	21,973	-	(4,000)	(93,000)
Beginning Fund Balance	2,018,210	2,017,767	2,039,740	2,039,740	2,035,740
Ending Fund Balance	\$ 2,017,767	\$ 2,039,740	\$ 2,039,740	\$ 2,035,740	\$ 1,942,740

This fund was originally created in 1949 to account for the sale of lots in industrial parks developed by the City and funded by federal grants. Currently, the City does not have any industrial parks under development or lots for sale. In recent years this fund has been renamed the Economic Development Fund. Primarily, this fund has been used to provide inter-fund loans to other funds, such as the Marina fund and the Opera House fund, in situations where municipal bonding does not make financial sense. Presently this fund has an inter-fund loan outstanding of \$1,000,000 to the Marina fund which will expire on December 21, 2020.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
McCAULEY ESTATE TRUST FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 3,481	\$ 4,168	\$ 5,000	\$ 5,000	\$ 5,000
Contributions-private	-	71,180	-	-	-
TOTAL REVENUES	3,481	75,348	5,000	5,000	5,000
OTHER FINANCING USES					
Transfers Out - Heritage Center Fund	(1,452)	(2,698)	(5,000)	(65,000)	(42,500)
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2,029	72,650	-	(60,000)	(37,500)
Beginning Fund Balance	99,179	101,208	173,858	173,858	113,858
Ending Fund Balance	\$ 101,208	\$ 173,858	\$ 173,858	\$ 113,858	\$ 76,358

This fund is used to account for the City's share of distribution from the Edwin D. McCauley Trust. Expenditures are to be made to public welfare or civic improvement organizations designated by the City Commission.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
BROWN BRIDGE MAINTENANCE FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Rental Income	\$ 62,926	\$ 64,021	\$ 60,000	\$ 60,000	\$ 65,000
Reimbursements	5	-	-	6,500	-
TOTAL REVENUES	62,931	64,021	60,000	66,500	65,000
EXPENDITURES					
Professional and Contractual	31,180	44,924	42,500	42,500	42,500
Transportation	-	-	-	-	-
Insurance and Bonds	383	21	1,000	1,000	1,000
Public Utilities	701	653	1,000	1,000	1,000
Repairs and Maintenance	12,821	10,328	15,500	15,500	18,500
Rentals	5,670	-	-	2,000	2,000
TOTAL EXPENDITURES	50,755	55,926	60,000	62,000	65,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	12,176	8,095	-	4,500	-
<hr/>					
Beginning Fund Balance (Deficit)	(728)	11,448	19,543	19,543	24,043
Ending Fund Balance	\$ 11,448	\$ 19,543	\$ 19,543	\$ 24,043	\$ 24,043

This fund is used to account for the repairs and maintenance cost at the Brown Bridge Quiet Area. It is funded by leasing space on the Brown Bridge tower to cell phone companies.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
ACT 345 MILLAGE FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Property Taxes	\$ 1,677,214	\$ 1,697,714	\$ 1,759,500	\$ 1,759,500	\$ 1,804,500
Interest Income	866	2,201	500	500	500
TOTAL REVENUES	1,678,080	1,699,915	1,760,000	1,760,000	1,805,000
EXPENDITURES					
Retirement Costs	1,639,480	1,683,306	1,760,000	1,810,000	1,805,000
Interest and Fiscal Charges	-	-	-	-	-
TOTAL EXPENDITURES	1,639,480	1,683,306	1,760,000	1,810,000	1,805,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	38,600	16,609	-	(50,000)	-
OTHER FINANCING SOURCES					
Transfer In - General Fund	-	-	-	-	-
NET CHANGE IN FUND BALANCE	38,600	16,609	-	(50,000)	-
Beginning Fund Balance (Deficit)	16,531	55,131	71,740	71,740	21,740
Ending Fund Balance	\$ 55,131	\$ 71,740	\$ 71,740	\$ 21,740	\$ 21,740

This fund is used to account for the Act 345 millage that is designated for police and fire retirement cost.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
STORMWATER SYSTEM FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Federal sources	\$ -	\$ -	\$ -	\$ -	\$ -
State sources	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-
EXPENDITURES					
Professional and Contractual	-	-	25,000	25,000	-
Capital Outlay	-	-	225,000	225,000	-
TOTAL EXPENDITURES	-	-	250,000	250,000	-
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	(250,000)	(250,000)	-
OTHER FINANCING SOURCES					
Transfer In - General Fund	-	250,000	250,000	250,000	-
NET CHANGE IN FUND BALANCE	-	250,000	-	-	-
Beginning Fund Balance	-	-	250,000	250,000	250,000
Ending Fund Balance	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

This fund was established to account for funding sources and expenditures related to the City's Stormwater System.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
COUNTY WIDE ROAD MILLAGE FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions From Other Governments	\$ 742,336	\$ 747,873	\$ 750,000	\$ 751,000	\$ -
EXPENDITURES					
Capital Outlay	-	680,445	750,000	800,000	750,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	742,336	67,428	-	(49,000)	(750,000)
Beginning Fund Balance	-	742,336	809,764	809,764	760,764
Ending Fund Balance	\$ 742,336	\$ 809,764	\$ 809,764	\$ 760,764	\$ 10,764

This fund was established to track proceeds from the Grand Traverse County Road Commission for the City's share of a voter approved Road Improvement Millage.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
BROWN BRIDGE TRUST PARK IMPROVEMENT FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions Private	\$ -	\$ -	\$ 108,500	\$ -	\$ -
Rents and Royalties	-	110,233	250,000	170,000	200,000
Total Revenues	-	110,233	358,500	170,000	200,000
EXPENDITURES					
Repairs and Maintenance	-	-	-	-	-
Capital outlay	-	-	103,500	-	300,000
Total Expenditures	-	-	103,500	-	300,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	110,233	255,000	170,000	(100,000)
OTHER FINANCING SOURCES					
Transfer In - Brown Bridge Trust Fund	-	1,201,477	-	-	-
NET CHANGE IN FUND BALANCE	-	1,311,710	255,000	170,000	(100,000)
Beginning Fund Balance	-	-	1,311,710	1,311,710	1,481,710
Ending Fund Balance	\$ -	\$ 1,311,710	\$ 1,566,710	\$ 1,481,710	\$ 1,381,710

The fund balance of this fund is currently committed to the following projects in the amounts indicated below:
1.)\$1,500,000 towards capital improvements at Hickory Hills, and 2.) \$300,000 towards capital improvements at the Brown Bridge Quiet Area.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
PUBLIC ARTS COMMISSION FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contributions-public	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Contributions-private	-	-	-	-	50,000
TOTAL REVENUES	-	-	-	-	75,000
EXPENDITURES					
Office Supplies	-	-	-	-	10,000
Professional and Contractual	-	-	-	-	90,000
TOTAL EXPENDITURES					100,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-	(25,000)
OTHER FINANCING SOURCES					
Transfer In - General Fund	-	-	-	-	25,000
NET CHANGE IN FUND BALANCE	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

This fund is used to account for amounts from which expenditures may be made for the acquisition, commission, exhibition, and maintenance of works of art .

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City of Traverse City, Michigan
DEBT SERVICE FUND
PARKING BOND DEBT RETIREMENT FUND - TAX EXEMPT
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Contribution - TIF 97	\$ 595,006	\$ 631,481	\$ 666,600	\$ 666,600	\$ 700,500
EXPENDITURES					
Principal	205,000	250,000	295,000	295,000	345,000
Interest Expense and Fees	389,681	381,481	371,600	371,600	355,500
TOTAL EXPENDITURES	594,681	631,481	666,600	666,600	700,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	325	-	-	-	-
Beginning Fund Balance	-	325	325	325	325
Ending Fund Balance	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325

This fund is established to account for the payment of the debt service of the tax exempt portion of limited tax general obligation bonds outstanding for the Hardy Parking Deck and related projects.

City of Traverse City, Michigan
DEBT SERVICE FUND
PARKING BOND DEBT RETIREMENT FUND - TAXABLE
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Reimbursements	\$ 18,986	\$ 18,986	\$ 19,000	\$ 19,000	\$ 19,000
Contribution - TIF 97	140,414	132,639	134,800	134,800	131,000
TOTAL REVENUES	159,400	151,625	153,800	153,800	150,000
EXPENDITURES					
Principal	125,000	125,000	135,000	135,000	140,000
Interest Expense and Fees	34,500	26,625	18,800	18,800	10,000
TOTAL EXPENDITURES	159,500	151,625	153,800	153,800	150,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(100)	-	-	-	-
Beginning Fund Balance	100	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

This fund is established to account for the payment of the debt service of the taxable portion of limited tax general obligation bonds outstanding for the Hardy Parking Deck and related projects.

City of Traverse City, Michigan
DEBT SERVICE FUND
PARKING BOND DEBT RETIREMENT FUND - OLD TOWN DECK
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Transfers In - TIF 2	\$ 1,383,519	\$ 1,445,919	\$ 1,446,300	\$ 1,446,300	\$ -
EXPENDITURES					
Principal	1,250,000	1,350,000	1,350,000	1,350,000	-
Interest Expense and Fees	133,419	95,919	96,300	96,300	-
TOTAL EXPENDITURES	1,383,419	1,445,919	1,446,300	1,446,300	-
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	100	-	-	-	-
Beginning Fund Balance	-	100	100	100	100
Ending Fund Balance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100

This fund is established to account for the payment of the debt service of the limited tax general obligation bonds outstanding for the Old Town Parking Deck.

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City of Traverse City, Michigan
CAPITAL PROJECT FUND
PARKING CONSTRUCTION BOND FUND - TAX EXEMPT
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 586	\$ 448	\$ 5,000	\$ 400	\$ 5,000
EXPENDITURES					
Capital Outlay	-	-	700,000	-	700,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	586	448	(695,000)	400	(695,000)
OTHER FINANCING USES					
Transfer Out - Capital Project Fund	(236,680)	-	-	-	-
NET CHANGE IN FUND BALANCE	-	448	(695,000)	400	(695,000)
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Beginning Fund Balance	738,145	738,145	738,593	738,593	738,993
Ending Fund Balance	\$ 738,145	\$ 738,593	\$ 43,593	\$ 738,993	\$ 43,993

This fund is established to account for the sources and uses of the tax exempt portion of a limited tax general obligation bond undertaken for the construction of the Hardy Parking Deck and related projects in the downtown area.

Park Street Streetscapes (\$680,000) - This amount reflects a portion of the cost to complete streetscapes along Park Street. We will seek support from the property owners for a special improvement district.

City of Traverse City, Michigan
CAPITAL PROJECT FUND
PARKING BOND CONSTRUCTION FUND - TAXABLE
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 74	\$ 65	\$ 1,000	\$ 100	\$ 1,000
EXPENDITURES					
Capital Outlay	-	-	100,000	-	100,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	74	65	(99,000)	100	(99,000)
Beginning Fund Balance	107,236	107,310	107,375	107,375	107,475
Ending Fund Balance	\$ 107,310	\$ 107,375	\$ 8,375	\$ 107,475	\$ 8,475

This fund is established to account for the sources and uses of the taxable portion of a limited tax general obligation bond undertaken for the construction of the Hardy Parking Deck and related projects in the downtown area.

Park Street Streetscapes (\$100,000) - This amount reflects a portion of the cost to complete streetscapes along Park Street. We have support from the property owners for a special improvement district.

City of Traverse City, Michigan
CAPITAL PROJECTS FUND
STORMWATER-ASSET MANAGEMENT-WASTEWATER GRANT FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
State Sources	\$ -	\$ 433,554	\$ 1,625,000	\$ 800,000	\$ 766,500
Local Sources/Inkind Match	-	48,173	400,000	88,889	307,300
TOTAL REVENUE	-	481,727	2,025,000	888,889	1,073,800
EXPENDITURES					
Capital Outlay	-	481,727	2,025,000	888,889	1,073,800
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -

This grant was established to track the proceeds and expenditures related to the Stormwater, Asset Management, and Wastewater (SAW) grant program established by the State of Michigan Department of Environmental Quality. The grant period runs from January 2013 to April 2017. The grant allows eligible expenditures that the City incurred beginning January 1, 2013 to be reimbursed.

**City of Traverse City, Michigan
CAPITAL PROJECTS FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Federal Grants	\$ 110,218	\$ -	\$ -	\$ 375,000	\$ -
State Grants	479,400	1,314,400	70,000	-	-
Interest Revenue	358	603	-	-	-
Contributions - Public Entities	60,812	154,132	-	30,000	375,000
Contributions - Private Sources	76,850	38,135	-	5,000	-
Reimbursements	4,041	1,268	-	300,000	-
Miscellaneous	2,715	2,313	-	-	-
TOTAL REVENUES	734,394	1,510,851	70,000	710,000	375,000
EXPENDITURES					
Personnel Services	1,153	462	-	-	-
Operating Materials	30,659	-	-	-	-
Professional Services	730,536	208,060	-	-	-
Rentals	397	181	-	-	-
Capital Outlay	2,509,378	3,024,270	2,045,670	2,045,000	1,510,000
TOTAL EXPENDITURES	3,272,123	3,232,973	2,045,670	2,045,000	1,510,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(2,537,729)	(1,722,122)	(1,975,670)	(1,335,000)	(1,135,000)
OTHER FINANCING SOURCES					
Transfer In - Economic Development Fund	-	-	-	-	100,000
Transfer In - Special Assessment Fund	-	-	-	-	100,000
Transfer In - General Fund	1,315,450	1,708,000	1,335,000	1,335,000	670,000
TOTAL OTHER FINANCING SOURCES	1,315,450	1,708,000	1,335,000	1,335,000	870,000
NET CHANGE IN FUND BALANCE	(1,222,279)	(14,122)	(640,670)	-	(265,000)
Beginning Fund Balance	2,510,014	1,287,735	1,273,613	1,273,613	1,273,613
Ending Fund Balance	\$ 1,287,735	\$ 1,273,613	\$ 632,943	\$ 1,273,613	\$ 1,008,613

This fund was created to account for revenues and expenditures associated with property development and public improvement construction projects. This fund holds the funding for those projects associated with the City's General Fund.

**City of Traverse City, Michigan
CAPITAL PROJECT FUND
SPECIAL ASSESSMENT FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 2,545	\$ 3,185	\$ 4,000	\$ 4,000	\$ 4,000
Contributions - Public Entities	33,000	-	-	-	-
Special Assessment	88,526	65,510	125,000	120,000	125,000
TOTAL REVENUES	124,071	68,695	129,000	124,000	129,000
EXPENDITURES					
Capital Outlay	168,127	213,058	250,000	250,000	250,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(44,056)	(144,363)	(121,000)	(126,000)	(121,000)
OTHER FINANCING SOURCES (USES)					
Transfer Out-Capital Projects Fund	-	-	-	-	(100,000)
NET CHANGE IN FUND BALANCE	(44,056)	(144,363)	(121,000)	(126,000)	(221,000)
Beginning Fund Balance	1,302,380	1,258,324	1,113,961	1,113,961	987,961
Ending Fund Balance	\$ 1,258,324	\$ 1,113,961	\$ 992,961	\$ 987,961	\$ 766,961

This fund was created to account for financing of various public improvements to benefit specific property owners. The City Commission approves all special assessment projects and specifies the cost to be paid by special assessments to the benefited property owners and the cost to be paid by the City at large. Additional pro-rata assessments can be made by the City Commission for costs in excess of estimates.

Assessment estimates in excess of costs by more than 5% must be refunded pro-rata. The period of payment varies between five to ten years and actual interest rates for an assessment is based 2% above the relevant Treasury bill rate but not to exceed 6%. This fund was established during 1988 when the City implemented the provisions of the Governmental Accounting Standards Board Statement Number 6, which eliminates the special assessment fund type.

Unpaid assessments as of April 1, for the prior year, are added to the City tax roll and become a lien on the property.

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City of Traverse City, Michigan
PERMANENT FUND
BROWN BRIDGE TRUST FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Interest Revenue	\$ 138,344	\$ 264,632	\$ 250,000	\$ 225,000	\$ 215,000
Rents and Royalties	319,979	115,169	-	-	-
TOTAL REVENUES	458,323	379,801	250,000	225,000	215,000
OTHER FINANCING (USES)					
Transfers Out-Brown Bridge Park Improvement	-	-	-	-	-
Transfers Out-General Fund	(176,461)	(1,384,201)	(250,000)	(225,000)	(215,000)
TOTAL OTHER FINANCING USES	(176,461)	(1,384,201)	(250,000)	(225,000)	(215,000)
NET CHANGE IN FUND BALANCE	281,862	(1,004,400)	-	-	-
Beginning Fund Balance	12,996,252	13,278,114	12,273,714	12,273,714	12,273,714
Ending Fund Balance	\$ 13,278,114	\$ 12,273,714	\$ 12,273,714	\$ 12,273,714	\$ 12,273,714

This fund was created with a charter amendment to Section 129, adopted November 7, 1978. In 2014 a voter approved ballot proposal amended the distribution guidelines to provide that money derived from oil, gas or mineral exploration at the Brown Bridge property be deposited in the Brown Bride Park Improvement Fund. As initially established, the interest income from the remaining balance in Brown Bridge Trust Fund is used to supplement City taxes as a credit against the General Fund levy.

City of Traverse City, Michigan
 PERMANENT FUND
 CEMETERY TRUST FUND
 For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Charges for Services-Sales	\$ 8,366	\$ 3,785	\$ 9,500	\$ 9,500	\$ 9,500
Interest Revenue	4,106	3,275	5,500	5,500	5,500
TOTAL REVENUES	12,472	7,060	15,000	15,000	15,000
OTHER FINANCING SOURCES (USES)					
Transfers Out - General Fund	(5,226)	(5,252)	(5,500)	(5,500)	(5,500)
NET CHANGE IN FUND BALANCE	7,246	1,808	9,500	9,500	9,500
Beginning Fund Balance	314,271	321,517	323,325	323,325	332,825
Ending Fund Balance	\$ 321,517	\$ 323,325	\$ 332,825	\$ 332,825	\$ 342,325

For each lot or crypt sale 15% of the proceeds are deposited in the Cemetery Perpetual Care Fund, 42 1/2% is deposited in the Cemetery Trust Fund, and the remaining 42 1/2% is deposited in the General Fund. Interest income in this fund is transferred to the General Fund annually to help offset the costs associated with operating the cemetery.

City of Traverse City, Michigan
 PERMANENT FUND
 CEMETERY PERPETUAL CARE TRUST FUND
 For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Charges for Services-Fees	\$ 2,785	\$ 2,505	\$ 4,000	\$ 4,000	\$ 4,000
Interest Revenue	10,684	13,385	11,000	11,000	11,000
TOTAL REVENUES	13,469	15,890	15,000	15,000	15,000
OTHER FINANCING SOURCES (USES)					
Transfers Out - General Fund	(5,083)	(10,724)	(11,000)	(11,000)	(11,000)
NET CHANGE IN FUND BALANCE	8,386	5,166	4,000	4,000	4,000
Beginning Fund Balance	395,038	403,424	408,590	408,590	412,590
Ending Fund Balance	\$ 403,424	\$ 408,590	\$ 412,590	\$ 412,590	\$ 416,590

For each lot or crypt sale 15% of the proceeds are deposited in the Cemetery Perpetual Care Fund, 42 1/2% is deposited in the Cemetery Trust Fund, and the remaining 42 1/2% is deposited in the General Fund. Interest income in this fund is transferred to the General Fund annually to help offset the costs associated with operating the cemetery.

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PARKING SYSTEM FUND

Mission Statement: *To promote commerce and quality of life in the Downtown, NMC Campus, and Munson Hospital area by effective management of cars and bikes in those areas. We do this with the highest level of customer service, efficient management and effective problem solving.*



The Downtown Development Authority (DDA), on behalf of the City of Traverse City, manages the Traverse City Parking System (TCPS), formerly the Auto Parking System; an enterprise fund. The 2016-17 budget includes revenues and expenses for operation of the entire parking system, including two parking garages.

Currently, there remains one (1) full-time City employee, and a management contract with the DDA to provide the remaining staff needed to operate the parking system. Our largest line item in the Parking System Fund is Professional Services of which 50% of the budgeted amount is the contract agreement rate with the DDA. The DDA will have a staff of three full-time and twelve to sixteen part-time employees who dedicate nearly 100% of their time to TCPS as part of this agreement in all areas of operations including Administration, Ambassador/Enforcement, Maintenance, and Office Clerks. The remaining four full-time employees of the DDA dedicate various percentages of their time to TCPS on an as-needed basis.

The Equipment line item includes funds for the purchase of a new utility vehicle to replace the aging golf cart currently in use, a new web-based camera system and additional cameras to increase security and improve management, more multi-space pay stations, and meter housing purchases to supplement those installed during the fiscal 14-15 year, and funds to expand or replace the existing camera system. As always, the ultimate expenditure will be reviewed by the DDA in advance of actual City Commission approval.

A continued increase in meter revenue is expected as we implement additional multi-space pay stations, and offer the ability to pay with credit cards. We are continuing to accept coin and mobile payments at our single space meters. Balancing our two full-time and two part-time Enforcement and Ambassador Officers will assist with the increased demands of meter collections and maintenance and extended residential enforcement.

Parking permits at both parking garages and downtown surface lots are staying consistent. The Old Town Parking garage where Hagerty's continued efforts to grow and hire more staff has resulted in additional permit purchases from last year. Future development plans for 2016 are expected to yield a minimal increase for parking permits.

Last year, a high level three year plan was proposed to address rate increases, additional services, and consider parking areas that have not been included in the parking system. The Parking and Access Committee continues to meet on a regular basis to assess parking accommodations in the system and to provide reports and recommendations to the board as needed. The Bike Parking Subcommittee will hopefully have an opportunity to increase bike parking access and

accommodations, and provide recommendations to the board as needed. The quarterly report is published following each quarter that provides details on upcoming projects, status of existing projects, and data from pay station revenue, citation issuance, appeals, and permit sales.

GOALS

1. Provide a successful, attractive parking environment that supports economic growth and tourism Downtown
 - a. Have year to year growth in total permits sold
 - b. Have year to year growth in meter revenue
 - c. Foster private investment in the Downtown Development Authority district, which is indicative of confidence in our parking system
 - d. Continually invest in parking infrastructure to maintain a high quality experience
2. Promote a higher quality of life through reduced reliance on surface parking Downtown
 - a. Reduce the amount of surface space as a percentage of commercial space in the Downtown Development Authority district
 - b. Increase bicycle parking in the Downtown Development Authority district
 - c. Work with the local transit authority to accommodate transit use in the Downtown Development Authority district
3. Promote commerce at the NMC Campus and Munson Hospital area
 - a. Work with both agencies to serve their specific needs in managing cars
 - b. Make efficient use of resources by partnering with these and other agencies

PERFORMANCE MEASUREMENTS

Output	Performance Indicators	2011/2012	2012/13	2013/14	2014/15	2015/16 as of 2/16	2016/17 Estimate
		Number of parking fines issued	18,306	16,343	20,893	26,993	13,417
	Estimated number of vehicles processed in the parking decks	290,706	314,279	221,013	325,000	221,013	325,000
Efficiency	Utilization of parking decks at 2 pm	74.5%	80.6%	75.9%	76.5%		
	Utilization of parking decks Monday through Friday all day	104.4%	115.1%	88.6%	89%		
	% of revenue collected from parking fines	87.6%	81.2%	80.3%	84%	72%	85%
	Commercial space (sf) per public surface space	767	778	818	825		

SUMMARY OF BUDGET CHANGES

REVENUE

Parking Deck Proceeds – Expect an increase in garage proceeds due to a reduced period of free parking. Increased event parking rates will also take effect for the summer festivals in 2016.

Parking Fees-Coin – Expect an increase in revenue from the meter rate increase and other factors; such as, expanded payment options for on-street and off-street parking and an additional staff person assisting with enforcement.

Permits – Surface Lots – Expect a slight increase due to the increase of the permit rates and the Warehouse District improvements. Otherwise, sale numbers are remaining flat with most permits being purchased as yearly permits.

Permits – Parking Garages – Expect a slight increase due to the increase of permit rates. Permit sales are remaining steady at the Old Town Parking Garage, and the Larry C. Hardy Garage sales are expected to remain consistent with prior years. We may see a slight increase in garage permits and a decrease in surface permits if development occurs on the parcels that are currently leased for parking.

EXPENSES

Salaries, Wages and Fringe Benefits – Salaries, wages and fringe benefits remain relatively flat with an estimated 2% annual wage increase and an estimated 5% increase in health insurance costs. Additionally, a decrease is expected in costs related to labor provided by the Parks and Streets Departments.

Professional Services - There are no expected big projects in either parking garages that would impact this line item, and no increase in the DDA fee is planned.

Public Utilities – A decrease is anticipated with an upgrade of the lighting at Old Town Garage.

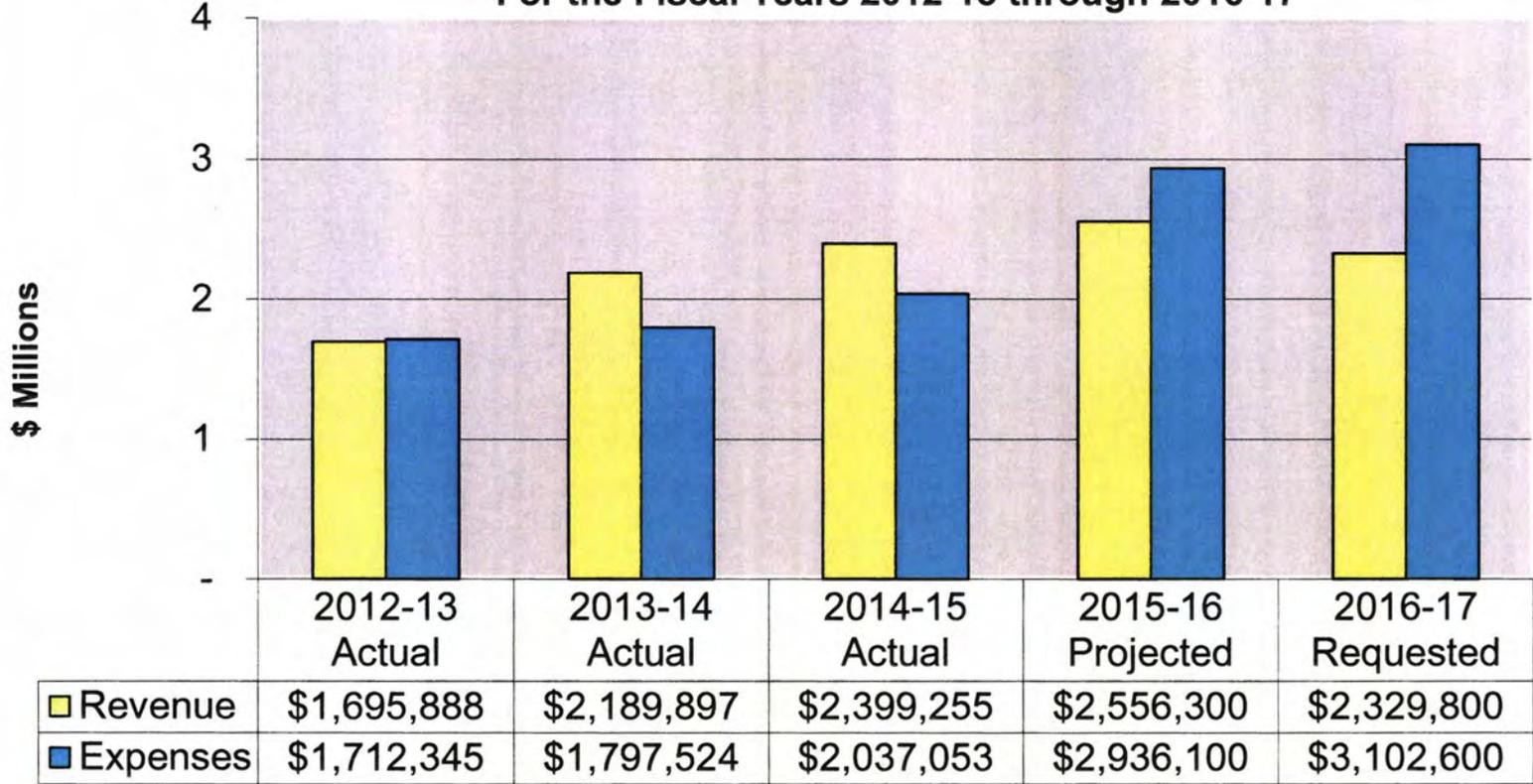
Repair and Maintenance – Projections for this line item are particularly high this fiscal year because of CIP improvements projected to take place this fiscal year. Projects include the expansion of Lot V at 145 W Front to incorporate lots 1 and 3 with lot 2 that was resurfaced in the spring of 2015; the reconstruction of Lot D along Grandview Parkway; a LED light conversion at Old Town Parking Garage, an enhancement of the existing camera system; and reconstruction of Lot P at 100 W State.

Rentals – Rentals overall increased to reflected required rental rates for the Garage Fund to finance future equipment purchases of the Parking System.

NONOPERATING REVENUES (EXPENSES)

Transfer Out – City Fee – The City fee will remain at the rate of 10% (approximately \$260,000) because the system is now receiving all parking fine revenue except for the parking tickets and meter coin generated at the college, which is split, net expenses, between the College Parking Fund and General Fund.

**City of Traverse City, Michigan
 Parking System Fund Revenues and Expenditures
 For the Fiscal Years 2012-13 through 2016-17**



Fiscal Years

City of Traverse City, Michigan
ENTERPRISE FUND
PARKING SYSTEM FUND
For the Budget Year 2016-17

	FY 13/14	FY 14/15	FY 15/16	FY 15/16	FY 16/17
	Actual	Actual	Budget	Projected	Requested
OPERATING REVENUES					
Parking Deck Proceeds	\$ 291,938	330,414	\$ 345,000	\$ 345,000	\$ 345,000
Parking Fees-Meters	680,015	869,285	800,000	1,060,000	900,000
Permits - Surface Lots	210,285	212,789	240,000	220,000	240,000
Permits - Parking Deck	408,395	537,649	440,000	440,000	480,000
Proximity Card Fee	-	-	-	-	-
Parking Fines	305,181	400,052	335,000	360,000	335,000
Rents and Royalties	26,064	23,665	26,300	26,300	26,300
Reimbursements	10,244	4,292	-	-	-
Recovery of Bad Debts	508	-	-	-	-
Miscellaneous Income	1,558	4,166	-	-	-
TOTAL OPERATING REVENUES	1,934,188	2,382,312	2,186,300	2,451,300	2,326,300
OPERATING EXPENSES					
Salaries and Wages	54,301	52,650	75,000	75,000	78,250
Fringe Benefits	20,968	24,407	27,400	27,400	24,150
Office/Operation Supplies	34,032	34,299	53,000	53,000	53,000
Professional Services	653,285	672,062	957,200	957,200	1,002,200
Communications	21,924	22,156	24,000	24,000	49,000
Transportation	7,885	4,466	8,000	8,000	8,000
Professional Development	1,020	5,968	10,000	10,000	10,000
Printing and Publishing	15,463	15,685	22,000	22,000	22,000
Insurance and Bonds	20,050	24,286	21,000	21,000	21,000
Utilities	125,020	127,212	150,000	150,000	150,000
Repairs and Maintenance	53,596	71,750	573,000	573,000	573,000
Rentals	146,780	166,445	119,000	119,000	119,000
Miscellaneous	7,348	11,211	10,500	10,500	135,500
Equipment *	-	128,866	197,000	197,000	179,500
Depreciation Expense	420,341	440,567	429,000	429,000	445,000
TOTAL OPERATING EXPENSES	1,582,013	1,802,030	2,676,100	2,676,100	2,869,600
OPERATING INCOME (LOSS)	352,175	580,282	(489,800)	(224,800)	(543,300)
NON-OPERATING REVENUES					
Gain on Sale of Assets	239,847	1,434	-	91,300	-
Capital Contribution	12,500	12,500	10,000	10,000	-
Interest Revenue	3,362	3,009	3,700	3,700	3,500
TOTAL NON-OPERATING REVENUES	255,709	16,943	13,700	105,000	3,500
INCOME BEFORE TRANSFERS	607,884	597,225	(476,100)	(119,800)	(539,800)
Transfer Out - Other	-	-	-	-	-
Transfer Out - City Fee	(215,511)	(235,023)	(220,000)	(260,000)	(233,000)
Total Transfers Out	(215,511)	(235,023)	(220,000)	(260,000)	(233,000)
CHANGE IN NET POSITION	392,373	362,202	(696,100)	(379,800)	(772,800)
Net Position, Beginning of year	19,824,199	20,216,572	20,578,774	20,578,774	20,198,974
Net Position, End of year **	\$ 20,216,572	\$ 20,578,774	\$ 19,882,674	\$ 20,198,974	\$ 19,426,174
Personnel Services %	4.76%	4.28%	3.83%	3.83%	3.57%
F.T.E. Employees = .9					

* Note: Equipment Expenditures of \$197,000 are reported here for budget purposes only, actual Enterprise Fund financial statement reporting will reflect this as an increase in Fixed Assets.

** Ending net position represents the difference between total assets (including long-term fixed assets) and total liabilities the cash balance at 6/30/14 was \$4,055,257

WASTEWATER FUND

Mission Statement: *To reliably treat the community's wastewater to a level of quality such that it will have no impact on receiving waters and to do so efficiently, minimizing consumption of energy and resources, carbon footprint, and inconvenience to neighbors.*

Traverse City and the surrounding townships are way out in front in environmental leadership and in executing their responsibility to reflect the local environmental ethic in its policies.

The Wastewater Treatment Plant treats sewage from the City of Traverse City and the townships of Acme, East Bay, Elmwood, Garfield, Peninsula, and Blair. All are parties to the Master Sewer Agreement, original adopted in 1987 and revised in 2001. The City has a unique and central role under that agreement; the plant is located in the City, the City is responsible for its operation, and holds the NPDES permit to discharge to the Boardman River.



The City is also the entity to which the role of “Control Authority” is delegated by the other parties, that is, the City administers the system-wide Industrial Pretreatment Program and enforces township as well as City sewer use ordinances. The above is accomplished through a management contract with CH2M Hill.

The Traverse City Plant was upon start up, the largest operating plant on the continent using membrane bioreactor technology. It has the capacity to meet area growth needs into the foreseeable future and produces an effluent of extraordinary clarity so that it will have no impact on the receiving waters.

SUMMARY OF BUDGET CHANGES – OPERATING REVENUES

Rate Increase – The City Treasurer has recommended a rate increase of \$2.00 per the first 600 cubic feet, and \$2.00 per each additional thousand cubic feet to take effect in the fiscal year ending June 30, 2017.

GOALS – WWTP and Pump Stations

1. Finalize strategy for membrane replacement and establish funding for implementation.
2. Complete five planned facility sustaining capital projects at the Wastewater Treatment Plant.
3. Establish a plan for Wastewater Treatment Plant staff leadership succession.

PERFORMANCE MEASUREMENTS – WWTP AND PUMP STATIONS

	Performance Indicators	2010/11	2011/12	2012/13	2013/14	2014/15
Output	Billions of gallons treated	1.4619	1.5608	1.5120	1.7200	1.7100
	Millions of pounds of BOD treated	3.43M	3.50M	3.37M	3.28M	3.19M
	Recordable safety incidents	0	0	1	0	1
Efficiency	Percentage of effluent in compliance with NPDES permit	100%	100%	100%	100%	100%
	Kilowatt hours used/pound of BOD treated	1.2980	1.2880	1.3000	1.4100	1.4500
	Total recordable rates	0	0	9%	0	5.5%
	Days away restricted transfer	0	0	0	0	2

WASTEWATER FUND – MAINTENANCE AND REPAIRS

Mission Statement: *To maintain the sanitary sewer collection system, keeping in mind at all times the health and welfare of the public.*

Responsibilities include:

- Cleaning, televising and repairing 79 miles of gravity sewer and 19 miles of forced main sanitary sewer.
- Cleaning and maintaining 1,830 sewer manholes.
- Administering the Cross Connection Inspection Program.
- Identifying illicit roof drain connections to the storm water system.
- Locating all water, sanitary and storm lines for MISS DIG.
- Assisting all DPS Divisions with confined space entries.
- Maintaining 11 storm water treatment systems on outfalls

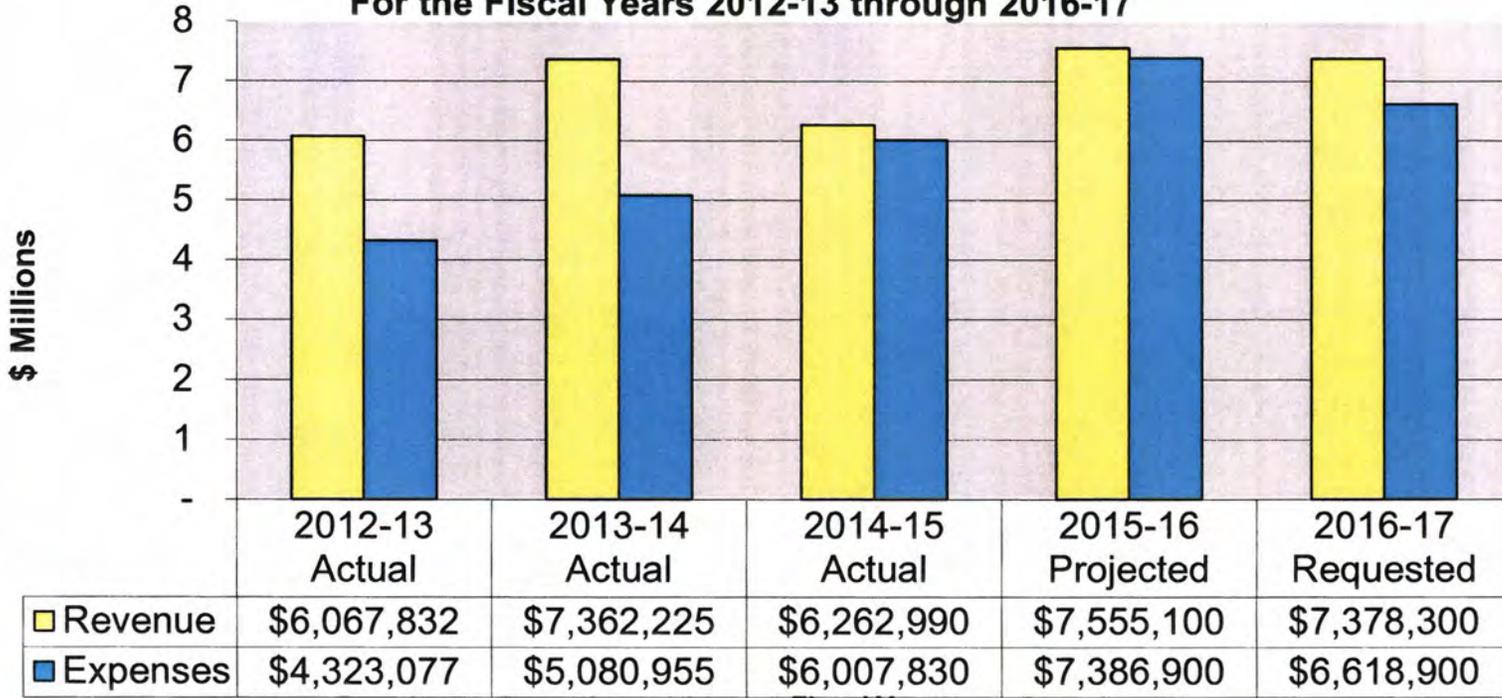
GOALS – MAINTENANCE AND REPAIRS

1. Continue with the implementation plan for changing out meters to the new Sensus meters, which are highly accurate for a longer period of time.
2. Continue with the implementation plan on installing radio reads to promote higher accuracy of reads.
3. Increase efforts to reduce the number of sewer calls.
4. Attempt to clean thirty percent of the sanitary system on a yearly basis.

PERFORMANCE MEASUREMENTS - MAINTENANCE AND REPAIRS

	Performance Indicators	2009/10	2010/11	2011/12	2012/13	2013/14
Output	Sewer maintenance calls	54	58	73	96	84
	Number of storm sewer filters cleaned with vactor	16	25	17	15	15
	Footage of sewers cleaned	98,340	39,681	40,466	29,603	63,422
Efficiency	Percentage of maintenance calls responded to within one hour	100%	99%	100%	100%	100%
	Percentage of sewer backups that were homeowner responsibility	82%	78%	73%	76%	86%
	Average times cleaned per year	1.4	2.3	1.3	1.1	1.1
	Percentage of annual sewers cleaned	24%	10%	10%	7%	15%

**City of Traverse City, Michigan
Wastewater Fund Revenues and Expenditures
For the Fiscal Years 2012-13 through 2016-17**



Revenue	\$6,067,832	\$7,362,225	\$6,262,990	\$7,555,100	\$7,378,300
Expenses	\$4,323,077	\$5,080,955	\$6,007,830	\$7,386,900	\$6,618,900

Fiscal Years

City of Traverse City, Michigan
ENTERPRISE FUND
WASTEWATER FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
OPERATING REVENUES					
Sewer Service Charges	\$ 4,712,414	4,764,079	\$ 4,750,000	\$ 4,850,000	\$ 5,092,500
Public Authority	2,422,098	1,228,679	1,225,000	1,382,200	1,629,800
Industrial Pretreatment	6,441	3,800	6,000	6,000	6,000
Septage Treatment	11,435	12,359	11,000	11,000	11,000
Forfeited Discounts	13,217	15,291	13,000	13,000	14,000
Interdepartmental Sales	-	87,675	1,000	1,000	1,000
Merchandise and Jobbing	-	500	1,000	1,000	1,000
Miscellaneous	187,787	65,918	135,000	135,000	121,000
TOTAL OPERATING REVENUES	7,353,392	6,178,301	6,142,000	6,399,200	6,876,300
OPERATING EXPENSES					
WWTP AND PUMP STATIONS					
Salaries and Wages	-	-	-	-	25,000
Fringe Benefits	-	-	-	-	9,000
Professional Services	2,747,189	3,326,616	4,821,000	5,011,400	4,199,000
Septage Contract	-	-	-	-	-
Industrial Pretreatment Costs	1,668	-	1,000	1,000	1,000
Insurance and Bonds	41,284	51,893	50,000	60,000	60,000
Total WWTP and Pump Stations	2,790,141	3,378,509	4,872,000	5,072,400	4,294,000
MAINTENANCE AND REPAIRS					
Salaries and Wages	325,453	392,081	328,500	368,000	377,000
Fringe Benefits	129,219	170,408	158,000	143,000	161,000
Office/Operation Supplies	30,250	19,246	30,000	30,000	30,000
Professional Services	148,130	130,722	106,000	96,000	106,000
Communications	-	123	-	-	1,200
Transportation	9,679	8,354	12,000	12,000	8,000
Professional Development	7,556	4,513	6,500	6,500	6,500
Public Utilities	3,601	5,033	10,000	10,000	7,500
Insurance and Bonds	5,547	622	1,500	1,500	1,500
Repairs and Maintenance	28,558	300,377	20,000	30,000	20,000
Rentals	78,643	81,596	98,000	98,000	110,000
Total Maintenance and Repairs	766,636	1,113,075	770,500	795,000	828,700
ADMINISTRATIVE AND GENERAL					
Salaries and Wages	138,011	146,384	149,000	133,000	149,000
Fringe Benefits	59,237	72,349	72,300	59,000	72,300

**City of Traverse City, Michigan
ENTERPRISE FUND
WASTEWATER FUND
For the Budget Year 2016-17**

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
ADMINISTRATIVE AND GENERAL (Continued)					
Office/Operation Supplies	16,061	14,956	17,300	17,300	17,300
Professional Services	15,347	19,999	17,000	17,000	17,000
Communication	116	74	200	200	200
Professional Development	305	1,527	2,500	2,500	2,500
Printing and Publishing	1,020	2,173	3,000	3,000	3,000
Rentals	2,412	4,531	5,000	5,000	5,000
Collection Costs	6,168	(4,631)	2,000	2,000	2,000
Transportation	1,861	1,330	2,500	2,500	2,500
Miscellaneous	2,483	2,651	3,400	3,400	3,400
Depreciation & Amortization	613,449	610,844	636,500	636,500	613,000
Total Administrative and General	856,470	872,187	910,700	881,400	887,200
TOTAL OPERATING EXPENSES	4,413,247	5,363,771	6,553,200	6,748,800	6,009,900
OPERATING INCOME	2,940,145	814,530	(411,200)	(349,600)	866,400
NON OPERATING REVENUES (EXPENSES)					
Federal revenue	-	-	-	-	-
Reimbursements	8,409	84,403	1,183,000	1,153,900	500,000
Interest Revenue	424	286	2,000	2,000	2,000
Gain (Loss) on sale of capital assets	(16,594)	-	-	-	-
Interest/Finance Charges	(347,862)	(338,934)	(370,000)	(319,600)	(279,000)
Total Non-Operating Revenues (Expenses)	(355,623)	(254,245)	815,000	836,300	223,000
Income Before Transfers	2,584,522	560,285	403,800	486,700	1,089,400
Transfers Out - City Fee	(303,252)	(305,125)	(307,000)	(318,500)	(330,000)
CHANGE IN NET POSITION	2,281,270	255,160	96,800	168,200	759,400
Net position, beginning of year	13,334,854	15,616,124	15,871,284	15,871,284	16,039,484
Net position, end of year **	\$ 15,616,124	\$ 15,871,284	\$ 15,968,084	\$ 16,039,484	\$ 16,798,884
Distribution Personnel Services % F.T.E. Employees = 5.5	59.31%	50.53%	63.14%	64.28%	64.92%
Administrative Personnel Services % F.T.E. Employees = 2.75	23.03%	25.08%	24.30%	21.78%	24.94%

** Ending net position represents the difference between total assets (including long-term fixed assets) and total liabilities the cash balance at 6/30/14 was \$ 548,662.

This fund was created to account for the costs of collecting and treating wastewater. Revenues are chiefly from service charges to customers. These revenues are also used to pay principal and interest on wastewater revenue bonds which were used to finance improvements.

WATER FUND – PLANT, STORAGE TANKS AND BOOSTER STATIONS

Mission Statement: *To provide abundant, clean, safe and aesthetically pleasing water to our customers.*

The Traverse City Water Treatment Plant provides quality drinking water to customers in Traverse City, and portions of Garfield, Peninsula Elmwood Townships. The water plant currently has a rated capacity of 20 million gallons a day.

Annually, the plant treats and supplies approximately 2 billion gallons of water. Plant personnel also operate a state certified lab to monitor system water quality and to provide bacteriological tests for construction contractors and surrounding municipalities. Approximately, 2000 bacteriological tests are performed annually in the lab in addition to daily plant tests for pH, hardness, alkalinity, chloride, fluoride and suspended solids. Operators are required to attain State licensure through examination and maintain it through continuing education.

The Water Plant is staffed by:

1 Superintendent

1 Chief Operator

4 Water Plant Operators/maintenance



SUMMARY OF BUDGET CHANGES – OPERATING REVENUES

Water Sales – The 2016/17 budget is based on the same billing rates as prior years.

Public Authority – Public authority sales are those made to adjacent townships and were treated correspondingly to general water sales.

GOALS - WATER PLANT

1. Continued focus on equipment upgrades including plant and water system capital improvement projects; repair one high service and low service pump per year, install a VFD control on a high service pump and upgrade east to west transmission mains to improve water distribution to the Wayne Hill Reservoir and repair and repaint the Barlow reservoir.

PERFORMANCE MEASUREMENTS – PLANT, STORAGE TANKS AND BOOSTER STATIONS

	Performance Indicators	2011/12	2012/13	2013/14	2014/15
Output	Million gallons of water pumped	2232.31	2188.21	2078.25	2084.43
	Chemical costs	\$ 85,685	\$ 71,363	\$87,680	61,865
	Electrical demand - kwh	2,424,244	2,431,193	2,405,784	2,323,177
Efficiency	Chemical cost per million gallon	\$ 38.38	\$ 32.61	42.19	29.77
	Gal/KWH	920.83	900.06	863.86	897.23

SUMMARY OF BUDGET CHANGES – PLANT, STORAGE TANKS AND BOOSTER STATIONS

Public Utilities- Increased budget to reflect actual costs from prior year.

Repairs and Maintenance- Increased budget to accommodate Capital Improvement Projects in FY 2016-17.

Professional and Contractual- Increased budget to accommodate CIP FY 2016-17 projects. Consulting engineering fees estimated at 20% of CIP costs.

WATER FUND – DISTRIBUTION

WATER FUND – DISTRIBUTION

Mission Statement: *To distribute clean, fresh, potable water to our customers, the citizens of Traverse City, and to provide adequate volume of water for fire protection.*

Responsibilities include:

- Maintaining, repairing and flushing 118 miles of water main.
- Maintaining, repairing and exercising 1,756 main line water valves.
- Installing and maintaining 8,205 water services/meters.
- Flushing, repairing and draining 984 fire hydrants.
- Tapping water mains for new service leads as required.
- Administering the Cross Connection Inspection Program.
- Locating all water, sanitary and storm lines for MISS DIG.
- Assisting all DPS Divisions with confined space entries.
- Maintaining 21 storm water treatment systems on outfalls



The Division's staff includes:

- 1 Superintendent
- 1 Chief Water/Sewer Maintenance Operator
- 1 Office Coordinator
- 6 Utility Systems Specialists
- 2 Apprentices

GOALS - DISTRIBUTION

1. Continue with the implementation plan for changing out meters to the new Sensus meters, which are highly accurate for a longer period of time.
2. Continue with the implementation plan on installing radio reads to promote higher accuracy of reads.
3. Continue to progress towards the elimination of all galvanized services.

PERFORMANCE MEASUREMENTS - DISTRIBUTION

	Performance Indicators	2010/11	2011/12	2012/13	2015/16 to date
Output	Galvanized services changed	64	22	24	24
	Fire hydrants winterized	980	984	985	985
Efficiency	% ICE/IPERL/OMNI Meter in system	47%	51%	56%	65%
	Galvanized services remaining	251	229	205	126
	% Radio reads in system	na	11%	21%	29%

SUMMARY OF BUDGET CHANGES – DISTRIBUTION

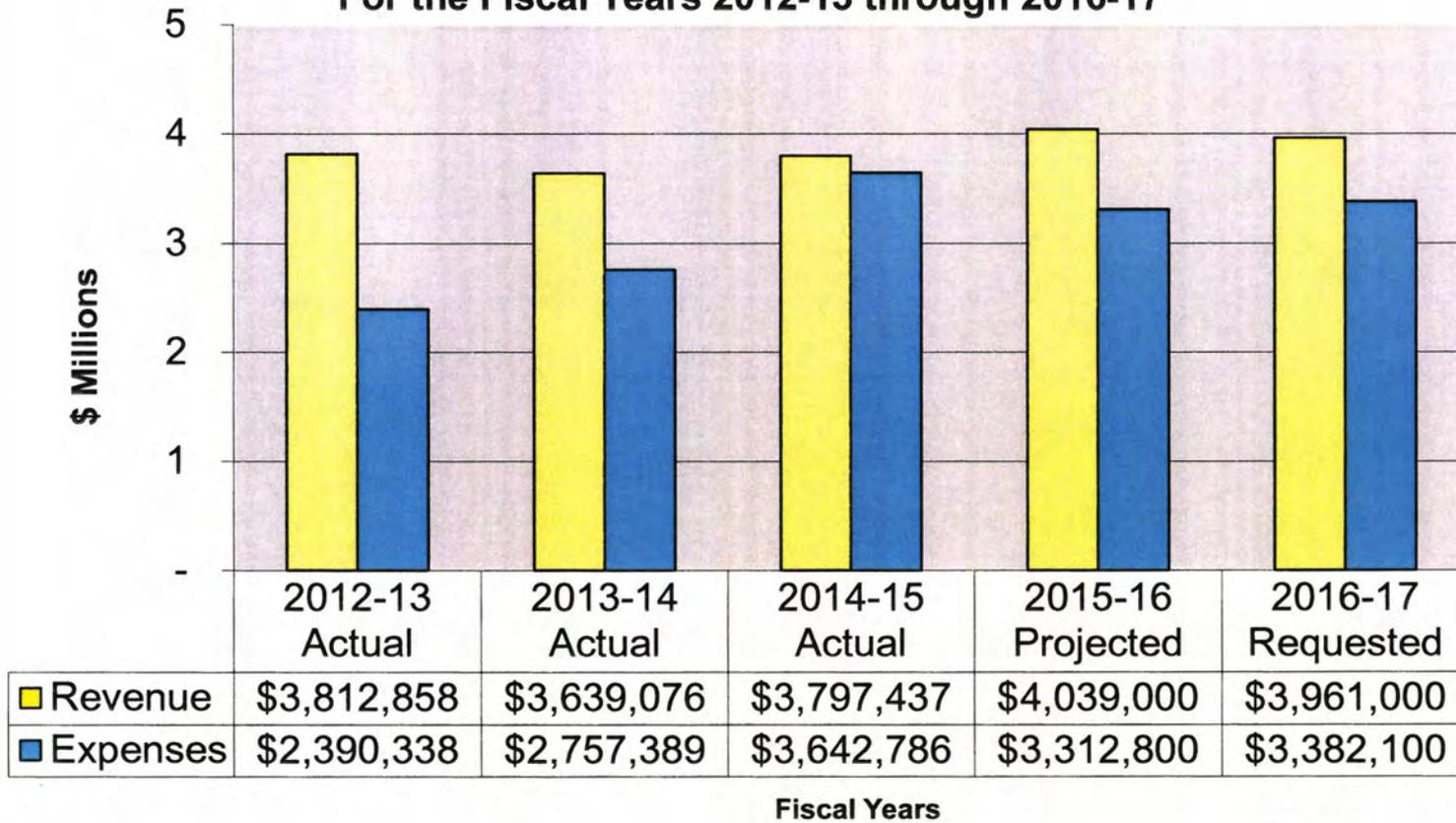
Transportation- Lower overall fuel costs.

Rentals – Rentals decreased because of replacing the aged vehicles with new vehicles, which had high repair rates and costs associated with them.

GOALS - ADMINISTRATIVE AND GENERAL

1. Continue with managing the Water Committee to explore and brainstorm on improving efficiencies in the water system including the reducing the annual amount of water loss.
2. Development of residential cross connection program.
3. Continue working with Light and Power towards implementation of an AMI meter reading system.
4. Continue working with Light and Power towards implementation of an AMI Meter Reading System.

**City of Traverse City, Michigan
Water Fund Revenues and Expenditures
For the Fiscal Years 2012-13 through 2016-17**



City of Traverse City, Michigan
ENTERPRISE FUND
WATER FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
OPERATING REVENUES					
Water Sales	\$ 2,996,527	\$ 2,926,929	\$ 3,071,000	\$ 3,021,000	\$ 3,086,000
Water Hydrant Fees	12,000	12,000	12,000	12,000	12,000
Public Authority	501,887	650,975	611,000	898,000	769,000
Merchandise and Jobbing	2,472	36,813	19,000	21,000	20,000
Taps, Meters and Pits	12,451	13,026	12,000	12,000	12,000
Contributions	35,000	14,528		7,000	1,000
Miscellaneous	52,168	52,841	49,000	49,000	58,000
TOTAL OPERATING REVENUES	3,612,505	3,707,112	3,774,000	4,020,000	3,958,000
OPERATING EXPENSES					
PLANT, STORAGE TANKS AND BOOSTER STATIONS					
Salaries and Wages	347,115	382,059	394,000	379,000	390,000
Fringe Benefits	138,948	192,264	159,000	148,000	161,000
Office/Operation Supplies	119,647	89,590	126,000	92,000	123,000
Professional Services	195,735	292,763	50,000	60,000	72,000
Communications	11,063	12,477	25,000	13,000	15,000
Transportation	1,011	700	3,000	1,000	3,000
Professional Development	4,255	2,681	5,000	3,000	5,000
Insurance and Bonds	31,157	33,324	38,000	34,000	38,000
Utilities	252,826	278,171	260,000	265,000	280,000
Repairs and Maintenance	106,039	337,115	100,000	740,000	360,000
Rentals	8,202	7,190	10,000	7,000	10,000
Total Plant, Storage Tanks and Booster Stations	1,215,998	1,628,334	1,170,000	1,742,000	1,457,000
DISTRIBUTION					
Salaries and Wages	276,927	291,208	335,000	282,000	367,000
Fringe Benefits	160,750	150,321	180,000	158,000	197,000
Office/Operation Supplies	146,300	249,793	190,000	135,000	190,000
Communications	-	123	-	1,000	1,200
Professional Services	149,517	199,262	146,000	110,000	146,000
Transportation	14,017	11,434	14,000	8,000	9,000
Professional Development	1,157	3,270	6,000	7,000	6,000
Insurance and Bonds	1,020	1,176	1,000	1,000	1,200
Utilities	10,071	15,083	15,000	15,000	15,000
Repairs and Maintenance	15,767	273,898	12,000	55,000	147,000
Rentals	77,515	88,546	100,000	69,000	92,000
Total Distribution	853,041	1,284,114	999,000	841,000	1,171,400

City of Traverse City, Michigan
ENTERPRISE FUND
WATER FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
ADMINISTRATIVE AND GENERAL					
Salaries and Wages	138,116	146,497	150,000	139,000	150,000
Fringe Benefits	56,440	72,376	75,500	65,000	74,000
Office Supplies	16,061	14,956	17,000	13,000	17,000
Communications	116	74	200	200	200
Professional Services	17,947	22,599	17,000	18,000	17,000
Professional Development	305	1,527	2,800	2,800	2,800
Printing and Publishing	1,020	2,173	3,000	3,000	3,000
Rentals	2,412	4,531	5,000	5,000	5,000
Collection Costs	2,570	(1,055)	2,000	2,000	2,000
Transportation	1,861	1,330	2,500	2,500	2,500
Miscellaneous	1,951	2,242	3,300	3,300	3,300
Inventory Adjustments	-	-	5,000	5,000	5,000
Depreciation Expense	271,697	270,864	271,600	270,000	274,000
Total Administrative and General	510,496	538,114	554,900	528,800	555,800
TOTAL OPERATING EXPENSES	2,579,535	3,450,562	2,723,900	3,111,800	3,184,200
OPERATING INCOME	1,032,970	256,550	1,050,100	908,200	773,800
NON OPERATING REVENUES (EXPENSES)					
State sources	23,203	-	-	-	-
Reimbursements	46	88,469	1,000	14,000	1,000
Interest Revenue	3,322	1,856	5,000	5,000	2,000
Interest/Finance Charges	-	-	-	-	-
Total Non-Operating Revenues (Expenses)	26,571	90,325	6,000	19,000	3,000
Income Before Transfers	1,059,541	346,875	1,056,100	927,200	776,800
Transfers out - City Fee	(177,854)	(192,224)	(189,000)	(201,000)	(197,900)
CHANGE IN NET POSITION	881,687	154,651	867,100	726,200	578,900
Net position, beginning of year	8,223,976	9,105,663	9,260,314	9,260,314	9,986,514
Net position, end of year **	\$ 9,105,663	\$ 9,260,314	\$ 10,127,414	\$ 9,986,514	\$ 10,565,414
Plant Personnel Services % F.T.E. Employees = 6.25	39.97%	35.27%	47.26%	30.25%	37.82%
Distribution Personnel Services % F.T.E. Employees = 6.25	51.31%	34.38%	51.55%	52.32%	48.15%
Administrative Personnel Services % F.T.E. Employees = 2.75	38.11%	40.67%	40.64%	38.58%	40.30%

** Ending net position represents the difference between total assets (including long-term fixed assets) and total liabilities
the cash balance at 6/30/14 was \$ 2,735,049

The cost of providing water services is accounted for in this fund. Revenues are primarily from charges to customers for water usage. Revenues from water sales are used to pay for some improvements with direct contributions to capital required from customers in the form of hookup fees. The water revenues are also used to pay principal and interest on the revenue bonds used to finance improvements.

DUNCAN L. CLINCH MARINA FUND

Mission Statement: *To create a quality boating experience for the benefit and enjoyment of the public. Commitment to consistently providing excellent customer service will ensure a clean and safe environment that will meet all customer needs and exceed expectations.*

Clinch Marina provides facilities for the boating public. There are 59 slips for seasonal boaters and 59 for transient boaters. There is also nearly 1,200 feet of broadside dockage that can accommodate up to 30 boats of different sizes, to include boats up to 150 feet. Gasoline, diesel fuel and pump-out facilities are available for boaters. Clinch Marina also operates a boat launch that provides access to West Bay.

The marina is staffed by:

Dockmaster, who also operates the Hickory Hills ski area in the winter months

Seasonal Assistant Dockmaster

10 seasonal dock attendants

3 seasonal night security staff

1 marina maintenance person



GOALS

1. Increase marina revenue by adjusting to fluctuations in occupancy.
2. Increase profit margin for gasoline and diesel sales at the marina.
3. Complete Michigan Clean Marina Certification.
4. Provide a clean and safe environment by consistently providing excellent service and facility maintenance.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2008/09	2009/10	2010/11	2011/12	2012/13
Output	Transient boat days	7,074	6,475	6,185	5,242	6,439
	Seasonal boat days	9,381	9,381	9,381	9,381	9,381
	Gasoline gross sales	\$ 182,097	\$ 157, 668	\$ 188, 408	\$ 236, 773	\$259, 788
	Diesel gross sales	\$96,647	\$ 58,023	\$ 81,989	\$ 125,562	\$ 97,408
	Efficiency	Actual percentage of occupancy	73%	71%	69%	65%
	Net sales (gross sales less cost of goods sold)	\$37,317	\$ 32,203	\$ 71,803	\$ 27,716	\$ 24,741

SUMMARY OF BUDGET CHANGES

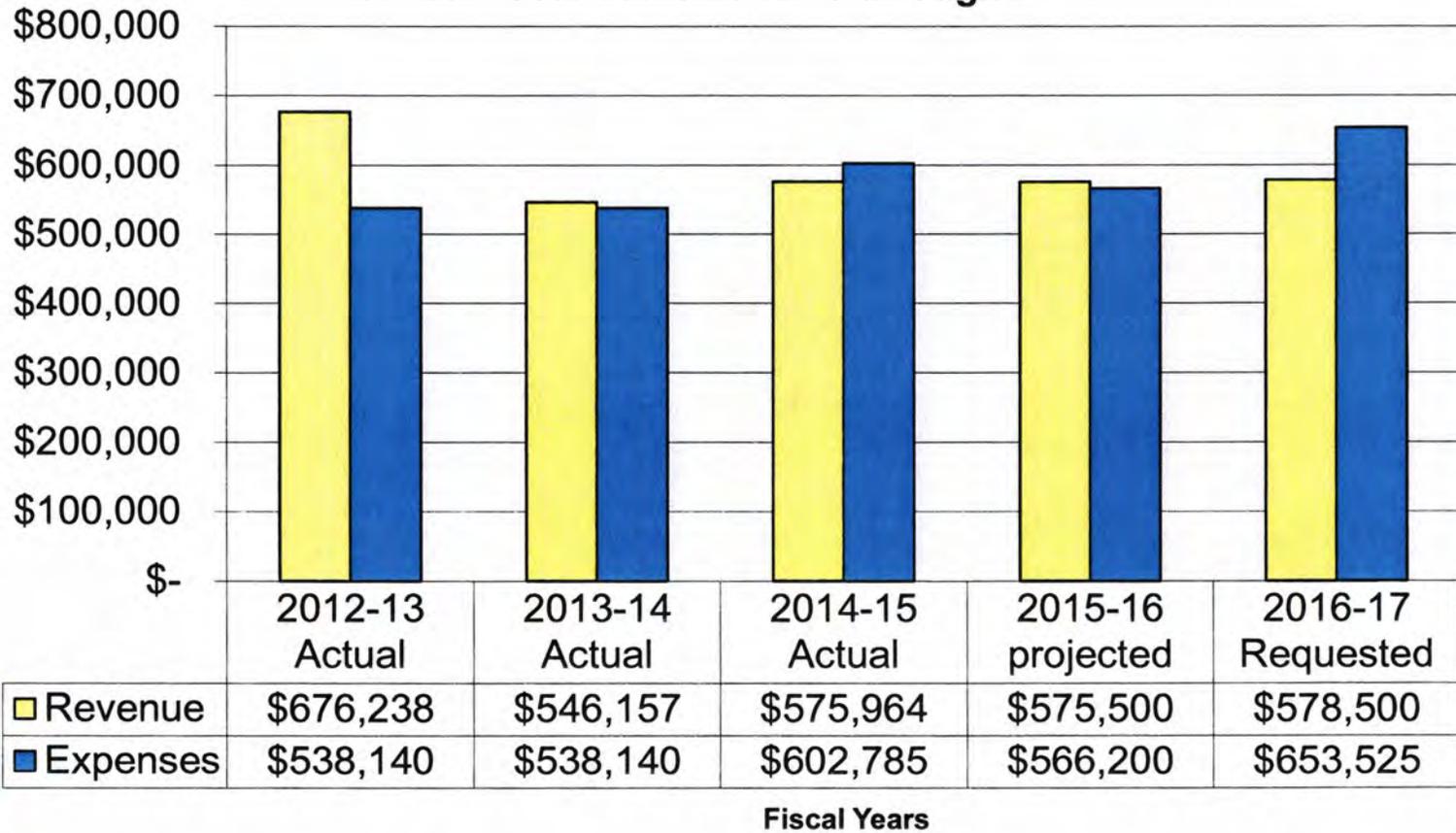
REVENUE

Boat Wells – Boat wells increased based on the changes in transient slip fee rates and the trend of increased transient use over the past several years.

EXPENSES

Professional Services – Budgeted professional services costs which consist mostly of costs related to temporary summer workers were increased from the 2013-14 budgeted amount to better reflect actual recent history.

**City of Traverse City, Michigan
Duncan L. Clinch Marina Fund Revenues and Expenditures
For the Fiscal Years 2012-13 through 2016-17**



City of Traverse City, Michigan
ENTERPRISE FUND
DUNCAN L CLINCH MARINA FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
OPERATING REVENUES					
Launch Permits	\$ 4,279	\$ 3,189	\$ 4,000	\$ 3,500	\$ 3,500
Boat Wells	370,831	387,647	390,000	410,000	400,000
Computerized Reservations	111,083	102,356	95,000	95,000	100,000
Gasoline and Oil (Net of Cost)	40,520	34,701	27,000	27,000	35,000
Reimbursements	5,697	1,518	-	-	-
Miscellaneous Revenues	13,614	46,536	14,000	40,000	40,000
TOTAL OPERATING REVENUES	546,024	575,947	530,000	575,500	578,500
OPERATING EXPENSES					
Salaries and Wages	86,304	92,862	89,700	93,000	107,000
Fringe Benefits	31,426	37,319	36,800	39,400	42,600
Office/Operation Supplies	16,231	11,285	16,000	14,000	16,000
Professional Services	161,291	164,042	190,000	175,000	190,000
Communications	10,029	9,823	10,000	11,000	10,000
Transportation	1,621	1,665	1,500	1,000	1,500
Professional Development	750	789	1,000	1,000	1,000
Printing & Publishing	1,283	309	1,000	500	800
Insurance & Bonds	3,441	5,698	4,000	6,500	6,000
Utilities	37,173	37,345	37,000	33,000	38,000
Repairs and Maintenance	25,203	75,500	60,000	50,000	80,000
Rentals	3,126	5,825	4,000	5,000	4,000
Miscellaneous Expense	-	-	-	-	-
Depreciation Expense	107,999	108,228	108,000	108,000	108,000
TOTAL OPERATING EXPENSES	485,877	550,690	559,000	537,400	604,900
OPERATING INCOME (LOSS)	60,147	25,257	(29,000)	38,100	(26,400)
NON OPERATING REVENUES (EXPENSES)					
State Grant	-	-	-	-	-
Interest Revenue	133	17	-	-	-
Interest Expense	(24,868)	(23,345)	-	-	(20,000)
Total Non-Operating Revenues (Expenses)	(24,735)	(23,328)	-	-	(20,000)
Income Before Transfers	35,412	1,929	(29,000)	38,100	(46,400)
Transfers In	-	-	-	-	-
Transfers Out - City Fee	(27,395)	(28,750)	(26,500)	(28,800)	(28,625)
CHANGE IN NET POSITION	8,017	(26,821)	(55,500)	9,300	(75,025)
Net position, beginning of year (restated in 2015)	8,648,810	8,572,222	8,545,401	8,545,401	8,554,701
Net position, end of year **	\$ 8,656,827	\$ 8,545,401	\$ 8,489,901	\$ 8,554,701	\$ 8,479,676
Personnel Services %	58.60%	53.97%	52.50%	55.71%	52.34%
(Includes \$167,000 in Seasonal Contract Labor)					
F.T.E. Employees = 1.0					

** Ending net position represents the difference between total assets (including long-term fixed assets) and total liabilities the cash balance at 6/30/15 was \$ -0-

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GARAGE FUND

Mission Statement: *To provide maximum vehicle and equipment availability to enable City Departments the ability to provide both normal and emergency public services.*

The Garage Division is an internal service fund within the City. We don't make a profit, but charge our internal customers enough to cover costs and meet the current and future equipment and facility needs of the City of Traverse City.

The Garage works with all Departments and Divisions, including Light and Power, to identify the best, most cost-effective equipment necessary to do the job(s) required. This includes writing specifications, bidding, purchasing, repairing/maintaining, and disposing of all cars, trucks, specialty vehicles and heavy equipment. In addition, the Garage Division purchased and maintains the entire Department of Public Works facilities located on Woodmere Avenue. At that location, the Garage not only provides housing and parking for the Streets and Parks Division, but a 24 hour – 7 day a week fueling depot providing gasoline and diesel fuel to all City Departments, and numerous other governmental agencies.



The Garage Division's top priority is keeping the most cost effective equipment on the road at-all-times. To this extent, the Garage operates two shifts and is open 16 hours daily. This allows equipment to be serviced and/or repaired during the evening hours so it is ready for crews in the morning. Extended hours eliminate the need for back-up equipment. Early morning, weekends, holiday and emergency services are offered by request. In addition, the Garage Division operates a Central Storeroom, where automotive and maintenance items are available to all Departments. The storeroom also operates a UPS drop-off and pickup site.

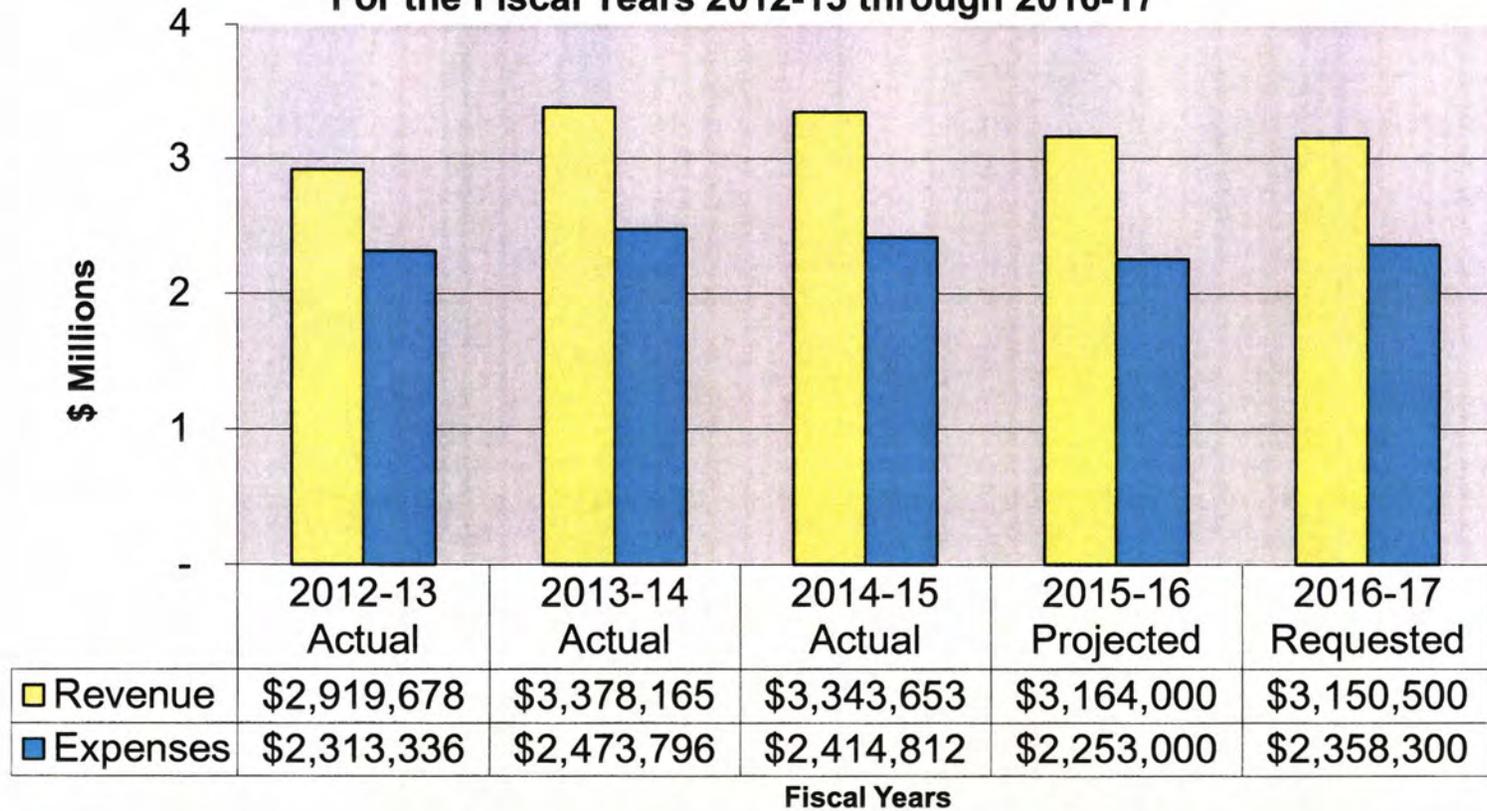
GOALS

1. Replace vehicles/equipment on schedule.
2. Monitor preventative maintenance dollars as a percentage of total maintenance.

PERFORMANCE MEASUREMENTS

	Performance Indicators	2010/11	2011/12	2012/13	2013/2014	2014/15
Output	Average age of motorized fleet	10.98 yrs	11.09 yrs	11.06 yrs	6.88 yrs	8.42
	Annual maintenance costs	\$ 663,159	\$936,649	\$1,103,525	\$1,130,799	\$1,153,339
	Scheduled vehicle/equipment replacement	11	16	21	36	29
Efficiency	Labor cost as a percentage of total maintenance costs	60%	65%	57%	55%	56%
	Part cost as a percentage of total maintenance costs	33%	35%	34.3%	38%	35%
	Preventative maintenance dollars as a % of total maintenance	Not Available	17%	16.6%	38%	20%

**City of Traverse City, Michigan
Garage Fund Revenues and Expenditures
For the Fiscal Years 2012-13 through 2016-17**



City of Traverse City, Michigan
INTERNAL SERVICE FUND
GARAGE FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
OPERATING REVENUES					
Rental-Motor Pool	\$ 2,103,671	\$ 2,442,495	\$ 2,252,000	\$ 2,331,000	\$ 2,331,000
Interdepartmental Sales	716,114	580,983	580,000	347,000	500,000
Rentals	232,596	232,716	237,000	238,000	238,000
TOTAL OPERATING REVENUES	3,052,381	3,256,194	3,069,000	2,916,000	3,069,000
OPERATING EXPENSES					
Salaries and Wages	477,950	499,516	536,000	513,000	531,500
Fringe Benefits	253,458	266,493	252,500	184,000	228,500
Office/Operation Supplies	307,109	299,917	312,500	276,000	227,500
Cost of Sales - Outside	43,292	35,872	33,000	15,000	27,000
Cost of Sales - Interdepartment	352,651	251,066	350,000	190,000	320,000
Professional Services	116,368	124,811	80,000	125,000	76,500
Communications	4,781	5,698	6,000	6,000	6,500
Transportation	1,926	1,661	2,000	1,500	2,000
Professional Development	967	3,809	5,000	4,500	8,000
Printing & Publishing	336	4,516	2,000	4,000	5,000
Insurance and Bonds	50,089	58,094	60,000	54,000	50,000
Utilities	58,216	25,393	40,500	37,000	32,400
Repairs and Maintenance	29,563	28,891	25,000	26,000	35,000
Rentals	4,833	3,750	500	8,000	8,400
Depreciation Expense	772,257	805,325	770,000	809,000	800,000
Inventory Adjustments	-	-	-	-	-
TOTAL OPERATING EXPENSES	2,473,796	2,414,812	2,475,000	2,253,000	2,358,300
OPERATING INCOME (LOSS)	578,585	841,382	594,000	663,000	710,700
NON OPERATING REVENUES					
Interest Revenue	1,805	875	2,000	1,000	1,000
Other Revenue	48,934	43,144	42,000	67,000	30,500
Gain on Sale of Fixed Assets	275,045	43,440	50,000	180,000	50,000
TOTAL NON-OPERATING REVENUES	325,784	87,459	94,000	248,000	81,500
Income Before Transfers	904,369	928,841	688,000	911,000	792,200
Transfers Out	-	-	-	-	-
CHANGE IN NET POSITION	904,369	928,841	688,000	911,000	792,200
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Net position, beginning of year	7,000,594	7,904,963	8,833,804	8,833,804	9,744,804
Net position, end of year **	\$ 7,904,963	\$ 8,833,804	\$ 9,521,804	\$ 9,744,804	\$ 10,537,004
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Personnel Services % F.T.E. Employees = 9.58	29.57%	31.72%	31.86%	30.94%	32.23%

City of Traverse City, Michigan
INTERNAL SERVICE FUND
GARAGE FUND
2016-17 Vehicle Replacement Schedule

Department	Vehicle Description	Estimated Replacement Costs
Police	2011 Ford Crown Vic Patrol Vehicle	\$ 30,000
Police	2011 Ford Crown Vic Patrol Vehicle	30,000
Police	2011 Ford Crown Vic Patrol Vehicle	30,000
Police	2006 Harley Davidson Patrol Motorcycle	20,000
Police	2006 Harley Davidson Patrol Motorcycle	20,000
Police	2005 Harley Davidson Patrol Motorcycle	20,000
Streets	2007 Dodge Dakota Pickup	35,000
Cemetery	2005 F350 Pickup W/Plow	50,000
Parks	2005 International Tree Truck with 55' Bucket	260,000
Water Distribution	1999 Ford F150 Pickup	35,000
Parks	2005 Ford F150 Pickup	35,000
Wastewater	2007 Freightliner FL80 W/Rodder, Vacuum	420,000
Wastewater	2007 Ford F250 W/Utility Body	65,000
Streets	2007 International W/Dump, Sander & Plow	245,000
Light & Power Service	2007 Freightliner W/55' Bucket	290,000
Light & Power Service	2006 International W/Pole Digger	291,721
Wastewater	2002 Ford E450 Truck W/Sewer Camera	175,000
Streets	1991 Sullair Trailer Air Compressor	25,000
Streets	1992 Swensen Sander System	20,000
Police	Six (6) Detective Vehicles-First Time Purchase	175,000
Estimated Total Replacement Cost		\$ <u>2,271,721</u>

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Traverse City Light and Power (TCL&P) came into existence in 1912 with the purchase of Queen City Light and Power Company who, at the time, obtained all of its power from one hydroelectric dam on the Boardman River.

From its meager beginnings TCL&P has grown to more than 12,000 customers and now receives electric power from several sources. TCL&P has local generation available from its 75% share of a gas turbine combustion plant near Kalkaska and another 5 wind turbines in McBain. TCL&P also participates in three separate sources of reliable fossil fuel generation and two landfill projects from downstate Michigan. This combination of diversified power supply sources has provided low cost electricity. The utility's electric service rates remain one of the lowest in the state.

TCL&P provides a customer oriented team of employees that has a reputation for listening to customer requests and implementing those requests as soon as possible. System reliability is critical to the customer and TCL&P continues to invest in its system to meet that customer demand. TCL&P customer representatives are available in the field, or in person at the Governmental Center and at the Hastings Street Service Center. The utility provides twenty-four hour, seven day a week power outage emergency service to the city's electric customers and after hours assistance for water and sewer emergencies. Other various customer services are available such as commercial/industrial/residential energy audits, and power quality analysis. In addition, TCL&P also performs several community services such as electrical safety education, tree seedling giveaway, as well as contributions to many other electrical related community projects.

TCL&P is locally-controlled and governed through its City Commission appointed Board of Directors which meets at the Governmental Center on the second and fourth Tuesdays of every month. The public is welcome at all Board Meetings and a portion of the Board agenda is scheduled for Public Comment.

Traverse City Light & Power will continue to be a progressive electric utility, always keeping its customers and the citizens of Traverse City first in our efforts.



Timothy J. Arends
Executive Director
231-932-4558
tarends@tclp.org

City of Traverse City, Michigan
TRAVERSE CITY LIGHT & POWER
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
OPERATING REVENUE	\$ 35,292,126	\$ 37,143,589	\$ 35,928,700	\$ 35,697,300	\$ 37,091,900
OPERATING EXPENSES					
GENERATION EXPENSES					
Capacity	-	-	672,000	539,000	745,000
Purchased Power - Lansing BWL	6,079,198	5,316,837	3,348,800	3,691,000	1,401,000
Stoney Corners - Wind Energy	2,890,566	2,819,687	3,257,000	3,227,500	3,170,000
Combustion Turbine Power Cost	3,081,983	3,364,832	4,714,000	3,840,600	4,272,000
Cambell #3 Power Cost	5,372,167	4,850,934	4,580,000	4,066,600	4,412,000
Belle River #1 Power Cost	5,191,796	5,349,402	4,364,000	3,770,000	4,187,000
Landfill Gas - Granger Project	396,367	494,766	1,127,000	800,000	1,118,000
Other Generation Expenses	207,049	658,715	2,716,100	2,916,550	4,772,650
Total Generation Expenses	23,219,126	22,855,173	24,778,900	22,851,250	24,077,650
DISTRIBUTION EXPENSES					
Operations & Maintenance	3,355,752	3,530,929	3,976,150	4,011,750	3,886,250
TRANSMISSION EXPENSES					
Operations & Maintenance	299,449	406,584	359,300	401,300	437,000
OTHER OPERATING EXPENSES					
Customer Accounting	479,851	568,692	521,500	548,050	559,350
Conservation & Public Services	440,260	513,302	679,400	607,520	486,000
Administrative & General	753,148	834,938	901,800	946,950	1,187,800
Insurance	59,502	57,875	63,000	63,000	65,500
Depreciation Expense	2,027,184	2,157,940	2,150,000	2,300,000	2,525,000
City Fee	1,775,851	1,863,259	1,801,000	1,790,000	1,870,000
Total Other Operating Expenses	5,535,796	5,996,006	6,116,700	6,255,520	6,693,650
Total Operating Expenses	32,410,123	32,788,692	35,231,050	33,519,820	35,094,550
Operating Income/Loss	2,882,003	4,354,897	697,650	2,177,480	1,997,350
NON OPERATING REVENUE/EXPENSES					
Non Operating Revenues	1,149,156	544,543	456,750	484,200	369,200
Non Operating Expenses	-	(428,620)	-	-	-
Total Non Operating Revenue/(Exp)	1,149,156	115,923	456,750	484,200	369,200
Change in Net Income Before Transfers	4,031,159	4,470,820	1,154,400	2,661,680	2,366,550
Transfers In	-	-	-	175,000	175,000
Change in Net Position	\$4,031,159	\$4,470,820	\$1,154,400	\$2,836,680	\$2,541,550

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
 For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Approved
OPERATING REVENUES					
Residential Sales	\$ 6,382,044	\$ 6,612,011	\$ 6,338,000	\$ 6,100,000	\$ 6,375,000
Commercial Sales	15,612,427	16,392,293	15,766,500	15,300,000	16,150,000
Industrial Sales	9,950,825	10,788,926	10,040,000	9,800,000	10,770,000
Public Authority Sales	296,800	317,521	286,000	300,100	315,000
Street Lighting Sales	195,178	199,517	195,000	195,000	195,000
Yard Light Sales	79,551	86,531	82,000	80,000	82,000
Forfeited Discounts	57,695	73,522	60,000	70,000	70,000
Merchandise and Jobbing	43,443	115,918	187,000	281,500	64,200
Recovery of Bad Debts	188	30	200	200	200
Sale of Scrap	34,332	30,804	35,000	35,000	35,000
Miscellaneous Income	37,383	42,535	38,500	33,000	33,000
Refunds and Rebates	1,413	2,481	500	2,500	2,500
MISO Revenue	2,600,847	2,481,500	2,900,000	3,500,000	3,000,000
TOTAL OPERATING REVENUES	35,292,126	37,143,589	35,928,700	35,697,300	37,091,900

OPERATING EXPENSES

GENERATION-OPERATING & MAINTENANCE

Salaries and Wages	-	104,905	125,400	116,000	152,100
Fringe Benefits	-	96,876	85,600	116,300	148,800
Wind Generation - Traverse	16,148	60	-	-	-
Brown Bridge	-	-	-	-	-
Wind Generation Farm	-	-	-	-	-
Trap and Transfer	74	95	250	250	250
Union Street Fish Ladder	-	-	250	250	250
Operation Supplies	653	470	1,000	1,000	1,000
Capacity Purchases	-	12,000	672,000	539,000	745,000
Purchased Power - Lansing BWL	6,079,198	5,316,837	3,348,800	3,691,000	1,401,000
Stoney Corners - Wind Energy	2,890,566	2,819,687	3,257,000	3,227,500	3,170,000
Combustion Turbine Power Cost	3,081,983	3,364,832	4,714,000	3,840,600	4,272,000
Campbell #3 Power Cost	5,372,167	4,850,934	4,580,000	4,066,600	4,412,000
Belle River #1 Power Cost	5,191,796	5,349,402	4,364,000	3,770,000	4,187,000
Landfill Gas - Granger Project	396,367	494,766	1,127,000	800,000	1,118,000
M-72 Wind Turbine	-	8,890	42,000	37,000	37,000
Bilateral Contracts	3,345	292,322	2,357,000	2,522,000	4,286,000
<i>total purchased power</i>	<i>23,015,422</i>	<i>22,509,670</i>	<i>24,461,800</i>	<i>22,493,700</i>	<i>23,628,000</i>
<i>Purchased Power Cost as a % of Sales</i>	<i>70.8%</i>	<i>65.4%</i>	<i>74.79%</i>	<i>70.79%</i>	<i>69.73%</i>
Coal Dock	8,075	9,367	2,500	2,500	-
Communications	421	1,084	1,500	250	250
Meal Payments	-	80	200	200	200
Safety	2,765	2,201	3,500	3,500	3,500
Tools	38	-	500	500	500
Professional and Contractual	174,219	113,124	68,000	94,000	110,000
Transportation	-	9,618	11,500	8,000	9,800
Professional Development	1,311	-	2,000	2,000	2,000
Uniforms	-	2,156	2,500	3,500	3,500
Vehicle Rental	-	8,243	12,400	9,300	17,500
Miscellaneous	-	(2,776)	-	-	-
Total Generation O & M	23,219,126	22,855,173	24,778,900	22,851,250	24,077,650

DISTRIBUTION OPERATION & MAINTENANCE

Salaries and Wages	-	1,223,372	1,550,600	1,186,000	1,247,000
Fringe Benefits	-	1,077,958	1,100,400	1,155,900	1,200,650
Office Supplies	4,404	2,176	4,700	2,500	4,000
Operation Supplies	36,281	38,101	40,000	40,000	40,000
Utilities	57,511	54,372	53,000	61,000	63,000
Meals and Payments	-	3,609	4,800	4,400	6,000
Communications	79,928	27,217	24,000	24,500	64,000
Software and Hardware	1,750	66,827	151,000	75,000	158,000
Supervision and Maintenance	618,832	-	-	-	-
Substation	109,084	219,685	123,900	70,000	119,900

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Approved
Overhead Lines	418,792	160,495	175,800	175,800	181,000
Load and Dispatching	455,550	-	-	10,000	30,600
Storm Damage Contingency	118,025	-	50,000	450,000	100,000
Underground Lines	229,128	33,519	28,000	48,000	40,000
Customer Installations	21,334	-	-	-	-
Electric Meters	76,602	7,509	12,000	6,000	8,000
Street Lighting	317,487	250,383	244,000	215,000	204,000
Traffic Signal Oper. & Maint.	122,135	4,120	17,000	5,000	10,000
Radio Equipment	5,627	10,390	2,500	3,500	5,000
Plant & Structures	249,074	68,965	85,000	87,000	96,700
Shop Labor	152,496	-	-	-	-
Safety	79,753	34,205	45,000	34,500	38,000
Tools	14,242	13,599	20,000	35,000	20,000
Uniforms	-	18,318	16,150	29,750	23,000
Professional and Contractual	37,064	122,274	95,800	167,000	93,500
Rent Expense	1,536	1,688	2,000	1,700	2,000
Professional Development	138,936	35,788	66,000	55,000	60,000
Printing and Publishing	1,301	2,601	3,000	3,500	3,500
Transportation	-	29,496	35,000	26,700	29,000
Vehicle Rentals	-	11,036	21,000	28,500	28,900
Miscellaneous	332	539	500	500	500
Inventory Adjustments	8,548	12,687	5,000	10,000	10,000
Total Distribution O & M	3,355,752	3,530,929	3,976,150	4,011,750	3,886,250
TRANSMISSION OPERATIONS & MAINTENANCE					
Salaries and Wages	-	287,792	219,500	263,000	279,000
Fringe Benefits	-	952	3,800	4,000	4,000
Supervision & Maintenance	109,335	-	-	-	-
Substation	8,646	13,725	25,000	16,000	16,000
Overhead Lines	(1,007)	10,364	10,000	21,000	21,000
Load and Dispatching	84,001	-	-	-	-
MISO Transmission	25,425	24,481	27,500	33,000	36,000
Tools	-	-	3,500	3,500	3,000
Professional and Contractual	-	-	5,000	-	15,000
Vehicle Rentals	-	-	-	800	1,000
Miscellaneous - MPPA transmission project	73,049	69,270	65,000	60,000	62,000
Total Transmission O & M	299,449	406,584	359,300	401,300	437,000
METERING & CUSTOMER ACCOUNTING					
Salaries and Wages	237,269	279,959	281,500	259,300	268,200
Fringe Benefits	132,343	162,424	123,000	131,150	134,700
Office Supplies	2,563	2,110	4,000	4,900	4,150
Communications	232	173	400	400	400
Meal Payments	90	20	200	200	200
Safety	570	2,979	3,200	3,500	3,500
Uniforms	588	1,638	3,600	3,500	3,000
Professional and Contractual	10,805	17,764	12,000	12,000	14,000
Postage	28,332	27,799	35,000	29,400	33,000
Uncollectable Accounts	29,816	37,912	10,000	38,000	38,000
Collection Costs	595	2,595	2,000	5,500	6,000
Data Processing	20,718	16,509	22,000	25,000	25,000

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Approved
Transportation	3,722	3,055	4,200	6,800	8,500
Professional Development	610	320	6,500	6,500	2,500
Printing and Publishing	2,040	482	4,000	1,800	4,000
Vehicle Rentals	6,904	11,455	7,400	18,500	12,600
Miscellaneous	2,654	1,498	2,500	1,600	1,600
Total Customer Accounting	479,851	568,692	521,500	548,050	559,350
CONSERVATION & PUBLIC SERVICES					
Salaries and Wages	-	39,575	53,000	31,900	15,100
Fringe Benefits	-	28,427	29,900	20,770	11,100
Professional and Contractual	2,120	25,000	30,000	41,000	6,500
Contract Labor - Energy Optimization	-	(65,443)	-	30,950	-
Public Service and Communicaitons	12,597	12,439	44,000	27,000	30,800
In-Kind Community Services	50,564	1,866	500	32,200	34,000
Community Investment Fund	-	-	-	-	-
Professional Development	-	102	5,000	-	3,000
Printing and Publishing	-	892	-	-	-
Vehicle Rentals	-	7,419	7,500	3,700	5,000
Increased Energy Optimization Efforts	-	-	-	-	-
PA295-EO Compliance	374,979	463,025	509,500	420,000	380,500
Total Conservation & Public Services	440,260	513,302	679,400	607,520	486,000
ADMINISTRATIVE AND GENERAL					
Salaries and Wages	294,004	362,235	367,300	374,250	521,000
Fringe Benefits	133,115	195,384	201,300	281,300	361,300
Office Supplies	11,177	5,207	9,000	5,200	5,200
Communications	12,636	5,030	3,500	3,200	3,500
Software and Hardware	-	16,350	22,200	15,000	22,500
Fees and Per Diem	64,362	57,668	67,000	65,000	66,300
Board Related Expenses	11,678	3,308	15,000	4,400	15,000
Professional & Contractual	141,522	101,647	106,300	106,300	83,300
Legal Services	53,312	49,631	60,000	56,000	63,200
Employee Appreciation	9,129	11,813	9,700	8,700	9,000
City Fee	1,775,851	1,863,259	1,801,000	1,790,000	1,870,000
Transportation	1,846	1,267	2,500	1,500	1,500
Professional Development	15,232	21,303	27,000	15,100	25,000
Printing & Publishing	4,798	3,436	6,000	4,000	6,000
Insurance and Bonds	59,502	57,875	63,000	63,000	65,500
Miscellaneous	337	659	5,000	7,000	5,000
Depreciation Expense	2,027,184	2,157,940	2,150,000	2,300,000	2,525,000
Total Administrative and General	4,615,685	4,914,012	4,915,800	5,099,950	5,648,300
Total Operating Expenses	32,410,123	32,788,692	35,231,050	33,519,820	35,094,550
Operating Income / (Loss)	2,882,003	4,354,897	697,650	2,177,480	1,997,350
NON OPERATING REVENUES/(EXPENSES)					
Rents and Royalties	47,282	49,046	44,350	44,500	40,700
Pole Rentals	35,931	42,180	34,600	33,700	36,500
Reimbursements	616,140	143,048	102,800	204,000	72,000
Interest & Dividend Earnings	402,872	310,269	250,000	200,000	170,000
Gain/(Loss) on Sale of Fixed Assets	46,931	(428,620)	25,000	2,000	50,000
Total Non Operating Revenue/(Expenses)	1,149,156	115,923	456,750	484,200	369,200
Net Income Before Transfers	4,031,159	4,470,820	1,154,400	2,661,680	2,366,550
Transfers In	-	-	-	175,000	175,000
	\$4,031,159	\$4,470,820	\$1,154,400	\$2,836,680	\$2,541,550

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
FIBER OPTICS FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Approved
OPERATING REVENUES					
Charges for services	\$ 229,120	\$ 255,752	\$ 288,200	\$ 281,076	\$ 326,316
OPERATING EXPENSES					
Salaries and Wages	-	49,165	31,000	56,000	72,072
Fringe Benefits	-	35,167	21,000	37,000	57,632
Office and operating supplies	-	331	12,000	1,000	1,000
Supervision and maintenance	66,987	-	-	-	-
Overhead and underground lines	19,522	4,085	-	-	-
Customer installations	2,187	-	-	-	-
Wifi operations and maintenance	-	23,225	37,400	33,500	32,000
Hardware and Software	-	-	-	5,400	4,000
Termination boxes	23,834	-	-	-	-
Tools	-	-	-	-	-
Professional services	-	-	4,200	4,000	54,200
Legal services	-	-	2,200	2,500	2,700
City fee	11,464	12,788	14,435	14,100	16,400
Professional development	-	-	2,100	2,300	2,500
Insurance	791	1,161	1,200	1,300	1,400
Repair and maintenance	-	-	-	5,500	5,000
Vehicle rental	-	12,461	4,500	12,500	13,000
Miscellaneous	4,750	-	-	-	-
Depreciation expense	90,109	116,606	138,400	143,000	145,000
TOTAL OPERATING EXPENSES	219,644	254,989	268,435	318,100	406,904
Operating income/(loss)	9,476	763	19,765	(37,024)	(80,588)
NON OPERATING REVENUES					
Reimbursements	21,628	296,122	30,400	38,400	38,400
Interest Revenue	167	4	500	500	500
Total Non-operating Revenue	21,795	296,126	30,900	38,900	38,900
Net Income Before Transfers	31,271	296,889	50,665	1,876	(41,688)
Transfers Out	-	-	-	(175,000)	(175,000)
	\$31,271	\$296,889	\$50,665	(\$173,124)	(\$216,688)

DOWNTOWN DEVELOPMENT AUTHORITY

The Downtown Development Authority (DDA) Board of Directors will hold a public hearing on the budget Friday, May 20, 2016 at 8 a.m., Commission Chambers, Second Floor, Governmental Center. The Board is scheduled to approve the budget on June 17, 2016.

The DDA is an arm of the City of Traverse responsible for maintaining the vitality of the Central Business District. Working with private developers, land owners and governmental agencies, and armed with public funds to assist in re-development efforts, the DDA continues to keep downtown's vibrant environment. The DDA also directly operates the Sara Hardy Downtown Farmer's Market. Through a contract with the City of Traverse City, the DDA manages the Traverse City Parking System (TCPS). The DDA has a management agreement with the Downtown Traverse City Association (DTCA) the marketing, communication and events arm of downtown. The revenues from these contracts, as well as projected reimbursements from the Tax Increment Financing funds (TIF), are shown in the Reimbursements revenue line items of the budget. The TCPS fee is proposed to be a percentage of TCPS revenue to reflect the growth and fluctuations of that operation.

To meet the obligations of the management agreements remaining, the DDA will have seven full time employees, and approximately eight part time employees depending on the season. Three of the full time and all but one of the part time employees are dedicated to the Traverse City Parking System. The Farmers Market is expected to be managed by a contractor, reflected in the Professional Services line item. The DDA Board has also committed to purchasing and maintaining the flowers in the summer and that is covered under Salaries and Wages, and in Community Promotion line item. The DDA is projected to continue to support Santa's arrival with up to \$10,000 paid to the DTCA for this event. The DDA will continue the partnership with the City and Grand Traverse County by funding the County's economic development efforts by contributing \$10,000 out of the professional/contractual line item.

By sharing our staff members, office space, equipment and other overhead over the various functions of the TCPS, DTCA, and the TIF projects, we are able to keep costs to a minimum. The DDA office staff structure has evolved to better support the dynamic Traverse City Parking operation and also allow for more strategic and proactive attention to downtown and its environs. The Traverse City Parking System staff has matured to better handle the tremendous growth in downtown parking.

City of Traverse City, Michigan
COMPONENT UNIT
DOWNTOWN DEVELOPMENT AUTHORITY FUND
For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Property Taxes	\$ 70,660	\$ 68,578	\$ 70,000	\$ 70,000	\$ 128,000
Reimbursements	540,652	659,937	767,377	783,314	698,652
Rental Income	50,846	45,770	45,000	46,000	53,000
Interest Revenue	225	355	200	200	200
TOTAL REVENUES	662,383	774,640	882,577	899,514	879,852
EXPENDITURES					
Salaries and Wages	423,410	490,612	581,810	685,000	595,261
Fringe Benefits	97,320	120,901	146,733	74,569	180,153
Office/Operating Supplies	9,670	10,122	9,000	9,000	10,000
Professional Services	33,033	51,655	78,100	66,000	44,775
Communications	4,657	4,761	4,600	4,800	4,800
Transportation	619	1,584	2,000	1,900	2,000
Lodging/Meals	4,809	4,352	5,000	4,000	5,000
Training	739	1,350	2,000	2,000	2,000
Community Promotion	10,489	10,827	12,500	11,600	12,500
Printing and Publishing	8,498	5,774	7,500	7,000	1,500
Insurance and Bonds	1,478	1,528	1,700	1,800	1,800
Utilities	6,476	6,984	6,600	6,600	7,100
Repairs and Maintenance	2,925	1,950	2,200	2,100	2,200
Rentals	9,262	8,870	8,000	8,000	9,000
Legal Services	5,849	3,324	5,000	4,500	4,500
Miscellaneous	99	26	400	150	400
Capital Outlay	5,575	4,454	6,000	6,000	9,000
TOTAL EXPENDITURES	624,908	729,074	879,143	895,019	891,989
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	37,475	45,566	3,434	4,495	(12,137)
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Beginning Fund Balance	216,776	254,251	299,817	299,817	304,312
Ending Fund Balance	\$ 254,251	\$ 299,817	\$ 303,251	\$ 304,312	\$ 292,175
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Personnel Services %	83.33%	83.88%	82.87%	84.87%	86.93%

DDA TAX INCREMENT FINANCING #97 FUND

The DDA Board of Directors will hold a public hearing on the Tax Increment Financing Fund #97 (TIF97) budget for 2016-17 on Friday, May 20, 2016 at 8 a.m., Commission Chambers, Second Floor, Governmental Center. The Board is scheduled to approve the budget on June 17, 2016.

The TIF 97 Fund accounts for the public activities in the northern part of downtown. Over the next 11 years this fund will continue to make payments on the Hardy Parking Deck bonds. The budgeted amount for 2016-17 is \$790,000 shown as a Contribution to Other Governments. Other expenses are to compensate the City of Traverse City for engineering and other work and the DDA for administrative and operational costs. As in the past year, the City of Traverse City compensation will be based on .1% of the taxable value in the district, estimated to be \$87,650. This fee covers insurance, and audit fees but not legal fees, which are billed on an hourly basis.

An ongoing cost in professional services is the Downtown WIFI project for which TIF 97 will pay \$65,000 in fiscal year 2016-17.

The largest expenditures are in capital outlay. While the Capital Improvement Plan (CIP) details as much as \$372,500 in expenditures including the following projects:

EAST FRONT STREET, 300 BLOCK MIDBLOCK CROSSWALK (\$55,000) This project adds a midblock crosswalk to accommodate heavy pedestrian flow between the Hardy Garage and downtown's largest employer across E. Front Street.

WEST FRONT GARAGE - TIF Funds will be combined with parking funds to pay for a bond issue to construct a parking garage on the west side of downtown.

PUBLIC ART CONTRIBUTION (\$4,000) Per the just approved Public Art Ordinance, 1% of capital expenditures from this fund can go toward public art.

The revenue line item "Contribution from other Governmental Entity" includes a planned \$120,000 reimbursement from the Grand Traverse County Brownfield Redevelopment Authority (BRA) for costs associated with the Hardy Parking Garage.

City of Traverse City, Michigan
 COMPONENT UNIT
 TAX INCREMENT FINANCING 97 FUND
 For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Property Taxes	\$ 1,272,032	\$ 1,510,768	\$ 1,580,412	\$ 1,532,400	\$ 1,737,000
Grants	-	-	-	-	-
Reimbursements	120,000	115,000	120,000	120,000	120,000
Interest Revenue	3,302	4,195	2,000	4,600	2,000
TOTAL REVENUES	1,395,334	1,629,963	1,702,412	1,657,000	1,859,000
EXPENDITURES					
Professional Services	207,568	361,680	270,000	252,000	278,000
Printing and Publishing	438	128	1,000	1,000	1,000
Contribution To Other Governments	735,420	764,111	823,000	801,400	831,000
Capital Outlay	40,055	15,597	1,837,000	2,495,000	400,000
TOTAL EXPENDITURES	983,481	1,141,516	2,931,000	3,549,400	1,510,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	411,853	488,447	(1,228,588)	(1,892,400)	349,000
OTHER FINANCING SOURCES (USES)					
Operating transfer/interfund loan	-	-	500,000	-	-
NET CHANGE IN FUND BALANCE	411,853	488,447	(728,588)	(1,892,400)	349,000
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Beginning Fund Balance	1,181,023	1,592,876	2,081,323	2,081,323	188,923
Ending Fund Balance	\$ 1,592,876	\$ 2,081,323	\$ 1,352,735	\$ 188,923	\$ 537,923

DDA TAX INCREMENT FINANCING FUND #2

The DDA Board of Directors will hold a public hearing on the Tax Increment Financing Fund #2 (TIF 2) budget for 2016-17 on Friday, May 20, 2016 at 8 a.m., Commission Chambers, Second Floor, Governmental Center. The Board is scheduled to approve the budget on June 17, 2016.

TIF 2 accounts for the public activities in the area of Old Town, including River's Edge and the Midtown project. The TIF Plan that supports the fund has expired and we are in the process of completing remaining projects. These projects, estimated to cost a total of \$340,000, include the Lake Street streetscapes project and the South Cass Street bridge repair.

City of Traverse City, Michigan
 COMPONENT UNIT
 TAX INCREMENT FINANCING 2 FUND
 For the Budget Year 2016-17

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Projected	FY 16/17 Requested
REVENUES					
Property Taxes	\$ 951,420	\$ 1,045,009	\$ 1,048,000	\$ 1,078,000	\$ -
Reimbursements	524,000	536,000	525,000	525,000	-
Interest Revenue	3,259	2,623	1,500	2,000	300
TOTAL REVENUES	1,478,679	1,583,632	1,574,500	1,605,000	300
EXPENDITURES					
Professional Services	164,417	355,212	175,000	149,875	68,000
Printing and Publishing	164	26	500	-	25
Contribution To Other Governments	1,382,669	1,397,582	1,450,000	1,500,000	-
Capital Outlay	849	52,304	600,000	150,000	390,000
TOTAL EXPENDITURES	1,548,099	1,805,124	2,225,500	1,799,875	458,025
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(69,420)	(221,492)	(651,000)	(194,875)	(457,725)
Beginning Fund Balance	1,466,314	1,396,894	1,175,402	1,175,402	980,527
Ending Fund Balance	\$ 1,396,894	\$ 1,175,402	\$ 524,402	\$ 980,527	\$ 522,802

City of Traverse City, Michigan
Property Tax Millage Rates - All Overlapping Governments
2003-2015

Tax Year	City	County	School	Other	Total
2003 - Homestead	13.2295	5.2112	8.1000	8.6072	35.1479
2003 - Non-Homestead	13.2295	5.2112	26.1000	8.6072	53.1479
2004 - Homestead	13.2295	5.1267	9.1000	8.6644	36.1206
2004 - Non-Homestead	13.2295	5.1267	27.1000	8.6644	54.1206
2005 - Homestead	13.2295	5.0815	9.1000	8.9366	36.3476
2005 - Non-Homestead	13.2295	5.0815	27.1000	8.9366	54.3476
2006 - Homestead	13.1765	5.0154	9.1000	8.8026	36.0945
2006 - Non-Homestead	13.1765	5.0154	27.1000	8.8026	54.0945
2007 - Homestead	13.1765	4.9838	9.1000	8.7742	36.0345
2007 - Non-Homestead	13.1765	4.9838	27.1000	8.7742	54.0345
2008 - Homestead	13.1765	4.9838	9.1000	8.7329	35.9932
2008 - Non-Homestead	13.1765	4.9838	27.1000	8.7329	53.9932
2009 - Homestead	13.1765	4.9838	9.1000	8.7405	36.0008
2009 - Non-Homestead	13.1765	4.9838	27.1000	8.7405	54.0008
2010 - Homestead	13.5567	4.9838	9.1000	8.8658	36.5063
2010 - Non-Homestead	13.5567	4.9838	27.1000	8.8658	54.5063
2011 - Homestead	13.0567	4.9838	9.1000	8.9423	36.0828
2011 - Non-Homestead	13.0567	4.9838	27.1000	8.9423	54.0828
2012 - Homestead	13.0567	4.9838	9.1000	8.9423	36.0828
2012 - Non-Homestead	13.0567	4.9838	27.1000	8.9423	54.0828
2013 - Homestead	13.4367	4.9838	9.1000	9.9505	37.4710
2013 - Non-Homestead	13.4367	4.9838	27.1000	9.9505	55.4710
2014 - Homestead	13.4367	4.9838	9.1000	8.4906	36.0111
2014 - Non-Homestead	13.4367	4.9838	27.1000	8.4906	54.0111
2015 - Homestead	13.4367	4.9838	9.1000	9.2164	36.7369
2015 - Non-Homestead	13.4367	4.9838	27.1000	9.2164	54.7369

Other: Includes Commission on Aging, Northwestern Michigan College, BATA, District Library, Intermediate School District, Senior Center, Road Commission, Recreation Authority Operating and Debt Service.

The City's rate does not reflect a levy for the Downtown Development Authority established in 1979 (for 2015 the millage rate was 1.8038).

City of Traverse City, Michigan
Number of Full-time Employees by Home Department
Totals - Past Ten Years

Department	2007-08	2008-09	2009-10	2010-2011	2011-12	2012-13	2013-14	2014-15	2015-16	2016-2017
City Manager	3	3	3	3	3	3	3	3	3	3
Human Resources	2	2	2	1	1	1	2	2	1	2
Director of Public Utilities	0	0	0	0	0	0	0	0	0	0
GIS Department	0	0	0	0	0	0	0	1	1	1
City Assessor	4	4	4	4	4	4	4	4	4	4
City Attorney	2	2	2	2	1	1	1	1	2	2
City Clerk	4	4	4	4	4	4	4	4	4	4
City Treasurer/Util. Acctg	10	10	10	10	10	10	10	10	10	10
City Cemetery	1	1	1	1	1	1	1	1	1	1
Police Department	36	36	34	33	30	29	30	30	30	31
Fire Department	31	31	27	26	25	24	23	23	23	24
Street Department	22	21	20	19	18	18	17	17	18	17
City Engineering	7	7	7	7	7	6	6	6	6	6
Parks & Recreation	16	15	14	14	12	10	11	12	12	13
Planning & Zoning	3	3	4	4	4	4	4	4	4	4
Senior Center	2	2	2	2	1	1	1	1	1	1
Auto Parking	2	2	1	1	1	1	1	1	1	1
Water Treatment Plant	6	6	6	6	6	6	6	6	6	6
Water & Sewer Maint.	12	12	12	12	12	12	12	12	11	12
Marina	1	1	1	1	1	1	1	1	1	1
Garage Department	10	10	9	9	9	9	9	9	9	10
Total	174	172	163	159	150	145	146	148	148	153

Note: Full time equivalent status is shown on the department/fund budget page.

CITY OF TRAVERSE CITY
Required Supplementary Information
Act 345 Pension Trust Fund
Schedule of Funding Progress

The below contributions are for pension benefits only and do not include amounts contributed for health care coverage.

Actuarial valuation date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) -Entry Age (b)	Unfunded AAL (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered payroll ((b - a) / c)
6/30/2005	21,881,463	24,977,924	3,096,461	87.6	3,139,509	98.6
6/30/2006	22,591,340	26,163,253	3,571,913	86.3	3,509,371	101.8
6/30/2007	24,182,785	26,789,239	2,606,454	90.3	3,234,852	80.6
6/30/2008	24,838,458	28,047,507	3,209,049	88.6	3,173,479	101.1
6/30/2009	23,755,156	31,384,903	7,629,747	75.7	3,348,677	227.8
6/30/2010	22,950,947	34,264,396	11,313,449	67.0	3,308,083	342.0
6/30/2011	21,917,150	36,334,692	14,417,542	60.3	3,131,962	460.3
6/30/2012	21,256,272	37,186,684	15,930,412	57.2	3,114,425	511.5
6/30/2013	22,650,120	39,428,961	16,778,841	57.4	3,018,448	555.9
6/30/2014	24,538,031	41,323,551	16,785,520	59.4	3,262,658	514.5
6/30/2015	25,942,576	42,139,982	16,197,406	61.6	3,407,221	475.4

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year ended/valuation June 30	Annual Required Contribution	Percentage Contributed
2007 / 2006	987,602	100
2008 / 2007	897,502	100
2009 / 2008	924,911	100
2010 / 2009	1,154,441	100
2011 / 2010	1,206,390	100
2012 / 2011	1,345,660	100
2013 / 2012	1,532,181	100
2014 / 2013	1,639,480	100
2015 / 2014	1,683,306	100
2016 / 2015	1,760,565	100
2017 / 2016	1,803,930	100

SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	June 30, 2015
Actuarial cost method	Entry-age actuarial cost method
Amortization method	Level percent
Remaining amortization period	18 years closed
Asset valuation method	4 years smoothed market
Actuarial assumptions	
Investment rate of return	7.50%
Projected salary increases	4.0-7.0% includes wage inflation at 4.0%
Cost-of-living adjustments	2.5% of original pension for twenty years, payable to Pre-July 1, 1990 retirees, 2.5% of original pension or inflation whichever is less, for twenty years, payable to the Police Captains unit (effective 1/1/1994) and Police Sergeants (effective 8/1/1998) and Police Patrol (effective 1/1/1999) and Firefighters unit (effective 7/1/2000), except that the Firefighters unit is not subject to inflation.

CITY OF TRAVERSE CITY
Required Supplementary Information
Act 345 Pension Trust Fund
Schedule of Funding Progress

The below contributions are for health care benefits only and do not include amounts contributed for pension.

Actuarial valuation date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) -Entry Age (b)	Unfunded AAL (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered payroll ((b - a) / c)
6/30/2004	2,645,396	8,091,713	5,446,317	32.7	2,671,393	203.9
6/30/2005	2,723,028	8,218,900	5,495,872	33.1	3,139,509	175.1
6/30/2006	2,977,346	8,643,119	5,665,773	34.4	3,509,371	161.5
6/30/2007	3,444,580	8,402,945	4,958,365	41.0	3,234,852	153.3
6/30/2008	3,655,194	6,710,657	3,055,463	54.5	3,173,479	96.3
6/30/2009	3,700,439	6,835,257	3,134,818	54.1	3,348,677	93.6
6/30/2010	3,774,317	7,115,866	3,341,549	53.0	3,308,083	101.0
6/30/2011	3,707,242	7,503,406	3,796,164	49.4	3,131,962	121.2
6/30/2012	3,707,242	7,503,406	3,796,164	49.4	3,131,962	121.2
6/30/2013	3,724,352	6,835,930	3,111,578	54.5	3,114,425	99.9
6/30/2014	3,698,682	7,153,649	3,454,967	51.7	3,262,658	105.9

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year ended/valuation June 30	Annual Required Contribution	Percentage Contributed
2006 / 2005	313,977	100
2007 / 2006	408,471	100
2008 / 2007	373,161	100
2009 / 2008	279,931	100
2010 / 2009	331,647	100
2011 / 2010	340,273	100
2012 / 2011	385,164	100
2013 / 2012	417,585	100
2014 / 2013	358,555	100
2015 / 2014	384,646	100

SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	June 30, 2014
Actuarial cost method	Individual entry-age actuarial cost method
Amortization method	Level dollar amount
Remaining amortization period	25 years
Asset valuation method	4 years smoothed market
Actuarial assumptions	
Investment rate of return	7.50%
Projected salary increases	4.0-7.0%
Health care inflation	4.0-9.0%

**CITY OF TRAVERSE CITY
Required Supplementary Information
MERS Retiree Health Funding Vehicle
Schedule of Funding Progress**

Actuarial valuation date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered payroll ((b - a) / c)
12/31/2006	1,079,242	4,622,001	3,542,759	23.4	7,923,231	44.7
12/31/2008	1,488,166	5,055,539	3,567,373	29.4	8,023,611	44.5
12/31/2010	2,531,410	5,381,283	2,849,873	47.0	8,152,207	35.0
12/31/2013	3,200,892	5,707,204	2,506,312	56.1	7,773,357	32.2

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year ended/valuation June 30	Annual Required Contribution	Percentage Contributed
2009 / 2008	286,964	100%
2010 / 2009	303,667	100%
2011 / 2010	317,334	100%
2012 / 2011	303,667	100%
2013 / 2012	284,110	100%
2014 / 2013	265,649	100%

SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date:	December 31, 2013
Actuarial cost method	Entry age normal
Amortization method	Level dollar
Remaining amortization period	30 years
Asset valuation method	Market Value
Actuarial assumptions	
Investment rate of return	8.00%
Projected salary increases	5.00%

CITY OF TRAVERSE CITY
Required Supplementary Information
MERS Pension Plan
Schedule of Funding Progress

Actuarial valuation date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (b - a)	Funded Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered payroll ((b - a) / c)
12/31/2005	35,574,162	45,667,466	10,093,304	77.9	7,442,267	135.6
12/31/2006	37,648,129	47,608,085	9,959,956	79.1	7,921,231	125.7
12/31/2007	40,033,232	50,210,221	10,176,989	79.7	8,079,158	126.0
12/31/2008	40,805,149	52,758,416	11,953,267	77.3	8,023,611	149.0
12/31/2009	40,980,261	54,216,489	13,236,228	75.6	7,971,182	166.1
12/31/2010	41,600,136	56,545,514	14,945,378	73.6	8,152,207	183.3
12/31/2011	42,069,093	59,144,098	17,075,005	71.1	7,998,283	213.5
12/31/2012	42,016,775	60,259,583	18,242,808	69.7	7,804,965	233.7
12/31/2013	42,402,116	61,890,053	19,487,937	68.5	7,773,357	250.7
12/31/2014	42,566,371	63,390,651	20,824,280	67.1	8,116,626	256.6

SCHEDULE OF EMPLOYER CONTRIBUTIONS

Year ended/valuation June 30	Annual Required Contribution	Percentage Contributed
2006 / 2005	1,226,873	100
2007 / 2006	1,352,653	100
2008 / 2007	1,399,592	100
2009 / 2008	1,340,339	100
2010 / 2009	1,394,741	100
2011 / 2010	1,689,281	100
2012 / 2011	1,674,337	100
2013 / 2012	1,687,728	100
2014 / 2013	1,828,598	100
2015 / 2014	1,800,549	100

SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	December 31, 2014
Actuarial cost method	Entry age normal cost method
Amortization method	Level percent
Remaining amortization period	26 years
Asset valuation method	10 year smoothed market
Actuarial assumptions	
Investment rate of return	8.00%
Projected salary increases	4.5-17.50%

6 YEAR CAPITAL IMPROVEMENT PLAN

CITY OF TRAVERSE CITY, MICHIGAN
 SIX YEAR CAPITAL IMPROVEMENT PLAN
 Budget Year 2016-2017 by Fund

Date/Time Printed: 6/29/2016 11:14:18 AM

All Projects Submitted for 2016/17

Bold - Indicates projects occurring in the first FY of the plan.

Project ID + - Indicates projects with multiple funding sources.

* - Indicates new projects submitted for review.

Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
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BAYFRONT PLAN NON-TIF IMPLEMENTATION FUND

874	PARK-Con Foster Commons (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,813,762.00	\$1,813,762.00	\$1,813,762.00	\$0.00
872	PARK-Hall Street Beach (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,545,499.00	\$1,545,499.00	\$1,545,499.00	\$0.00
622	PARK-Hall to Oak Street Phase (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$563,740.00	\$863,740.00	\$563,740.00	\$300,000.00
551	PARK-Holiday Inn Phase - Bayfront Plan (+Grant +Brownfield)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,318,500.00	\$0.00	\$2,318,500.00
875	PARK-Marina Boat Launch Parking (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,171,514.00	\$2,171,514.00	\$2,171,514.00	\$0.00
873	PARK-Open Space (+Grant +Private)	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800,000.00	\$2,850,000.00	\$2,800,000.00	\$50,000.00
778	PARK-Public Pier (+Grant +Private)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,733,714.00	\$0.00	\$5,733,714.00
602	PARK-Senior Center Bayfront Phase (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96,478.00	\$146,478.00	\$96,478.00	\$50,000.00
598	PARK-Sunset Beach Bayfront Phase (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$235,362.00	\$535,362.00	\$235,362.00	\$300,000.00
618	PARK-West End Beach Phase- Bayfront Plan (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375,405.00	\$675,405.00	\$375,405.00	\$300,000.00
842	WALK-Non-motorized Trall from Hall to Division along Bay Street (+Grant)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$130,000.00	\$130,000.00	\$0.00
Total			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,731,760.00	\$18,783,974.00	\$9,731,760.00	\$9,052,214.00
								\$9,731,760.00	\$18,783,974.00	\$9,731,760.00	\$9,052,214.00

CITY OF TRAVERSE CITY, MICHIGAN
 SIX YEAR CAPITAL IMPROVEMENT PLAN
 Budget Year 2016-2017 by Fund

Date/Time Printed: 6/29/2016 11:14:18 AM

All Projects Submitted for 2016/17

Bold - Indicates projects occurring in the first FY of the plan.
+ - Indicates projects with multiple funding sources.
***** - Indicates new projects submitted for review.

Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
BROWN BRIDGE MAINTENANCE FUND FUND											
848	BB-Berm Trail Stabilization	M	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
849	BB-Bucks Landing Renovation	M	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$30,000.00	\$0.00
852	BB-Invasive Species Surveys	M	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$15,000.00	\$0.00
853	BB-Invasive Species Treatment	M	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$20,000.00	\$0.00
854	BB-Native Plant and Wetland Inventory	M	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00
857	BB-Pole Barn Concrete Floor	M	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
975	*BB-Wildlife Habitat Improvements (Bottomlands Planting)	M	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$20,000.00	\$0.00
Total			\$10,000.00	\$0.00	\$25,000.00	\$20,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$120,000.00	\$0.00
			\$10,000.00		\$25,000.00	\$20,000.00	\$25,000.00	\$20,000.00	\$20,000.00	\$120,000.00	\$0.00

CITY OF TRAVERSE CITY, MICHIGAN
 SIX YEAR CAPITAL IMPROVEMENT PLAN
 Budget Year 2016-2017 by Fund

Date/Time Printed: 6/29/2016 11:14:18 AM

All Projects Submitted for 2016/17

Bold -Indicates projects occurring in the first FY of the plan.

Project ID + -Indicates projects with multiple funding sources.

* -Indicates new projects submitted for review.

Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
BROWN BRIDGE TRUST PARKS IMPROVEMENT FUND FUND											
850	M	\$0.00	\$0.00	\$0.00	\$23,750.00	\$0.00	\$0.00	\$0.00	\$95,000.00	\$23,750.00	\$23,750.00
847	C	\$3,750.00	\$31,250.00	\$11,250.00	\$16,250.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$62,500.00	\$62,500.00
851	M	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$5,000.00	\$5,000.00
863	M	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$30,000.00	\$7,500.00	\$7,500.00
856	M	\$0.00	\$10,000.00	\$11,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,000.00	\$21,250.00	\$21,250.00
855	M	\$0.00	\$0.00	\$0.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$3,750.00	\$3,750.00
51	C	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$2,500.00	\$37,500.00
Total		\$6,250.00	\$41,250.00	\$25,000.00	\$46,250.00	\$7,500.00	\$0.00	\$0.00	\$575,000.00	\$126,250.00	\$161,250.00
Parks & Rec.											
538	C	\$33,000.00	\$10,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$201,000.00	\$103,000.00	\$49,000.00
3	C	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160,000.00	\$80,000.00	\$0.00
28	C	\$0.00	\$0.00	\$950,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700,000.00	\$950,000.00	\$0.00
929	C	\$0.00	\$25,000.00	\$625,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700,000.00	\$650,000.00	\$300,000.00
33	C	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$30,000.00	\$0.00
543	C	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$30,000.00	\$30,000.00
926	C	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$5,000.00	\$35,000.00
Total Parks & Rec.		\$33,000.00	\$145,000.00	\$1,670,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,956,000.00	\$1,848,000.00	\$414,000.00
TOTAL BROWN BRIDGE TRUST PARKS IMPROVEMENT FUND FUND		\$39,250.00	\$186,250.00	\$1,695,000.00	\$46,250.00	\$7,500.00			\$4,531,000.00	\$1,974,250.00	\$575,250.00

CITY OF TRAVERSE CITY, MICHIGAN
 SIX YEAR CAPITAL IMPROVEMENT PLAN
 Budget Year 2016-2017 by Fund

Date/Time Printed: 6/29/2016 11:14:18 AM

All Projects Submitted for 2016/17

Bold -Indicates projects occurring in the first FY of the plan.

Project ID + -Indicates projects with multiple funding sources.
 * -Indicates new projects submitted for review.

Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
GARAGE FUND											
Garage											
126		\$0.00	\$2,271,721.00	\$1,865,926.00	\$1,872,065.00	\$1,448,700.00	\$1,217,800.00	\$1,222,500.00	\$9,898,712.00	\$9,898,712.00	\$0.00
796		\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00
Total Garage		\$0.00	\$2,371,721.00	\$1,865,926.00	\$1,872,065.00	\$1,448,700.00	\$1,217,800.00	\$1,222,500.00	\$9,998,712.00	\$9,998,712.00	\$0.00
TOTAL GARAGE FUND			\$2,371,721.00	\$1,865,926.00	\$1,872,065.00	\$1,448,700.00	\$1,217,800.00	\$1,222,500.00	\$9,998,712.00	\$9,998,712.00	\$0.00

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR CAPITAL IMPROVEMENT PLAN
Budget Year 2016-2017 by Fund

All Projects Submitted for 2016/17

Date/Time Printed: 6/29/2016 11:14:18 AM

Bold - Indicates projects occurring in the first FY of the plan.

+ - Indicates projects with multiple funding sources.

* - Indicates new projects submitted for review.

Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
GENERAL FUND											
Cemetery											
47		\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
48		\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
Total Cemetery		\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00
Facilities											
922		\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00
938		\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$150,000.00	\$0.00
937		\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$0.00
772		\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00
Total Facilities		\$20,000.00	\$20,000.00	\$180,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$295,000.00	\$295,000.00	\$0.00
Fire											
977		\$0.00	\$0.00	\$125,000.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$210,000.00	\$210,000.00	\$0.00
840		\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
976		\$0.00	\$0.00	\$0.00	\$144,000.00	\$0.00	\$0.00	\$0.00	\$144,000.00	\$144,000.00	\$0.00
Total Fire		\$0.00	\$0.00	\$135,000.00	\$229,000.00	\$0.00	\$0.00	\$0.00	\$364,000.00	\$364,000.00	\$0.00
General Government											
784		\$0.00	\$35,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$185,000.00	\$185,000.00	\$0.00
843		\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
4		\$0.00	\$0.00	\$46,500.00	\$54,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$175,500.00	\$175,500.00	\$0.00
950		\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
925		\$0.00	\$0.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220,000.00	\$220,000.00	\$0.00
978		\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
Total General Government		\$0.00	\$50,000.00	\$366,500.00	\$84,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$665,500.00	\$665,500.00	\$0.00
Local/Foundation Grant											
322		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$196,000.00	\$0.00	\$196,000.00
Total Local/Foundation Grant		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$196,000.00	\$0.00	\$196,000.00

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Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds	
GENERAL FUND												
Parks & Rec.												
172	FACILITIES-Union Street Dam: Outlet relining	M	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00	\$0.00
168	FACILITIES-Union Street Dam: Toe Drain	M	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
928	*PARK-American Legion Park Improvements (+Grant +Private)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$150,000.00	\$40,000.00	\$110,000.00
306	PARK-Ashton Park Playground	C	\$0.00	\$0.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$12,000.00	\$3,000.00
539	PARK-Boon Street Park Playground Improvements	C	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00	\$0.00	\$0.00	\$25,000.00	\$23,000.00	\$2,000.00
26	PARK-Bryant Park Retaining Wall	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$100,000.00	\$50,000.00	\$50,000.00
941	*PARK-City Lot Project	V	\$25,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$100,000.00	\$50,000.00
940	*PARK-Clinch Park Maintenance	M	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$0.00
328	PARK-Hickory Hills Maintenance Facility	C	\$0.00	\$50,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$0.00
309	PARK-Indian Woods Playground	C	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$25,000.00	\$5,000.00
972	*PARK-Mini Park Upgrade and East Downtown Entrance	C	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$50,000.00	\$50,000.00
785	PARK-Natural Features Inventory (Planning)	M	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
684	PARK-Park Sign Replacement	M	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
927	*PARK-Sunset Park Improvements (+Grant +Private + BBTf)	C	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$30,000.00	\$70,000.00
Total Parks & Rec.			\$275,000.00	\$50,000.00	\$450,000.00	\$92,000.00	\$423,000.00	\$90,000.00	\$0.00	\$1,920,000.00	\$1,380,000.00	\$340,000.00
Police												
767	POLICE-In-car Cameras	M	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
Total Police			\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00

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GENERAL FUND												
Streets												
779	M	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$500,000.00	\$500,000.00	\$0.00	
760	M	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$160,000.00	\$160,000.00	\$0.00	
14	C	\$0.00	\$0.00	\$900,000.00	\$900,000.00	\$900,000.00	\$900,000.00	\$900,000.00	\$5,250,000.00	\$4,500,000.00	\$0.00	
560	M	\$0.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$390,000.00	\$390,000.00	\$0.00	
864	V	\$86,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,564,750.00	\$3,651,350.00	\$3,651,350.00	\$0.00	
320	C	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	\$16,350,000.00	\$500,000.00	\$15,850,000.00	
882	C	\$55,000.00	\$20,000.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$916,250.00	\$145,000.00	\$771,250.00	
616	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,223,095.00	\$0.00	\$1,223,095.00	
889	C	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$600,000.00	\$600,000.00	\$0.00	
15	M	\$22,500.00	\$0.00	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00	\$135,000.00	\$135,000.00	\$0.00	
16	M	\$28,900.00	\$0.00	\$120,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$388,900.00	\$388,900.00	\$0.00	
881	C	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$556,250.00	\$125,000.00	\$375,000.00	
Total Streets		\$293,000.00	\$350,000.00	\$1,482,500.00	\$1,422,500.00	\$1,387,500.00	\$1,347,500.00	\$4,812,250.00	\$30,120,845.00	\$11,095,250.00	\$18,163,095.00	
Walkways/Bike Paths												
365	M	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$600,000.00	\$600,000.00	\$0.00	
835	M	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$250,000.00	\$250,000.00	\$0.00	
570	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,793,000.00	\$0.00	\$2,793,000.00	
316	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,500.00	\$515,000.00	\$257,500.00	\$175,700.00	
946	C	\$200,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$1,000,000.00	\$800,000.00	\$0.00	
974	M	\$0.00	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$70,000.00	\$0.00	
942	C	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$250,000.00	\$250,000.00	
Total Walkways/Bike Paths		\$200,000.00	\$200,000.00	\$570,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$507,500.00	\$5,728,000.00	\$2,227,500.00	\$3,218,700.00	
TOTAL GENERAL FUND		\$808,000.00	\$670,000.00	\$3,204,000.00	\$2,152,500.00	\$2,135,500.00	\$1,742,500.00	\$5,374,750.00	\$39,349,345.00	\$16,087,250.00	\$21,917,795.00	

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HARDY DECK BALANCE FUND											
Hardy Deck Balance											
878		\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00
18		\$0.00	\$515,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$615,000.00	\$515,000.00	\$100,000.00
Total Hardy Deck Balance		\$0.00	\$815,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$915,000.00	\$815,000.00	\$100,000.00
TOTAL HARDY DECK BALANCE FUND			\$815,000.00						\$915,000.00	\$815,000.00	\$100,000.00

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LIGHT AND POWER FUND											
Light and Power											
825	C	\$0.00	\$2,500,000.00	\$2,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000,000.00	\$5,000,000.00	\$0.00
805	C	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00	\$0.00
809	M	\$0.00	\$675,000.00	\$900,000.00	\$825,000.00	\$925,000.00	\$875,000.00	\$775,000.00	\$4,975,000.00	\$4,975,000.00	\$0.00
824	M	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00
818	M	\$0.00	\$215,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$215,000.00	\$215,000.00	\$0.00
808	M	\$0.00	\$950,000.00	\$1,000,000.00	\$1,050,000.00	\$1,100,000.00	\$1,150,000.00	\$1,200,000.00	\$6,450,000.00	\$6,450,000.00	\$0.00
811	C	\$0.00	\$650,000.00	\$675,000.00	\$700,000.00	\$725,000.00	\$750,000.00	\$775,000.00	\$4,275,000.00	\$4,275,000.00	\$0.00
951	M	\$0.00	\$650,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650,000.00	\$650,000.00	\$0.00
817	M	\$0.00	\$90,000.00	\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166,000.00	\$166,000.00	\$0.00
917	M	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00
819	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$3,000,000.00	\$3,000,000.00	\$0.00
815	M	\$0.00	\$0.00	\$1,560,000.00	\$1,610,000.00	\$0.00	\$0.00	\$0.00	\$3,170,000.00	\$3,170,000.00	\$0.00
820	M	\$0.00	\$1,836,500.00	\$1,375,000.00	\$615,000.00	\$0.00	\$0.00	\$0.00	\$3,826,500.00	\$3,826,500.00	\$0.00
829	M	\$0.00	\$0.00	\$0.00	\$0.00	\$1,340,000.00	\$0.00	\$0.00	\$1,340,000.00	\$1,340,000.00	\$0.00
Total Light and Power		\$0.00	\$7,746,500.00	\$8,186,000.00	\$4,800,000.00	\$4,090,000.00	\$4,275,000.00	\$4,250,000.00	\$33,347,500.00	\$33,347,500.00	\$0.00
TOTAL LIGHT AND POWER FUND			\$7,746,500.00	\$8,186,000.00	\$4,800,000.00	\$4,090,000.00	\$4,275,000.00	\$4,250,000.00	\$33,347,500.00	\$33,347,500.00	\$0.00

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OPERA HOUSE FUND											
Opera House											
939	*FACILITIES-Opera House Barrier Free Restroom	M	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00
142	FACILITIES-Opera House Heating System	M	\$0.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00	\$0.00
Total Opera House			\$25,000.00	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$90,000.00	\$90,000.00	\$0.00
TOTAL OPERA HOUSE FUND			\$25,000.00			\$65,000.00			\$90,000.00	\$90,000.00	\$0.00

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SAW GRANT FUND FUND											
944	*SAW-Storm Water Management Plan	C	\$0.00	\$119,441.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148,500.00	\$119,441.00	\$0.00
931	*SAW-Stormwater Asset Management Plan	C	\$0.00	\$953,003.00	\$50,072.00	\$0.00	\$0.00	\$0.00	\$1,295,000.00	\$1,003,075.00	\$0.00
943	*SAW-Waste Water Asset Management Plan	C	\$0.00	\$231,000.00	\$184,421.00	\$0.00	\$0.00	\$0.00	\$1,000,944.00	\$415,421.00	\$0.00
Total			\$0.00	\$1,303,444.00	\$234,493.00	\$0.00	\$0.00	\$0.00	\$2,444,444.00	\$1,537,937.00	\$0.00
				\$1,303,444.00	\$234,493.00				\$2,444,444.00	\$1,537,937.00	\$0.00

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SENIOR CENTER FUND FUND												
Senior Center												
871	FACILITIES-Senior Center building renovation (+Private)	V	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$1,250,000.00	\$1,250,000.00	\$0.00
Total Senior Center			\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200,000.00	\$1,250,000.00	\$1,250,000.00	\$0.00
TOTAL SENIOR CENTER FUND FUND			\$50,000.00						\$1,200,000.00	\$1,250,000.00	\$1,250,000.00	\$0.00

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TAX INCREMENT FINANCING FUND											
TIF 2											
58	BRIDGES-Eighth Street Bridge Repair (+Grant)	C	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900,000.00	\$150,000.00	\$750,000.00
924	*FACILITIES-Carnegie Building Improvements	M	\$0.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220,000.00	\$220,000.00	\$0.00
61	STREETS-Cass & Lake: Streetscape Improvements (+SID) (+L&P)	C	\$0.00	\$272,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$895,500.00	\$272,750.00	\$622,750.00
Total TIF 2			\$0.00	\$642,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,015,500.00	\$642,750.00	\$1,372,750.00
TIF 97											
714	BRIDGES-200 Block Alley Enhanced Improvements	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$817,000.00	\$817,000.00	\$0.00
885	BRIDGES-North Cass Street Bridge Rehabilitation (+Grant)	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$935,000.00	\$1,035,000.00	\$935,000.00	\$0.00
586	BRIDGES-Park Street Bridge Repair (+Grant)	M	\$0.00	\$0.00	\$0.00	\$150,000.00	\$0.00	\$0.00	\$900,000.00	\$150,000.00	\$750,000.00
66	BRIDGES-Pine Street Pedestrian Way (w/Pine St Overhead to Underground #837)	C	\$0.00	\$1,360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,360,000.00	\$1,360,000.00	\$0.00
187	BRIDGES-South Cass Street Bridge Repair(+TIF2)	M	\$0.00	\$0.00	\$66,000.00	\$0.00	\$0.00	\$0.00	\$852,000.00	\$66,000.00	\$720,000.00
186	BRIDGES-South Union Street Bridge Repair (+TIF2)	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,500.00	\$592,500.00	\$102,500.00	\$387,500.00
535	BRIDGES-West Front Street Bridge Replacement	C	\$0.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320,000.00	\$220,000.00	\$1,100,000.00
870	CIVIC-Civic Square (+Private)	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$6,000,000.00	\$1,000,000.00	\$5,000,000.00
781	CIVIC-Farmers Market	C	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$535,000.00	\$400,000.00	\$0.00
82	CIVIC-Lower Boardman River Enhancements	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00
646	CIVIC-Public Restrooms at Lot O	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$316,000.00	\$316,000.00	\$316,000.00	\$0.00
877	CIVIC-Uptown/West Front Riverwalk from Union Street Dam to West Front Bridge (+ L&P)	C	\$0.00	\$0.00	\$710,000.00	\$490,000.00	\$0.00	\$0.00	\$1,400,000.00	\$1,200,000.00	\$200,000.00
645	PARKING-West Front St Redevelopment (BOND)	C	\$0.00	\$317,500.00	\$635,000.00	\$635,000.00	\$635,000.00	\$635,000.00	\$5,167,500.00	\$3,492,500.00	\$300,000.00
369	STREETS-East Front Street, 300 Block Mid-Block Crosswalk	C	\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,000.00	\$55,000.00	\$0.00
705	STREETS-East Front Streetscapes (Boardman to Grandview Parkway)(+SID)	C	\$0.00	\$0.00	\$0.00	\$257,000.00	\$0.00	\$0.00	\$914,000.00	\$257,000.00	\$400,000.00
63	STREETS-Garland Street Reconstruction/streetscapes (+L&P)	C	\$0.00	\$1,315,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,515,000.00	\$1,315,000.00	\$200,000.00
713	STREETS-Grandview Parkway Pedestrian Crossing Enhancement	V	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00
Total TIF 97			\$0.00	\$3,267,500.00	\$1,811,000.00	\$1,532,000.00	\$635,000.00	\$1,672,500.00	\$3,968,000.00	\$12,886,000.00	\$9,057,500.00
TOTAL TAX INCREMENT FINANCING FUND				\$3,910,250.00	\$1,811,000.00	\$1,532,000.00	\$635,000.00	\$1,672,500.00	\$3,968,000.00	\$25,994,500.00	\$13,528,750.00

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Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds	
TRAVERSE CITY PARKING SYSTEM FUND												
Parking System												
984	*PARKING-Camera System Expansion	C	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	
545	PARKING-Lot B Rehab	C	\$0.00	\$0.00	\$135,000.00	\$0.00	\$0.00	\$0.00	\$135,000.00	\$135,000.00	\$0.00	
979	*PARKING-Lot C Resurfacing	M	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	
550	PARKING-Lot D Reconstruction/Boardman River Boat Launch (+Grant)	C	\$0.00	\$143,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$627,000.00	\$143,750.00	\$483,250.00	
980	*PARKING-Lot J Resurfacing	M	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00	
981	*PARKING-Lot K Expansion	M	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	
708	PARKING-Lot O Remediation	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$430,000.00	\$430,000.00	\$430,000.00	\$0.00	
729	PARKING-Lot P Reconstruction	M	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	
982	*PARKING-Lot T Resurfacing	M	\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	
983	*PARKING-Lot V Expansion	C	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$0.00	
728	PARKING-Lot V Reconstruction	M	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
936	*PARKING-Violations Bureau Build Out	C	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$70,000.00	\$0.00	
131	PARKING-Warehouse District Parking Enhancement	C	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$70,000.00	\$0.00	
782	PARKING-West Front Area Land Purchase	C	\$1,300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	\$1,300,000.00	\$0.00	
Total Parking System			\$1,325,000.00	\$513,750.00	\$235,000.00	\$0.00	\$0.00	\$100,000.00	\$430,000.00	\$3,087,000.00	\$2,603,750.00	\$483,250.00
TOTAL TRAVERSE CITY PARKING SYSTEM FUND			\$1,325,000.00	\$513,750.00	\$235,000.00			\$100,000.00	\$430,000.00	\$3,087,000.00	\$2,603,750.00	\$483,250.00

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WASTE WATER FUND												
Sewer Collection System												
366	WW-Annual Sewer Rehab/Replace	M	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$3,150,000.00	\$3,150,000.00	\$0.00	
13	WW-Annual Storm Water Management Program	M	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$350,000.00	\$350,000.00	\$0.00	
987	*WW-Automated Metering Infrastructure (+ Water)	C	\$0.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00	
293	WW-Catch Basin & Manhole Casting Replacement	M	\$0.00	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$0.00	
968	*WW-Clinch Park Lift Station/Bay Street/Birchwood Upgrade of Control Panels	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$117,000.00	\$117,000.00	\$117,000.00	\$0.00	
967	*WW-Engineering Evaluation of Clinch Park Lift Station Capacity	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	
910	*WW-Front Street Lift Station Pump Around Hookup	M	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00	
913	*WW-Lift Station Telemetry System	M	\$0.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$90,000.00	\$90,000.00	\$0.00	
898	*WW-Riverine Lift Station Equipment Upgrade	M	\$0.00	\$0.00	\$107,865.00	\$0.00	\$0.00	\$0.00	\$107,865.00	\$107,865.00	\$0.00	
899	*WW-SCADA Upgrade at Front Street Lift Station and the TCRWWTP for PLC 5	M	\$0.00	\$0.00	\$116,006.00	\$0.00	\$0.00	\$0.00	\$152,639.00	\$116,006.00	\$36,633.00	
892	*WW-TBA LIFT STATION EQUIPMENT UPGRADE	M	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$0.00	
909	*WW-Woodmere Lift Station Upgrade	M	\$0.00	\$0.00	\$0.00	\$0.00	\$79,860.00	\$0.00	\$79,860.00	\$79,860.00	\$0.00	
Total Sewer Collection System			\$575,000.00	\$1,280,000.00	\$1,503,871.00	\$500,000.00	\$579,860.00	\$620,000.00	\$667,000.00	\$5,762,364.00	\$5,725,731.00	\$36,633.00

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Project ID	Cat	Carry Forward 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Project Cost	City Funds	Non-City Funds
WASTE WATER FUND											
Sewer Plant & Buildings											
969	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	\$10,000.00	\$5,200.00	\$4,800.00
906	M	\$0.00	\$0.00	\$0.00	\$13,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$13,000.00	\$12,000.00
948	M	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$100,000.00	\$100,000.00
966	M	\$0.00	\$13,500.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,000.00	\$27,000.00	\$27,000.00
971	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260,000.00	\$500,000.00	\$260,000.00	\$240,000.00
900	M	\$0.00	\$0.00	\$47,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,400.00	\$47,700.00	\$47,700.00
786	M	\$25,000.00	\$25,000.00	\$25,871.00	\$29,991.00	\$0.00	\$0.00	\$0.00	\$211,724.00	\$105,862.00	\$105,862.00
970	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,000.00	\$100,000.00	\$52,000.00	\$48,000.00
890	M	\$1,200,000.00	\$772,560.00	\$772,560.00	\$772,560.00	\$772,560.00	\$0.00	\$0.00	\$8,212,000.00	\$4,290,240.00	\$3,921,760.00
904	M	\$0.00	\$0.00	\$0.00	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$200,000.00	\$104,000.00	\$96,000.00
902	M	\$0.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$250,000.00	\$250,000.00
912	M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$80,000.00	\$40,000.00	\$40,000.00
905	M	\$0.00	\$0.00	\$0.00	\$0.00	\$260,000.00	\$260,000.00	\$0.00	\$1,000,000.00	\$520,000.00	\$480,000.00
795	M	\$0.00	\$0.00	\$0.00	\$0.00	\$47,500.00	\$0.00	\$0.00	\$95,000.00	\$47,500.00	\$47,500.00
893	M	\$100,000.00	\$0.00	\$115,369.00	\$121,138.00	\$0.00	\$0.00	\$0.00	\$673,014.00	\$336,507.00	\$336,507.00
894	M	\$0.00	\$0.00	\$0.00	\$52,206.00	\$0.00	\$0.00	\$0.00	\$104,412.00	\$52,206.00	\$52,206.00
764	M	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$30,000.00	\$0.00
Total Sewer Plant & Buildings		\$1,325,000.00	\$1,141,060.00	\$975,000.00	\$1,038,895.00	\$1,132,060.00	\$352,000.00	\$317,200.00	\$12,120,550.00	\$6,281,215.00	\$5,809,335.00
TOTAL WASTE WATER FUND		\$1,900,000.00	\$2,421,060.00	\$2,478,871.00	\$1,538,895.00	\$1,711,920.00	\$972,000.00	\$984,200.00	\$17,882,914.00	\$12,006,946.00	\$5,845,968.00

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WATER FUND											
Water Distribution System											
367											
	M	\$0.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$450,000.00	\$2,700,000.00	\$2,700,000.00	\$0.00
986											
	C	\$0.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00
113		\$250,000.00	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00	\$0.00
973		\$0.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$240,000.00	\$240,000.00	\$0.00
932		\$0.00	\$0.00	\$310,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$310,000.00	\$310,000.00	\$0.00
799		\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$0.00
801		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00
Total Water Distribution System		\$280,000.00	\$2,085,000.00	\$1,570,000.00	\$510,000.00	\$510,000.00	\$450,000.00	\$450,000.00	\$5,855,000.00	\$5,855,000.00	\$0.00
Water System Reliability Projects											
935		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,090,000.00	\$0.00	\$1,090,000.00	\$1,090,000.00	\$0.00
930		\$0.00	\$0.00	\$850,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850,000.00	\$850,000.00	\$0.00
770		\$0.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$480,000.00	\$480,000.00	\$0.00
115		\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$0.00
Total Water System Reliability Projects		\$0.00	\$80,000.00	\$930,000.00	\$1,580,000.00	\$80,000.00	\$1,170,000.00	\$80,000.00	\$3,920,000.00	\$3,920,000.00	\$0.00
Water Treatment											
933		\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$0.00
985		\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
114		\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$350,000.00	\$0.00
934		\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$400,000.00	\$400,000.00	\$0.00
731		\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
121		\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	\$0.00
507		\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00
769		\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
508		\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00
Total Water Treatment		\$0.00	\$125,000.00	\$10,000.00	\$370,000.00	\$650,000.00	\$0.00	\$0.00	\$1,155,000.00	\$1,155,000.00	\$0.00
TOTAL WATER FUND		\$280,000.00	\$2,290,000.00	\$2,510,000.00	\$2,460,000.00	\$1,240,000.00	\$1,620,000.00	\$530,000.00	\$10,930,000.00	\$10,930,000.00	\$0.00

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