

Announcement No. 19-003

March 6, 2019

EXTERNAL POSTING**LAW ENFORCEMENT – SEASONAL BICYCLE PATROL****Applications are being received in the City Human Resources Office for Seasonal Bicycle Patrol Position**

The City of Traverse City is seeking qualified individuals interested in Seasonal Bicycle Patrol positions. The City is establishing a list for two immediate openings. Candidates considered qualified must have the following:

General Summary:

This is patrol work ensuring the protection of citizens of the City of Traverse City. Work involves responsibility for the operation of a vehicle, issuance of tickets to traffic violators, and apprehension of persons suspected of violating the law. The main focus is bicycle policing in the areas of patrol will be Downtown, Tart Trail, Beaches, Open Space and City Parks. Typically a 15-Week Program.

Essential Job Functions:

An individual in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the individual may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Patrolling highly congested shopping areas to enhance crime prevention and Community Relations initiatives, as well as, provide enforcement when necessary.
2. Patrolling parks and playgrounds, controlling loitering, enforcement of State Law and City Ordinance, especially as they pertain to parks and affording minimal response time.
3. Off road or other terrain search and rescue, unsuited for conventional patrol units.
4. Takes appropriate action on matters affecting public safety.
5. Aggressive drug detection in parks, recreational and residential areas.
6. On occasion, Bicycle Patrol Officers may be assigned to marked patrol car duty. Example: Weather, manpower shortages, equipment failure or other emergency situations.
7. Performs related work as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- Associate's Degree (Bachelor's degree preferred) in Criminal Justice or other human services and two years related Law Enforcement experience.
- Michigan Commission on Law Enforcement Standards (MCOLES) certified or certifiable
- Successfully complete an in-depth physical and psychological examination, and a physical fitness test.
- Members must maintain current training equivalent to the statutorily required for full-time officers performing like functions and in other areas as directed by the Department

A residency requirement for a 20-mile radius for the nearest City limit will be enforced for selected candidates.

Please submit resume, cover letter, application, proof of certifications if applicable and a list of three professional references to the City of Traverse City, Human Resources Office, 400 Boardman Avenue, 2nd Floor, Traverse City, MI 49684 or via email to citypers@traverscitymi.gov by **Friday March 22, 2019 by 5pm.**

Traverse City is an Equal Opportunity Employer