

City of Traverse City

2009-2010

Comprehensive Annual Budget Report

City of Traverse City, Michigan
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Memorandum

The City of Traverse City



TO: MAYOR & CITY COMMISSIONERS

FROM: R. BEN BIFOSS, CITY MANAGER

DATE: JUNE 30, 2009

SUBJECT: FISCAL YEAR 2009/10 BUDGET

As required by the Charter, attached please find the Final Budget for the City of Traverse City for the Fiscal Year 2009/10. In addition to the General Fund, the attached includes the various other funds for the City, including the component units, Traverse City Light and Power and the Downtown Development Authority (DDA).

BUDGET PROCESS

The Budget for Fiscal Year 2009/10 was prepared using the same methods and procedures used in past years. Prior to initiating any changes in the budget process, it was reasonable to experience the traditional approach and methodology to budget preparation. Next year the process will be substantially different.

Following is a brief review of some of the larger issues that this Budget addresses.

TAX BASE

The total taxable value for the City of Traverse City increased by 4.62% to a new total of \$781,652,450. The tax base is broken down as follows and on the attachments:

	Dollar Value	Percent of Total
Residential	\$429,643,538	55%
Commercial	\$289,382,988	37%
Industrial	\$ 57,538,324	7.4%
Utilities	\$ 5,087,600	0.7%

The tax burden is exactly proportional to the tax base, residential property owners pay 55% of the taxes collected by the City.

REVENUE ISSUES

The General Fund Budget is balanced with revenues and expenditures of \$14,376,900. The property tax levy remains constant at 13.1765. However, that levy is reallocated.

Act 345 Levy

The City of Traverse City Charter was amended such that, effective July 1, 1971, all police and fire pensions were subject to Act 345 of the Public Acts of 1937, as amended. Act 345 includes provisions regarding police and fire pensions, establishing certain minimums and procedures for funding those pensions. Following is an Opinion from the City Attorney regarding those funding procedures, Attachment #1.

The Act requires that the cost of police and fire pensions be a special levy outside of the General Fund levy. **THIS DOES NOT RESULT IN A TAX INCREASE.** The special levy in the amount of 1.3598 mills is completely offset by the equal reduction in the General Fund levy. The General Fund levy is reduced by 1.3598 mills to a new levy amount of 11.8167 mills.

While speculative, it is reasonable to believe that Act 345 requires the special levy so that citizens are aware of the actual cost of the police and fire pensions provided. In future years, any cost increase or decrease associated with police and fire pensions would be reflected in that special levy outside of the General Fund and would be readily apparent to the electorate.

This change in reporting moves \$944,200 of both revenue and expense out of the General Fund and into the new Special Revenue – Act 345 Millage Fund. That is the amount necessary to fund the police and fire pension system. This change makes year-to-year General Fund comparisons difficult. This is only a problem for this fiscal year.

For example, there appears to be a decline in property tax revenue for the General Fund in the amount of \$589,200. If we ignore this reporting change, there is an actual increase in the amount of property tax revenue of \$355,000 or 4.04%. Likewise, if we ignore this reporting change, the total General Fund revenue would increase \$475,400 or 3.2% over the current year.

Expenditures are likewise affected. Total Departmental Expenses would be \$944,200 more than shown, or \$12,744,700. This would be a decline of \$130,000 from the current year rather than the much larger decline shown. The actual reduction in Total Departmental Expenses is 1.0%. Except for this change, total General Fund expenditures would be \$15,321,100, an increase of \$475,400 or 3.2% over the current year.

This change is pronounced in both the Police Department and the Fire Department budgets. Except for those departments and the General Fund totals, this reporting change is not an issue elsewhere in the Budget.

The General Fund does anticipate a surplus from the current fiscal year in the amount of \$325,650. That amount is rolled into the revenue stream for the 2009/10 fiscal year.

General Fund Balance

The Budget reflects the City Commission's direction to transfer the 2008/09 surplus of \$325,650 to the Public Improvement Projects Fund. Combined with the \$780,000 included in the draft Budget, this reflects a \$1,105,650 commitment to infrastructure funding in the 2009/10 fiscal year. The remaining Fund balance is \$4,181,070. This amount represents 29% of the General Fund expenditures; or 27% if the Act 345 reporting change is discounted. The separate Budget Stabilization Fund remains at approximately \$741,460.

Other Revenue Issues

The General Fund includes no other major revenue changes; however, there are several modifications worthy of note. Principal among these changes is an expansion of the 5% administration fee to the Marina Fund, and through a formula process, to the DDA. The City has historically collected a 5% administration fee from Light and Power and the other City Enterprise Funds. This change is an extension of that existing policy.

Interest earnings are projected to decline by \$150,000 due to historically low interest rates. This amount includes the interest transfer from the Brown Bridge Trust Fund.

Another reallocation in this Budget is the use of the proceeds from the communication tower leases in the Brown Bridge Quiet Area. Those proceeds were previously allocated to the Brown Bridge Trust Fund. That allocation is by City Commission resolution adopted September 2, 1997. This Budget includes the change that a Brown Bridge Quiet Area Operating Fund be created to receive those proceeds to be used for operating and capital expenses in the Quiet Area. This creates an ongoing fund with revenues of approximately \$50,000 per year for as long as the communication tower leases remain in place. With the appropriate resolution having been adopted by the City Commission, we also redirected those funds from the 2008/09 fiscal year resulting in \$100,000 being available in that fund the first year.

The General Fund anticipated no change in state revenue sharing. Approximately \$300,000 of the \$1.33 million of revenue sharing is statutory and therefore at some risk of a state reduction; however, at the time of budget preparation, state officials had indicated their intent to balance the state budget without reductions to the revenue sharing program. In the event that were to change, the enhanced Fund balance would be available. The balance of the state revenue sharing is constitutionally protected.

Water and Sewer Rates

The Water and Sewer Funds include a rate increase. Following are memorandums from the City Treasurer/Finance Director that discuss the specifics of these changes, Attachment #2. Please note the revised approach to the issue of water and sewer rates. Rather than avoid rate increases for several years followed by a relatively large rate increase, this revised approach is that these rates be adjusted annually based on a cost inflation formula. In this way, there would be a small annual increase but no "sticker shock" associated with infrequent rate adjustments.

Several larger public improvement projects are anticipated in coming years. In order to match the costs and benefits of those improvements, bonding is anticipated. The benefits of those future projects, such as a new redundant water intake from East Bay, accrue to future users of the

system. Future users would pay for those improvements through the consumption charges. If those improvements were paid for from retained earnings of the system, then past users would pay for the improvements.

EXPENSE ISSUES

Employee Benefit and Cost Issues

The City Commission's top priority is to attract and retain the best human resources possible. However, that must be managed within the context of long-term financial sustainability. Specific steps include reversing the trend lines for the cost of employee pensions and health insurance. Specific action has been initiated to accomplish these tasks.

First, the City has bid out a new health insurance coverage package for all eligible employees. This is a high deductible plan coupled with a Health Savings Account (HSA). The initial deductible for all health insurance costs (except preventive care) is \$1,150 for singles and \$2,300 for double or family coverage. Funds in the HSA are available to cover the costs of the high deductible.

The effect of a high deductible plan is that employees make more informed health care decisions. This results in lower immediate costs and future cost trend lines that are lower than the current plan. The City's ability to control health insurance costs is directly related to the caps on the City's cost that were put in place many years ago. Without changes to the program, the employee cost for family coverage would exceed \$300 per month. These shared costs create a mutual motivation to control costs.

Employee pension cost reduction proposals have been reviewed with the City Commission in conjunction with ongoing labor contract negotiations. If successful, these efforts will reverse the trend lines for pension costs.

The number of employee positions has also been reduced. This Budget includes eight fewer City employees. That includes one police position, four fire positions, one streets position, one parks position and one position in the Garage Department. This represents an approximate 5% reduction in the size of the workforce.

Other Vacancies

All vacancies will be individually reviewed by the City Manager. No vacant positions will be filled without a specific, individual and written approval by the City Manager. It is expected that future vacancies in the Police and Fire Departments will not be filled at this time, but that vacancies in other departments may be filled with the City Manager's approval.

Infrastructure Issues

The Budget includes an allocation of \$1,105,650 for infrastructure projects. It is noted that approximately \$180,000 of that amount is made available by a proposed change in how street lighting is funded. This Budget anticipates a contract with Traverse City Light and Power under which Light and Power would pay for the cost of the street lighting system. Under discussion is the possibility of Light and Power just absorbing the entire system or contributing additional

revenue to the City equal to the cost of the street lighting system. The lights, poles and all associated equipment are owned by Light and Power. It is reasonable for Light and Power to pay the cost of operating that system. The Light and Power Board would need to formally concur before this change could be accomplished.

Most of the balance of the increase in funding for infrastructure is made available by funding fewer employee positions. Please see the discussion under Employee Benefit and Cost Issues.

The specific project list will be developed following the principles of an Asset Management Program. Due to the lead time necessary to update the asset inventory, select projects, undertake necessary field work and actually design the project, it is likely that much of the actual construction activity will not occur until late fall or next spring.

This allocation of approximately 1 mill for infrastructure is expected to be an ongoing commitment. The planning of the Asset Management Program will use a 10-year planning timeframe. However, it should be noted that even this level of investment is not expected to be sufficient to fund all of the infrastructure improvements that are necessary. In future years, some additional supplemental funding will be required; likely equal to an additional mill.

Special study sessions were held to review the constraints on infrastructure funding. The sources for necessary additional funding are limited by state statute. One possibility is the consistent and broad use of Special Assessments to provide partial project funding. Another method is the use of General Obligation Bonds. Such bonds could be supported by the single mill discussed above and/or an additional levy. This discussion should occur before 2009/10 projects proceed in order to provide equity with the Special Assessment Program.

Please note that this increase in infrastructure spending represents all of the increase in General Fund spending for the upcoming fiscal year. The total increase in General Fund spending is \$475,400, while the increased transfer for Public Improvements is \$609,450.

Community Development

While the Traverse City Downtown has been very successful over the years, the corridors and neighborhoods have received less focused attention. This Budget includes a program that would undertake a one-year pilot project with the position of a Community Development Director, Attachment #3.

Vital neighborhoods, corridors and community are necessary for a long-term vital downtown. In order to enhance our downtown, we need to enhance the balance of our community. Therefore, the City Manager requested that the DDA provide an executive loan of its Executive Director for a one-year period at the DDA's expense.

The Executive Director will remain a DDA employee, a new departmental budget is included. This new departmental budget is \$30,000 and includes funds for office expenses as well as "seed" money for projects to be developed. Those funds are provided as a transfer from the Economic Development Fund (formerly the Industrial Development Fund).

Please note that this is an experiment with the outcomes unknown. In a year's time, it may be desirable to continue this position on a full-time or part-time basis; or it may be desirable to try

something else. One year is not sufficient time to create dramatic changes, but it should be sufficient time to determine whether this approach is desirable.

The City has a current economic development contract with the Traverse Bay Economic Development Corporation. That \$65,000 contract included a \$40,000 subcontract for services that have been provided. There is a need for the City to continue participating in regional economic development activities. The City of Traverse City is the core city for the five-county region and needs to continue to be an active participant in regional coordination and development issues. An ongoing \$25,000 appropriation for the Traverse Bay Economic Development Corporation is recommended from the Traverse City Light and Power Budget.

Streets Department/Funds

The General Fund includes a Department for the DPS Director and Streets Administration. That department shows an expense of (\$155,000); or actual revenue. This is a result of the interfund transfers associated with the Major Street, Local Street, Trunkline and General Funds. The actual expense associated with all of this activity is \$2,777,500. An explanatory summary page is included with an expectation of greater clarity in the future.

Other Issues

Additional supplemental information on the total number of City employees by department and average salary and benefit cost is included. Also, please see page 116 that shows the summary of all funds and totals. The entire City operation including Component Units is a \$68,245,100 business.

Other issues include the expected full funding of the Airport Fire Contract. The Senior Center funding is continued as status quo with the expectation that this matter will be addressed at the November 2010 election for possible countywide funding. The City Manager anticipates action on an advisory council to consider funding alternatives for the Hickory Hills Ski Area.

There are a number of ongoing issues that may have budgetary impacts. To name only a few: Division Street, the dams, the ongoing solid waste review, Bayfront Plan implementation, funding for the Opera House and the Heritage Center, SEEDS, ongoing discussions on the delivery of police and fire services and many others. The Budget should not be considered a static document but rather an evolving document. Changes will be necessary to reflect a changing environment.

In accordance with the Charter, the City Commission adopted the Budget not later than the first Monday in June. This year that was June 1, 2009.

Memorandum

The City of Traverse City



TO: R. Ben Bifoss, City Manager
COPY: William Twietmeyer, City Treasurer
FROM: Karrie A. Zeits, City Attorney 
DATE: May 1, 2009
SUBJECT: *Act 345 Pension Millage*

ATTACHMENT 1

You have asked me whether the City has to levy the necessary millage to fund the Act 345 pension system. The short answer to this question is yes.

Section 155 of the City's Charter provides in relevant part as follows:

Effective July 1, 1971, pensions and retirement for all policemen and firemen shall be subject to the provisions of Act 345 of the Public Acts of 1937, as amended.

Once the voters of a municipality adopt the statutory Act 345 pension system, they subject themselves to the legislative controls associated with the proper funding of the system. *Shelby Twp Police and Fire Retirement Brd v Charter Twp of Shelby*, 438 Mich 247 (1991). MCL 38.559(2) provides in relevant part as follows:

[T]he amount required by taxation to meet the appropriations to be made by municipalities under this act shall be in addition to any tax limitation imposed upon tax rates in those municipalities by charter provision or by state law . . .

The effect of this provision is to require the City to set an Act 345 millage rate in an amount sufficient to fund the Pension System. The City could either do so by increasing the total mills currently levied in the amount necessary to fund the Pension System or reduce its general operating millage by the number of mills necessary to fund the Pension System.

I hope this answers your question. Please contact me if you have any questions.

CITY OF TRAVERSE CITY

MEMORANDUM

To: R. Ben Bifoss, City Manager
From: William E. Twietmeyer, City Treasurer/Finance Director *W.E.T.*
Subject: Water Rate Analysis
Date: May 1, 2009

My annual review of the Water Fund is concluded. My communication last year stated that a rate increase is inevitable for the 2009-2010 fiscal year and I am recommending a rate increase in the Water Fund for the upcoming fiscal year.

My recommendation is that Water rates should be increased from their current base rate of \$7.50 to \$8.50 beginning July 1, 2009. The last rate increase was on July 1, 2007. This rate increase is necessitated primarily by the need to pay for the various capital improvements at the Water Treatment Plant and to the Water Distribution system. In addition, I recommend that the City discuss and contemplate establishing an annual rate adjustment based on inflation. Once a determination has been made concerning the funding of the Barlow Reservoir Recoating project scheduled for the 2010-2011 fiscal year as well as the finalizing of the costs for the Raw Water Intake Line to the Plant in the 2012-2013 fiscal year, it is more than likely that an annual adjustment of water rates tied to inflation should be adequate to fund its annual operation as well as provide for some of the smaller capital needs of the system.

Attached for your review is a copy of a spreadsheet showing five years of historical financial data for the Water Fund, along with current year projections, next years budget, and three future years of projections. Also included is a copy of the proposed rate structure that would need to be adopted by resolution of the City Commission in conjunction with the final adoption of the budget. Please let me know if you desire any additional information.

Encl.

WATER FUND

PROJECTED TEN YEAR OPERATING REVENUES, EXPENSES AND DEBT SERVICE

For Year Ended June 30

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Operating Revenue										
Water Sales	1,508,714	1,514,412	1,496,015	1,527,500	1,702,359	1,655,000	1,931,710	1,941,368	1,951,075	1,960,831
Twp. Bulk Sales	460,304	673,309	517,948	615,308	587,907	560,000	603,500	621,605	640,253	659,461
Other Revenue	108,960	377,918	187,046	165,513	174,675	87,500	83,000	125,000	125,000	125,000
Total Revenue	2,077,978	2,565,639	2,201,009	2,308,321	2,464,941	2,302,500	2,618,210	2,687,973	2,716,328	2,745,291
Operating Expenses										
Expenses (Net of Deprec.)	1,435,744	1,532,180	1,588,984	1,730,956	1,724,520	1,784,000	2,006,250	2,066,438	2,128,431	2,192,284
Payment in Lieu of Taxes	103,968	110,120	110,233	115,322	123,330	115,125	130,910	134,399	135,816	137,265
Total Operating Expenses	1,539,712	1,642,300	1,699,217	1,846,278	1,847,850	1,899,125	2,137,160	2,200,836	2,264,247	2,329,548
Operating Income	538,266	923,339	501,792	462,043	617,091	403,375	481,049	487,137	452,081	415,743
Debt Service										
Bond Debt Service	266,538	257,875	273,750	263,250	279,500	267,500	280,500	267,000	253,500	265,000
Bond Debt Service	0	0	0	0	0	0	0	0	0	320,970
Total Debt Service	266,538	257,875	273,750	263,250	279,500	267,500	280,500	267,000	253,500	585,970
Capital Projects										
Improvements	303,369	594,411	661,574	285,403	112,777	467,700	450,000	1,087,000	440,000	400,000
Net Income/(Loss)	(31,641)	71,053	(433,532)	(86,610)	224,814	(331,825)	(249,451)	(866,863)	(241,419)	(570,227)
Cash Balance	1,341,446	1,412,499	978,967	892,357	1,117,171	785,346	535,895	(330,967)	(572,386)	(1,142,613)

Assumptions:

This projection contains a \$1.00 increase in the base rates beginning July 1, 2009.

Water Sales are anticipated to increase .5% per year in the future.

Township Bulk Sales are anticipated to increase 3.0% per year.

Expenses net of depreciation are expected to increase 3.0% per year.

Debt Service amounts represent the current 1992 Water Revenue bond issue.

Capital Projects Improvement costs are taken from the recently submitted Capital Projects Plan.

The Raw Water Intake project is bonded for in 2012-13, for \$4 million at the rate of 5% for 20 years.

WATER RATES

Current Rates

First 600 Cu. Ft or less	Inside City Limits	Outside City Limits
5/8 Inch (Average Residence)	\$7.50	\$11.25
1 Inch	\$15.00	\$22.50
1 1/4 Inch	\$22.50	\$33.75
1 1/2 Inch	\$30.00	\$45.00
2 Inch	\$45.00	\$67.50
3 Inch	\$60.00	\$90.00
4 Inch	\$90.00	\$135.00
6-12 Inch	\$150.00	\$225.00
Next 3,400 Cu. ft./1,000 Cu. ft.	\$7.50	\$11.25
Next 16,000 Cu. ft./1,000 Cu. ft.	\$7.00	\$14.00
All over 20,000 Cu. ft.	\$7.00	\$14.00

Proposed Rates

First 600 Cu. Ft or less	Inside City Limits	Outside City Limits
5/8 Inch (Average Residence)	\$8.50	\$12.75
1 Inch	\$17.00	\$25.50
1 1/4 Inch	\$25.50	\$38.25
1 1/2 Inch	\$34.00	\$51.00
2 Inch	\$51.00	\$76.50
3 Inch	\$68.00	\$102.00
4 Inch	\$102.00	\$153.00
6-12 Inch	\$170.00	\$255.00
Next 3,400 Cu. ft./1,000 Cu. ft.	\$8.50	\$12.75
Next 16,000 Cu. ft./1,000 Cu. ft.	\$8.50	\$17.00
All over 20,000 Cu. ft.	\$8.50	\$17.00

CITY OF TRAVERSE CITY

MEMORANDUM

To: R. Ben Bifoss, City Manager
From: William E. Twietmeyer, City Treasurer/Finance Director *W.E.T.*
Subject: Sewer Fund Projections
Date: May 1, 2009

My annual review of the Sewer Fund is concluded. My communication last year stated that a rate increase is inevitable for the 2009-2010 fiscal year and I am recommending a rate increase in the Sewer Fund for the upcoming fiscal year.

My recommendation is that Sewer rates should be increased from their current base rate of \$25.00 to \$27.00 beginning July 1, 2009. The last rate increase was on July 1, 2002. This rate increase is necessitated primarily by the need to pay for the various capital improvements to the system but also to keep pace with the increase in operational costs that occur each year. In addition, I recommend that the City discuss and contemplate establishing an annual rate adjustment based on inflation. Once a final determination has been made concerning the funding of the Membrane Replacement at the Plant starting in the 2011-2012 fiscal year, it is more than likely that an annual adjustment of sewer rates tied to inflation should be adequate to fund its annual operation as well as provide for some of the smaller capital needs of the system.

Attached for your review is a copy of a spreadsheet showing five years of historical financial data for the Sewer Fund, along with current year projections, next years budget, and three future years of projections. Also included is a copy of the proposed rate structure that would need to be adopted by resolution of the City Commission in conjunction with the final adoption of the budget. Please let me know if you desire any additional information.

Encl.

SEWER FUND PROJECTED TEN YEAR REVENUE AND EXPENSES

FOR YEAR ENDED JUNE 30

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
OPERATING REVENUE										
Sewer Sales	\$3,337,804	\$3,374,731	\$3,378,000	\$3,362,915	\$3,413,516	\$3,350,000	\$3,672,000	\$3,690,360	\$3,708,812	\$3,727,356
Township Revenue	\$861,093	\$1,154,286	\$1,169,183	\$1,242,477	\$1,374,972	\$1,616,000	\$1,450,000	\$1,508,000	\$1,568,320	\$1,631,053
Septage Treatment	\$0	\$44,959	\$268,735	\$364,284	\$474,016	\$486,000	\$500,000	\$515,000	\$530,450	\$546,364
Other Revenue	\$214,162	\$83,354	\$67,230	\$141,016	\$50,476	\$25,000	\$23,000	\$25,000	\$27,000	\$29,000
Total Revenue	\$4,413,059	\$4,657,330	\$4,883,148	\$5,110,692	\$5,312,980	\$5,477,000	\$5,645,000	\$5,738,360	\$5,834,582	\$5,933,772
OPERATING EXPENSES										
Treatment Plant	\$1,785,744	\$2,139,880	\$2,377,927	\$2,658,745	\$3,003,382	\$2,867,000	\$3,054,000	\$3,145,620	\$3,239,989	\$3,337,188
Collection & Maint	\$576,634	\$624,037	\$523,275	\$620,361	\$614,865	\$508,000	\$620,100	\$638,703	\$657,864	\$677,600
Customer Acctg	\$277,991	\$318,092	\$336,099	\$344,481	\$387,737	\$448,450	\$508,600	\$523,858	\$539,574	\$555,761
Total Expenses	\$2,640,369	\$2,982,009	\$3,237,301	\$3,623,587	\$4,005,984	\$3,823,450	\$4,182,700	\$4,308,181	\$4,437,426	\$4,570,549
DEBT SERVICE										
1971 Bond Prin & Int	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1995 Bond Prin & Int	\$148,610	\$153,261	\$132,539	\$136,171	\$132,314	\$138,817	\$132,000	\$132,000	\$132,000	\$132,000
1998 Bond Prin & Int	\$76,217	\$75,039	\$66,609	\$71,640	\$61,812	\$66,516	\$60,000	\$60,000	\$60,000	\$60,000
2002 Bond Prin & Int	\$1,198,693	\$1,195,108	\$1,190,697	\$1,186,410	\$1,179,927	\$1,171,081	\$1,180,000	\$1,180,000	\$1,180,000	\$1,180,000
Total Debt Service	\$1,423,520	\$1,423,408	\$1,389,845	\$1,394,221	\$1,374,053	\$1,376,414	\$1,372,000	\$1,372,000	\$1,372,000	\$1,372,000
SUB NET INCOME	\$349,170	\$251,913	\$256,002	\$92,884	(\$67,057)	\$277,136	\$90,300	\$58,179	\$25,155	(\$8,777)
Capital Improvements	\$455,595	\$110,650	\$157,842	\$320,271	\$562,575	\$230,000	\$557,000	\$482,600	\$500,000	\$521,300
Township Share Reimbursed									\$170,000	\$170,000
NET INCOME	(\$106,425)	\$141,263	\$98,160	(\$227,387)	(\$629,632)	\$47,136	(\$466,700)	(\$424,421)	(\$304,845)	(\$360,077)
TOTAL CASH BALANCE	\$1,361,491	\$1,502,754	\$1,600,914	\$1,373,527	\$743,895	\$791,031	\$324,331	(\$100,090)	(\$404,934)	(\$765,011)

Please note the following assumptions:

This projection contains an increase of \$2.00 in sewer rates effective July 1, 2009. Growth in sales is estimated to increase 1/2% per year.

Growth in Township Revenue is estimated to increase 4% per year.

Treatment Plant Expenses are projected to increase 3% per year.
Collection & Maint and Customer Acctg expenses are projected at 3% per year.

The City's portion of debt service is estimated to be 60% of the total debt service.

The Capital Improvements are as provided in the six year public improvements plan.

Note: The membrane replacement in 2011-12 and 2012-13 consist of one membrane replacement per year for eight years. The township share represents their portion of the cost of the membrane at the very minimum.

SEWER RATES

Current Rates

Inside City Limits

\$25.00 per first 600 cubic feet

\$25.00 per thousand for each additional thousand cubic feet

Customers outside City limits are charged 1 1/2 times the City rate.

Proposed Rates

Inside City Limits

\$27.00 per first 600 cubic feet

\$27.00 per thousand for each additional thousand cubic feet

Customers outside City limits are charged 1 1/2 times the City rate.

FOR DISCUSSION PURPOSES ONLY

4-30-09

CITY OF TRAVERSE CITY COMMUNITY DEVELOPMENT

The Economics Research Associates study of March, 2007, conducted by the DDA, suggested that community and economic development in the areas outside of the DDA district are in need of attention and have an impact on the vitality of downtown. In consideration of this, the City Manager is requesting, subject to legal confirmation, that the DDA Board of Directors arrange for the DDA Executive Director to report, with regard to Community Development, to the City Manager and have the following responsibilities for a trial period of one year:

Serve as the Director of Community Development – the person responsible for coordinating response to issues raised by residents of neighborhoods, property owners and developers to assure a proactive City response to community needs.

Coordination of the activities of the Planning, Zoning and Engineering Departments.

Assist in staffing the Affordable Housing Task Force, bringing Community and Economic Development issues to the discussion, along with partners and resources available to assist.

Work collaboratively with public, private, non-profit and for-profit partners to improve residential neighborhoods and commercial corridors in the City.

Work with organized residential neighborhoods to help develop needs and search for partners to bring resources to implement envisioned improvements.

Work to assist in organizing residential neighborhoods that express such an interest.

Help coordinate the implementation of Bayfront Plan components, including coordinating dialogue and cooperation with the Michigan Department of Transportation.

Continue to play a role in the construction of the Old Town Parking Deck.

Help to coordinate implementation of the Pavement Management Report in conjunction with other community investment projects.

Work to develop visions for re-development of key commercial and residential corridors outside the DDA District, most notably:

West Front Street, including the intersection of Division, and Division North to the Bay

East Front Street to Garfield

East Eighth Street from Boardman Avenue to Garfield including redevelopment of the Depot property and that general area

Hall and Garland Streets redevelopment

Research and explore all available funding mechanisms and tools that might bring about positive change for the community and coordinate with the City Manager regarding City Commission support and involvement.

Create the model and set the groundwork for the future of Community Development in the City of Traverse City.

It is expected that the DDA Director/Community Development Director will remain an active participant in DDA major projects, and available to assist the DDA Deputy Director wherever necessary.

It is expected that the City of Traverse City will provide assistance to the Acting DDA Director from the City Finance office with ordinary accounting functions of the DDA.

It is expected that the DDA Director will return to the DDA office and assume full responsibilities at the end of the year. His position will be guaranteed in writing by the DDA Board at the time of implementation of this trial relationship.

After six months, there shall be a meeting to evaluate the relationship which will include the DDA Director, the City Manager, the Mayor, Mayor Pro Tem, DDA Board Chair, and DDA Board Vice Chair.

The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@ci.traverse-city.mi.us



**Resolution Certifying Tax Levy
for the City of Traverse City for FY 2009-2010**

Resolved, by the City Commission of the City of Traverse City, Michigan, that the City Assessor of Traverse City, shall as soon as the City Clerk shall certify to her the amount of the tax levy fixed by the City Commission, which is established at 11.8167 mills, and within three (3) days after adoption by the City Commission, the budget for fiscal period of July 1, 2009, to June 30, 2010, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll accordingly, and in proportion to the valuation entered thereon, the amount of tax with all delinquent special assessments and delinquent wastewater, electrical and water charges, as recorded by the City Treasurer and on file with the Office of the City Treasurer, such record to be a permanent record of the City of Traverse City.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director

The City of Traverse City

Office of the City Clerk

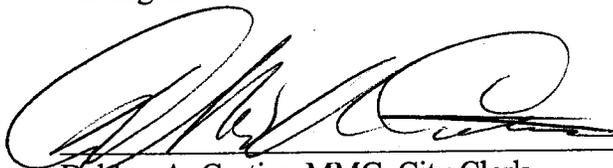
GOVERNMENTAL CENTER
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tcclerk@ci.traverse-city.mi.us



**Resolution Certifying Tax Levy for Act 345
Police and Fire Pension System for Fiscal Year 2009-2010**

Resolved, by the City Commission of the City of Traverse City, Michigan, that the City Assessor of Traverse City, shall as soon as the City Clerk shall certify to her the amount of the ACT 345 tax levy fixed by the City Commission, which is established at 1.3598 mills, and within three (3) days after adoption by the City Commission, the budget for fiscal period of July 1, 2009, to June 30, 2010, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll accordingly, and in proportion to the valuation entered thereon, the amount of said tax levy.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Debbra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director

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**Resolution to Waive Traverse City Property Tax Administration Fee
For Fiscal Year 2009-2010**

- Because,** the City Commission of the City of Traverse City, Grand Traverse County and Leelanau County, Michigan, adopted a resolution on May 2, 1983, which authorized the imposition of a property tax administration fee; and
- Because,** that resolution reserved the right and authority to waive all or part of the property tax administration fee imposed by that resolution for a specific tax levy and collection period by the adoption of a resolution to that effect; now, therefore be it
- Resolved,** by the City Commission of the City of Traverse City, Grand Traverse County and Leelanau County, Michigan, that no property tax administration fee be collected on any property tax levied within the City for Fiscal Year 2009-2010.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director



**Resolution Adopting City of Traverse City
2009-2010 Comprehensive Annual Budget Report
Including the Capital Improvements Plan**

Because, the City Manager has caused a budget document, including the Capital Improvements Plan, to be prepared and presented to this City Commission covering the fiscal year commencing July 1, 2009, and ending June 30, 2010; and

Because, this document has been placed on file in the Office of City Clerk and made available for public examination; and

Because, a public hearing upon the adoption of this document has been held as required by the City Charter; and

Because, as a result of this public hearing and its own study, the City Commission has caused certain changes to be made; now, therefore, be it

Resolved, that the proposed budget document as amended by the City Commission of Traverse City entitled City of Traverse City 2009-2010 Comprehensive Annual Budget Report of the City of Traverse City, Michigan, for the fiscal period of July 1, 2009, through June 30, 2010, be adopted in its entirety, excluding the budgets for Traverse City Light and Power and the Downtown Development Authority, which shall be adopted by separate resolution and that the City Manager be, and is hereby authorized to make expenditures provided for in said budget, providing said expenditures be made according to law; further be it

Resolved, that the budget document be placed on file in the Office of the City Clerk and be made a permanent record of the City of Traverse City and is made part of this resolution by reference; further be it

Resolved, that to defray the costs of the appropriations contained in said document the estimated sum of \$8,195,800 based on the rate of 11.8167 mills shall be raised in the City of Traverse City, Michigan, by taxation for municipal purposes for the fiscal period of July 1, 2009, through June 30, 2010 inclusive, in accordance with the Charter of the City of Traverse City and the laws of the State of Michigan relative to the taxation of real and personal property; further be it

Resolved, that to defray the costs of the appropriations contained in said document the estimated sum of \$944,200 based on the rate of 1.3598 mills shall be raised in the City of Traverse City, Michigan by taxation for, defraying the cost of supporting the retirement plan for qualified personnel of the Department of Public Safety of the City

of Traverse City, Michigan pursuant to the provisions of ACT 345 of the Public Acts of 1937, as amended, as approved by a vote on November 3, 1970;

Resolved, that the following appropriations be and are hereby authorized for the fiscal year beginning July 1, 2009.

1. GENERAL FUND:

Departments:

City Commission	\$125,100
City Manager	346,100
Human Resources	202,900
Community Development	30,000
City Assessor	310,500
City Attorney	140,600
City Clerk	408,200
City Treasurer	348,100
Police	3,452,200
Fire	2,679,000
Engineering	707,800
Planning and Zoning	350,100
Parks and Recreations	1,602,100
Oakwood Cemetery	390,200
DPS Director and Streets Administration	(155,000)
Street Lighting	182,000
Government Owned Buildings	135,000
Appropriations	220,000
Transfers out and contingencies	2,872,000
Capital outlay	<u>30,000</u>

TOTAL GENERAL FUND \$14,376,900

SPECIAL REVENUE FUNDS

2. BUDGET STABILIZATION FUND	7,500
3. MOTOR VEHICLE HIGHWAY - MAJOR STREETS FUND	1,254,000
4. MOTOR VEHICLE HIGHWAY - LOCAL STREETS FUND	1,442,500
5. MOTOR VEHICLE HIGHWAY - STATE TRUNKLINE FUND	281,000
6. HAZARDOUS MATERIAL RESPONSE TEAM FUND	20,750
7. ACT 302 POLICE TRAINING FUND	8,000
8. FETN ACADEMY FUND	3,300
9. STATE DOMESTIC PREPAREDNESS EQUIPMENT GRANT FUND	30,000

10.	COLLEGE PARKING FUND	22,750
11.	SAFE COMMUNITIES GRANT FUND	35,000
12.	TRAVERSE CITY/GARFIELD JOINT PLANNING FUND	6,000
13.	HERITAGE CENTER FUND	110,000
14.	SENIOR CENTER FUND	250,800
15.	SENIOR CENTER BUILDING FUND	8,000
16.	HOMELAND SECURITY TRAINING GRANT FUND	30,000
17.	CITY OPERA HOUSE FUND	100,000
18.	BANNER PROGRAM FUND	3,000
19.	ECONOMIC DEVELOPMENT FUND	57,000
20.	MCCAULEY ESTATE TRUST FUND	3,100
21.	BROWN BRIDGE MAINTENANCE FUND	100,000
22.	ACT 345 MILLAGE FUND	944,200
DEBT SERVICE FUNDS		
23.	PARKING BOND DEBT RETIREMENT FUND – TAX EXEMPT	467,250
24.	PARKING BOND DEBT RETIREMENT FUND – TAXABLE	204,600
CAPITAL PROJECT FUNDS		
25.	PARKING CONSTRUCTION BOND FUND – TAX EXEMPT	960,000
26.	PARKING CONSTRUCTION BOND FUND – TAXABLE	108,000
27.	RECAPTURED GRANT REVOLVING LOAN FUND	6,000
28.	CAPITAL PROJECTS FUND	1,131,500
29.	SPECIAL ASSESSMENT FUND	80,000
PERMANENT FUNDS		
30.	BROWN BRIDGE TRUST FUND	800,000
31.	CEMETERY TRUST FUND	20,000

32. CEMETERY PERPEUTAL CARE TRUST FUND 20,000

ENTERPRISE FUNDS

33. AUTOMOBILE PARKING SYSTEM FUND 1,049,050

34. SEWER FUND 5,645,000

35. WATER FUND 2,618,200

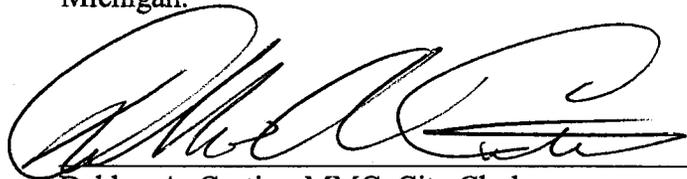
36. DUNCAN L CLINCH MARINA FUND 581,650

INTERNAL SERVICE FUNDS

37. GARAGE 2,551,500

38. MUNICIPAL EMPLOYEES HEALTH INSURANCE FUND 111,350

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director

The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
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**Resolution Certifying Tax Levy for
Downtown Development Authority for FY 2009-2010**

Resolved, by the City Commission of Traverse City, Michigan, that the City Assessor of Traverse City shall, as soon as the City Clerk shall certify to her the amount of the tax levy fixed by the City Commission, which is established at 1.8038, and within three (3) days after the adoption by the City Commission of the DDA Budget for the fiscal period of July 1, 2009, to June 30, 2010, inclusive, proceed to ratably assess to all persons and pieces of property on the assessment roll which are located within the Downtown Development Authority as described in Chapter 298.04 of the Traverse City Code of Ordinances accordingly, and in proportion to the valuation entered thereon the amount of said tax levy.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director



**Resolution Adopting the Budget for the Downtown Development Authority
For 2009-2010**

Resolved, that to defray the cost of appropriations contained in the Downtown Development Authority budget portion of said document, the estimated sum of \$64,000 based on Resolution Adopting Budget on a rate of 1.8038 mills shall be raised by taxation within the area of the Traverse City Downtown Development Authority District as described in Chapter 298.04 of the Traverse City Code of Ordinances, in accordance with the Charter of the City of Traverse City and the laws of the State of Michigan relative to the taxation of real and personal property; further be it

Resolved further, that the following appropriations be and are hereby authorized for the fiscal year beginning July 1, 2009.

1.	DOWNTOWN DEVELOPMENT AUTHORITY FUND	567,200
2.	TAX INCREMENT FINANCING DISTRICT 97 FUND	2,405,100
3.	TAX INCREMENT FINANCING DISTRICT II FUND	1,548,600

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

A handwritten signature in black ink, appearing to read 'Debra A. Curtiss', written over a horizontal line.

Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director

The City of Traverse City

Office of the City Clerk

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**Resolution Adopting the Traverse City Light and Power Budget
for 2009-2010
Including Capital Improvements Plan**

Resolved, that the Traverse City Light and Power Board has caused a budget document, including a Capital Improvements Plan to be prepared and presented to the City Commission covering the fiscal year commencing July 1, 2009, and ending June 30, 2010, and that the proposed budget document of the Traverse City Light and Power Department for the fiscal period of July 1, 2009, through June 30, 2010, is hereby approved in its entirety in the amount of \$27,329,200, and the Fiber Optics Fund of \$180,200, pursuant to the Charter of the City of Traverse City, Section 179(j); and that the Traverse City Light and Power Board is hereby authorized to adopt this budget as submitted.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk and
Karla Myers-Beman
Deputy City Treasurer/Assistant Finance Director



Resolution Establishing Water and Sewer Rates

Because, the City Commission shall from time to time determine the sewer and water service charges for the users of the City Sewer Collection System; and

Because, The City Commission desires to provide enough funds for the capital improvements for the sewer and water system and for operational expenses and debt service for the systems; now, therefore, be it

Resolved, that the City Commission for the City of Traverse City, does hereby establish the following rate schedule for users of the city sewer collection system in accordance with the Traverse City Code of Ordinances, effective July 1, 2009:

Inside City Limits

\$27.00 per first 600 cubic feet

\$27.00 per thousand for each additional thousand cubic feet

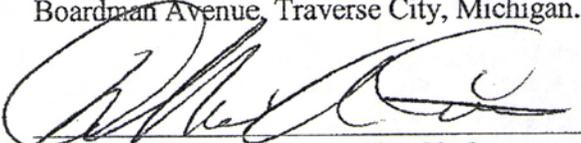
Customers outside City limits are charged 1 1/2 times the City rate.

Resolved, that the City Commission of the City of Traverse City does hereby establish the following water rates and charges schedule for users of water from the city water distribution system in accordance with the Traverse City Code of Ordinances, effective July 1, 2009:

First 600 Cu. Ft or less	Inside City Limits	Outside City Limits
5/8 Inch (Average Residence)	\$8.50	\$12.75
1 Inch	\$17.00	\$25.50
1 1/4 Inch	\$25.50	\$38.25
1 1/2 Inch	\$34.00	\$51.00
2 Inch	\$51.00	\$76.50
3 Inch	\$68.00	\$102.00
4 Inch	\$102.00	\$153.00
6-12 Inch	\$170.00	\$255.00
Next 3,400 Cu. ft./1,000 Cu. ft.	\$8.50	\$12.75
Next 16,000 Cu. ft./1,000 Cu. ft.	\$8.50	\$17.00
All over 20,000 Cu. ft.	\$8.50	\$17.00

(Resolution Establishing Sewer and Water and Sewer Rates)

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Debra A. Curtiss, MMC, City Clerk

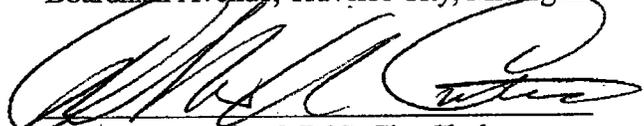
Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk



**Resolution Funding One Hundred Percent of Costs
Associated with Street Resurfacing or Reconstruction
Projects for Fiscal Year 2009-2010**

- Because,** Traverse City Code of Ordinances Section 232.08(d), provides that the City Commission may adopt a resolution funding one hundred percent (100%) of the costs associated with any street resurfacing or reconstruction project; and
- Because,** during the review of the Fiscal Year 2009-2010 City of Traverse City Budget, the City Commission adopted a Capital Improvement Plan which provides for such funding; now, therefore be it
- Resolved,** that the City Commission of the City of Traverse City does hereby establish that one hundred percent (100%) of the costs associated with any street resurfacing or reconstruction project during Fiscal Year 2009-2010 shall be funded by the City, subject to the availability of funds.

I hereby certify that the above Resolution was adopted by the City Commission on June 1, 2009, at a regular meeting of the City Commission held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.


Debra A. Curtiss, MMC, City Clerk

Prepared by: Benjamin C. Marentette, CMC
Deputy City Clerk

Memorandum

The City of Traverse City



To: R. Ben Bifoss, City Manager
From: William E. Twietmeyer, City Treasurer/Finance Director *W.E.T.*
Subject: Brown Bridge Maintenance Fund
Date: May 7, 2009

In 1997, the City authorized the execution of a lease to allow a communication tower at the Brown Bridge Quiet Area. At that time, the City Commission was asked to direct that the revenue from the lease be placed in the Brown Bridge Trust Fund. This action was taken on September 2, 1997.

As part of this year's budget preparation, it was noted that we are receiving about \$50,000 per year from the lease. It was also noted that various capital expenditures need to be addressed at the Brown Bridge Quiet Area site along with the annual operating expenses for maintaining that location.

The proposed budget for fiscal year 2009-2010 includes the creation of a new fund entitled the Brown Bridge Maintenance Fund which provides not only for a budget of \$100,000 for expenditures for next year but also for the lease revenue of \$50,000 to be placed into this fund in the new fiscal year. I am further recommending that the other \$50,000 in lease revenue received in this current fiscal year be re-designated to the Brown Bridge Maintenance Fund. In order to effect this change, the City Commission needs to approve a motion that would provide different direction than was set forth on September 2, 1997.

If the City Commission is in agreement with this course of action, then the appropriate motion to be approved would be to create a Brown Bridge Maintenance Fund in this current fiscal year with budgeted revenue and budgeted expenses of \$50,000 and furthermore that the City Commission direct that all revenue from the telecommunication lease received during the 2008-2009 fiscal year shall be placed into this fund instead of the Brown Bridge Trust Fund.

Attached for your information is a copy of the City Commission action of September 2, 1997 along with the communication that was provided to the City Commission at that time. Please place this on the next City Commission agenda for their review and consideration.

Enclosures

Commission discussion followed.

Moved by Boynton, seconded by Kester, that the motion be divided so that the question of the placement of the revenues from the lease in the Brown Bridge Trust Fund shall be considered separately.

Roll Call:

Yes - Boynton, Kester.

No - Hardy, LaBelle, Tompkins, Weese, Orth.

FAILED.

Mr. Doren - answered questions relating to the proposed Agreement and explained that Mr. Noverr is willing to raise the site restoration bond amount contained in the Lease.

Commission discussion followed.

Mayor Orth announced that the original motion was now before the Commission as follows:

Moved by LaBelle, seconded by Weese, that the Mayor and City Clerk be authorized to execute a Lease with NPI Wireless to lease Brown Bridge Quiet Area Property on Hobbs Highway for a communications tower for five years with three five year renewals subject to approval as to form by the City Attorney and as to substance by the City Manager; and further, said revenues derived from the Lease are to be placed in the Brown Bridge Trust Fund.

CARRIED unanimously.

3(c).

The next item being "Consideration of trial and settlement strategy in Traverse City v East Bay Township. (Grand Traverse County Circuit Court No. 96-15546-CZ)," Mayor Orth introduced this matter.

Commissioner Kester - explained that she would have to abstain due to a financial conflict of interest.

Moved by Weese, seconded by Boynton, that the City Commission enter into closed session immediately following the Public Comment portion of the agenda to consider the trial and settlement Strategy in City of Traverse City v East Bay Township (Grand Traverse County Circuit Court No. 96-15546-CZ).

City of Traverse City, Michigan

CITY OFFICIALS

MAYOR

Michael Estes
(2007-2009*)

COMMISSION

Denise Scrudato
(2005-2009*)

Ralph L. Soffredine
(2007-2011*)

Chris Bzdok
Mayor Pro-Tem
(2007-2009*)

* elected term expires



Jody Bergman
(2005-2009*)

Jim Carruthers
(2007-2011*)

Barbara Budros
(2007-2011*)

CITY MANAGER

R. Ben Bifoss

CITY CLERK

Debra A. Curtiss

CITY ATTORNEY

Karrie A Zeits, Esq.

CITY TREASURER/ FINANCE DIRECTOR

William E. Twietmeyer

DEPARTMENT DIRECTORS

CITY ASSESSOR
PUBLIC SERVICES DIRECTOR
CITY ENGINEER
POLICE CHIEF
FIRE CHIEF
PLANNING DIRECTOR

Debra Chavez
Bob Cole
Timothy Lodge
Michael Warren
James Tuller
Russell Soyring

OTHER CITY OFFICIALS

LIGHT AND POWER EXECUTIVE DIRECTOR
DDA EXECUTIVE DIRECTOR
HOUSING COMMISSION EXECUTIVE DIRECTOR

Edward Rice
Bryan Crough
Ilah Honson

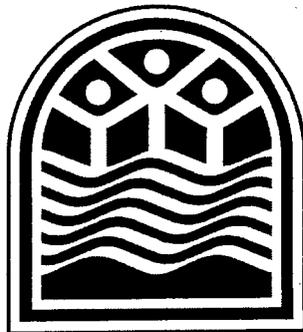
Traverse City City Commission

Mission Statement

The Mission of the Traverse City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the City's staff.

The Commission will both lead and serve Traverse City in developing a sustained vision for the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Adopted: February 22, 2000



City of Traverse City, Michigan Fund Descriptions

General Fund – is the government’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Special Revenue Funds – account for the proceeds of specific revenue sources (other than permanent trust or major capital projects) that are set aside for a specific purpose.

Debt Service Funds – account for the accumulation of resources set aside to meet current and future debt service requirements on general long term debt.

Capital Project Funds - account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.

Permanent Funds – account for resources that are legally restricted to the extent that only earnings and not principal, may be used for purposes that support the reporting government’s programs, that is, for the benefit of the government or its citizenry.

Enterprise Funds – account for the operations that are financed and operated in a manner similar to a private business enterprise, where costs are primarily recovered through user charges.

Internal Service Funds – account for fleet and equipment management and employee fringe benefits provided to other departments or agencies of the government, on a cost reimbursement basis.

Component Unit Funds – account for operations maintained and operated by related entities of the City created through State Statute or City Charter.

City of Traverse City, Michigan Expense Line Item Descriptions

Salaries and Wages – record payment of salaries and wages to unit officials and employees.

Fringe Benefits – record expenditures for employees' social security, hospitalization insurance, employees' life insurance, retirement fund contributions and worker's compensation.

Office/Operating Supplies – record expenditures for supplies normally used in the operation of an office such as stationary, pencils, publications and postage. Additionally operation supplies of a department such as blankets, chemicals, street salt, and cleaning supplies.

Professional Services – record outside service such as audit fees, computer services, consulting fees, contractual fire services, legal fees, witness fees and jury fees, and memberships.

Communications – record the cost of telephone services and dispatch radios.

Transportation – record the costs associated with automobile expenses such as mileage reimbursements, gas, oil, also train, boat, bus and plane fares.

Professional Development – record the costs associated with employee education, seminars, organization dues, lodging, meals, and certification requirements.

Community Promotion – record expenditures for Christmas decorations, civic betterment and public relations.

Printing and Publishing – record expenditures for advertising, legal notices, copies and printing and publishing.

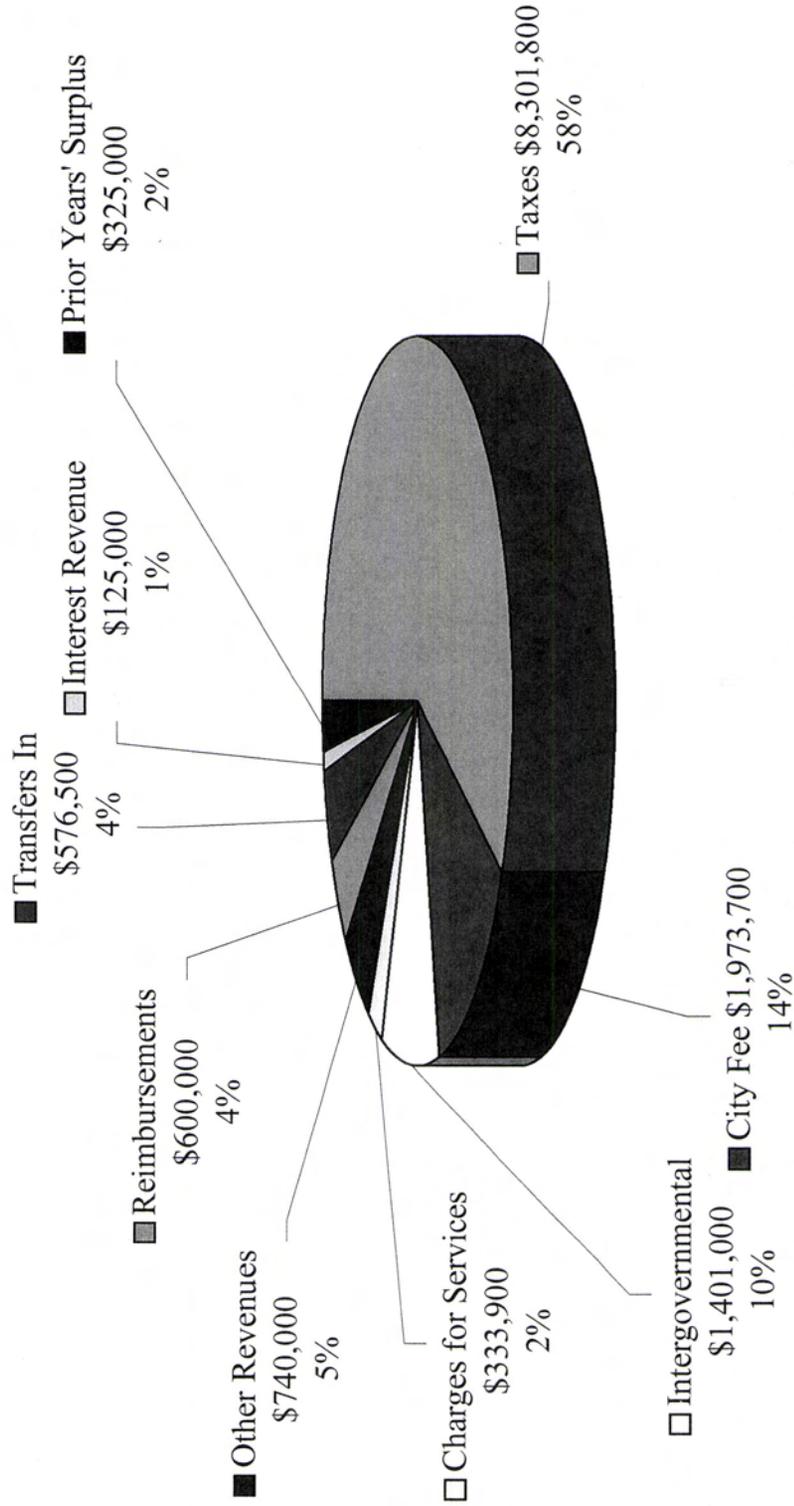
Insurance and Bonds – record expenditures for all insurance and bonds, such as surety bonds.

Repairs and Maintenance – record expenditures used for repair and maintenance, such as seeding and painting supplies. Also, the expenditures for repairs and maintenance to buildings, office equipment and vehicles.

Rentals – record the costs for office space rent, rental of equipment and vehicle rentals.

Miscellaneous – record costs not provided elsewhere.

City of Traverse City, Michigan General Fund 2009-10 Budgeted Revenues



City of Traverse City, Michigan
GENERAL FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
TAXES				
Real Estate / Personal Property	\$ 8,430,586	\$ 8,785,000	\$ 8,771,000	\$ 8,195,800
Collection Fees	343,661	13,000	14,500	14,000
Penalties and Interest on Taxes	95,055	90,000	120,000	92,000
Total Taxes	8,869,302	8,888,000	8,905,500	8,301,800
LICENSES AND PERMITS				
Business Licenses and Permits	12,361	9,850	9,650	10,000
Franchise Fees	186,461	185,000	190,000	188,000
Non-Business Permits	17,923	13,050	13,500	13,500
Total Licenses & Permits	216,745	207,900	213,150	211,500
INTERGOVERNMENTAL				
Federal Grants	39,621	37,000	37,000	38,000
State-Shared Revenues				
State Sales and Use Taxes	1,328,895	1,328,750	1,328,750	1,336,000
State Liquor Licenses	26,677	26,500	27,850	27,000
Total Intergovernmental	1,395,193	1,392,250	1,393,600	1,401,000
CHARGES FOR SERVICES				
General Fees and Services	54,162	43,100	40,250	37,100
Use and Admission Fees	219,076	226,050	239,950	246,300
Sale of Fixed Assets	-	2,500	16,950	2,500
Ordinance Fines and Costs	50,700	60,000	50,000	48,000
Total Charges for Services	323,938	331,650	347,150	333,900
FINES AND FORFEITURES				
Parking Violations	64,028	63,000	75,800	68,000
INTRAGOVERNMENTAL-City Fee	1,937,522	2,040,000	1,944,600	1,973,700
MISCELLANEOUS				
Interest Revenue	469,061	200,000	150,000	125,000
Rents and Royalties	2,930	2,500	2,400	2,500
Refunds and Rebates	(3,055)	100	-	2,500
Contributions-Public Sources	337,797	387,584	392,700	414,500
Contributions-Private Sources	24,300	1,000	350	1,000
Other Income	51,490	32,000	30,100	40,000
Total Miscellaneous	882,523	623,184	575,550	585,500

City of Traverse City, Michigan
GENERAL FUND
2009-10 Budgeted Revenues

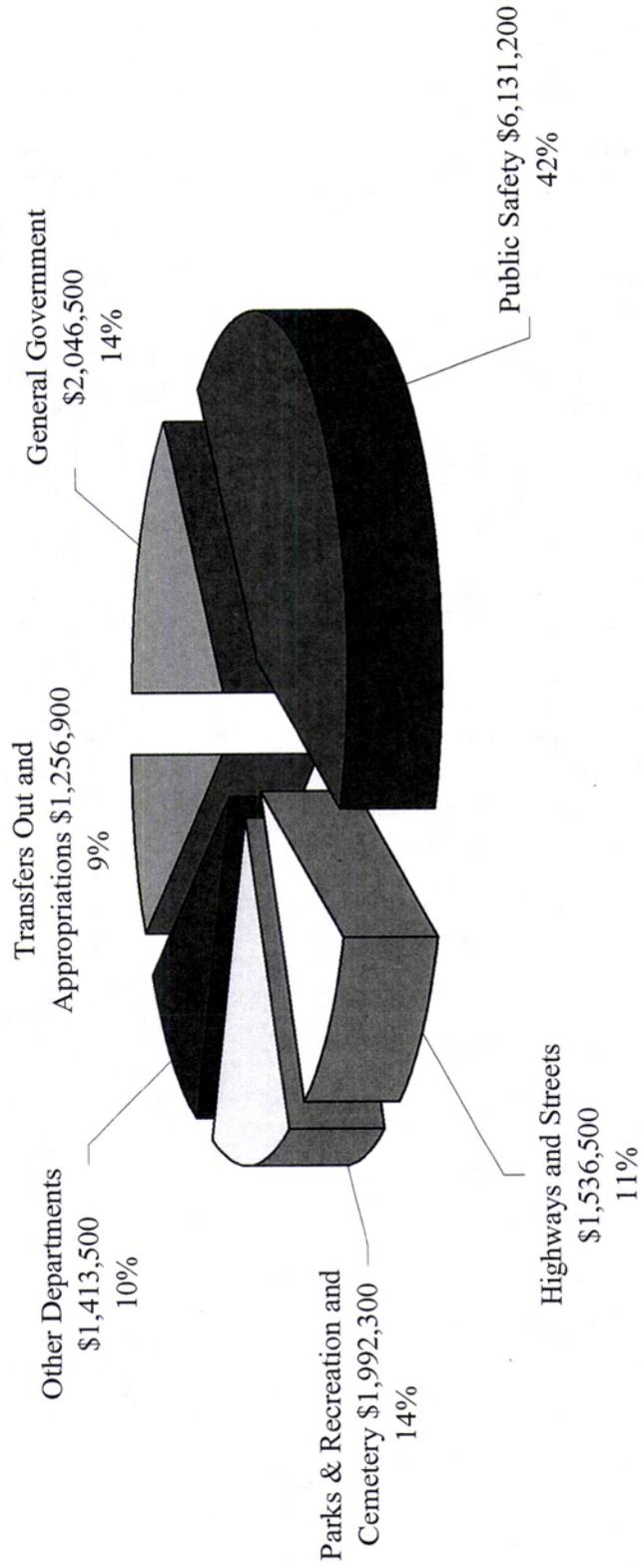
	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REIMBURSEMENTS	\$ 498,853	\$ 550,000	\$ 500,000	\$ 600,000
TRANSFERS IN				
Traverse City Light and Power	-	-	-	182,000
Cemetery Perpetual and Trust Fund	-	-	-	22,000
Economic Development Fund	-	-	-	30,000
Brown Bridge Trust Fund	462,714	410,000	432,000	335,000
Budget Stabilization Fund	52,920	53,000	52,000	7,500
Total Transfers In	515,634	463,000	484,000	576,500
PRIOR YEARS' SURPLUS	-	286,716	-	325,000
TOTAL REVENUES	\$ 14,703,738	\$ 14,845,700	\$ 14,439,350	\$ 14,376,900

Revenues for the Downtown Development Authority and City authorized tax incentive programs are not included in the above figures. Other than the brownfield TIF's and incentives that defer real or personal property taxes, revenues and corresponding expenditures are reported in those appropriate funds included in the comprehensive budget report. Brownfield TIF revenues collected are directly distributed to the Grand Traverse County Brownfield Authority.

Revenues not realized in the General Fund because of the approved tax incentive programs include PILOT's (Payment in Lieu of Taxes), Industrial Facilities Taxes and the following:

	2009-10
TIF 97	\$ 566,068
TIF 2	363,295
Brownfield TIF's	99,553
Garfield Twp (Industrial)	41,000
Renaissance Zone	121,182
Total	\$ 1,191,098

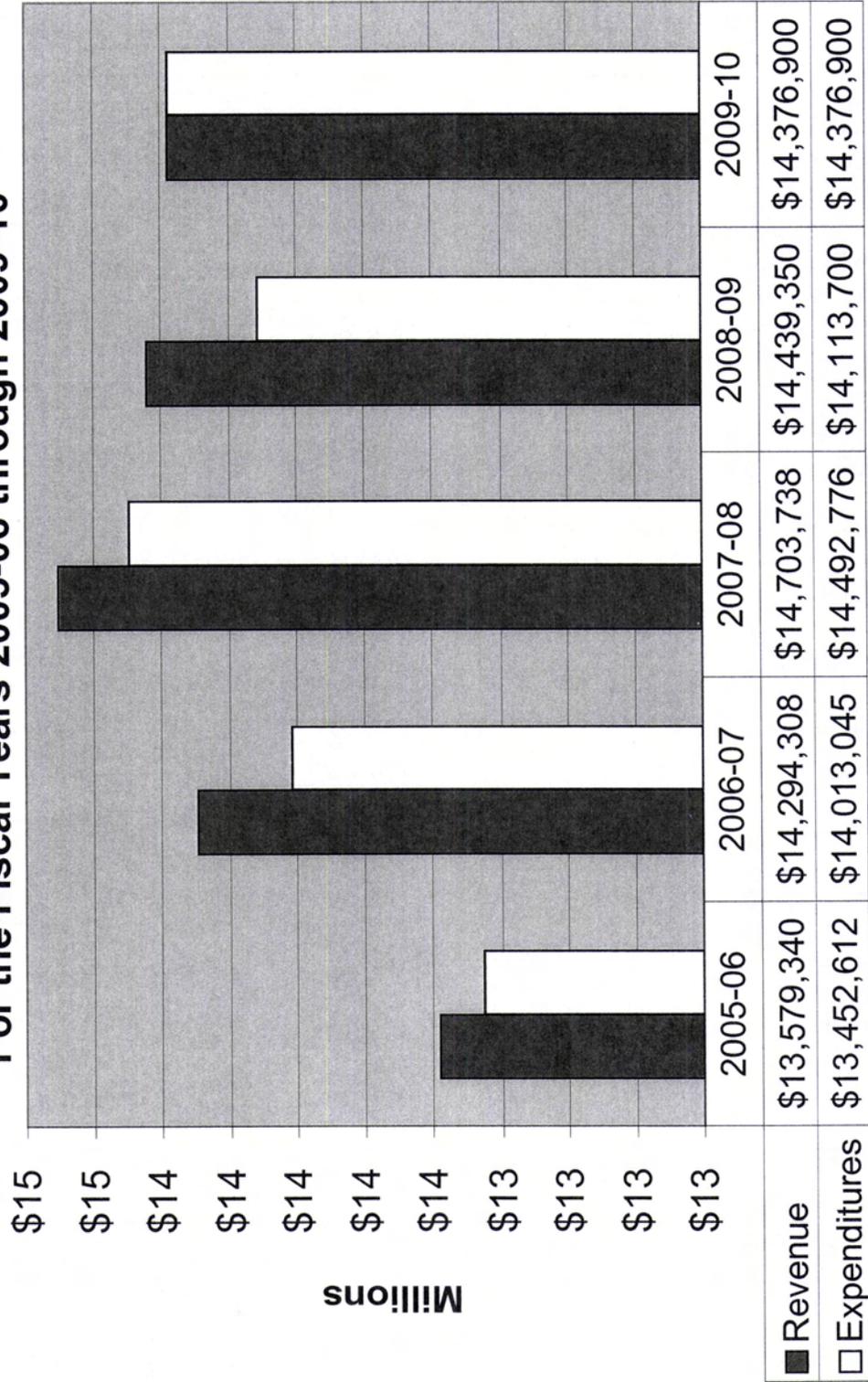
**City of Traverse City, Michigan
General Fund
2009-10 Budgeted Expenditures**



City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets Summary

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
Department				
City Commission	\$ 109,941	\$ 84,150	\$ 79,500	\$ 125,100
City Manager Department	347,335	350,350	332,000	346,100
Human Resources Department	195,951	201,650	204,100	202,900
Community Development Department	-	-	-	30,000
City Assessor Department	316,458	315,750	313,600	310,500
City Attorney Department	83,798	134,500	126,000	140,600
City Clerk Department	369,320	400,600	379,700	408,200
City Treasurer Department	353,590	313,850	311,300	348,100
Police Department	3,825,485	3,904,300	3,824,150	3,452,200
Fire Department	3,290,514	3,505,100	3,166,400	2,679,000
Engineering Department	648,674	698,200	677,000	707,800
Planning and Zoning Department	272,643	278,650	292,800	350,100
Parks and Recreation Department	1,662,899	1,632,550	1,587,100	1,602,100
Oakwood Cemetery Division	332,589	389,100	340,700	390,200
DPS Director and Streets Administration	(42,488)	103,250	(56,800)	(155,000)
Street Lighting	181,783	182,000	182,000	182,000
Government Owned Buildings	158,446	141,000	141,000	135,000
Appropriations	223,802	239,700	239,700	220,000
Contingencies	-	-	-	325,600
Total Department	<u>12,330,740</u>	<u>12,874,700</u>	<u>12,140,250</u>	<u>11,800,500</u>
Other Expenditures				
Transfers Out	2,134,936	1,936,950	1,939,450	2,546,400
Capital Outlay	27,100	34,050	34,000	30,000
Total Other Expenditures	<u>2,162,036</u>	<u>1,971,000</u>	<u>1,973,450</u>	<u>2,576,400</u>
Total General Fund Expenditures	<u>14,492,776</u>	<u>14,845,700</u>	<u>14,113,700</u>	<u>14,376,900</u>
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	210,962	-	325,650	-
Beginning Fund Balance	<u>3,970,108</u>	<u>4,181,070</u>	<u>4,181,070</u>	<u>4,506,720</u>
Ending Fund Balance	<u>\$ 4,181,070</u>	<u>\$ 4,181,070</u>	<u>\$ 4,506,720</u>	<u>\$ 4,506,720</u>
				<u>\$ 4,181,070</u>

**City of Traverse City, Michigan
General Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



Fiscal Years

CITY COMMISSION



Front: Jody Bergman, Barbara Budros, Denise Scrudato
Back: Mayor Michael Estes, Ralph Soffredine, Mayor Pro Tem Chris Bzdok, Jim Carruthers

The City Commission is the legislative body for the City of Traverse City. The primary function of the City Commission is to establish the direction and policies by which the City operates through its boards, commissions and departments.

The goals and priorities of the Commission are reflected through the adopted budget in keeping with the policy of maintaining the economic well being of the City.

The City Commission consists of six (6) members and a Mayor, all elected at large. Commissioners each have four-year terms of office and the Mayor has a two-year term of office. At the annual organizational meeting, the City Commission meets and chooses one of its members as Mayor Pro Tem for one year until the following organizational meeting. The City Commission elected terms are arranged so that not more than four members shall be retired at any one time.

The Mayor presides at the meetings of the City Commission and has a voice and a vote in its proceedings, but no veto power. The Mayor authenticates by signature such instruments as the City Commission, City Charter or the laws of the State require.

The City Commission meetings are held in the Commission Chambers on the 2nd Floor of the Governmental Center, 400 Boardman Avenue, Traverse City. Regular Meetings are held the first and third Monday of each month. Possible Study Sessions are held on the second and fourth Monday of each month. Special meetings are scheduled as needed.

Within this portion of the budget is included the salaries paid to the City Commissioners, funds for the General Fund portion of the City Audit, and membership to the Michigan Municipal League.

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY COMMISSION				
Salaries and Wages	\$ 31,109	\$ 33,500	\$ 32,000	\$ 32,000
Fringe Benefits	2,431	2,700	2,500	2,600
Office Supplies	3,468	1,200	1,000	1,200
Professional Services	39,893	30,500	32,800	71,000
Communication	419	1,000	500	1,000
Professional Development	1,192	5,000	2,000	5,000
Community Promotion	20,235	-	-	2,500
Printing and Publishing	8,788	8,000	7,000	7,500
Insurance and Bonds	1,146	1,250	1,100	1,300
Miscellaneous	1,260	1,000	600	1,000
Total City Commission	109,941	84,150	79,500	125,100
Personnel Services %	0%	0%	0%	0%
F.T.E. Employees = 7 (Elected)				

Department Associated Revenues

Marriages	-	50	-	50
Percent of Expenditures Covered by Revenues	0.00%	0.06%	0.00%	0.04%

CITY MANAGER DEPARTMENT

The City Manager works in partnership with the City Commission to achieve the City's mission and goals. The Manager's Department is the hub of the City and is responsible for overseeing all departments, implementing the policies and programs established by the City Commission, and handling the administrative duties addressed in the City Charter, City Code of Ordinances and State statutes, including recommending and implementing the City budget.

This Department specifically includes the functions of:

- Labor relations
- Intergovernmental relations
- Purchasing and contract administration
- Traffic management
- ADA Coordinator
- Web site development
- Information technology
- Neighborhood partnerships
- Media relations
- Economic development
- Grant writing
- Oversee the Museum, WWTP, Opera House, Human Rights Commission and Brown Bridge Advisory Committee.
- Monitor the activities of the Downtown Development Authority, Housing Commission, Redevelopment Corporation, and Light and Power.

The City Manager's department is staffed by:

R. Ben Bifoss, City Manager

Makayla Vitous, Assistant to the City Manager

Patti Sandtveit, Executive Assistant to the City Manager/Purchasing Agent

**City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY MANAGER DEPARTMENT				
Salaries and Wages	\$ 251,582	\$ 249,250	\$ 244,500	\$ 248,100
Fringe Benefits	61,816	61,350	58,100	58,700
Office Supplies	3,673	5,000	3,800	5,000
Professional Services	16,135	13,500	11,700	13,500
Communications	3,691	6,000	3,500	6,000
Professional Development	1,216	4,000	1,500	4,000
Printing and Publishing	6,109	7,000	6,000	6,500
Insurance and Bonds	2,693	2,750	2,400	2,800
Miscellaneous	420	1,500	500	1,500
Total City Manager Department	347,335	350,350	332,000	346,100
Personnel Services %	90.23%	88.65%	91.14%	88.64%
F.T.E. Employees = 3				

Budgeted in this department is \$5,500 for the Human Rights Commission expenditures of which \$4,000 may be used for community activities.

HUMAN RESOURCES DEPARTMENT

The Human Resources office provides personnel management, benefit administration and payroll services for 169 City employees and 41 Light and Power employees. Payroll services are also provided for approximately 60 part-time, temporary and seasonal positions during the fiscal year. In addition, retiree benefit services are provided to 125 retirees. Human Resources assists the City Manager in representing the City's interests in collective bargaining and on-going labor agreement interpretation and administration with its seven bargaining units.

Responsibilities of the Human Resources function include:

- Employment, recruiting and interviewing
 - Internal promotional processes
 - Temporary workforce coordination
- Compensation
 - Wage and salary administration
 - Payroll administration
- Benefits Administration
 - Medical Insurance
 - Dental Insurance
 - Vision Insurance
 - Life Insurance
 - Short Term Disability
 - Long Term Disability
 - Flexible Savings Account
 - Retirement Health Savings Plans
 - Deferred Compensation Plans
 - MERS Retirement Plan
 - COBRA Administration
 - Educational Reimbursement Plan
- Employee Relations
 - Equal Employment Opportunity Coordinator
 - Labor Relations
 - Labor Agreement Administration
- Personnel/Human Resource Records
 - Personnel record keeping
 - HR Information Systems
 - Legal compliance
- Health and Safety
 - Workers Compensation Administration
 - Health and Fitness Program
 - Drug Free Workforce Testing

The Human Resource function is staffed by:

J. Delaney, Human Resources Director
Kelli Springer, Human Resources Assistant

**City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
HUMAN RESOURCES DEPARTMENT				
Salaries and Wages	\$ 124,393	\$ 133,200	\$ 134,000	\$ 118,500
Fringe Benefits	40,052	47,000	48,000	51,300
Office Supplies	995	1,000	1,000	1,500
Professional Services	20,334	12,750	11,900	17,000
Communications	1,338	1,050	1,000	1,500
Transportation	633	200	100	1,000
Professional Development	648	2,500	2,000	6,150
Printing and Publishing	5,949	2,000	4,500	4,000
Insurance and Bonds	1,609	1,700	1,400	1,700
Miscellaneous	-	250	200	250
Total Human Resources Function	195,951	201,650	204,100	202,900
Personnel Services %	83.92%	89.36%	89.17%	83.69%
F.T.E. Employees = 2				

Department Associated Revenues

Reimbursement from Other Funds	76,000	76,750	63,242	63,707
Percent of Function Expenditures Covered by Revenues	38.79%	38.06%	30.99%	31.40%

The General Fund is reimbursed a pro-rata share of this functions expenditures from other enterprise and special revenue funds based on employee counts.

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
COMMUNITY DEVELOPMENT DEPARTMENT				
Office Supplies	\$ -	\$ -	\$ -	2,500
Professional Services	-	-	-	15,000
Communications	-	-	-	1,500
Transportation	-	-	-	1,000
Professional Development	-	-	-	2,500
Printing and Publishing	-	-	-	5,000
Insurance and Bonds	-	-	-	1,000
Miscellaneous	-	-	-	1,500
Total Community Development	-	-	-	30,000

The Community Development Department is a one year trial to assist the neighborhoods, corridors and the community at large with economic development. Included in this budget are office expenses and \$10,000 seed money.

CITY ASSESSOR DEPARTMENT

Our purpose, as prescribed by City Charter and State Law, is to appraise all real and personal property within the City of Traverse City at 50% of market value in order that the State, Counties, City, schools, college, BATA, Recreation Authority and Library can levy millage and raise revenue.

We must meet the requirements of State law and the City Charter as well as the policies of the State Tax Commission and the certification requirements of the State Assessors Board. These include:

- Meet annual State certification educational requirements.
- Physically inspect and record all new construction.
- Physically inspect and review 20% of residential housing.
- Provide photographs of all parcels.
- Conduct an annual personal property survey.
- Defend appeals



Our goal is to increase the knowledge of the public in tax procedures and exemptions by continually providing information on property tax law and administration, personal property reporting and residential maintenance and repair exemptions.

The Assessment Department is staffed by:

Debra Chavez, City Assessor, CMAE III

Marilyn Pilate, Deputy Assessor, CMAE III

Bruce DeJong, Senior Property Appraiser, CMAE III

Diana Nickerson, Assessment Clerk, CMAE I

**City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY ASSESSOR DEPARTMENT				
Salaries and Wages	\$ 221,623	\$ 203,550	\$ 218,000	\$ 206,000
Fringe Benefits	66,658	62,750	62,700	59,850
Office Supplies	9,500	9,650	9,500	12,950
Professional Services	9,867	27,100	15,000	22,500
Communications	2,437	3,500	2,100	2,200
Transportation	2,650	5,200	2,700	3,000
Professional Development	1,208	1,400	1,200	1,400
Printing and Publishing	54	100	100	100
Insurance and Bonds	2,375	2,400	2,200	2,400
Miscellaneous	86	100	100	100
Total City Assessor Department	316,458	315,750	313,600	310,500
Personnel Services %	91.10%	84.34%	89.51%	85.62%
F.T.E. Employees = 3.5				

CITY ATTORNEY DEPARTMENT

The City Attorney's Department is responsible for providing legal advice and services to the City Commission, city staff, and city boards and commissions on matters that affect the conduct of city business. The City Attorney's role as the chief legal advisor is to interpret and apply relevant laws with the primary goal of protecting the interests of the city.

The City Attorney, as chief legal advisor, provides the City with professional legal advice and services so city activities, staff recommendations, commission policies and administrative procedures are undertaken after consideration of all appropriate laws. The City Attorney also provides representation of the City in all legal proceedings. Additionally, the City Attorney is legal counsel for the Downtown Development Authority (a component unit of the City) and the Recreational Authority.

This Department specifically:

- Provides timely and topical legal advice to city staff and all its officials.
- Reviews, revises, prepares legal documents.
- Defends the City in litigation.
- Represents the City before judicial or administrative boards and agencies.
- Prosecutes violations the of City Code.
- Provides legal counsel at City Commission meetings.

The City Attorney Department consists of the City Attorney, Karrie A. Zeits, Esq., and a part-time assistant, Traci Cruz.

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY ATTORNEY DEPARTMENT				
Salaries and Wages	\$ 62,780	\$ 97,950	\$ 92,700	\$ 101,000
Fringe Benefits	12,076	17,400	17,400	20,000
Office Supplies	2,132	4,800	2,100	3,100
Professional Services	4,007	6,500	8,500	9,000
Communications	1,118	1,450	1,200	1,000
Transportation	-	1,000	200	1,000
Professional Development	1,567	4,000	2,200	4,000
Printing and Publishing	118	500	700	600
Insurance and Bonds	-	800	1,000	800
Miscellaneous	-	100	-	100
Total City Attorney Department	83,798	134,500	126,000	140,600
Personnel Services %	89.33%	85.76%	87.38%	86.06%
F.T.E. Employees = 1.5				

Department Associated Revenues				
Reimbursement from Other Funds	-	9,000	5,000	9,000
Percent of Department Expenditures Covered by Revenues				
	0.00%	6.69%	0.00%	6.40%

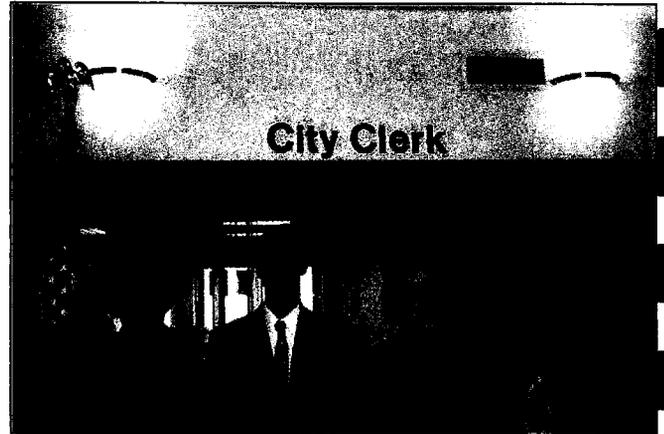
CITY CLERK DEPARTMENT

"The mission of the Office of the City Clerk for the City of Traverse City is to serve community residents and business owners, the City Commission, the City Manager and City departments rendering equal service to all, providing top-level enthusiastic, accurate and courteous service."

Under oath and working cooperatively with the City Commission, City Manager's Office and other City departments and community agencies, the City Clerk's Office serves as the legislative office of the City in accordance with and upholding the City Charter, ordinances, policies and state law.

We see some of our primary responsibilities as:

- Clerk to the City Commission - legislative process administration
- Federal, State and local elections administrator
- Liability insurance and risk administrator
- License and permit authority
- Administrator of vital City records
- FOIA (Freedom of Information Act) Coordinator
- Administrators for all Fire Department entrance and promotional lists
- HIPAA Privacy Official
- Ordinance amendment preparation; Charter & Ordinance Codification Officials
- Open Meetings Act compliance officer
- Parliamentary and policy advisor to various City boards
- Public liaison
- Joint Staff to City Commission ad hoc committees
- Administrator for City of Traverse City/Charter Township of Garfield Recreational Authority



Where we are headed in the near future (one to two years):

- Continue implementation of in-precinct voting technology for the Help America Vote ACT (HAVA)
- Implementation of digitization/automation of legal records (very recent changes in law make it more financially feasible).
- Continue to maintain and earn required professional credentials: City Clerk and Deputy City Clerk to earn re-accreditation as Election Administrators by the Department of State; continue certification as Certified Municipal Clerk; and complete Master Municipal Clerk Academy and certification.

As professional individuals, we are:

Debbra A. Curtiss, City Clerk, MMC, RP
Benjamin C. Marentette, Deputy City Clerk, CMC
Christina Bontrager, Interim Secretary
Jean E. Gannon, Registration/Licensing Clerk

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY CLERK DEPARTMENT				
Salaries and Wages	\$ 201,009	\$ 225,950	\$ 198,000	\$ 221,200
Fringe Benefits	71,390	80,950	75,000	92,700
Office Supplies	21,922	18,800	18,500	17,500
Professional Services	40,362	40,000	58,000	37,000
Communications	3,539	3,500	3,300	3,500
Transportation	361	2,000	1,700	2,000
Professional Development	3,032	7,600	4,000	7,600
Printing and Publishing	23,086	17,000	17,000	22,000
Insurance and Bonds	3,591	3,700	3,600	3,700
Repairs and Maintenance	237	200	100	200
Rentals	478	800	400	700
Miscellaneous	313	100	100	100
Total City Clerk Department	369,320	400,600	379,700	408,200
Personnel Services %	84.53%	84.30%	82.38%	84.44%
(Includes Election Workers paid from Professional Services line item)				
F.T.E. Employees = 4				
Department Associated Revenues				
Recreational Authority Reimb.	17,000	17,000	22,000	33,490
Business Licenses and Permits	11,833	9,450	9,250	9,700
Liquor License Applications	4,860	3,000	6,000	3,500
Total Revenues	33,693	29,450	37,250	46,690
Percent of Department Expenditures				
Covered by Revenues	9.12%	7.35%	9.81%	11.44%

CITY TREASURER DEPARTMENT

The City Treasurer's Office is responsible for the collection and disbursement of all monies for the City and maintaining appropriate accounting and financial records to document these transactions.

This office handles:

- Billing and collection of payments for over 11,500 utility customers monthly.
- Payments on 8,000 tax parcels in both the summer and winter.
- Invoicing of over 1,000 individuals and businesses for miscellaneous services performed by City departments.
- Collection of assessments on about 1,000 parcels which have special improvement districts.
- Payroll is processed and disbursed from the department on a bi-weekly basis for approximately 200 employees.
- The Department pays all City expenses and writes an estimated 7,200 voucher checks per year.

In addition to the accounting functions, this Department is responsible for:

- Preparation of the City's budget, assisting various departments on key aspects of budget preparation and guidance on treatment of certain budget matters.
- Preparation of the City's annual financial statements.
- The City's financial reporting for both internal and external purposes. Includes, but is not limited to federal and state agencies, nationally recognized municipal securities information repositories, and other local units of government with which we are in joint partnerships.
- Investment of excess funds.
- Assisting with monitoring the internal control of the City as a whole.
- Administering an independent and state authorized retirement system for its police and firefighters with 59 active members and 53 retired members or beneficiaries.
- Reporting to bond rating agencies.

The Treasurer Department has the following positions:

City Treasurer/Finance Director
Deputy City Treasurer/ Assistant Finance Director
Financial Analyst/Compliance Officer
Accounting Assistant
Utility Billing Clerk
Accounts Payable Clerk
Collections Clerk
Customer Service Representative (3)

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CITY TREASURER DEPARTMENT				
Salaries and Wages	\$ 179,355	\$ 182,750	\$ 182,600	\$ 200,000
Fringe Benefits	111,735	64,600	62,400	77,100
Office Supplies	18,976	18,500	18,000	20,000
Professional Services	31,808	26,000	30,000	30,000
Communications	4,476	5,500	5,000	5,200
Transportation	21	500	300	300
Professional Development	2,136	5,500	4,500	5,500
Printing and Publishing	2,171	6,000	5,500	6,000
Insurance and Bonds	2,842	3,500	2,500	3,000
Repairs and Maintenance	70	500	200	500
Rentals	-	300	100	300
Miscellaneous	-	200	200	200
Total City Treasurer Department	353,590	313,850	311,300	348,100
Personnel Services %	82.32%	78.81%	78.70%	79.60%
F.T.E. Employees = 3.7				
Department Associated Revenues				
School Tax Collection Fees	12,765	13,850	13,952	14,000
Percent of Department Expenditures				
Covered by Revenues	3.61%	4.41%	4.48%	4.02%

POLICE DEPARTMENT

“The mission of the Traverse City Police Department, in cooperation with our community, is to protect life and property, and enhance the quality of life for all citizens.”

As a part of the entire City services, the Police Department continues to put forth the organizational strategy of being customer-based with unlimited partnerships in a unified effort to solve problems. The primary function of serving and protecting the citizens of this City has evolved to a service level where we are part of a team that serves our citizens and works to raise the quality of life in our City.



Our goals and objectives through community policing for fiscal year 2009-2010 are as follows:

- Reduce the occurrence of crime.
- Identify, arrest and assist in the prosecution of people who commit crimes.
- Recover lost or stolen property, identify its owner, and ensure prompt return.
- Facilitate the safe and orderly movement of people and vehicles.
- Assist those who cannot care for themselves or arrange for such assistance. Provide, on an emergency basis, services the police are particularly equipped to provide.
- Ensure the taxpayers of the City receive the greatest benefit for their dollars.
- Create and maintain a feeling of confidence in and support for the Department on the part of the organizations with which we come in contact, particularly those organizations that are a part of the total criminal justice system.
- Establish and maintain mutual trust through community partnerships.
- Train and encourage police officers to make appropriate decisions and to perform their duties in a professional, productive and efficient manner.
- Mobilize the City resources needed to address citizen concerns and problems.
- Encourage community involvement in identifying and resolving problems.
- Maintain our *Commission on Accreditation for Law Enforcement Agencies (CALEA)* Recognition.

The Police Department consists of the Police Chief, Administrative Assistant, 2 Captains, 1 Administration, 6 Sergeants, 3 Detectives, 1 School Liaison and 19 Patrol Officers.

City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
POLICE DEPARTMENT				
Salaries and Wages	\$ 2,004,794	\$ 2,074,600	\$ 2,041,000	\$ 2,075,250
Fringe Benefits	1,021,435	1,039,500	1,031,150	577,650
Office/Operation Supplies	63,875	79,900	68,000	79,900
Professional Services	46,364	49,900	45,000	49,900
County Records Contract	200,141	189,750	189,000	200,200
Communications	35,665	31,600	28,000	31,600
Transportation	86,360	75,000	69,000	70,000
Professional Development	19,328	30,000	20,000	30,000
Printing and Publishing	4,061	5,000	4,000	5,000
Insurance and Bonds	79,847	85,000	85,000	85,000
Utilities	613	1,250	1,000	1,250
Repairs and Maintenance	18,435	24,550	17,000	24,550
Rentals	232,471	204,000	216,000	207,600
Miscellaneous	4,657	6,500	5,000	6,500
Police Reserves	7,439	7,750	5,000	7,800
Total Police Department	3,825,485	3,904,300	3,824,150	3,452,200
Personnel Services %	84.34%	84.62%	85.28%	82.65%
F.T.E. Employees = 34.5 (does not include crossing guards)				
Department Associated Revenues				
Witness Fees	118	200	100	100
Crossing Guard Reimbursement	10,124	6,550	10,100	10,000
Federal Grants	39,621	37,000	37,000	38,000
Liquor License Revenue Sharing	26,677	26,500	27,850	27,000
Police and Fire Reports	8,252	7,000	7,500	7,000
OUIL Fines	29,417	26,500	15,000	15,000
Ordinance Fines and Costs	50,700	60,000	50,000	48,000
School Liaison Officer Reimb.	25,000	25,000	25,000	25,000
HEMP Grant	2,156	2,000	1,500	2,000
Film Festival	4,528	4,000	4,000	4,000
National Cherry Festival	24,500	25,000	26,800	26,800
Other Reimbursements	7,645	7,500	7,000	7,000
TIF 97 Downtown Officer Reimb.	-	71,300	-	-
Total Revenues	228,738	298,550	211,850	209,900
Percent of Department Expenditures				
Covered by Revenues	5.98%	7.65%	5.54%	6.08%

FIRE DEPARTMENT

The Traverse City Fire Department is a 24/7 all-hazards response agency providing emergency and non-emergency services to the Traverse City Community and its visitors. Our mission is to rescue victims, aid the sick and injured, and preserve property. Our dedicated personnel are the reason for our success. Their commitment to the community and the fire service is our most valuable resource. The capabilities of the highly skilled firefighters are a direct result of a comprehensive, performance-based training program requiring hundreds of hours of annual training and also the support from the Community through the General Fund.

Services the Traverse City Fire Department provides:

- **Fire Suppression** – T.C.F.D. personnel are trained in all aspects of fire suppression including: industrial, commercial, residential, aircraft, chemical, vehicle, boat and wild lands.
- **Advanced Life Support** - 17 of our 27 firefighters are state certified paramedics, providing to our Community the highest level of pre-hospital care available in the nation.
- **Fire Prevention/Inspection:** – Fire code compliance and safety inspections performed in the City of Traverse City are under the Fire Prevention/Inspection Section. Plans for all new construction/re-modeling within the City are reviewed for fire/life safety concerns.
- **Public Education** - Students in grades K-6 in schools located within the City of Traverse City have at least one fire safety presentation by the T.C.F.D. annually. Public Education includes fire safety awareness classes for various organizations and businesses, tours of our fire stations, an annual “Fire Safety Open House”, a Juvenile Firesetter Counseling Program, and certified child car seat installation.
- **Aircraft Rescue Fire Fighting** – Contracted on-site staffing at Cherry Capital Airport.
- **Hazardous Materials and Weapons of Mass Destruction (WMD) Teams** - Every firefighter is HazMat and WMD trained. Due to financial support received through a subscription fee process, the HazMat team responds to HazMat incidents in a 4-county area. The WMD team covers the 17 county Michigan Region 07 for terrorism incidents.
- **Technical Rescue** – Personnel are cross-trained in varying aspects of technical rescue. This includes: Confined Space Rescue, Trench Collapse Rescue, High Angle Rope Rescue, Building Collapse Rescue, Water and Ice Rescue, and Vehicle Extrication.
- **Other “Extras” we offer** - Free blood pressure checks at the fire stations and Senior Center, host semi-annual blood drives, coordinate a Christmas Toy Program, participate in the “Fill the Boot” program for MDA, give antique fire truck rides at Friday Night Live and “Special Kids Day” at the Cherry Festival, present our “Get Out Alive” program at the Cherry Festival, attend Career Days at the Jr. and Sr. High Schools, and install smoke alarms for City residents requesting assistance.



The Fire Department consists of the Fire Chief, an Administrative Assistant, 4 Captains (1 who serves as Fire Marshal), 4 Lieutenants (1 who serves as Training Officer), 2 Fire Inspectors, and 16 Firefighters.

City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
FIRE DEPARTMENT				
Salaries and Wages	\$ 1,786,712	\$ 1,899,750	\$ 1,787,000	\$ 1,707,700
Fringe Benefits	940,731	1,073,200	869,000	434,150
Office/Operation Supplies	59,099	57,350	57,000	57,350
Professional Services	41,498	42,100	36,000	37,000
Communications	18,695	14,500	15,000	14,800
Transportation	23,683	22,900	21,000	25,500
Professional Development	25,867	33,500	27,000	28,000
Printing and Publishing	6,775	1,700	1,500	1,600
Insurance and Bonds	28,667	31,000	29,500	31,000
Utilities	33,655	35,600	32,000	36,700
Repairs and Maintenance	21,630	17,850	15,000	19,850
Rentals-Equip and Hydrants	303,233	275,300	276,000	285,000
Miscellaneous	269	350	400	350
Total Fire Department	3,290,514	3,505,100	3,166,400	2,679,000
Personnel Services %	82.89%	84.82%	83.88%	79.95%
F.T.E. Employees = 27				
Department Associated Revenues				
Contributions-Public Entities	337,797	387,600	392,701	415,000
Fire Inspections	23,946	19,000	15,000	12,000
Plan Review Fees	45	-	1,800	50
State of Michigan	4,893	4,000	2,000	2,000
Film Festival	4,528	4,500	3,000	3,000
National Cherry Festival	3,050	3,050	2,200	2,200
Ambulance Services	2,570	4,000	4,000	4,000
Other Reimbursements	11,887	2,000	-	-
Total Revenues	388,716	424,150	420,701	438,250
Percent of Department Expenditures Covered by Revenues	11.81%	12.10%	13.29%	16.36%



ENGINEERING DEPARTMENT

The work performed by the Engineering Department includes utility reviews in conjunction with land use Permits, right-of-way permits, stormwater drainage and soil erosion permits, Geographic Information System (GIS) services, historical information, traffic counting and studies and design, construction engineering and contract administration work related to various service areas. The Department maintains records for City utility locations including sanitary sewer, watermain and storm sewer. In addition, Engineering is implementing a Work Order Management System for City Sewer and Water Maintenance.

The Department is also involved with projects identified in the Six-Year Public Improvement Plan such as resurfacing and paving various streets and alleys throughout the City, including any new special improvement districts, residential sidewalk renovation and a street study program. A summary of ongoing projects is provided on the right.

The Department is staffed by:

Tim Lodge, City Engineer
Dave Green, Assistant City Engineer
Edward Montague, Engineering Public Services Assistant
Jeremy Dunlap, GIS Administrator
John McWethy, Engineering Assistant
Larry LaCross, Engineering Technician
Christine Black, Engineering Aide
Kristie McCaw, Planning and Engineering Assistant

Ongoing Projects:

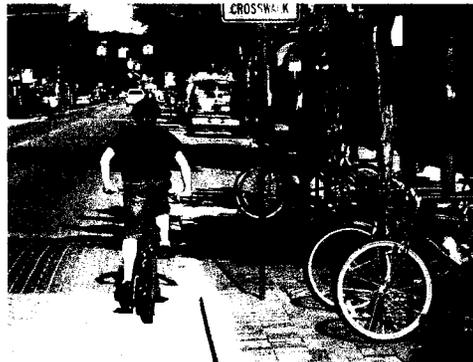
- *Regional Water System Master Plan*
- *Update Ordinances*
- *Boardman Lake Avenue*
- *Development Projects*
- *Regional Bridge Council*
- *Garland Pedestrian Way*
- *Conversion of Records to Digital Format*
- *Work Order Management System for Sewer and Water Maintenance*
- *Annual Paving and Sidewalk Improvements*
- *Annual Sewer and Water Improvements*
- *Budgeted Capital Improvements*
- *Bridge and Dam Inspections*
- *North Boardman Lake Trail*
- *Recreational Authority South Campus Entrance*
- *Division Street*
- *Old Town Parking Deck*

**City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
ENGINEERING DEPARTMENT				
Salaries and Wages	\$ 426,368	\$ 440,950	\$ 438,500	\$ 442,000
Fringe Benefits	166,204	190,650	184,500	187,200
Office/Operating Supplies	9,431	14,000	12,500	14,000
Professional Services	24,033	20,000	18,000	32,000
Communications	6,262	5,500	5,500	5,500
Transportation	2,005	3,200	3,000	3,200
Professional Development	2,660	10,000	3,500	10,000
Printing and Publishing	2,953	2,500	1,500	2,500
Insurance and Bonds	4,895	5,400	5,000	5,400
Repairs and Maintenance	-	1,000	-	1,000
Rentals	3,863	5,000	5,000	5,000
Total Engineering Department	648,674	698,200	677,000	707,800
Personnel Services % F.T.E. Employees = 7.4	91.35%	90.46%	92.02%	88.90%
Department Associated Revenues				
R.O.W./Storm/Soil Erosion Permits	19,582	3,700	11,500	11,000
Inter-fund Reimbursements	186,877	300,400	300,400	300,000
Total Revenues	206,459	304,100	311,900	311,000
Percent of Department Expenditures Covered by Revenues	31.83%	43.55%	46.07%	43.94%

PLANNING AND ZONING DEPARTMENT

The Planning Department's primary purpose is to guide the City with land use and planning in order to enhance the quality of the community and ensure it remains a place where both citizens and businesses love to call home.



In order to do this, the Planning Department:

- Helps to administer the City Plan, a document that guides City zoning, land use, urban design and physical improvements, such as buildings, streets and parks.
- Provides administrative staff for the Planning Commission, Grand Traverse Commons Joint Planning Commission, Board of Zoning Appeals, and Historic Districts Commission.
- Administers and enforces the zoning, sign, and historic districts ordinances and other land use laws.
- Reviews building site plans and prepares reports and recommendations to the Planning Commission for zoning map amendments, zoning laws, special land use permits and planned unit developments.
- Answers zoning and land use questions and interprets land use principles, and planning and zoning laws.
- Works with property owners and developers, other agencies and other City departments to ensure that building plans are consistent with the City Plan and laws regarding size and placement of buildings, signs, parking areas and landscaping requirements.
- Inspects multi-family rental dwellings and property maintenance code violations.

Goals/objectives for the coming 2009-2010 fiscal year include:

- Write a grant(s) to implement parts of the Waterfront Plan.
- Complete new Master Plan and Zoning regulations for Grand Traverse Commons.
- Continue to find creative ways to modify the Zoning Code to provide new opportunities for affordable housing within Traverse City.
- Write regulations to provide opportunities to utilize wind and solar power systems.

The Planning Department is staffed by:

Russ Soyring, Planning Director
David Weston, Zoning Administrator
Kristie McCaw, Planning Assistant
Lloyd Morris, Code Enforcement Officer

City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
PLANNING AND ZONING DEPARTMENT				
Salaries and Wages	\$ 181,950	\$ 187,050	\$ 199,700	\$ 234,000
Fringe Benefits	63,472	60,650	68,000	80,200
Office Supplies	3,734	5,500	5,000	5,000
Professional Services	8,786	5,500	5,000	5,900
Communications	2,067	2,500	2,500	3,200
Transportation	260	1,900	1,000	6,000
Professional Development	4,481	6,500	4,000	6,500
Printing and Publishing	5,598	6,500	5,500	6,500
Insurance and Bonds	2,118	2,250	2,000	2,500
Miscellaneous	177	300	100	300
Total Planning and Zoning Dept.	272,643	278,650	292,800	350,100
Personnel Services %	90.02%	88.89%	91.43%	89.75%
F.T.E. Employees = 3.6				
Department Associated Revenues				
Various Permits	70	100	-	100
Sign Permits	3,745	2,700	2,000	2,800
P.U.D. Applications	-	150	-	150
Bid Openings/Site Plan Reviews	35	100	-	100
Utility Plan Review	1,350	200	1,200	500
Zoning Appeals/Variance/Change	4,861	3,600	5,500	4,100
Street Vacation Permits	395	200	1,600	300
Land Use Permits	11,730	10,000	9,000	10,000
Zoning Books/Documents	3,486	500	1,200	2,000
Rental Housing Inspections	7,703	6,000	4,500	6,000
Total Revenues	33,375	23,550	25,000	26,050
Percent of Department Expenditures Covered by Revenues	12.24%	8.45%	8.54%	7.44%

PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department maintains the City's parkland, open spaces and urban forest, operates Oakwood Cemetery and Hickory Hills and administers recreation programs. The Park Maintenance responsibilities include:

- Maintaining 318 acres of parkland in 33 City Parks.
- Managing the urban forest: 9,000 street trees, 2,000 park trees, and 3,000 cemetery trees. This includes pruning street trees on a 10-year cycle; 100 removals a year; and 100 – 150 plantings a year.
- Caring for all plantings: 4500 shrubs, 114 flowerbeds/planters and 50 perennial beds. This includes pruning, mulching, dividing and the planting of 10,000 flowers each year.
- Mowing 70 acres of lawns plus the parkway and other grassy city right-of-ways.
- Snow removal at various City parking lots, the fire stations, Oakwood Cemetery, Water Treatment Plant and Heritage Center.
- Cleaning City beaches twice a week during summer.
- Maintaining and repairing 7 restroom facilities.
- Maintaining playground equipment in 11 parks.
- Creating and maintaining 3 outdoor ice rinks.
- Installing and repairing 30 picnic grills, 85 park benches, 100 picnic tables, 130 trash cans and 85 downtown trash cans.
- Collecting trash from parks and the downtown area.
- Programming, monitoring, repairing, locating and winterizing 30 automatic irrigation systems and 6 manual systems in 17 parks and along the parkway.
- Maintaining the boardwalks along Boardman Lake and the Boardman River, to include annual removal and installation of floating docks at Hull Park.
- Brush chipping during spring cleanup.
- Christmas tree chipping.
- Selecting, cutting, placing and decorating the community Christmas tree.
- Cleaning, monitoring and maintaining the Union Street Dam and assisting with the Brown Bridge Dam.
- Assisting City Clerk with delivery of election equipment.
- Operating the Spirit of Traverse City steam train.

Recreation includes:

- Operating Hickory Hills Ski Area, which includes 8 downhill runs and 4 cross country trails.
- Maintaining tennis courts and playgrounds.
- Hiring, training and testing lifeguards for Clinch Park beach.
- Placing ropes and buoys to designate swim areas at four beaches.
- Operating Summer Day Camp.
- Managing an adult volleyball program in which 40 teams participate in 6 leagues.
- Managing a women's softball league.
- Hosting the local Hershey Track and Field Meet.
- Coordinating Music In the Park summer series.

The Parks and Recreation Department is staffed by: A full-time staff of 14, a clerical employee shared with the Cemetery, and also up to 7 seasonal personnel for parks maintenance and nearly 40 seasonal personnel for various recreation programs and facilities.



City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
PARKS AND RECREATION DEPARTMENT				
Salaries and Wages	\$ 712,001	\$ 748,050	\$ 725,000	\$ 711,500
Fringe Benefits	247,738	258,700	240,000	222,300
Office/Operation Supplies	47,369	56,300	50,000	63,800
Professional Services	155,897	129,500	129,000	149,000
Communications	5,831	8,000	7,000	7,000
Transportation	43,486	31,000	35,000	40,000
Professional Development	8,477	6,500	8,000	8,000
Printing and Publishing	1,867	2,000	1,000	2,000
Insurance and Bonds	14,256	12,500	13,000	13,000
Utilities	94,262	80,000	80,000	85,000
Repairs and Maintenance	43,842	41,000	40,000	41,000
Rentals	287,627	258,700	259,000	259,200
Miscellaneous	246	300	100	300
Total Parks and Recreation Div.	1,662,899	1,632,550	1,587,100	1,602,100
Personnel Services %**	66.71%	70.82%	70.22%	67.62%
**(Includes \$ 149,500 in Seasonal Contract Labor)				
F.T.E. Employees = 12.6				

Department Associated Revenues

Tennis	680	-	-	-
Badminton Fees	1,250	1,300	1,100	1,100
Day Camp	38,502	40,000	38,082	40,000
Hickory Hills Concession	1,000	1,000	1,000	1,000
Volleyball	13,065	13,000	14,000	14,000
Softball	1,140	1,150	1,140	1,500
Train Rides	30,731	30,000	47,976	40,000
Boardman River Moorings	9,671	10,000	9,800	9,000
National Cherry Festival	6,000	6,000	7,200	7,200
Hickory Hill Ski Passes	69,789	65,000	86,638	75,000
Total Revenues	171,828	167,450	206,936	188,800
Percent of Division Expenditures Covered by Revenues	10.33%	10.26%	13.04%	11.78%

PARKS & RECREATION DEPARTMENT

OAKWOOD CEMETERY

Oakwood Cemetery, administered by the Parks and Recreation Division, provides burial and other services along with conducting sales of burial rights for in-ground plots, cremation niches and mausoleum crypts for future and present need. In addition, the Cemetery staff continues to assist genealogy inquiries, places monument foundations and monitors the work performed by the grounds maintenance contractor.

The staff includes the Sexton, Office Clerk (1/2 time) and a six-month seasonal maintenance employee. In addition, a portion of two administrator's time and benefits is charged to this budget.



City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
PARKS AND RECREATION DEPARTMENT				
OAKWOOD CEMETERY DIVISION				
Salaries and Wages	\$ 91,924	\$ 124,050	\$ 99,000	\$ 124,400
Fringe Benefits	24,163	48,850	36,000	48,800
Office/Operation Supplies	5,551	9,800	6,000	9,800
Professional Services	159,719	150,000	150,000	150,000
Communications	1,882	2,200	2,200	2,200
Transportation	1,593	1,500	1,500	1,500
Professional Development	90	500	100	500
Printing and Publishing	-	500	100	500
Insurance and Bonds	2,602	2,700	2,800	3,000
Utilities	16,799	20,000	20,000	20,000
Repairs and Maintenance	2,925	5,000	3,000	5,000
Rentals	25,341	24,000	20,000	24,500
Total Oakwood Cemetery Division	332,589	389,100	340,700	390,200
Personnel Services %**	80.00%	82.99%	83.65%	82.83%
**(Includes \$150,000 in Contract Labor for Cemetery Maintenance)				
F.T.E. Employees = 2				
Division Associated Revenues				
Recording of Deeds	-	50	-	50
Lot Use	9,371	9,000	7,000	9,000
Grave Opening-Internments	22,200	32,000	25,000	32,000
Burial of Cremains	6,438	10,000	7,000	10,000
Mausoleum Vault Charges	-	100	-	100
Foundation of Monuments	7,280	9,000	8,000	9,000
Cemetery Trust Interest Transfer	9,821	9,000	9,000	9,000
Perpetual Care Interest Transfer	13,538	13,000	13,000	13,000
Total Revenues	68,648	82,150	69,000	82,150
Percent of Function Expenditures Covered by Revenues	20.64%	21.11%	20.25%	21.05%

DPS DIRECTOR AND STREETS ADMINISTRATION

The Director of Public Services oversees the activities of seven departments/divisions that provide a variety of services to the public: Parks and Recreation, Streets, Garage, Water and Wastewater Maintenance, Water Treatment, Marina, and Senior Center.



The Director coordinates departmental activities with other City staff and synchronizes projects between divisions and departments. The Director works with employees and supervisors to develop policies, procedures and programs and oversees contracts, collective bargaining agreements, budgets, training, safety and infrastructure maintenance.

The Streets Division is responsible for an array of maintenance programs. This includes, but is not limited to:

- Snow removal.
- Repairing and cleaning of 27 miles of Major Streets, 50 miles of local streets, 12 miles of State Highways, 30 miles of Alley's and 80 miles of sidewalk and bike paths.
- Cleaning and repairing of 1,250 catch basins and 650 storm manholes including all connecting lines.
- Spring clean-up program.
- Fall leaf collection and composting program.
- Mowing large amounts of non-parkland property along our City's right-of-ways.
- Installing and maintaining all signs on City property and parking lots.
- Maintenance of all traffic signals including those falling under the jurisdiction of the Grand Traverse County Road Commission and State Highway Department per contract. There are 85 traffic signals in the system maintained by the Streets Division.

Two Administrators and 18 personnel staff the Streets Division. In the winter months there is someone working 24 hours per day on weekdays, and from 4:00 a.m. to 8:00 a.m. on the weekends and Holidays. Additional personnel will be called out on weekends to do plowing and sanding, depending on the weather. The Division has two personnel that work from 12:00 midnight until 8:00 a.m. sweeping City streets in the summer.

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
DPS DIRECTOR AND STREETS ADMINISTRATION				
Salaries and Wages	\$ 336,582	\$ 326,650	\$ 365,800	\$ 280,000
Fringe Benefits	27,047	30,850	33,400	4,500
Office/Operation Supplies	24,766	25,950	26,000	28,200
Professional Services	122,495	18,500	18,000	18,500
Communications	7,558	7,700	7,000	7,700
Transportation	126,244	101,000	115,000	115,700
Professional Development	5,644	4,700	4,000	4,700
Printing and Publishing	1,536	2,000	2,000	2,500
Insurance and Bonds	21,097	22,200	21,500	22,500
Utilities	1,640	1,300	1,500	1,700
Repairs and Maintenance	39,989	29,000	29,000	29,000
Rentals	(757,110)	(466,600)	(680,000)	(670,000)
Miscellaneous	24	-	-	-
Total DPS Director & Streets Admin	(42,488)	103,250	(56,800)	(155,000)
Personnel Services %	52.84%	37.01%	57.18%	55.70%
F.T.E. Employees = 19				

This budget reflects salary, benefits and expenditures for the Office of the DPS Director associated with those activities relating to the Departments under the Director's supervision within the General Fund. The balance of expenditures for the DPS Director is reflected within the Marina, Water and Wastewater Disposal Funds.

This budget also reflects expenditures of the city's streets, alley's, sidewalks, and bike paths. Major, Local or State Trunkline special revenue funds are charged labor, benefits, and equipment rental fees (at state equipment rates) based on actual time dedicated to those activities. Spring clean-up, and fall leaf pick-up are charged to the Local Streets Fund.

City of Traverse City, Michigan
GENERAL FUND
 2009-10 Departmental Budgets

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
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STREET LIGHTING

Utilities	\$ 181,783	\$ 182,000	\$ 182,000	\$ 182,000
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GOVERNMENT OWNED BUILDINGS

Insurance and Bonds	602	700	700	750
Utilities	43,597	50,000	50,000	50,000
Repairs and Maintenance	114,247	90,300	90,300	84,250
Total Gvt. Owned Bldgs.	158,446	141,000	141,000	135,000

Expenses related to the operation and maintenance of City owned and operated facilities. The primary facility covered is the Governmental Center.

APPROPRIATIONS

County Inspections Reimb.	-	100	100	100
Retirees Health Insurance Trust	68,400	68,400	68,400	68,400
Retirement Health Fund	47,821	50,000	50,000	52,250
Cherry Capital Cable Fund	53,650	-	-	-
Brown Bridge	27,017	25,000	25,000	-
Joint Planning Commission	3,000	3,000	3,000	3,000
Independence Day Fireworks	2,986	3,200	3,200	3,500
Land Information Access Assoc.	-	60,000	60,000	71,250
Soil Conservation District	20,928	30,000	30,000	21,500
Total Appropriations	223,802	239,700	239,700	220,000

This budget reflects the allocation of General Fund proceeds for specific functions which are not necessarily part of the daily activities of any specific department.

**City of Traverse City, Michigan
GENERAL FUND
2009-10 Departmental Budgets**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
CONTINGENCIES				
Contingencies	\$ -	\$ -	\$ -	325,600
TRANSFERS OUT				
MVH - Streets Funds	1,369,037	1,344,950	1,344,950	1,509,500
Public Improv. Projects Fund	566,550	385,000	385,000	830,000
Senior Center Fund	100,000	100,000	100,000	100,000
Heritage Center Fund	99,349	107,000	109,500	106,900
Total Transfers Out	2,134,936	1,936,950	1,939,450	2,546,400

This budget reflects a transfer of General Fund proceeds to another fund to supplement the activities of that fund which does not possess adequate revenue sources.

CAPITAL OUTLAY				
Equipment Purchases	8,247	10,000	10,000	10,000
Public Safety Equipment	18,853	24,050	24,000	20,000
Total Capital Outlay	27,100	34,050	34,000	30,000

This budget was created to account for all General Fund equipment purchases. The assets purchased are recorded in the Government Wide Financial Statements under Governmental Activities. Public Safety was separated from other department purchases due to the costs associated with such equipment.

City of Traverse City, Michigan
GENERAL FUND
Department Equipment Purchase Requests
For the Budget Year 2009-10

General Fund Departments	\$ 10,000
<u>Police Department</u>	
GPS Surveillance Equipment	1,000
AED Replacement Batteries	1,500
ERT Tactical Vests	7,200
Bulletproof Vests (2 @ \$480)	960
NCJI Reimbursement	<u>(560)</u>
Total Police Department	<u>10,100</u>
<u>Fire Department</u>	
Hose Replacement	3,500
Gator Transport Trailer	1,400
David Clark Headset for E-1	<u>5,000</u>
Total Fire Department	<u>9,900</u>
Total Public Safety	<u><u>\$ 20,000</u></u>

City of Traverse City, Michigan
SPECIAL REVENUE FUND
BUDGET STABILIZATION FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 53,059	\$ 31,000	\$ 30,000	\$ 7,500
EXPENDITURES				
Transfers Out-General Fund	29,561	31,000	30,000	7,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	23,498	-	-	-
<hr/>				
Beginning Fund Balance	741,460	764,958	764,958	764,958
Ending Fund Balance	\$ 764,958	\$ 764,958	\$ 764,958	\$ 764,958

This fund was approved by City ordinance pursuant to Public Act 30 of 1978. The only revenues are transfers from the General Fund and interest on investments of the fund. Such transfers can only be made when a surplus exists in the General Fund from an excess of revenues over expenditures. The money in the Budget Stabilization Fund cannot exceed the smaller of 15% of the City's General Fund budget for the most recent year or an average of the five most recent years. Monies in this fund may be used to cover a General Fund deficit, prevent a reduction in the level of public services or to cover the expenses of a natural disaster. However, these monies are not to be used as part of a general capital improvement program.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
SUMMARY OF GENERAL FUND STREET DEPARTMENT AND SPECIAL REVENUE STREET FUNDS
For the Budget Year 2009-10

	<u>Grand Total</u>	<u>Major Street</u>	<u>Local Street</u>	<u>Trunkline</u>	<u>Street Admin.</u>
REVENUES					
State Gas & Weight Tax	\$ 1,018,500	\$ 760,500	\$ 258,000	\$ -	\$ -
State Contract	235,350	-	-	235,350	-
Metro Authority	45,000	-	45,000	-	-
Reimbursement	22,000	22,000	-	-	-
Interest & Dividend	1,150	500	-	650	-
Prior Years Surplus	101,000	56,000	-	45,000	-
General Fund Direct Support	(155,000)	-	-	-	(155,000)
Transfer from General Fd	1,509,500	370,000	1,139,500	-	-
Transfer from Trunkline Fd	-	45,000	-	(45,000)	-
TOTAL REVENUES	2,777,500	1,254,000	1,442,500	236,000	(155,000)
EXPENDITURES					
Salaries & Wages	958,000	275,000	360,000	43,000	280,000
Fringe Benefits	450,000	181,000	237,500	27,000	4,500
Office/Operation Supplies	238,200	103,000	75,000	32,000	28,200
Professional Services	207,500	110,000	70,000	9,000	18,500
Communications	7,700	-	-	-	7,700
Transportation	115,700	-	-	-	115,700
Professional Development	4,700	-	-	-	4,700
Printing & Publishing	2,500	-	-	-	2,500
Insurance & Bonds	22,500	-	-	-	22,500
Utilities	51,700	15,000	-	35,000	1,700
Repairs & Maintenance	29,000	-	-	-	29,000
Rentals	690,000	570,000	700,000	90,000	(670,000)
TOTAL EXPENDITURES	2,777,500	1,254,000	1,442,500	236,000	(155,000)

City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - MAJOR STREETS FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
State Sources	\$ 814,542	\$ 780,000	\$ 770,000	\$ 760,500
Interest Revenue	948	500	600	500
Reimbursements	13,587	-	20,000	22,000
Transfers In-General Fund	269,182	312,900	312,900	370,000
Transfers In - Trunkline Fund	-	-	-	45,000
TOTAL REVENUES	1,098,259	1,093,400	1,103,500	1,198,000
EXPENDITURES				
Personnel Services	389,369	485,000	445,000	456,000
Operating Materials	95,462	99,000	114,000	103,000
Professional Services	46,519	96,250	50,000	110,000
Utilities	11,870	18,250	11,000	15,000
Rentals	555,037	450,000	568,000	570,000
TOTAL EXPENDITURES	1,098,257	1,148,500	1,188,000	1,254,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2	(55,100)	(84,500)	(56,000)
Beginning Fund Balance	141,456	141,458	141,458	56,958
Ending Fund Balance	\$ 141,458	\$ 86,358	\$ 56,958	\$ 958
Personnel Services %	35.5%	42.2%	37.5%	36.4%

This fund was created to account for the operations of the major street (27 miles) portion of the Street Maintenance Department. Financing is provided by special revenues from Public Act 51 State Shared Gas and Weight Taxes and other revenues.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - LOCAL STREETS FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Metro Authority Fee	\$ 45,717	\$ 45,000	\$ 45,000	\$ 45,000
State Sources	272,894	255,000	265,000	258,000
Reimbursements	82	-	-	-
Transfers In-General Fund	1,099,855	1,032,050	1,032,050	1,139,500
TOTAL REVENUES	1,418,548	1,332,050	1,342,050	1,442,500
EXPENDITURES				
Personnel Services	621,058	611,000	557,050	597,500
Operating Materials	59,541	72,000	60,000	75,000
Professional Services	36,664	55,000	25,000	70,000
Rentals	701,285	594,050	700,000	700,000
TOTAL EXPENDITURES	1,418,548	1,332,050	1,342,050	1,442,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
Beginning Fund Balance				
	-	-	-	-
Ending Fund Balance				
	\$ -	\$ -	\$ -	\$ -
Personnel Services %	43.8%	45.9%	41.5%	41.4%

This fund was created to account for the operations of the local street (50 miles) portion of the Street Maintenance Department. Financing is provided by special revenues from Public Act 51 State Shared Gas and Weight Taxes, contributions from other funds, and other revenues.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
MOTOR VEHICLE HIGHWAY - STATE TRUNKLINE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
State Sources	\$ 201,703	\$ 232,600	\$ 244,500	\$ 235,350
Interest Revenue	2,751	1,000	500	650
TOTAL REVENUES	204,454	233,600	245,000	236,000
EXPENDITURES				
Personnel Services	55,934	72,600	67,000	70,000
Operating Materials	31,018	32,000	40,600	32,000
Professional Services	-	9,000	-	9,000
Utilities	30,503	35,000	31,000	35,000
Rentals	92,193	85,000	106,400	90,000
TOTAL EXPENDITURES	209,648	233,600	245,000	236,000
Transfer Out - Major Streets	-	-	-	(45,000)
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(5,194)	-	-	(45,000)
<hr/>				
Beginning Fund Balance	55,066	49,872	49,872	49,872
Ending Fund Balance	<u>\$ 49,872</u>	<u>\$ 49,872</u>	<u>\$ 49,872</u>	<u>\$ 4,872</u>
<hr/>				
Personnel Services %	26.7%	31.1%	27.3%	29.7%

This account was created to account for the operations of the State trunkline (12 miles) portion of the Street Maintenance Department. The State reimburses the City for expenses related to work performed on State Highways by City personnel.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
HAZARDOUS MATERIAL RESPONSE TEAM FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Grants from Local Units	\$ 15,000	\$ 15,000	\$ 19,750	\$ 19,750
Charges for Services Rendered	2,107	1,500	450	1,000
TOTAL REVENUES	17,107	16,500	20,200	20,750
EXPENDITURES				
Personnel Services	526	7,250	4,000	10,200
Operation Supplies	1,433	2,000	6,000	3,350
Professional Services	-	400	100	350
Transportation	390	-	-	200
Professional Development	1,732	3,000	1,700	3,000
Printing and Publishing	-	350	-	350
Insurance and Bonds	900	1,000	800	900
Repairs and Maintenance	1,839	1,000	1,400	1,400
TOTAL EXPENDITURES	6,820	15,000	14,000	19,750
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	10,287	1,500	6,200	1,000
Beginning Fund Balance	8,708	18,995	18,995	25,195
Ending Fund Balance	\$ 18,995	\$ 20,495	\$ 25,195	\$ 26,195

This fund was created in 1994 for the purpose of recording revenues and expenditures related to emergency response calls to hazardous material spills. Revenues are derived from annual "subscriber" fees and from billings to the person(s), or entity(s), that caused the hazardous material emergency incident.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
ACT 302 POLICE TRAINING FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
State Grants	\$ 7,578	\$ 8,000	\$ 8,000	\$ 8,000
EXPENDITURES				
Professional Development	7,578	8,000	8,000	8,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

This fund was established to track police training activity related to Public Act 302 Training Program.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
FETN ACADEMY FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Grants from Local Units	\$ 3,140	\$ 3,150	\$ 3,150	\$ 3,300
EXPENDITURES				
Office Supplies	39	-	-	-
Professional Services	3,140	3,150	3,150	3,300
TOTAL EXPENDITURES	<u>3,179</u>	<u>3,150</u>	<u>3,150</u>	<u>3,300</u>
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(39)	-	-	-
<hr/>				
Beginning Fund Balance	<u>671</u>	<u>632</u>	<u>632</u>	<u>632</u>
Ending Fund Balance	<u>\$ 632</u>	<u>\$ 632</u>	<u>\$ 632</u>	<u>\$ 632</u>

This fund was created to account for operations of the Fire Education Television Network Academy.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
STATE DOMESTIC PREPAREDNESS EQUIPMENT GRANT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Federal Grants	\$ 2,809	\$ 15,000	\$ 15,000	\$ 30,000
EXPENDITURES				
Capital Outlay	2,809	15,000	15,000	30,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	5	5	5	5
Ending Fund Balance	\$ 5	\$ 5	\$ 5	\$ 5

Previously this fund was created to account for a federal pass through grants used for the procurement of specialized emergency response equipment that will enhance the basic defensive capabilities of the state to respond to an incident of domestic terrorism or incident involving weapons of mass destruction. Equipment is now purchased by the State of Michigan and donated to the City Fire Department.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
FEMA GRANT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Federal Grants	\$ 113,590	\$ -	\$ -	\$ -
Contributions - Public	5,978	-	-	-
TOTAL REVENUES	119,568	-	-	-
EXPENDITURES				
Capital Outlay	119,568	-	-	-
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

This fund was created to record revenues and expenditures for grants awarded to the Traverse City Fire Department from the Assistance to Firefighters Grant Program.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
COLLEGE PARKING FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Parking Fees-Coin	\$ 2,875	\$ 4,000	\$ 4,700	\$ 3,500
Parking Fines	22,791	24,200	23,200	16,250
Recovery of Bad Debts	1,601	700	3,300	3,000
TOTAL REVENUES	<u>27,267</u>	<u>28,900</u>	<u>31,200</u>	<u>22,750</u>
EXPENDITURES				
Personnel Services	2,902	11,400	4,500	5,450
Operating Materials	-	200	100	200
Professional Services	22,688	15,000	24,900	14,400
Printing & Publishing	-	300	100	200
Rentals	1,678	2,000	1,600	2,500
TOTAL EXPENDITURES	<u>27,268</u>	<u>28,900</u>	<u>31,200</u>	<u>22,750</u>
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(1)	-	-	-
Beginning Fund Balance	<u>1</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Personnel Services %	10.64%	39.45%	14.42%	23.96%
F.T.E. Employees = .1				

This fund was created in the 1992-93 fiscal year to account for funds received and expended to enforce parking at Northwestern Michigan College. The College entered into a contractual agreement with the City to provide for this enforcement. The Professional Services line item reflects the net amount that is split between the City and NMC. The City amount is placed into the General Fund.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
SAFE COMMUNITIES GRANT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Federal Grants	\$ 6,956	\$ 50,000	\$ 40,000	\$ 35,000
EXPENDITURES				
Salaries and wages	5,032	26,500	19,000	17,500
Professional Services	1,924	11,500	19,000	17,500
Capital Outlay	-	12,000	2,000	-
TOTAL EXPENDITURES	6,956	50,000	40,000	35,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

This is an Office of Highway Safety and Planning grant which targets underage drinking and alcohol possession offenses. This grant includes partnerships with liquor establishments allowing officers to work side by side with businesses to identify minors attempting to purchase alcohol.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
TRAVERSE CITY / GARFIELD JOINT PLANNING FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Contribution-Public Sources	\$ 6,000	\$ 66,000	\$ 31,000	\$ 6,000
EXPENDITURES				
Office Supplies	103	500	100	1,500
Professional Services	-	65,000	21,000	3,000
Printing and Publishing	93	500	-	1,500
TOTAL EXPENDITURES	196	66,000	21,100	6,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	5,804	-	9,900	-
Beginning Fund Balance	-	5,804	5,804	15,704
Ending Fund Balance	\$ 5,804	\$ 5,804	\$ 15,704	\$ 15,704

This fund was created to account for the joint planning commission costs such as packets, public notification and legal fees. Contributions are shared equally between the City of Traverse City and Charter Township of Garfield.

**City of Traverse City, Michigan
SPECIAL REVENUE FUND
HERITAGE CENTER FUND
2009-10 Budgeted Revenues**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Transfers In-General Fund	\$ 99,349	\$ 107,000	\$ 109,500	\$ 106,900
Transfers In-McCauley Trust	3,391	3,200	3,000	3,100
TOTAL REVENUES	102,740	110,200	112,500	110,000
EXPENDITURES				
Professional Services	67,004	68,000	65,000	68,000
Communications	167	200	200	200
Insurance & Bonds	5,276	6,000	5,300	6,000
Public Utilities	30,293	33,500	30,000	33,000
Repairs and Maintenance	-	2,500	12,000	2,800
TOTAL EXPENDITURES	102,740	110,200	112,500	110,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

The objective of the Heritage Center is to collect, preserve and present the cultural history of the Grand Traverse region. This budget covers the City's allotment to the Friends of the Heritage Center for management and operation of the Museum and its outreach programs in accordance with the Center's purpose. Funding sources include the City's General Fund and the McCauley Trust Fund. The Friends of the Heritage Center raise additional funds through admission fees, gift shop sales, fund raising activities, grants and donations.

SENIOR CENTER FUND

"The Mission of the Traverse City Senior Center is to meet the social, recreational and educational needs of adult members in an environment that is fun, safe, inclusive and courteous for all participants and our guests."



Since 1964, the Senior Center has been providing social, recreational, educational, and fitness/wellness programming to senior citizens. At present time, the Senior Center offers over 100 individual programs to adults 50+. The Senior Center is also designated as a **Community Focal Point** with the State of Michigan Office of Services to the Aging. This designation indicates that the Senior Center is a point of reference for those seeking information about services and a referral source if they need assistance in accessing these services. The Senior Center is often called upon by those seeking residence in the community for information about housing, transportation, activities and services available to them should they choose to move to the area.

Senior Center staff have maintained certification in Information and Referral and professional certification in the field of Senior Center Directors with the Michigan Association of Senior Centers. These certifications assure our seniors that they are provided with credentialed services when it comes to advocacy, program delivery and information and referral. In 2009, the Traverse City Senior Center was the recipient of the 2009 CVS Pharmacy Prescription for Better Health National Award for their wellness program, Amazing Race. We received national recognition and a cash award of \$1,000.00.

Over 100 volunteers assist a staff of two, with the delivery of over 100 programs and services to nearly 2,000 seniors. In 2008, the Senior Center door was opened over 30,000 times to seniors looking for socialization, classes, education or information. We logged nearly 7,000 phone calls. Our hours of operation are Monday – Friday 8 am – 6 pm with evening and weekend activities scheduled as well. We are a four season operation providing seniors with a **Place to Be....involved, inspired and active!**

The Senior Center is staffed by:

Lori Wells, Director

Pat Thompson, Program Coordinator

100+ Volunteers

City of Traverse City, Michigan
SPECIAL REVENUE FUND
SENIOR CENTER FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Grants from Local Units	\$ 67,000	\$ 57,000	\$ 57,000	\$ 57,000
Charges for Services-Fees	24,616	25,000	25,000	26,000
Interest Revenue	4,664	2,500	1,500	2,500
Contributions-Public Entities	13,392	36,000	35,000	36,000
Contributions-Private Sources	21,005	26,000	20,000	15,000
Miscellaneous	10,163	13,000	10,000	13,500
Transfers In-General Fund	100,000	100,000	100,000	100,000
TOTAL REVENUES	240,840	259,500	248,500	250,000
EXPENDITURES				
Salaries and Wages	123,014	124,950	121,000	126,000
Fringe Benefits	39,659	41,850	39,000	38,300
Office/Operation Supplies	16,457	17,000	17,000	17,000
Professional Services	53,099	22,500	22,000	23,000
Tribal Grant Expenditures	-	25,000	24,200	25,000
Communications	3,136	2,500	2,500	2,500
Transportation	64	500	100	500
Professional Development	573	1,000	2,800	1,000
Printing and Publishing	2,034	2,500	2,900	3,000
Insurance and Bonds	2,475	2,000	2,000	2,000
Utilities	10,491	10,000	8,800	7,000
Repairs and Maintenance	3,612	3,000	7,100	3,000
Rentals	1,795	1,000	1,000	1,000
Miscellaneous	-	1,000	100	500
Capital Outlay	-	2,000	300	1,000
TOTAL EXPENDITURES	256,409	256,800	250,800	250,800
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(15,569)	2,700	(2,300)	(800)
Beginning Fund Balance	96,610	81,041	81,041	78,741
Ending Fund Balance	\$ 81,041	\$ 83,741	\$ 78,741	\$ 77,941
Personnel Services % F.T.E. Employees = 2	63.44%	64.95%	63.80%	65.51%

City of Traverse City, Michigan
SPECIAL REVENUE FUND
SENIOR CENTER BUILDING FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 3,722	\$ 3,000	\$ 1,000	\$ 3,000
Contributions-Private Sources	5,932	10,000	1,000	5,000
TOTAL REVENUES	9,654	13,000	2,000	8,000
EXPENDITURES				
Printing & Publishing	-	500	-	500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	9,654	12,500	2,000	7,500
Beginning Fund Balance	97,461	107,115	107,115	109,115
Ending Fund Balance	\$ 107,115	\$ 119,615	\$ 109,115	\$ 116,615

City of Traverse City, Michigan
SPECIAL REVENUE FUND
HOMELAND SECURITY TRAINING GRANT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Federal Grants	\$ -	\$ 15,000	\$ -	\$ 30,000
EXPENDITURES				
Personnel Services	-	10,100	-	21,650
Transportation	-	300	-	1,000
Professional Development	-	4,600	-	7,350
TOTAL EXPENDITURES	-	15,000	-	30,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	191	191	191	191
Ending Fund Balance	\$ 191	\$ 191	\$ 191	\$ 191

This fund was created to account for a federal pass through grant used for the the cost of specialized training that will enhance the basic defensive capabilities of the department to better respond to an incident of domestic terrorism and bioterrorism.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
CITY OPERA HOUSE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
REVENUES				
Rental Income	\$ 79,211	\$ 98,000	\$ 94,700	\$ 98,000
Interest Revenue	2,015	2,000	1,000	2,000
Reimbursements	16,862	-	-	-
TOTAL REVENUES	98,088	100,000	95,700	100,000
EXPENDITURES				
Professional/Contractual	12,822	10,000	12,000	10,000
Insurance & Bonds	5,068	5,500	5,400	5,500
Public Utilities	9,190	11,000	10,550	11,000
Repairs and Maintenance	7,426	52,500	-	42,700
Miscellaneous	18,946	19,000	19,200	18,100
Interest - Inter-Fund Loan	15,000	13,850	13,850	12,700
TOTAL EXPENSES	68,452	111,850	61,000	100,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENSES	29,636	(11,850)	34,700	-
Beginning Fund Balance	(209,062)	(179,426)	(179,426)	(144,726)
Ending Fund Balance	\$ (179,426)	\$ (191,276)	\$ (144,726)	\$ (144,726)

This fund was created to reflect the lease revenues and related expenses for the general operation of the City Opera House. In 2005 the Opera House received an inter-fund loan from the Economic Development Fund. That loan was repaid in April 2007. Another inter-fund loan from the Economic Development Fund was granted in 2007 and will be repaid over a 5 year period.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
BANNER PROGRAM FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Contributions-Private	\$ 3,220	\$ 3,500	\$ 3,000	\$ 3,000
EXPENDITURES				
Repairs & Maintenance	-	3,500	-	-
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	3,220	-	3,000	3,000
Beginning Fund Balance	3,490	6,710	6,710	9,710
Ending Fund Balance	\$ 6,710	\$ 6,710	\$ 9,710	\$ 12,710

City of Traverse City, Michigan
SPECIAL REVENUE FUND
ECONOMIC DEVELOPMENT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 85,861	\$ 70,000	\$ 48,000	\$ 44,000
EXPENDITURES				
Professional Services	46,400	60,000	86,500	25,000
Utilities	1,161	1,500	1,000	1,500
Repairs and Maintenance	-	500	-	500
TOTAL EXPENDITURES	47,561	62,000	87,500	27,000
Transfer out - General Fund	-	-	-	(30,000)
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	38,300	8,000	(39,500)	(13,000)
Beginning Fund Balance	2,122,114	2,160,414	2,160,414	2,120,914
Ending Fund Balance	\$ 2,160,414	\$ 2,168,414	\$ 2,120,914	\$ 2,107,914

This fund was created in 1949 to account for the sale of lots in industrial parks developed by the City and funded by federal grants. Currently, the City does not have any industrial parks under development or lots for sale. An inter-fund loan was made to the Marina in 2004 for it's expansion project in the amount of \$850,000 @ 3.58% interest for 5 years. Another inter-fund loan was made to the Opera House Fund in 2007 for \$300,000 @ 5% interest for 5 years.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
McCAULEY ESTATE TRUST FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 5,247	\$ 3,200	\$ 3,000	\$ 3,100
EXPENDITURES				
Transfers Out-Heritage Center Fund	3,391	3,200	3,000	3,100
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	1,856	-	-	-
<hr/>				
Beginning Fund Balance	97,284	99,140	99,140	99,140
Ending Fund Balance	\$ 99,140	\$ 99,140	\$ 99,140	\$ 99,140

This fund is used to account for the City's share of distribution from the Edwin D. McCauley Trust. Expenditures are to be made to public welfare or civic improvement organizations designated by the City Commission.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
BROWN BRIDGE MAINTENANCE FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Rental income	\$ -	\$ -	\$ 50,000	\$ 50,000
EXPENDITURES				
Professional and contractual	-	-	-	62,500
Repairs and Maintenance	-	-	-	37,500
TOTAL EXPENDITURES	-	-	-	100,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	50,000	(50,000)
<hr/>				
Beginning Fund Balance	-	-	-	50,000
Ending Fund Balance	\$ -	\$ -	\$ 50,000	\$ -

This fund is used to account for the repairs and maintenance cost at the Brown Bridge Quiet Area. It is funded by leasing space on the Brown Bridge tower to cell phone companies.

City of Traverse City, Michigan
SPECIAL REVENUE FUND
ACT 345 MILLAGE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Property taxes	\$ -	\$ -	\$ -	\$ 944,200
EXPENDITURES				
Retirement costs	-	-	-	944,200
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
<hr/>				
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

This fund is used to account for the new ACT 345 millage that is designated to fund police and fire pension cost.

City of Traverse City, Michigan
DEBT SERVICE FUND
PARKING BOND DEBT RETIREMENT FUND - TAX EXEMPT
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Transfers In - TIF 97	\$ 486,814	\$ 469,750	\$ 470,100	\$ 467,250
EXPENDITURES				
Principal	40,000	60,000	60,000	60,000
Interest Expense and fees	455,695	409,750	410,100	407,250
TOTAL EXPENDITURES	<u>495,695</u>	<u>469,750</u>	<u>470,100</u>	<u>467,250</u>
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(8,881)	-	-	-
Beginning Fund Balance	<u>8,881</u>	-	-	-
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

This fund is established to account for the payment of the debt service of the tax exempt portion of limited tax general obligation bonds outstanding for the Hardy Parking Deck and related projects.

City of Traverse City, Michigan
DEBT SERVICE FUND
PARKING BOND DEBT RETIREMENT FUND - TAXABLE
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Reimbursements	\$ 18,986	\$ 19,000	\$ 19,000	\$ 19,000
Transfers In - TIF 97	190,964	193,700	193,700	185,600
TOTAL REVENUES	209,950	212,700	212,700	204,600
EXPENDITURES				
Principal	130,000	140,000	140,000	140,000
Interest Expense and Fees	79,950	72,700	72,700	64,600
TOTAL EXPENDITURES	209,950	212,700	212,700	204,600
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	-	-	-	-
Beginning Fund Balance	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

This fund is established to account for the payment of the debt service of the taxable portion of limited tax general obligation bonds outstanding for the Hardy Parking Deck and related projects.

City of Traverse City, Michigan
CAPITAL PROJECT FUND
PARKING CONSTRUCTION BOND FUND - TAX EXEMPT
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 41,704	\$ 15,000	\$ 14,738	\$ 12,000
EXPENDITURES				
Capital Outlay	4,426	889,000	-	960,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	37,278	(874,000)	14,738	(948,000)
<hr/>				
Beginning Fund Balance	919,484	956,762	956,762	971,500
Ending Fund Balance	\$ 956,762	\$ 82,762	\$ 971,500	\$ 23,500

This fund is established to account for the sources and uses of the tax exempt portion of a limited tax general obligation bond undertaken for the construction of the Hardy Parking Deck and related projects in the downtown area.

City of Traverse City, Michigan
CAPITAL PROJECT FUND
PARKING BOND CONSTRUCTION FUND - TAXABLE
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 2,754	\$ 2,000	\$ 1,377	\$ 1,500
EXPENDITURES				
Capital Outlay	-	108,000	-	108,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	2,754	(106,000)	1,377	(106,500)
<hr/>				
Beginning Fund Balance	102,726	105,480	105,480	106,857
Ending Fund Balance	\$ 105,480	\$ (520)	\$ 106,857	\$ 357

This fund is established to account for the sources and uses of the taxable portion of a limited tax general obligation bond undertaken for the construction of the Hardy Parking Deck and related projects in the downtown area.

City of Traverse City, Michigan
RECAPTURED GRANT REVOLVING LOAN FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 5,529	\$ 6,000	\$ 4,000	\$ 6,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	5,529	6,000	4,000	6,000
<hr/>				
Beginning Fund Balance	158,927	164,456	164,456	168,456
Ending Fund Balance	<u>\$ 164,456</u>	<u>\$ 170,456</u>	<u>\$ 168,456</u>	<u>\$ 174,456</u>

The Recaptured Grant Revolving Loan Fund consists of interest earned from loans for projects relating to economic development in the City as encouraged by the Michigan Small Cities Community Development Block Grant Program. All loans have been paid back to the City and all original grants received by the City from the State have been paid back to the State.

The City sought and received approval from the State to utilize the remaining funds for public infrastructure projects which will meet the national objective of eliminating a blighted area of the City. These public infrastructure projects at the Grand Traverse Commons included looping of a water main on Silver Drive, rebuilding the Cedar Street manhole, designing and constructing Franke Road extension, and construction of sidewalks on Eleventh Street between Division and Elmwood Avenue. Funds were used in FY 02/03 to purchase property at the Commons which was added to the City's parkland inventory and these funds were to be used by the GTCRC for construction of a new roof on the "Barns".

All projects have been completed with the exception of Franke Road design and construction. This project will be coordinated with the Recreational Authority.

**City of Traverse City, Michigan
CAPITAL PROJECTS FUND
2009-10 Budgeted Revenues**

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Federal Grants	\$ 50,000	\$ -	\$ -	\$ -
State Grants	18,900	325,000	325,000	-
Interest Revenue	48,200	25,000	25,000	-
Contributions - Public Entities	183,484	-	-	-
Contributions - Private Sources	28,235	-	642,000	80,000
Reimbursements	14,699	-	-	-
Miscellaneous	2,618	3,500	3,500	-
Transfer In-General Fund	566,550	385,000	385,000	830,000
TOTAL REVENUES	912,686	738,500	1,380,500	910,000
EXPENDITURES				
Personnel Services	3,703	-	-	-
Professional Services	1,700	2,500	2,500	-
Rentals	207	-	-	-
Capital Outlay	1,265,538	2,121,941	2,000,000	1,131,500
TOTAL EXPENDITURES	1,271,148	2,124,441	2,002,500	1,131,500
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	(358,462)	(1,385,941)	(622,000)	(221,500)
Beginning Fund Balance	1,706,760	1,348,298	1,348,298	726,298
Ending Fund Balance	\$ 1,348,298	\$ (37,643)	\$ 726,298	\$ 504,798

This fund was created to account for revenues and expenditures associated with property development and public improvement construction projects. This fund holds the funding for those projects associated with the City's General Fund.

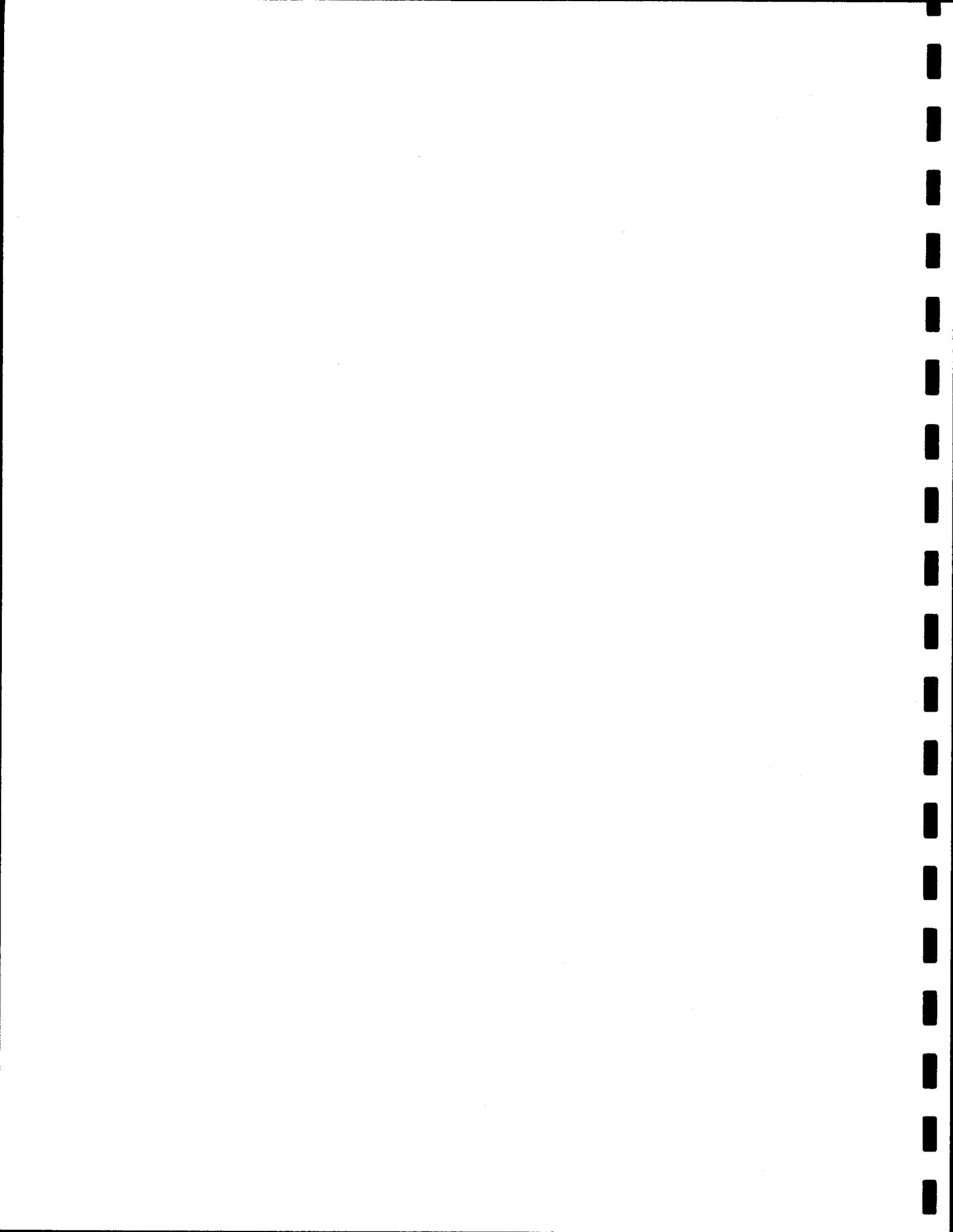
City of Traverse City, Michigan
CAPITAL PROJECT FUND
SPECIAL ASSESSMENT FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 67,696	\$ 40,000	\$ 20,000	\$ 25,000
Construction Revenue	41,423	40,000	45,000	40,000
TOTAL REVENUES	109,119	80,000	65,000	65,000
EXPENDITURES				
Capital Outlay	48,694	100,000	50,000	80,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	60,425	(20,000)	15,000	(15,000)
Beginning Fund Balance	1,534,398	1,594,823	1,594,823	1,609,823
Ending Fund Balance	\$ 1,594,823	\$ 1,574,823	\$ 1,609,823	\$ 1,594,823

This fund was created to account for financing of various public improvements to benefit specific property owners. The City Commission approves all special assessment projects and specifies the cost to be paid by special assessments to the benefited property owners and the cost to be paid by the City at large. Additional pro-rata assessments can be made by the City Commission for costs in excess of estimates.

Assessment estimates in excess of costs by more than 5% must be refunded pro-rata. The period of payment varies between five to ten years and actual interest rates for an assessment is based on the market interest at the time of adoption not to exceed 6%. This fund was established during 1988 when the City implemented the provisions of the Governmental Accounting Standards Board Statement Number 6, which eliminates the special assessment fund type.

Unpaid assessments as of April 1, for the prior year, are added to the City tax roll and become a lien on the property.



City of Traverse City, Michigan
PERMANENT FUND
BROWN BRIDGE TRUST-FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Interest Revenue	\$ 913,422	\$ 410,000	\$ 432,000	\$ 335,000
Rents and Royalties	625,750	490,000	407,000	465,000
TOTAL REVENUES	<u>1,539,172</u>	<u>900,000</u>	<u>839,000</u>	<u>800,000</u>
EXPENDITURES				
Transfers Out-General Fund	<u>462,714</u>	<u>410,000</u>	<u>432,000</u>	<u>335,000</u>
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	1,076,458	490,000	407,000	465,000
<hr/>				
Beginning Fund Balance	<u>10,461,996</u>	<u>11,538,454</u>	<u>11,538,454</u>	<u>11,945,454</u>
Ending Fund Balance	<u><u>\$ 11,538,454</u></u>	<u><u>\$ 12,028,454</u></u>	<u><u>\$ 11,945,454</u></u>	<u><u>\$ 12,410,454</u></u>

This fund was created with a charter amendment to Section 129, adopted November 7, 1978 and provides that all money derived from oil, gas or mineral exploration at the Brown Bridge property shall be placed in a nonexpendable trust. The interest income from this fund is used to supplement City taxes as a credit against the General Fund levy.

City of Traverse City, Michigan
PERMANENT FUND
CEMETERY TRUST FUND
2009-10 Budgeted Revenues

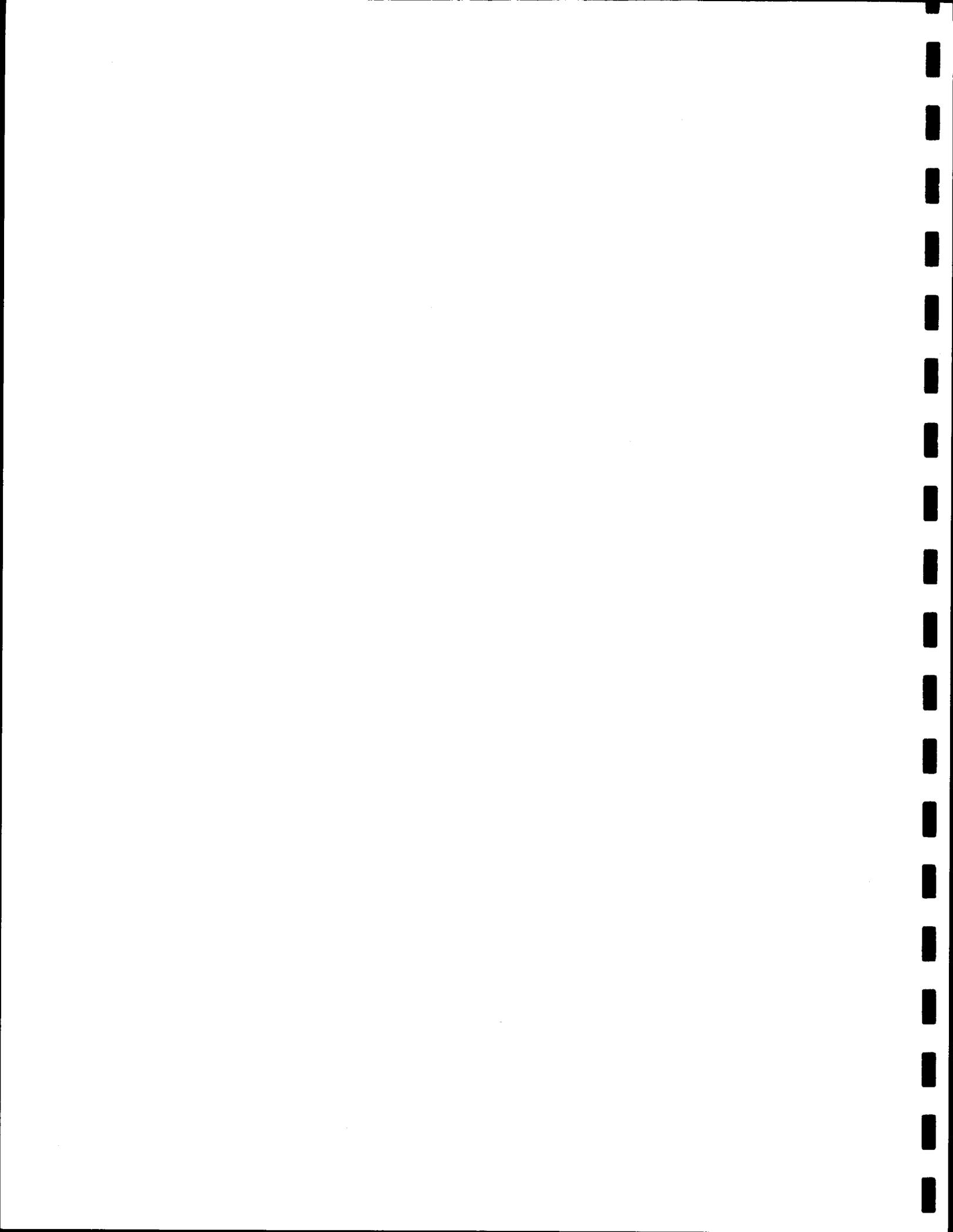
	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Charges for Services-Sales	\$ 9,371	\$ 11,000	\$ 9,000	\$ 11,000
Interest Revenue	20,569	9,000	9,000	9,000
TOTAL REVENUES	29,940	20,000	18,000	20,000
EXPENDITURES				
Transfers Out-General Fund	9,821	9,000	9,000	9,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	20,119	11,000	9,000	11,000
Beginning Fund Balance	227,369	247,488	247,488	256,488
Ending Fund Balance	\$ 247,488	\$ 258,488	\$ 256,488	\$ 267,488

For each lot or crypt sale 15% of the proceeds are deposited in the Cemetery Trust Fund; 42 1/2% is deposited in the Cemetery Perpetual Care Fund; and the remaining 42 1/2% is deposited in the General Fund. Interest income in this fund is transferred to the General Fund annually to help offset the costs associated with operating the cemetery.

City of Traverse City, Michigan
PERMANENT FUND
CEMETERY PERPETUAL CARE TRUST FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Charges for Services-Fees	\$ 3,708	\$ 7,000	\$ 6,000	\$ 7,000
Interest Revenue	26,574	13,000	13,000	13,000
TOTAL REVENUES	30,282	20,000	19,000	20,000
EXPENDITURES				
Transfers Out-General Fund	13,538	13,000	13,000	13,000
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	16,744	7,000	6,000	7,000
Beginning Fund Balance	344,882	361,626	361,626	367,626
Ending Fund Balance	\$ 361,626	\$ 368,626	\$ 367,626	\$ 374,626

For each lot or crypt sale 15% of the proceeds are deposited in the Cemetery Trust Fund; 42 1/2% is deposited in the Cemetery Perpetual Care Fund; and the remaining 42 1/2% is deposited in the General Fund. Interest income in this fund is transferred to the General Fund annually to help offset the costs associated with operating the cemetery.



AUTOMOBILE PARKING SYSTEM FUND

The Downtown Development Authority on behalf of the City manages the Automobile Parking System, an enterprise fund. The 2009-10 budget includes revenues and expenses for operation of the entire system, including the Larry C. Hardy Parking Deck.

Currently, there are two (1) full time City employees, and a management contract with the DDA for \$257,000/year for staffing of the enterprise fund. The DDA has a staff of four (4) full time and four (4) part time employees who dedicate nearly 100% of their time to APS, as part of this agreement. The remaining four (4) full time employees of the DDA dedicate various percentages of their time to APS on an as-needed basis.

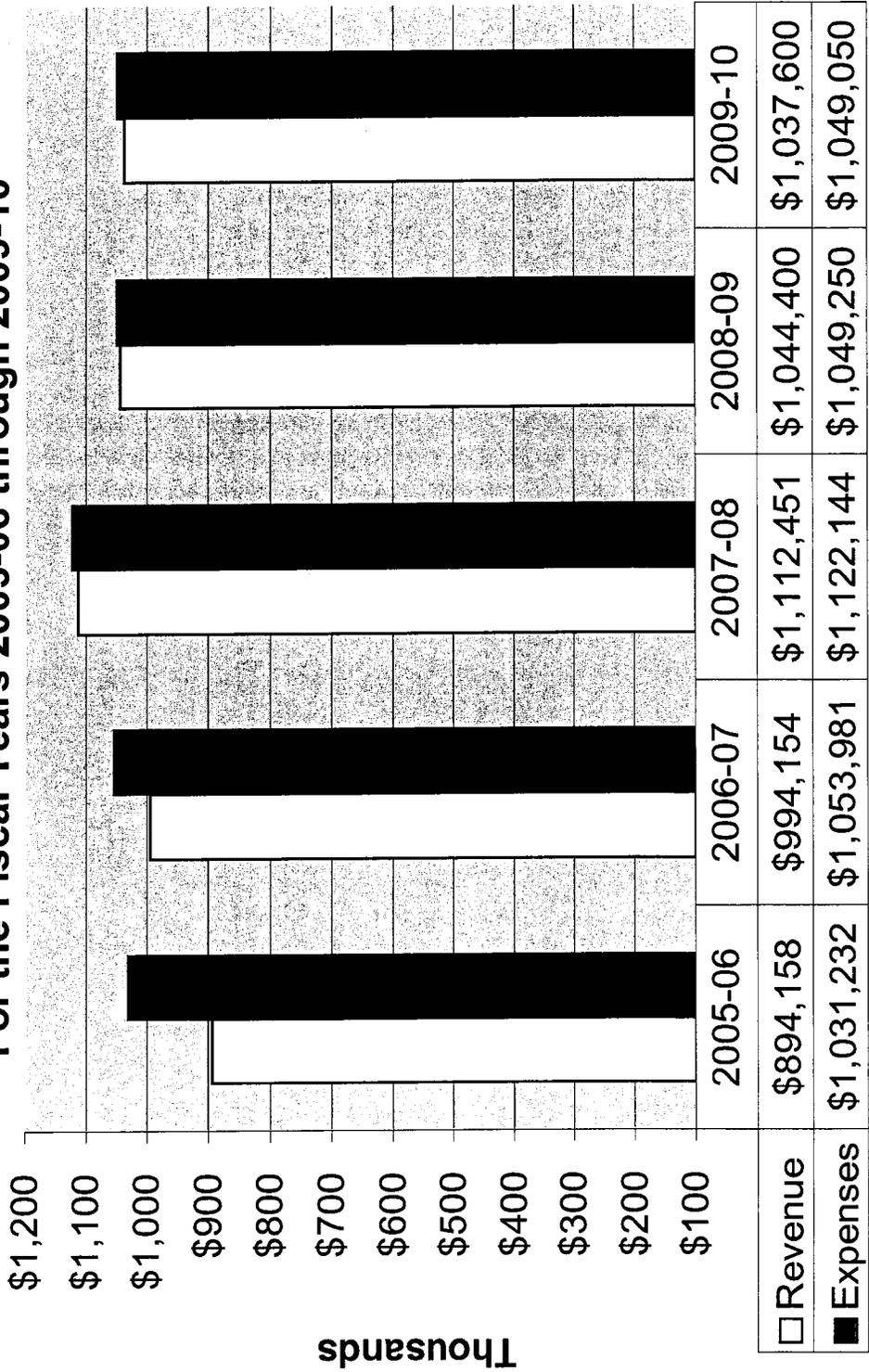
The major change to the 2009-10 budget is in the reduction of the one City employee (Salaries and Wages) and the addition to the DDA contract approved earlier this year (Professional and Contractual.) With full staffing of the parking enforcement projected for the entire fiscal year, we expect to see an increase in fine revenue, back to earlier levels.

There are two issues on the horizon which will affect the APS system. Parking in the West Front Street area and in the Old Town area is expected to undergo significant changes in the long term. While no impact is expected in the finances of APS for 2009-10, staff will be extremely focused on addressing these two areas of downtown in the year ahead.

This Auto Parking System Budget does not project any fine or parking fee increases in the coming year, though a more formal review occurs each year in the fall.



**City of Traverse City, Michigan
Automobile Parking System Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



Fiscal Years

City of Traverse City, Michigan
ENTERPRISE FUND
AUTOMOBILE PARKING SYSTEM FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
OPERATING REVENUES				
Parking Deck Proceeds	\$ 75,711	\$ 72,700	\$ 72,700	\$ 75,000
Parking Fees-Coin	421,082	378,200	378,200	380,000
Permits - Surface Lots	419,322	321,250	321,250	330,000
Permits - Parking Deck	7,795	90,650	90,650	102,000
Proximity Card Fee	3,216	3,000	3,000	-
Parking Fines	81,728	75,300	75,300	79,000
Rents and Royalties	36,342	26,100	26,100	26,100
Reimbursements	4,110	3,000	3,000	4,000
Recovery of Bad Debts	2,801	14,000	14,000	15,000
Miscellaneous Income	4,008	1,500	1,500	1,500
TOTAL OPERATING REVENUES	1,056,115	985,700	985,700	1,012,600
OPERATING EXPENSES				
Salaries and Wages	79,861	77,900	77,900	40,200
Fringe Benefits	36,227	37,300	37,300	13,900
Office/Operation Supplies	10,470	14,000	14,000	12,000
Professional Services	366,875	325,100	325,100	397,150
Communications	5,803	5,000	5,000	5,300
Transportation	1,979	1,500	1,500	1,500
Professional Development	3,971	1,000	1,000	500
Printing and Publishing	7,928	8,000	8,000	7,000
Insurance and Bonds	14,083	14,000	14,000	14,000
Utilities	90,671	70,000	70,000	70,000
Repairs and Maintenance	24,871	30,000	30,000	30,000
Rentals	121,519	123,400	123,400	130,000
Miscellaneous	13,440	15,000	15,000	15,500
Depreciation Expense	286,138	240,000	240,000	230,000
Capital Outlay	2,900	35,000	35,000	30,000
TOTAL OPERATING EXPENSES	1,066,736	997,200	997,200	997,050
OPERATING INCOME (LOSS)	(10,621)	(11,500)	(11,500)	15,550

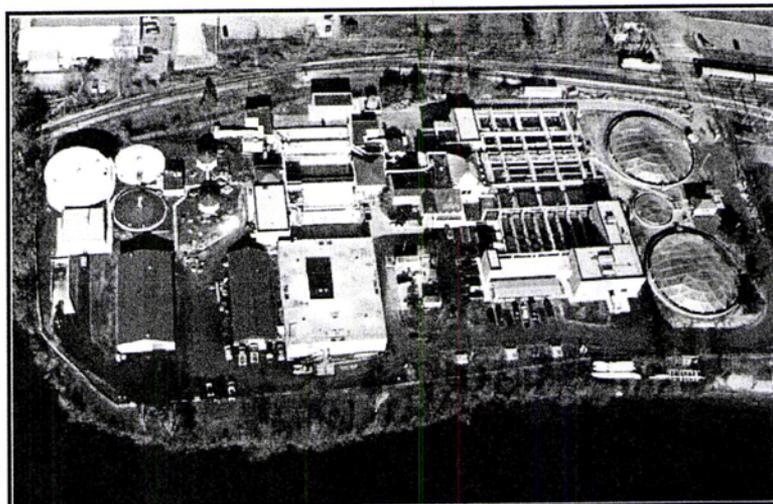
City of Traverse City, Michigan
ENTERPRISE FUND
AUTOMOBILE PARKING SYSTEM FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
NON-OPERATING REVENUES				
Interest Revenue	\$ 56,336	\$ 58,700	\$ 58,700	\$ 25,000
INCOME BEFORE TRANSFERS	45,715	47,200	47,200	40,550
OTHER FINANCING SOURCES				
Transfer Out - City Fee	(55,408)	(52,050)	(52,050)	(52,000)
Net Income (Loss)	(9,693)	(4,850)	(4,850)	(11,450)
<hr/>				
Beginning Net Assets	10,834,206	10,824,513	10,824,513	10,819,663
Ending Net Assets	\$ 10,824,513	\$ 10,819,663	\$ 10,819,663	\$ 10,808,213
<hr/>				
Personnel Services %	10.88%	11.55%	11.55%	5.43%
F.T.E. Employees = .9				

SEWER FUND

Traverse City and the surrounding townships are way out in front in environmental leadership and in executing their responsibility to reflect the local environmental ethic in its policies.

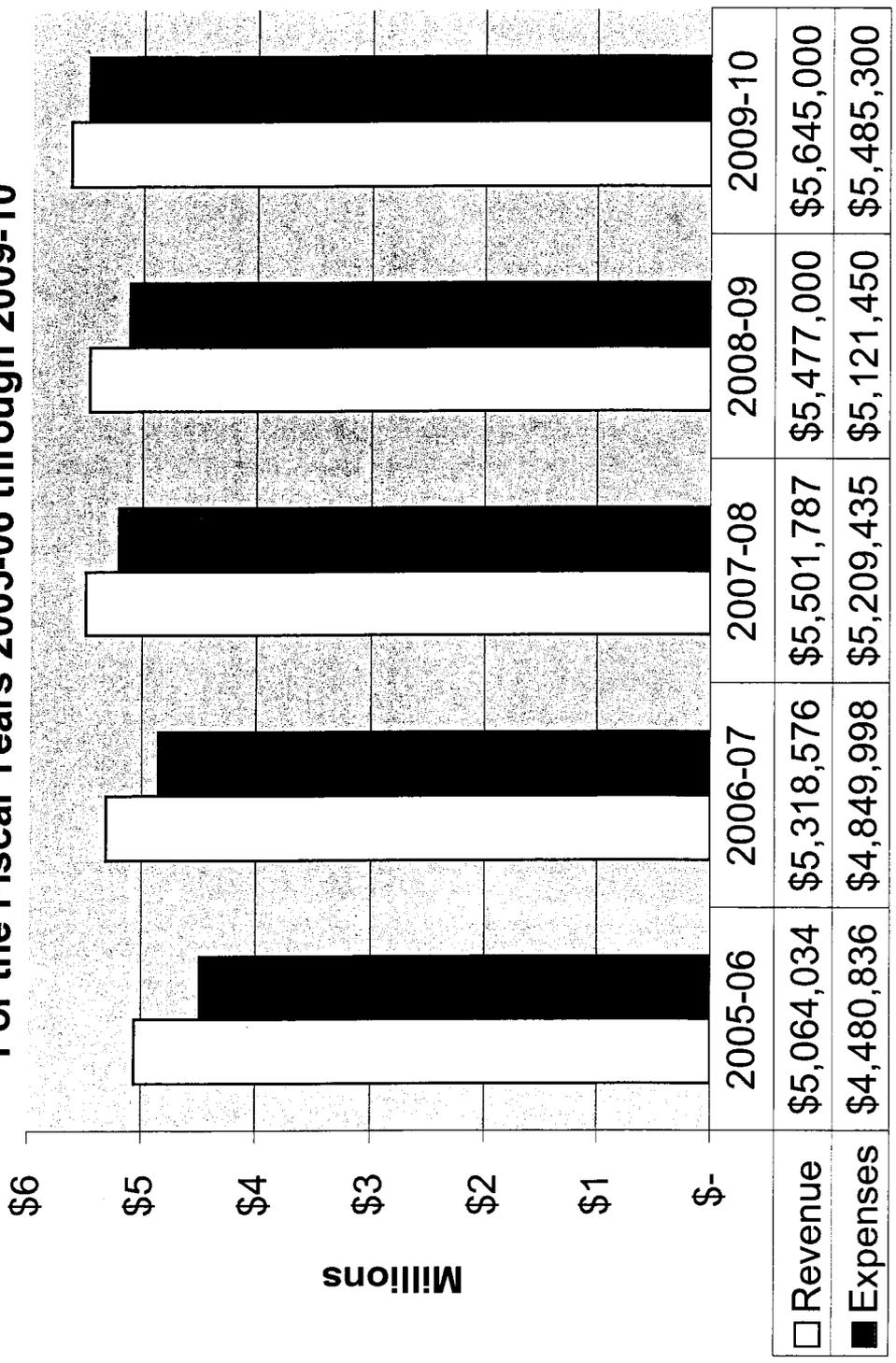
The Wastewater Treatment Plant treats sewer from the City of Traverse City and the townships of Acme, East Bay, Elmwood, Garfield, Peninsula, and Blair. All are parties to the Master Sewer Agreement, original adopted in 1987 and revised in 2001. The City has a unique and central role under that agreement; the plant is located in the City, the City is responsible for its operation, and holds the NPDES permit to



River. The City is also the entity to which the role of "Control Authority" is delegated by the other parties that is, the City administers the system-wide Industrial Pretreatment Program and enforces township as well as City sewer use ordinances. The above is accomplished through a management contract with Operation Management, Inc. (OMI).

The Traverse City Plant is the largest operating plant on the continent using membrane bioreactor technology. It has capacity to meet area growth needs into the beginning of the next decade and produces an effluent of extraordinary clarity so that it will have no impact on the receiving waters. The City, using OMI and for the benefit of the parties to the Master Sewer Agreement, is now operating the new Grand Traverse County Septage Treatment Facility (also a membrane bioreactor) which discharges to the Traverse City Plant.

**City of Traverse City, Michigan
Sewer Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



Fiscal Years

City of Traverse City, Michigan
ENTERPRISE FUND
SEWER FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
OPERATING REVENUES				
Sewer Service Charges	\$ 3,413,516	\$ 3,450,000	\$ 3,350,000	\$ 3,672,000
Public Authority	1,382,078	1,514,000	1,616,000	1,450,000
Industrial Pretreatment	4,663	4,000	4,000	4,000
Septage Treatment	474,016	483,000	486,000	500,000
Forfeited Discounts	10,448	10,000	10,000	10,000
Interdepartmental Sales	-	2,500	500	1,000
Merchandise and Jobbing	-	1,000	1,500	1,000
Sale of Fixed Assets	-	500	-	500
Miscellaneous	185,289	1,000	1,000	1,000
TOTAL OPERATING REVENUES	5,470,010	5,466,000	5,469,000	5,639,500
OPERATING EXPENSES				
WWTP AND PUMP STATIONS				
Professional Services	2,458,703	2,500,000	2,360,000	2,500,000
Septage Contract	436,932	450,000	443,000	453,000
Industrial Pretreatment Costs	963	1,000	1,000	1,000
Insurance and Bonds	106,784	110,000	63,000	100,000
Total WWTP and Pump Stations	3,003,382	3,061,000	2,867,000	3,054,000
MAINTENANCE AND REPAIRS				
Salaries and Wages	308,775	268,600	240,000	261,200
Fringe Benefits	120,715	110,700	100,000	121,000
Office/Operation Supplies	21,553	25,000	16,000	25,500
Professional Services	55,264	98,400	60,000	98,400
Transportation	8,268	10,000	7,000	10,500
Professional Development	3,234	5,500	3,000	5,500
Public Utilities	7,453	10,000	6,000	10,000
Repairs and Maintenance	5,910	6,000	5,000	10,000
Rentals	83,694	74,500	71,000	78,000
Total Maintenance and Repairs	614,866	608,700	508,000	620,100
ADMINISTRATIVE AND GENERAL				
Salaries and Wages	81,771	93,300	91,000	123,300
Fringe Benefits	34,113	42,100	42,000	61,350

City of Traverse City, Michigan
ENTERPRISE FUND
SEWER FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
ADMINISTRATIVE AND GENERAL (Continued)				
Office/Operation Supplies	\$ 14,191	\$ 10,300	\$ 15,000	\$ 20,400
Professional Services	11,420	12,750	17,000	18,100
Communication	6	-	100	250
Professional Development	1,134	350	1,500	2,000
Printing and Publishing	3,091	3,000	3,000	4,800
Rentals	2,281	1,850	3,000	5,850
Collection Costs	(889)	1,000	1,000	2,500
Miscellaneous	828	850	1,000	1,400
Depreciation & Amortization	598,539	606,000	608,000	617,000
Total Administrative and General	746,485	771,500	782,600	856,950
TOTAL OPERATING EXPENSES	4,364,733	4,441,200	4,157,600	4,531,050
OPERATING INCOME (LOSS)	1,105,277	1,024,800	1,311,400	1,108,450
NON OPERATING REVENUES (EXPENSES)				
Interest Revenue	31,777	24,000	8,000	5,500
Interest/Finance Charges	(601,116)	(705,200)	(690,000)	(672,000)
Total Non-Operating Revenues (Expenses)	(569,339)	(681,200)	(682,000)	(666,500)
Income Before Transfers	535,938	343,600	629,400	441,950
OTHER FINANCING SOURCES				
Transfers Out - City Fee	(243,586)	(264,500)	(273,850)	(282,250)
NET INCOME	292,352	79,100	355,550	159,700
Beginning Net Assets	9,629,848	9,922,200	9,922,200	10,277,750
Ending Net Assets	\$ 9,922,200	\$ 10,001,300	\$ 10,277,750	\$ 10,437,450

City of Traverse City, Michigan
ENTERPRISE FUND
SEWER FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
Distribution Personnel Services % F.T.E. Employees = 5.2	69.85%	62.31%	66.93%	61.64%
Adminstrative Personnel Services % F.T.E. Employees = 2.75	15.52%	17.55%	16.99%	21.55%

This fund was created to account for the costs of collecting and treating waste waters. Revenues are chiefly from service charges to customers. These revenues are also used to pay principal and interest on sewer revenue bonds which were used to finance improvements.

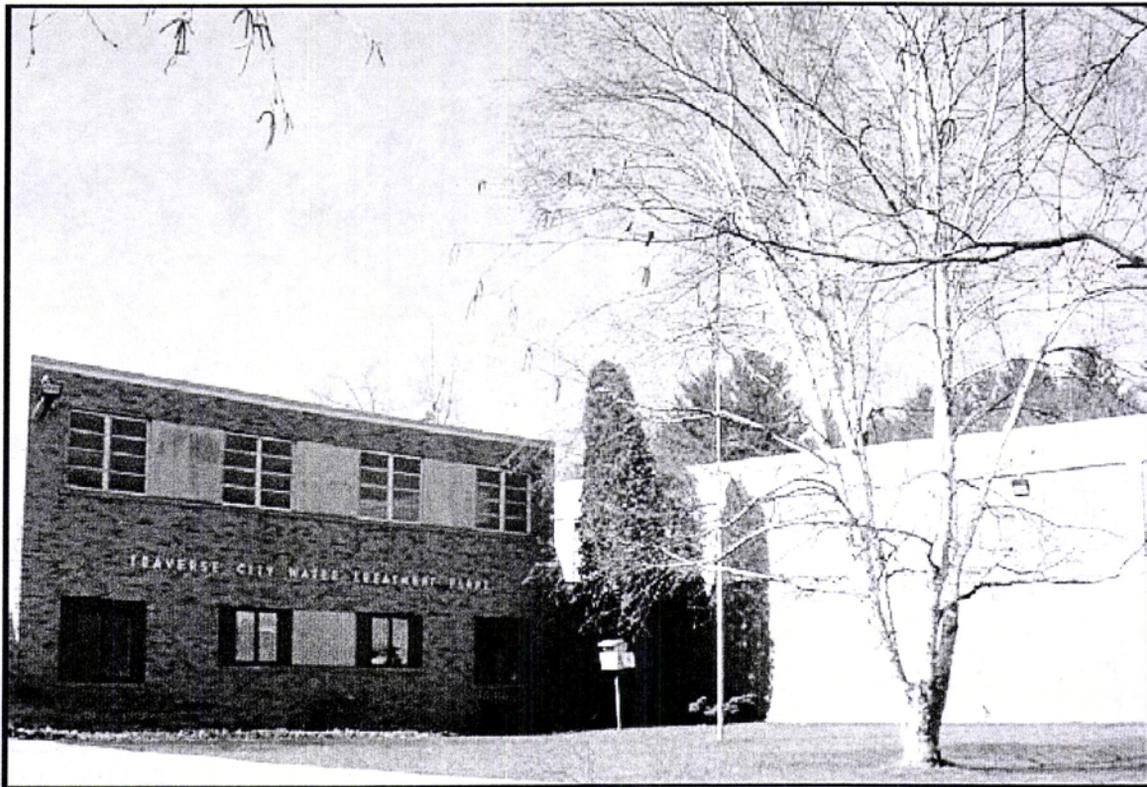
WATER FUND

The Traverse City Water Treatment Plant provides quality drinking water to customers in Traverse City, Garfield Township, Peninsula Township and Elmwood Township. The plant currently has a capacity of 20 million gallons a day.

Annually, the plant treats and supplies 2.1 billion gallons of water. Plant personnel also operate a lab to monitor system water quality and to provide bacteriological tests for construction contractors and surrounding municipalities. Approximately 2000 bacteriological test are performed annually in the lab in addition to daily plant test for pH, hardness, alkalinity, chloride, fluoride and suspended solids. Operators are required to attain a State license through examination and maintain it through continuing education.

The Water Plant is staffed by:

- 1 Superintendent
- 1 Chief Operator
- 4 Water Plant Operators



WATER AND SEWER MAINTENANCE DIVISION

"We are the guardians of the City of Traverse City's Water & Sewer infrastructure. Our primary responsibility is to distribute clean, fresh, potable water to our customers, the citizens of Traverse City, and to provide adequate volume of water for fire protection. We also maintain the sanitary sewer collection system, keeping in mind at all times the health and welfare of the public."

Responsibilities include:

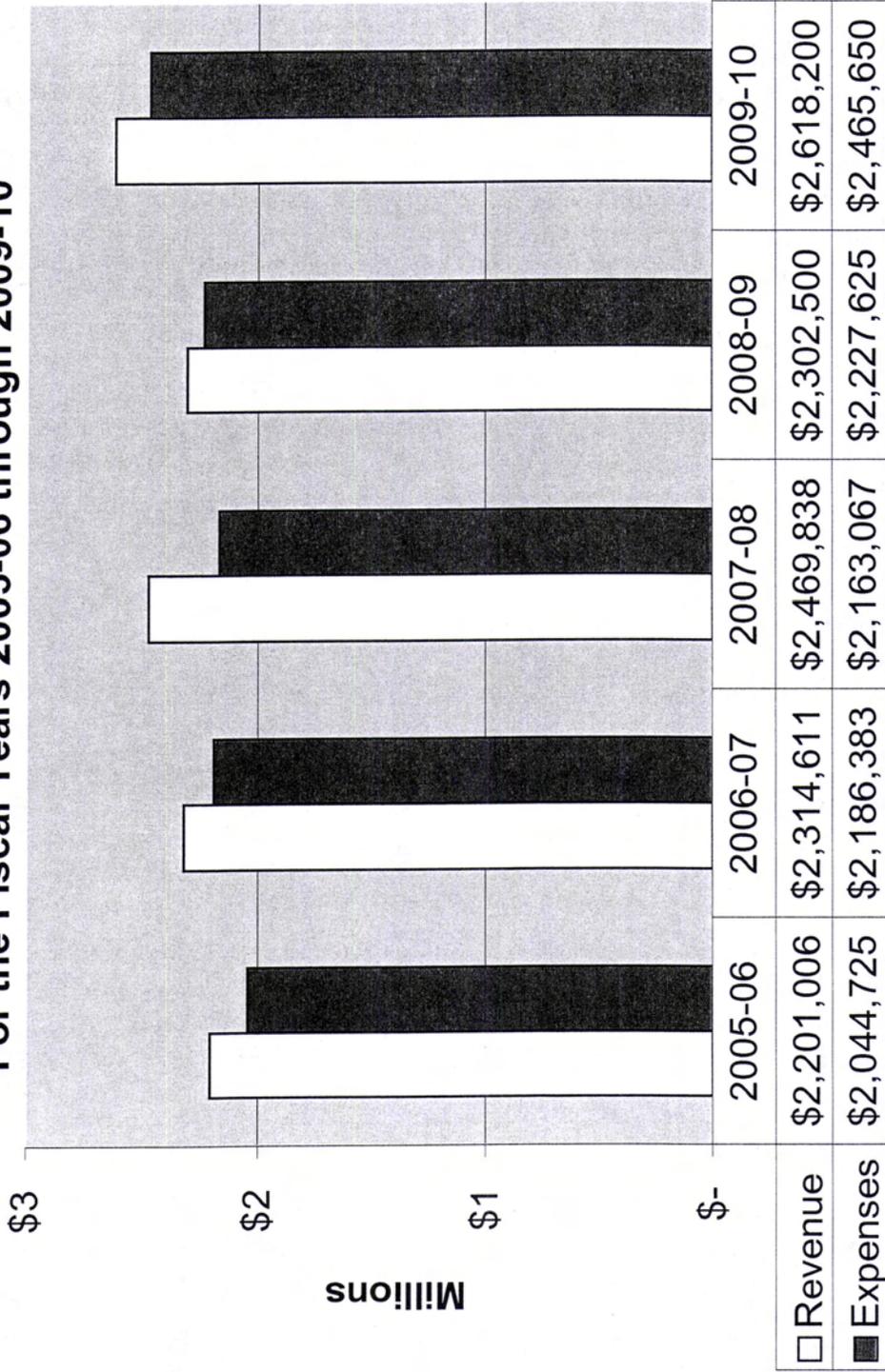
- Maintaining, repairing and flushing 118 miles of water main.
- Maintaining, repairing and exercising 1756 main line water valves.
- Installing and maintaining 8205 water services/meters.
- Flushing, repairing and draining 980 fire hydrants.
- Cleaning, televising and repairing 79 miles of gravity sewer and 19 miles of forced main sanitary sewer.
- Cleaning and maintaining 1830 sewer manholes.
- Tapping water mains for new service leads as required.
- Administering the Cross Connection Inspection Program.
- Identifying illicit roof drain connections to the storm water system.
- Locating all water, sanitary and storm lines for MISS DIG.
- Assisting all DPS Divisions with confined space entries.
- Maintaining 11 storm water treatment systems on outfalls

The Division's staff includes:

- 1 Supervisor,
- 1 Office Coordinator
- 8 Utility Systems Specialists.



**City of Traverse City, Michigan
Water Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



Fiscal Years

City of Traverse City, Michigan
ENTERPRISE FUND
WATER FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
OPERATING REVENUES				
Water Sales	\$ 1,707,057	\$ 1,704,000	\$ 1,655,000	\$ 1,931,700
Water Hydrant Fees	12,365	12,500	12,500	12,500
Public Authority	596,417	644,500	560,000	603,500
Merchandise and Jobbing	15,283	18,000	15,000	12,000
Taps, Meters and Pits	10,262	10,000	10,000	10,000
Miscellaneous	34,081	39,000	35,000	38,000
TOTAL OPERATING REVENUES	2,375,465	2,428,000	2,287,500	2,607,700
OPERATING EXPENSES				
PLANT, STORAGE TANKS AND BOOSTER STATIONS				
Salaries and Wages	319,617	322,800	314,000	315,500
Fringe Benefits	125,010	143,600	126,000	149,100
Office/Operation Supplies	79,349	92,500	89,000	122,500
Professional Services	20,254	30,000	30,000	30,000
Communications	10,536	10,000	10,000	10,000
Transportation	1,028	4,000	5,000	5,000
Professional Development	2,787	2,000	2,000	3,000
Insurance and Bonds	31,703	35,000	31,000	36,000
Utilities	207,444	230,000	210,000	230,000
Repairs and Maintenance	8,315	20,000	20,000	75,000
Rentals	4,712	4,000	4,000	4,000
Total Plant, Storage Tanks and Booster Stations	810,755	893,900	841,000	980,100
DISTRIBUTION				
Salaries and Wages	231,964	292,250	275,000	294,000
Fringe Benefits	100,121	136,450	115,500	142,650
Office/Operation Supplies	74,231	70,000	70,000	95,000
Professional Services	122,417	116,900	112,000	125,200
Transportation	10,013	14,000	12,000	14,000
Professional Development	3,471	5,500	2,500	5,500
Utilities	21,630	14,200	10,800	14,200
Repairs and Maintenance	3,949	10,000	4,000	10,000
Rentals	60,169	52,200	52,200	61,350
Miscellaneous	271	-	-	-
Total Distribution	628,236	711,500	654,000	761,900

City of Traverse City, Michigan
ENTERPRISE FUND
WATER FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
ADMINISTRATIVE AND GENERAL				
Salaries and Wages	\$ 168,182	\$ 178,600	\$ 160,000	\$ 140,000
Fringe Benefits	51,472	75,000	78,000	66,450
Office Supplies	18,732	13,900	19,000	20,400
Communications	6	-	200	250
Professional Services	20,440	12,350	16,500	18,100
Professional Development	1,263	450	1,300	2,000
Printing and Publishing	4,695	5,000	4,500	4,800
Rentals	3,421	3,750	4,500	5,850
Collection Costs	11,512	1,100	1,000	2,500
Miscellaneous	1,169	1,650	2,000	1,400
Inventory Adjustments	4,637	2,500	2,000	2,500
Depreciation Expense	237,717	261,000	261,000	273,000
Total Administrative and General	523,246	555,300	550,000	537,250
TOTAL OPERATING EXPENSES	1,962,237	2,160,700	2,045,000	2,279,250
OPERATING INCOME	413,228	267,300	242,500	328,450
NON OPERATING REVENUES (EXPENSES)				
Reimbursements	51,278	-	-	-
Interest Revenue	43,095	25,000	15,000	10,500
Interest/Finance Charges	(77,500)	(67,500)	(67,500)	(55,500)
Total Non-Operating Revenues (Expenses)	16,873	(42,500)	(52,500)	(45,000)
Income Before Transfers	430,101	224,800	190,000	283,450
Transfers Out - City Fee	(123,330)	(122,650)	(115,125)	(130,900)
NET INCOME	306,771	102,150	74,875	152,550
Beginning Net Assets	6,718,503	7,025,274	7,025,274	7,100,149
Ending Net Assets	\$ 7,025,274	\$ 7,127,424	\$ 7,100,149	\$ 7,252,699

City of Traverse City, Michigan
ENTERPRISE FUND
WATER FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
Plant Personnel Services % F.T.E. Employees = 6.2	54.84%	52.18%	52.32%	47.40%
Distribution Personnel Services % F.T.E. Employees = 6.2	52.86%	60.25%	59.71%	57.31%
Adminstrative Personnel Services % F.T.E. Employees = 2.75	41.98%	45.67%	43.27%	38.43%

The cost of providing water services is accounted for in this fund. Revenues are primarily from charges to customers for water usage. Revenues from water sales are used to pay for some improvements with direct contributions to capital required from customers in the form of hookup fees. The water revenues are also used to pay principal and interest on the revenue bonds used to finance improvements.

DUNCAN L. CLINCH MARINA FUND

Clinch Marina provides facilities for the boating public. There are 59 slips for seasonal boaters and 60 for transient boaters. There is also nearly 1200 feet of broadside dockage that can accommodate up to 30 boats of different sizes, to include boats up to 150 feet. Gasoline, diesel fuel and pump-out facilities are available for boaters. Clinch Marina also operates a boat launch that provides access to West Bay.

The marina is staffed by:

Dock Master, who also operates Hickory Hills in the winter months

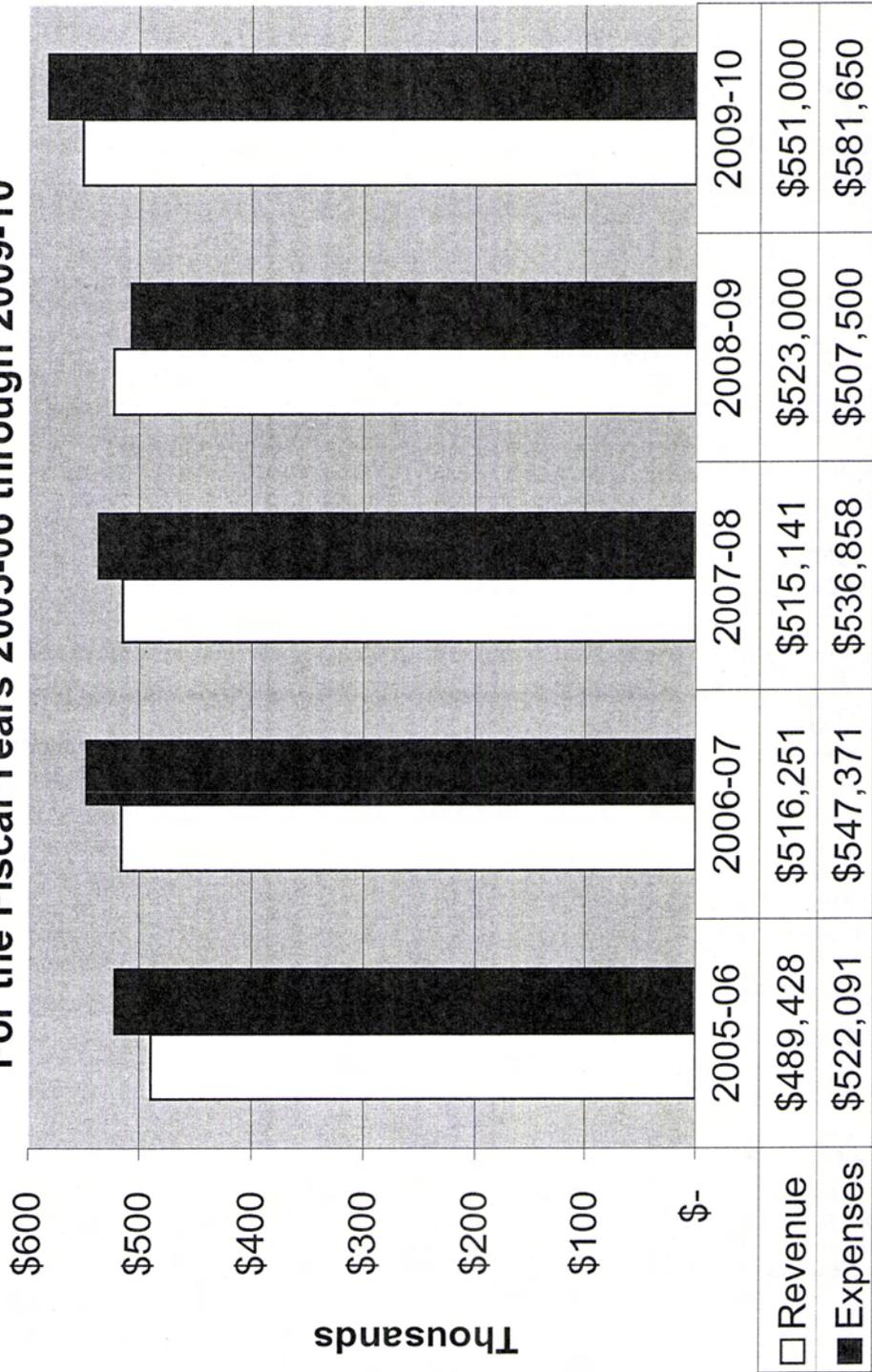
Seasonal Assistant Dock Master

8 to 10 seasonal dock attendants

Seasonal night security staff



**City of Traverse City, Michigan
Duncan L. Clinch Marina Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



Fiscal Years

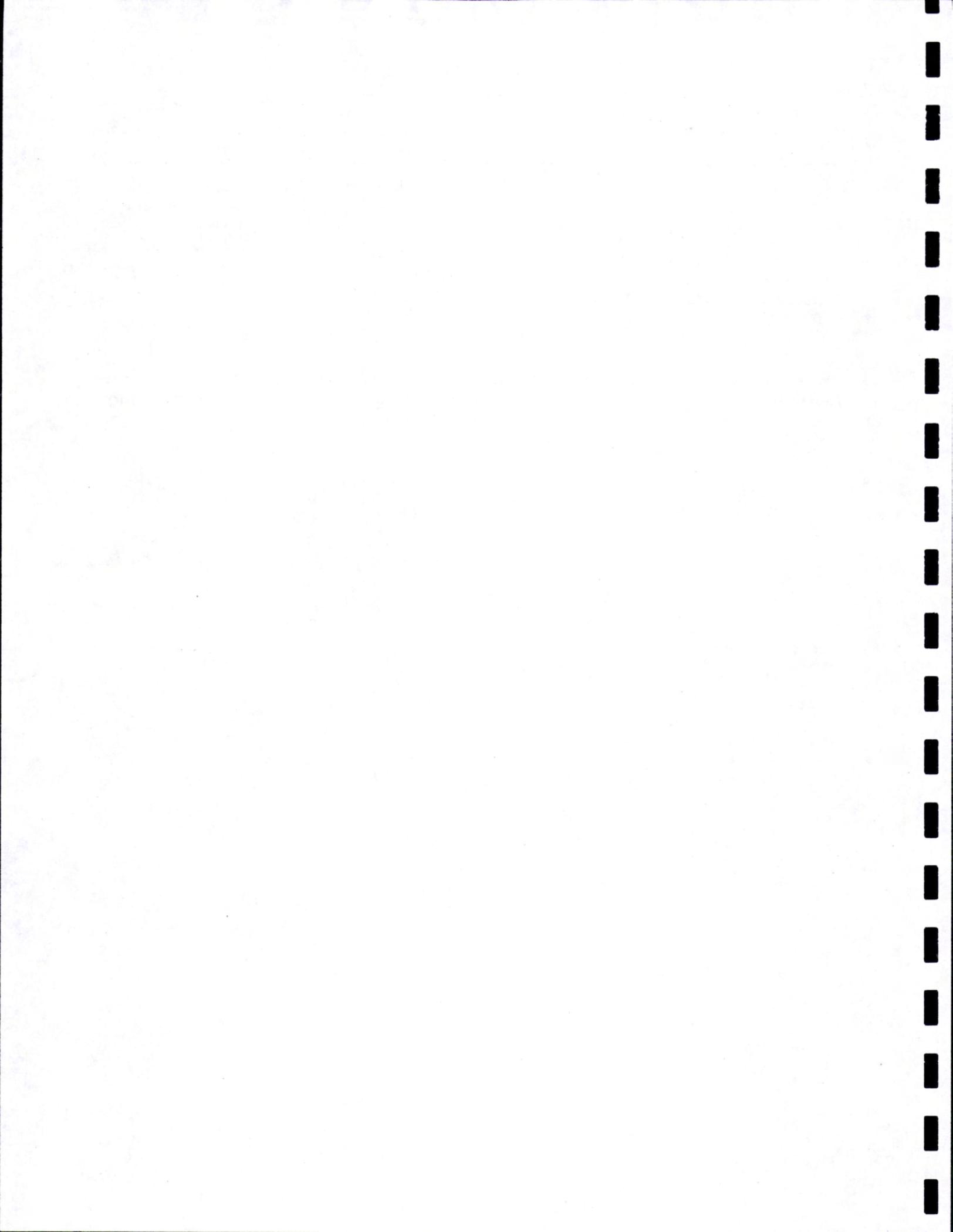
City of Traverse City, Michigan
ENTERPRISE FUND
DUNCAN L CLINCH MARINA FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
OPERATING REVENUES				
Launch Permits	\$ 6,449	\$ 5,000	\$ 5,000	\$ 5,000
Boat Wells	361,870	380,000	380,000	391,000
Computerized Reservations	91,721	100,000	92,000	95,000
Gasoline and Oil (Net of Cost)	32,175	36,950	30,000	38,000
Reimbursements	1,484	-	2,000	-
Miscellaneous Revenues	12,210	12,000	12,000	12,000
TOTAL OPERATING REVENUES	505,909	533,950	521,000	541,000
OPERATING EXPENSES				
Salaries and Wages	80,798	78,450	64,000	83,000
Fringe Benefits	23,854	21,600	24,000	25,200
Office/Operation Supplies	7,084	10,000	8,000	10,000
Professional Services	170,639	160,000	160,000	170,000
Communications	7,888	10,000	8,000	8,000
Transportation	1,131	1,200	1,200	1,200
Professional Development	565	2,000	800	1,500
Printing & Publishing	822	1,500	800	1,500
Insurance & Bonds	5,209	5,000	4,000	5,200
Utilities	26,634	35,000	30,000	35,000
Repairs and Maintenance	17,796	18,000	15,000	20,000
Rentals	3,310	5,000	3,000	5,000
Depreciation Expense	133,848	132,500	133,200	135,000
TOTAL OPERATING EXPENSES	479,578	480,250	452,000	500,600
OPERATING INCOME (LOSS)	26,331	53,700	69,000	40,400
NON OPERATING REVENUES (EXPENSES)				
Interest Revenue	9,232	10,000	2,000	10,000
Interest Expense	(57,280)	(60,000)	(55,500)	(54,000)
Total Non-Operating Revenues (Expenses)	(48,048)	(50,000)	(53,500)	(44,000)
Income Before Transfers	(21,717)	3,700	15,500	(3,600)
Transfers Out - City Fee	-	-	-	(27,050)
NET INCOME	(21,717)	3,700	15,500	(30,650)
Beginning Net Assets	9,143,268	9,121,551	9,121,551	9,137,051
Ending Net Assets	\$ 9,121,551	\$ 9,125,251	\$ 9,137,051	\$ 9,106,401

City of Traverse City, Michigan
 ENTERPRISE FUND
 DUNCAN L CLINCH MARINA FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
Personnel Services % (Includes \$97,500 in Seasonal Contract Labor) F.T.E. Employees = 1.77	42.15%	41.13%	41.04%	41.09%

On December 20, 2004 the City Commission authorized an inter-fund loan of \$850,000 from the Light & Power Fund and \$850,000 from the Industrial Development Fund to the Marina Fund to provide the necessary proceeds for the marina expansion. The inter-fund loan will expire on December 22, 2009 at which time new terms will be established by the City Commission.



GARAGE FUND

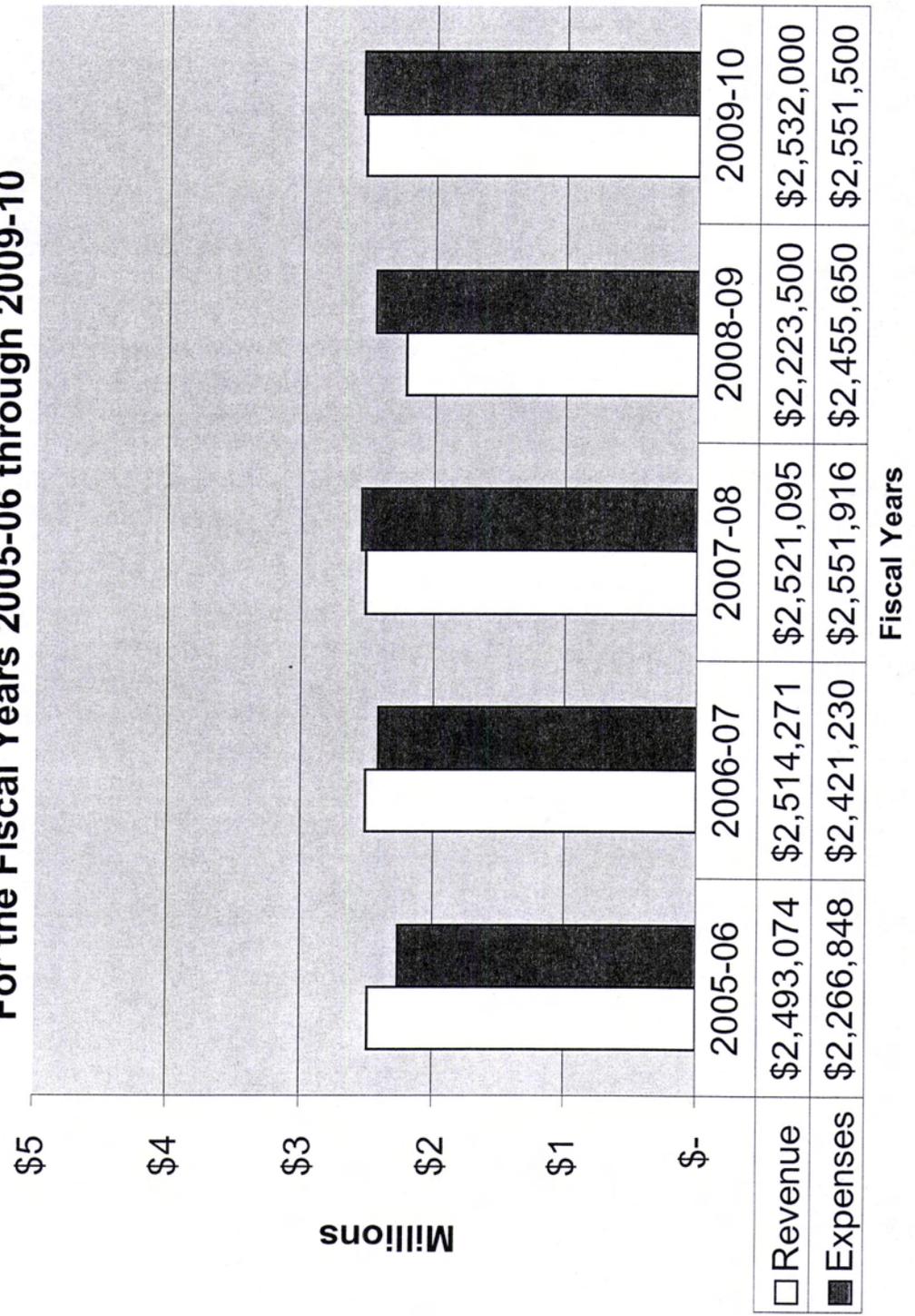
The Garage Division is an "internal service fund," which is run "just like a business" within the City. We don't make a profit, but charge our internal customers enough to cover costs and meet the current and future equipment and facility needs of the City of Traverse City.



The Garage works with all Departments and Divisions, including Light and Power, to identify the best, most cost-effective equipment necessary to do the job(s) required. This includes writing specifications, bidding, purchasing, repairing/maintaining, and disposing of all cars, trucks, specialty vehicles and heavy equipment. In addition, the Garage Division purchased and maintains the entire Department of Public Works facilities located on Woodmere Avenue. At that location, the Garage not only provides housing and parking for the Streets and Parks Division, but a 24 hour - 7day a week fueling depot providing gasoline and diesel fuel to all City Departments, and numerous other governmental agencies.

The Garage Division's top priority is both "Customer Service" and "Keeping the most cost effective equipment on the road at-all-times." To this extent, the Garage operates two shifts and is open 16 hours daily. This allows equipment to be serviced and/or repaired during the evening hours so it is ready for crews in the morning. Extended hours eliminate the need for back-up equipment. Loaner and rental vehicles are available at little or no cost. Early morning, weekends, holiday and emergency services are offered by request. In addition, the Garage Division operates a Central Store room, where automotive and maintenance items are available to all Departments. The store room also operates a UPS drop-off and pickup site.

**City of Traverse City, Michigan
Garage Fund Revenues and Expenditures
For the Fiscal Years 2005-06 through 2009-10**



City of Traverse City, Michigan
INTERNAL SERVICE FUND
GARAGE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
OPERATING REVENUES				
Rental-Motor Pool	\$ 1,775,750	\$ 1,678,600	\$ 1,666,500	\$ 1,693,000
Interdepartmental Sales	410,739	429,350	362,000	398,000
Rentals	165,630	116,850	116,850	115,000
TOTAL OPERATING REVENUES	2,352,119	2,224,800	2,145,350	2,206,000
OPERATING EXPENSES				
Salaries and Wages	538,517	534,700	441,400	459,500
Fringe Benefits	202,966	222,550	185,600	195,700
Office/Operation Supplies	269,737	252,000	252,000	273,500
Cost of Sales - Outside	73,074	80,100	58,350	70,000
Cost of Sales - Interdepartment	333,936	380,150	330,000	355,000
Professional Services	64,458	60,000	100,000	70,000
Communications	9,141	8,000	10,000	10,000
Transportation	6,342	5,000	4,800	5,500
Professional Development	279	2,000	2,000	4,000
Printing & Publishing	541	2,000	500	1,500
Insurance and Bonds	97,468	103,000	100,000	107,000
Utilities	62,687	58,000	69,000	64,000
Repairs and Maintenance	43,296	50,000	36,000	60,000
Rentals	32,013	17,400	18,000	13,800
Depreciation Expense	818,990	802,500	833,000	850,000
Inventory Adjustments	(1,529)	25,000	15,000	12,000
TOTAL OPERATING EXPENSES	2,551,916	2,602,400	2,455,650	2,551,500
OPERATING INCOME (LOSS)	(199,797)	(377,600)	(310,300)	(345,500)
NON OPERATING REVENUES				
Interest Revenue	49,554	50,000	20,000	15,000
Other Revenue	92,443	89,950	58,150	62,000
Gain on Sale of Fixed Assets	26,979	75,000	-	249,000
TOTAL NON-OPERATING REVENUES	168,976	214,950	78,150	326,000
NET INCOME (LOSS)	(30,821)	(162,650)	(232,150)	(19,500)

City of Traverse City, Michigan
INTERNAL SERVICE FUND
GARAGE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
Beginning Fund Balance	7,297,645	7,266,824	7,266,824	7,034,674
Ending Fund Balance	<u>\$ 7,266,824</u>	<u>\$ 7,104,174</u>	<u>\$ 7,034,674</u>	<u>\$ 7,015,174</u>
 Personnel Services %	 29.06%	 29.10%	 25.53%	 25.68%
F.T.E. Employees = 9.63				

City of Traverse City, Michigan
INTERNAL SERVICE FUND
GARAGE FUND

2009-10 Vehicle Replacement Schedule

Replacement Vehicle Description	Department	Replacement Cost	Resale/Trade Value of Old
Crown Victoria	Police	\$ 23,000	\$ 1,000
Crown Victoria	Police	23,000	1,000
Crown Victoria	Police	23,000	1,000
1999 Ranger Pick-up	Light & Power	32,000	1,500
1997 Ford Aspire and 1994 Ranger	Auto Parking	24,000	1,500
2004 CAT 950 Loader	Streets	200,000	105,000
2005 Komatsu 200 Loader	Streets	112,000	56,700
2005 Komatsu 200 Loader	Streets	112,000	56,700
2002 Ford F250 w/ Plow	Light and Power	32,000	To Other Dept
2001 Dodge Dakota	Light and Power	35,000	To Other Dept
2003 Elgin Sweeper	Streets	146,000	24,920
	Gross Purchases	\$ 762,000	\$ 249,320
	Less: Trade-in/Resale	<u>(249,320)</u>	
	Net Purchases	<u><u>\$ 512,680</u></u>	

City of Traverse City, Michigan
INTERNAL SERVICE FUND
MUNICIPAL RETIRED EMPLOYEES HEALTH INSURANCE FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Miscellaneous Income	\$ 111,330	\$ 111,350	\$ 111,350	\$ 111,350
EXPENSES				
Retirees Hospitalization	70,015	75,000	67,500	75,000
OPERATING INCOME	41,315	36,350	43,850	36,350
NON OPERATING REVENUES (EXPENSES)				
Interest Revenue	80,935	53,650	50,000	-
NET INCOME	122,250	90,000	93,850	36,350
<hr/>				
Beginning Net Assets	1,206,487	1,328,737	1,328,737	1,422,587
Ending Net Assets	\$ 1,328,737	\$ 1,418,737	\$ 1,422,587	\$ 1,458,937

This fund was established in 1991 to account for health insurance for all municipal retired employees that have contracted for this benefit, except fire and police employees who are covered under a separate retirement fund.

Miscellaneous Income	
General Fund	\$ 68,400
Automobile Parking System Fund	2,970
Sewer Fund	5,940
Water Fund	13,320
Traverse City Light and Power	7,380
Garage Fund	13,340
	<hr/>
Total	\$ 111,350



TRAVERSE CITY LIGHT & POWER

Traverse City Light and Power (TCL&P) came into existence in 1912 with the purchase of Queen City Light and Power Company who, at the time, obtained all of its power from one hydroelectric dam on the Boardman River.

From its meager beginning TCL&P has grown to more than 11,000 customers and now receives electric power from several sources. TCL&P has local generation available from its gas turbine combustion plant near Kalkaska and wind power generation just west of the City limits. TCL&P also participate in three separate sources of reliable fossil fuel generation from downstate Michigan. This combination of diversified power supply sources has provided low cost electricity. The utility's electric service rates remain the lowest in the area.

Traverse City Light & Power provides a customer oriented team of employees that has a reputation for listening to customer requests and implementing those requests as soon as possible. System reliability is critical to the customer and TCL&P continues to invest in its system to meet that customer demand. Employees keep abreast of changes in the electric utility industry. TCL&P customer representatives are available in the field, or in person at the Governmental Center and at the Hastings Street Service Center. The utility provides twenty-four hour, seven day a week power outage emergency service. Other various customer services are available such as commercial/industrial energy audits, and power quality analysis. In addition, TCL&P also performs several community services such as electrical safety education, tree seedling giveaway, as well as contributions to many other electrical related community projects.

TCL&P is locally-controlled and governed through its City Commission appointed board which meets at the Governmental Center on the second and fourth Tuesdays of every month. The public is welcome at all Board Meetings and a portion of the Board agenda is scheduled for Public Comment.

Traverse City Light & Power will continue to be a progressive electric utility, always keeping our customers and the citizens of Traverse City first in our efforts.

City of Traverse City, Michigan
TRAVERSE CITY LIGHT & POWER
 2009-10 Budgeted Revenues and Expenses

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
OPERATING INCOME	\$ 29,600,551	\$ 30,640,600	\$ 29,323,100	\$ 29,564,000
OPERATING EXPENSES				
GENERATION EXPENSES				
Combustion Turbine	4,266,586	5,150,000	3,580,000	4,000,000
Campbell/Belle River	6,125,010	6,965,000	6,535,000	6,882,000
Purchased Power	6,992,813	7,250,000	6,850,000	7,500,000
Other Generation Expenses	535,850	567,000	407,500	533,900
Total Generation Expenses	17,920,259	19,932,000	17,372,500	18,915,900
DISTRIBUTION EXPENSES				
Operations & Maintenance	2,836,599	2,613,550	2,533,450	2,670,700
TRANSMISSION EXPENSES				
Operations & Maintenance	150,910	255,600	177,400	238,000
OTHER OPERATING EXPENSES				
Customer Accounting	330,356	430,250	542,850	577,600
Conservation & Public Services	308,777	231,900	316,300	521,000
Administrative & General	4,284,379	4,574,700	4,259,400	4,406,000
Total Other Operating Expenses	4,923,512	5,236,850	5,118,550	5,504,600
Total Operating Expenses	25,831,280	28,038,000	25,201,900	27,329,200
Operating Income/Loss	3,769,271	2,602,600	4,121,200	2,234,800
NON OPERATING REVENUES/(EXPENSES)				
Non Operating Revenues	1,339,958	682,400	902,150	726,200
Non Operating Expenses	(83,612)	-	(25,350)	-
Total Non Operating Revenue/(Exp)	1,256,346	682,400	876,800	726,200
NET INCOME	\$ 5,025,617	\$ 3,285,000	\$ 4,998,000	\$ 2,961,000

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
 2009-10 Budgeted Revenues and Expenses

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
OPERATING REVENUES				
State Grants	\$ -	\$ -	\$ 5,000	\$ 25,000
Residential Sales	4,906,774	5,193,000	5,185,000	5,235,000
Commercial Sales	13,461,360	14,085,000	13,525,000	13,650,000
Industrial Sales	8,448,569	8,550,000	7,950,000	8,056,000
Public Authority Sales	262,877	291,500	233,000	236,000
Street Lighting Sales	197,350	195,000	198,000	198,000
Yard Light Sales	82,685	85,600	81,500	82,000
Forfeited Discounts	58,264	57,600	59,000	60,000
Merchandise and Jobbing	144,564	125,000	150,000	140,000
Recovery of Bad Debts	836	400	400	500
Sale of Scrap	29,582	27,500	8,200	7,500
Miscellaneous Income	38,699	30,000	23,000	30,000
MISO Revenue	1,968,992	2,000,000	1,905,000	1,844,000
TOTAL OPERATING REVENUES	29,600,551	30,640,600	29,323,100	29,564,000
OPERATING EXPENSES				
GENERATION-OPERATING & MAINTENANCE:				
Wind Generation - Traverse	37,941	40,000	43,700	40,000
Boardman River	5,741	12,500	-	-
Brown Bridge	26,562	30,000	17,500	15,000
Trap and Transfer	2,404	3,000	1,500	2,500
Union Street Fish Ladder	112	1,500	600	700
Elk Rapids Dam	2,395	-	-	-
Kalkaska Combustion Turbine	308,175	325,000	235,000	250,000
Sabin Dam	6,712	14,500	3,600	4,000
Boardman Dam	15,271	20,000	4,500	5,000
Operation Supplies	1,484	1,400	2,500	2,800
Purchased Power - MPPA Pool	6,992,813	7,250,000	6,850,000	7,500,000
Combustion Turbine Power Cost	4,266,586	5,150,000	3,580,000	4,000,000
Campbell #3 Power Cost	3,522,117	3,850,000	3,935,000	4,132,000
Belle River #1 Power Cost	2,602,893	3,115,000	2,600,000	2,750,000
<i>total purchased power</i>	<i>17,384,409</i>	<i>19,365,000</i>	<i>16,965,000</i>	<i>18,382,000</i>
Elk Rapids Energy	13,857	-	-	-
Coal Dock	67,337	73,000	7,500	10,000
Communications	3,582	5,200	4,400	4,900
Safety	13,210	12,400	14,600	16,000
Tools	2,463	3,800	1,500	2,500
Uniforms	4,523	5,300	-	-
Professional and Contractual	-	-	48,000	150,000
Professional Development	4,870	4,500	14,500	15,000
TCLP Ashpit	1,963	2,800	500	2,000
TCLP Equipment Maintenance	6,010	7,800	1,600	6,500
Miscellaneous	6,947	1,800	1,000	1,500
Inventory Adjustment	4,292	2,500	5,000	5,500
Total Generation O & M	17,920,259	19,932,000	17,372,500	18,915,900

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
 2009-10 Budgeted Revenues and Expenses

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
DISTRIBUTION OPERATION & MAINTENANCE				
Office Supplies	\$ 2,643	\$ 3,000	\$ 4,500	\$ 5,000
Operation Supplies	10,119	2,500	30,000	18,000
Utilities	55,938	62,000	53,500	58,900
Communications	28,584	26,500	27,500	29,000
Meal Payments	3,021	3,000	-	-
Supervision and Maintenance	458,494	475,000	453,000	475,000
Substation	93,220	142,000	161,000	170,000
Overhead Lines	384,849	375,000	272,900	300,000
Load and Dispatching	647,351	535,000	552,500	580,000
Underground Lines	204,152	223,000	219,950	231,000
Transformers and Devices	-	-	1,200	1,400
Customer Installations	35,822	32,500	45,000	47,200
Electric Meters	120,244	175,000	74,400	82,000
Street Lighting	122,378	118,500	121,000	127,000
Radio Equipment	9,601	3,800	1,000	2,000
Plant & Structures	169,784	226,500	235,000	246,500
Shop Labor	206,888	-	106,000	111,000
Safety	63,494	57,000	65,000	68,000
Tools	16,488	17,500	14,000	15,400
Uniforms	14,451	19,250	-	-
Professional and Contractual	-	-	7,500	10,000
Rent Expense	199	500	1,600	1,800
Transportation	47,728	-	-	-
Professional Development	109,178	90,000	85,800	90,000
Vehicle Rentals	9,629	-	-	-
Miscellaneous	22,344	26,000	1,100	1,500
Total Distribution O & M	2,836,599	2,613,550	2,533,450	2,670,700
TRANSMISSION OPERATIONS & MAINTENANCE				
Supervision & Maintenance	91,971	141,000	24,500	25,700
Substation	13,072	10,500	11,500	12,700
Overhead Lines	750	4,100	5,500	6,100
Load and Dispatching	-	-	97,500	102,500
Plant & Structures	1,455	7,500	-	-
Shop Labor	20,109	27,500	-	-
MISO Transmission	20,387	62,500	20,900	21,700
Professional and Contractual	-	-	-	50,000
Miscellaneous	3,166	2,500	17,500	19,300
Total Transmission O & M	150,910	255,600	177,400	238,000
METERING & CUSTOMER ACCOUNTING				
Salaries and Wages	158,090	253,500	250,500	261,000
Fringe Benefits	37,508	70,000	140,000	144,000
Office Supplies	1,568	2,600	4,000	4,200
Operation Supplies	-	-	150	500
Communications	11	-	400	500
Safety	-	-	150	200
Professional and Contractual	22,048	15,000	15,500	16,300
Postage	31,355	30,000	32,850	36,200

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
 2009-10 Budgeted Revenues and Expenses

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
METERING & CUSTOMER ACCOUNTING (Continued)				
Uncollectable Accounts	\$ 48,993	\$ 28,500	\$ 50,000	\$ 65,000
Collection Costs	874	1,500	700	1,500
Data Processing	7,923	9,000	23,000	20,000
Transportation	-	-	200	400
Professional Development	2,397	3,500	3,750	4,000
Printing and Publishing	7,412	9,000	8,700	9,600
Vehicle Rentals	10,927	6,000	10,600	11,700
Miscellaneous	1,251	1,650	2,350	2,500
Total Customer Accounting	330,356	430,250	542,850	577,600
CONSERVATION & PUBLIC SERVICES				
Professional and Contractual	53,888	30,000	36,000	35,000
Communications & Promotion	82,274	54,000	27,500	75,000
Marketing & Public Services	25,806	12,500	12,500	25,000
In-Kind Community Services	88,579	69,600	110,000	120,000
Community Investment Fund	46,250	65,800	65,800	75,000
CFL Grant Expense	-	-	10,000	25,000
Energy Audits	11,981	-	4,500	10,000
PA295-EO Compliance	-	-	50,000	156,000
Total Conservation & Public Services	308,777	231,900	316,300	521,000
ADMINISTRATIVE AND GENERAL				
Salaries and Wages	507,652	705,000	631,900	665,000
Fringe Benefits	93,110	192,500	215,900	246,500
Office Supplies	9,599	27,500	14,500	16,000
Communications	5,144	7,200	7,200	8,000
Fees and Per Diem	58,285	99,000	55,000	60,500
Board Related Expenses	6,409	-	9,500	10,500
Professional & Contractual	191,614	100,000	60,000	63,000
Legal Services	79,741	75,000	75,000	82,200
Employee Appreciation	19,066	9,000	6,500	7,100
Rent Expense	-	500	350	-
City Fee	1,514,716	1,581,000	1,497,000	1,498,200
Transportation	-	-	2,200	2,500
Professional Development	10,136	15,000	14,500	16,000
Printing & Publishing	7,206	8,000	12,000	13,300
Insurance and Bonds	297,543	125,000	101,350	110,000
Miscellaneous	4,864	5,000	6,500	7,200
Depreciation Expense	1,479,294	1,625,000	1,550,000	1,600,000
Total Administrative and General	4,284,379	4,574,700	4,259,400	4,406,000
Total Operating Expenses	25,831,281	28,038,000	25,201,900	27,329,200
Operating Income	3,769,270	2,602,600	4,121,200	2,234,800

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
 2009-10 Budgeted Revenues and Expenses

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
<u>NON OPERATING REVENUES/(EXPENSES)</u>				
Rents and Royalties	\$ 17,375	\$ 18,000	\$ 32,200	\$ 41,000
Pole Rentals	14,396	14,400	34,850	34,850
Reimbursements	262,838	200,000	285,100	325,350
Interest & Dividend Earnings	1,045,349	450,000	550,000	325,000
Gain/(Loss) on Sale of Fixed Assets	(83,612)	-	(25,350)	-
Total Non Operating Revenue/(Expenses)	1,256,346	682,400	876,800	726,200
NET INCOME	\$ 5,025,616	\$ 3,285,000	\$ 4,998,000	\$ 2,961,000

City of Traverse City, Michigan
TRAVERSE CITY LIGHT AND POWER
FIBER OPTICS FUND
2009-10 Budgeted Revenues and Expenses

	FY 07/08 Audited	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Recommended
REVENUES				
Public Authority Sales	\$ -	\$ 74,650	\$ -	\$ -
Fiber Optic Sales	4,000	111,950	124,425	206,900
Reimbursements	217,520	-	73,845	7,300
Miscellaneous Income	5,648	-	7,880	6,700
TOTAL REVENUES	227,168	186,600	206,150	220,900
EXPENSES				
Office/Operation Supplies	8,925	-	5,500	1,250
Supervision & Maintenance	65,535	79,200	56,000	65,000
Overhead Lines	10,845	21,800	-	-
Underground Lines	10,144	19,800	-	-
Tranformers & Devices	-	24,000	-	-
Customer Installations	-	26,000	-	-
Safety	-	-	150	250
Termination Boxes	16,560	-	-	-
Tools	2,836	2,500	2,700	2,850
Professional & Contractual	322	-	28,950	1,500
Legal Services	-	-	1,200	1,300
Rent Expense	8,069	8,600	12,500	7,500
Communications	843	1,500	-	-
City Fee	482	9,350	6,600	10,650
Professional Development	4,214	20,000	14,500	2,500
Insurance and Bonds	-	2,000	1,150	1,350
Public Utilities	232	-	-	-
Repairs and Maintenance	2,303	-	-	-
Vehicle Rentals	1,958	-	3,500	5,800
Miscellaneous	4,293	5,000	200	350
Depreciation Expense	65	44,000	72,350	79,900
TOTAL EXPENSES	137,625	263,750	205,300	180,200
NET INCOME (LOSS)	\$ 89,543	\$ (77,150)	\$ 850	\$ 40,700

DOWNTOWN DEVELOPMENT AUTHORITY

The DDA Board of Directors will hold a public hearing on the budget Friday, May 15, 2009 at 8 a.m., Commission Chambers, Second Floor, Government Center. The Board is scheduled to approve the budget on June 19, 2009.

The Downtown Development Authority (DDA) is an arm of the City of Traverse responsible for maintaining the vitality of the Central Business District. Working with private developers, land owners and governmental agencies, and armed with public funds to assist in re-development efforts, the DDA is continuing to keep downtown's vibrant environment. The DDA also directly operates the Sara Hardy Downtown Farmer's Market. Through contracts with the City of Traverse City, the DDA manages the Auto Parking System (APS). The DDA has a management agreement with the Downtown Traverse City Association (DTCA) the marketing, communication and events arm of downtown. The revenues from these contracts, as well as projected re-imbursements from the Tax Increment Financing District funds, are shown in the Administrative Services Income line items of the budget. That amount is higher in the coming year to reflect the recent increase in the APS contracted amount to cover the transition of one City employee to the DDA.

To meet the obligations of the management agreements remaining, the DDA will have eight full time employees, and six part time employees, an addition of one full time employee.

In 2008-09 we had the one time receipt of a grant from Light & Power (\$45,000) and the associated purchase of LED holiday lighting (\$55,000). The DDA continue to pay the full charges for utilities associated with the lights and that amount is lower due to the LED installation.

By sharing our staff members, office space, equipment and other overhead over the various functions of the APS, DTCA, and the TIF projects, we are able to keep costs to a minimum. Furthermore, as in the past (Opera House, State Theatre) we will always be open to partnerships to increase our efficiency and support community efforts. All staff will continue to be cross-trained and flexible, dedicating their time on an as-needed basis to the various projects created by the administrative contracts. With the need to inspire developers; oversee, fund and manage public improvement projects; manage the City's Parking System, the DTCA, and the DDA office.....this operation is extremely efficient.

City of Traverse City, Michigan
COMPONENT UNIT
DOWNTOWN DEVELOPMENT AUTHORITY FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Property Taxes	\$ 65,589	\$ 65,000	\$ 65,000	\$ 64,000
Grant	-	-	45,000	-
Reimbursements	402,628	386,400	390,530	441,000
Rental Income	35,580	36,000	36,000	36,000
Interest Revenue	6,142	5,000	2,400	2,000
TOTAL REVENUES	509,939	492,400	538,930	543,000
EXPENDITURES				
Salaries and Wages	345,874	360,000	363,000	390,900
Fringe Benefits	86,799	92,550	93,950	108,200
Office/Operating Supplies	7,569	9,400	12,500	12,500
Professional Services	8,195	7,500	4,000	4,000
Communications	5,225	6,100	6,100	6,100
Transportation	39	3,000	500	2,100
Lodging/Meals	2,954	5,200	5,200	5,200
Training	1,302	2,500	1,000	1,500
Community Promotion	568	5,000	2,500	2,500
Printing and Publishing	4,822	3,700	4,000	4,000
Insurance and Bonds	1,010	2,900	2,900	1,200
Utilities	11,481	6,000	6,000	6,000
Repairs and Maintenance	2,275	2,500	2,400	2,500
Rentals	5,904	10,000	5,000	6,000
Legal Services	210	1,000	500	500
Miscellaneous	314	750	500	500
Capital Outlay	1,999	2,500	57,500	13,500
TOTAL EXPENDITURES	486,540	520,600	567,550	567,200
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	23,399	(28,200)	(28,620)	(24,200)
<hr/>				
Beginning Fund Balance	260,577	283,976	283,976	255,356
Ending Fund Balance	<u>\$ 283,976</u>	<u>\$ 255,776</u>	<u>\$ 255,356</u>	<u>\$ 231,156</u>
<hr/>				
Personnel Services %	88.93%	86.93%	80.51%	87.99%

DDA TAX INCREMENT FINANCING 97 FUND

The DDA Board of Directors will hold a public hearing on the Tax Increment Financing Fund #97 budget for 2009-2010 on Friday, May 15, 2009 at 8 a.m., Commission Chambers, Second Floor, Governmental Center. The Board is scheduled to approve the budget on June 19, 2009.

Tax Increment Financing 97 Fund accounts for the public activities in the northern part of downtown. Over the next 19 years this fund will make payments on the Park & Front Streets Parking Deck bonds. The budgeted amount for 2009-2010 is \$661,750 shown as a Transfer Out to Debt Service Fund. Other expenses are to compensate the City of Traverse City and the DDA for administrative and operational costs. In the coming year, the compensation to the City of Traverse City will be based on .1% of the taxable value in the district, estimated to be \$75,820, instead of the flat \$25,000 that has occurred annually since the fund began. While legal costs will still be invoiced to the DDA, the City will not invoice the DDA for audit and insurance fees as in the past.

The largest expenditures from this fund are in the Capital Improvement Plan. \$100,000 is included in Professional/Contractual expenses to cover any costs associated with developing implementation plans and any engineering associated with the implementation of the Bayfront Plan. Future expenditures for that implementation are shown in the two years beyond 2010. Capital projects, totaling \$1,490,000 include:

- \$400,000 for the repair and re-design of the 200 block alley of North Front (behind the State Theatre). We hope to seek additional funds for a model project to improve the alley, and the river water quality and access, and provide incentive for the redevelopment of the back of the buildings in this block.
- \$120,000 for the first phase of streetscapes and street repair on Garland Street.
- \$800,000 for the major portion of implementing the Pine Street Pedestrian Way from J & S to the Bay.
- \$125,000 for the State Street Water Main project in association with redevelopment on West Front Street.
- \$45,000 for streetscapes along 101 North Park.

The revenue line item "Contribution from Other Governmental Entity," reflects reimbursements from the Grand Traverse County Brownfield Redevelopment Authority for BRA costs associated with the Park Street development. The amount expected for FY 2009-2010 is \$189,000.

City of Traverse City, Michigan
 COMPONENT UNIT
 TAX INCREMENT FINANCING 97 FUND
 2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Property Taxes	\$ 967,527	\$ 971,900	\$ 1,021,000	\$ 1,106,880
Reimbursements	163,882	165,500	184,000	189,000
Interest Revenue	26,060	25,000	22,000	25,000
TOTAL REVENUES	1,157,469	1,162,400	1,227,000	1,320,880
EXPENDITURES				
Professional Services	87,634	110,150	155,100	262,000
Printing and Publishing	658	250	250	250
Insurance and Bonds	-	2,300	2,300	-
Contribution to other governments	677,453	726,268	662,950	652,850
Capital Outlay	94,886	570,000	70,000	1,490,000
TOTAL EXPENDITURES	860,631	1,408,968	890,600	2,405,100
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	296,838	(246,568)	336,400	(1,084,220)
Beginning Fund Balance	604,044	900,882	900,882	1,237,282
Ending Fund Balance	\$ 900,882	\$ 654,314	\$ 1,237,282	\$ 153,062

DDA TAX INCREMENT FINANCING 2 FUND

The DDA Board of Directors will hold a 15, 2009 at 8 a.m., Commission Chambers, Second Floor, Government Center. The Board is scheduled to approve the budget on June 19, 2009.

Tax Increment Financing Fund #2 accounts for the public activities in the area of Old Town, including River's Edge and the Midtown project. Expenses include compensation to the City of Traverse City and the DDA for administrative and operational costs. In the coming year, the compensation to the City of Travrse City will be based on .1% of the taxable value in the district, estimated to be \$30,661, instead of the flat \$25,000 that has occurred annually since the fund began. While legal costs will still be invoiced to the DDA, the City will not invoice the DDA for audit and insurance fees as in the past.

The fund also includes a transfer out to meet debt service on an expected bond issue for the Old Town Parking Deck.

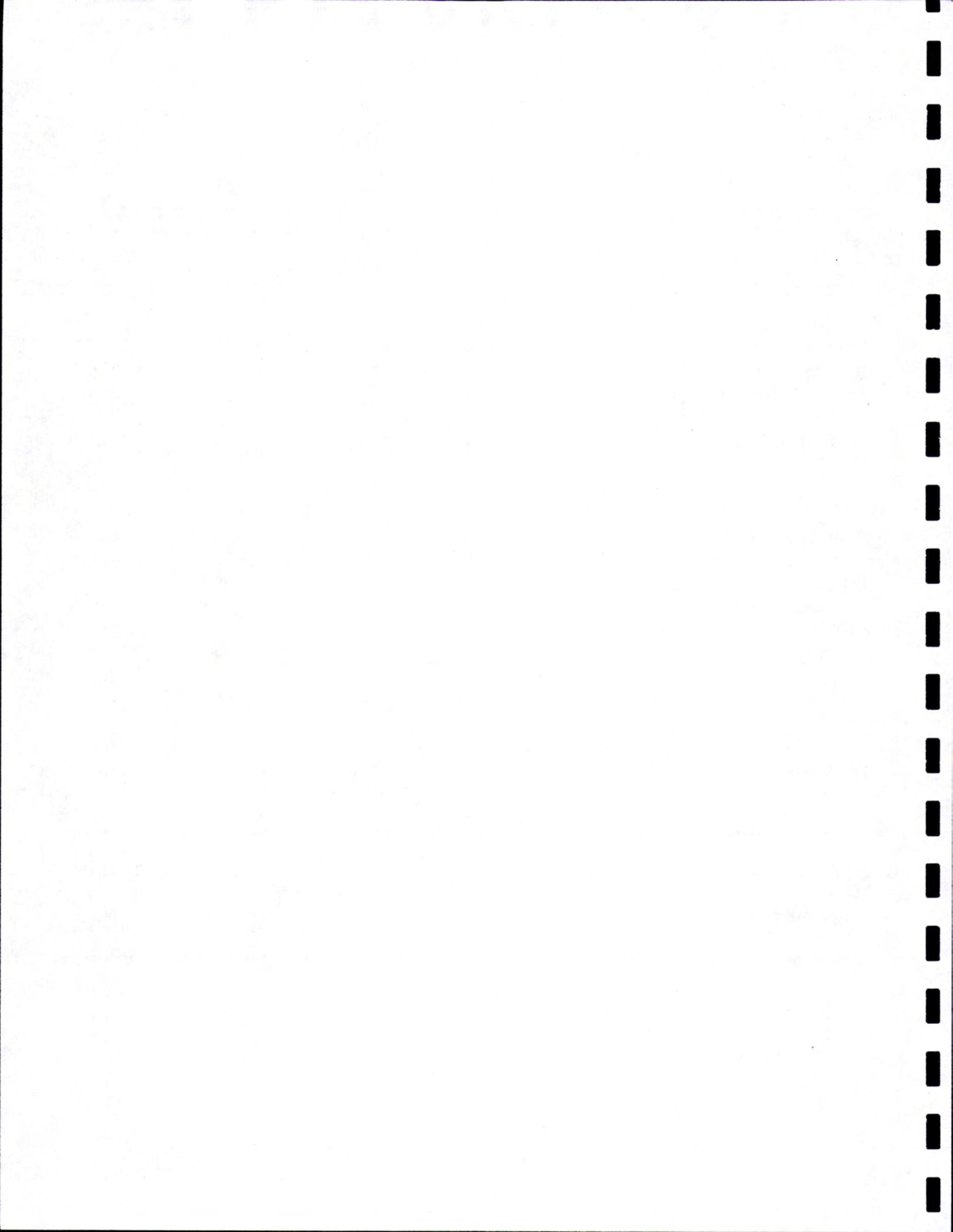
Capital Projects total \$317,600 for:

- \$80,000 for repairs on the Eighth Street Bridge.
- \$75,000 for trail improvements from Boardman Lake to Eighth Street.
- \$162,600 for streetscapes anticipated on Cass and/or Lake Street.

The second re-payment from the Grand Traverse County Brownfield Redevelopment Authority for infrastructure previously paid by the TIF 2 fund is expected in the coming year in the amount of \$383,000.

City of Traverse City, Michigan
COMPONENT UNIT
TAX INCREMENT FINANCING 2 FUND
2009-10 Budgeted Revenues

	FY 07/08 Actual	FY 08/09 Budgeted	FY 08/09 Projected	FY 09/10 Approved
REVENUES				
Property Taxes	\$ 642,100	\$ 657,650	\$ 658,750	\$ 710,300
Reimbursements	-	260,000	260,000	383,000
Interest Revenue	29,648	25,000	25,000	13,000
TOTAL REVENUES	671,748	942,650	943,750	1,106,300
EXPENDITURES				
Administrative / Engineering	58,385	100,000	75,000	81,000
Professional Services	37,188	65,000	158,251	55,000
Printing and Publishing	140	200	800	500
Insurance and Bonds	-	450	450	-
Contribution to other governments	-	-	-	1,094,500
Capital Outlay	-	948,600	500	317,600
TOTAL EXPENDITURES	95,713	1,114,250	235,001	1,548,600
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	576,035	(171,600)	708,749	(442,300)
Beginning Fund Balance	869,412	1,445,447	1,445,447	2,154,196
Ending Fund Balance	\$ 1,445,447	\$ 1,273,847	\$ 2,154,196	\$ 1,711,896



City of Traverse City, Michigan
Property Tax Millage Rates - All Overlapping Governments
2000-2008

FISCAL YEAR	CITY	COUNTY	SCHOOL	OTHER	TOTAL
2000 - Homestead	13.6199	5.4719	9.1000	8.5939	36.7857
2000 - Non-Homestead	13.6199	5.4719	27.1000	8.5939	54.7857
2001 - Non-Homestead	13.5447	5.3931	27.1000	10.4176	56.4554
2002 - Homestead	13.3943	5.3165	9.1000	8.5532	36.3640
2002 - Non-Homestead	13.3943	5.3165	27.1000	8.5532	54.3640
2003 - Homestead	13.2295	5.2112	8.1000	8.6072	35.1479
2003 - Non-Homestead	13.2295	5.2112	26.1000	8.6072	53.1479
2004 - Homestead	13.2295	5.1267	9.1000	8.6644	36.1206
2004 - Non-Homestead	13.2295	5.1267	27.1000	8.6644	54.1206
2005 - Homestead	13.2295	5.0815	9.1000	8.9366	36.3476
2005 - Non-Homestead	13.2295	5.0815	27.1000	8.9366	54.3476
2006 - Homestead	13.1765	5.0154	9.1000	8.8026	36.0945
2006 - Non-Homestead	13.1765	5.0154	27.1000	8.8026	54.0945
2007 - Homestead	13.1765	4.9838	9.1000	8.7742	36.0345
2007 - Non-Homestead	13.1765	4.9838	27.1000	8.7742	54.0345
2008 - Homestead	13.1765	4.9838	9.1000	8.7329	35.9932
2008 - Non-Homestead	13.1765	4.9838	27.1000	8.7329	53.9932

Other: Includes Commission on Aging, Northwestern Michigan College, BATA, District Library, Intermediate School District, Medical Care Facility, Recreation Authority Operating and Debt Service.

The City's rate does not reflect a levy for the Downtown Development Authority established in 1979 (for 2008 the millage rate was 1.8038).

City of Traverse City, Michigan
FTE - Past Ten Fiscal Years

Department	1999-00	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
City Manager	4	4	4	4	4	3	3	3	3	3
Human Resources	2	2	2	2	2	2	2	2	2	2
DPS Director	1	1	1	1	1	1	1	1	2	2
City Assessor	4	4	4	4	4	4	4	4	4	4
City Attorney	0	0	0	0	0	0	0	0	2	2
City Clerk	3	3	3	3	4	4	4	4	4	4
City Treasurer/Util. Acct.	10	10	10	10	10	10	10	10	10	10
City Cemetery	1	1	1	1	1	1	1	1	1	1
Police Department	35	35	37	37	36	36	36	36	36	36
Fire Department	23	23	23	26	27	29	31	31	31	31
Protective Inspection	1	0	0	0	0	0	0	0	0	0
Street Department	21	21	21	21	21	21	21	20	20	19
City Engineering	5	5	6	6	8	8	8	8	7	7
Parks & Recreation	17	17	17	17	17	17	16	16	16	15
Zoo Department	4	4	4	4	4	4	3	2	0	0
Planning & Zoning	3	3	3	3	3	3	3	3	3	3
Senior Center	2	2	2	2	2	2	2	2	2	2
Auto Parking	2	2	2	2	2	2	2	2	2	2
Water Treatment Plant	6	6	6	6	6	6	6	6	6	6
Water & Sewer Maint.	12	12	12	12	12	12	12	12	12	12
Marina	1	2	2	2	1	1	1	1	1	1
Garage Department	10	10	10	10	10	10	10	10	10	10



Fund: Brown Bridge Maintenance Fund

Department: Brown Bridge

Project Name: North Boardwalk Replacement
Project Description: Replace 24'x 1000' boardwalk with 4'x 1000' boardwalk. The current boardwalk is 20+ years old, uneven, narrow, and deteriorating. Project to be completed in the 2010/11 fiscal period.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Upper and Lower Connector Bridges
Project Description: The Brown Bridge Quiet Area is an unique parkland because of its large acreage and recreational opportunities. An extensive trail system currently exists on both sides of the pond. However, these two trail systems do not connect. There is a great opportunity to add a loop trail system for users that would create an eight-mile loop through the entire Quiet Area. In order to accomplish a loop trail, two-foot bridges are needed to cross the river, one above and one below the existing Pond. Both bridge are included in the Brown Bridge Management Plan and should be completed in phases. The Upper Bridge would be completed in 2010/11 and the Lower Connector Bridge would be completed in 2011/12.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Deck Board Replacement on Overlooks
Project Description: Replace weathered decking boards and railings on the west and east overlooks on the north side of the pond. The overlooks were installed in 1989 & 1993 respectively. Last year, Michael Kreft, a registered engineer and Brown Bridge Advisory Committee member inspected the overlooks and believes they are still very structurally sound. However, the deck boards have not held up to the elements and are showing early signs of being a safety hazard. We proposed using Trex decking, which is 100% recycled material that will last much longer than treated wood and will ultimately require less maintenance and upkeep. Project to be completed in the 2009/2010.
Estimated Cost: \$10,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Septic System Repair or Replacement
Project Description: When the Caretakers house was remodeled in 2002, a permit was received to update the septic system and relocate it to the south side of the house. For whatever reason, this did not occur and the current (old) system is having issues where the new PVC piping from the house enters the clay pipes of the old system. In the fall of 2008, Belanger Septic Service roto-rootered the line but thought the clay piping was cracked and this would be a reoccurring issue. The system should either be either repaired or replaced. Project to be completed in the 2009/2010 fiscal period.
Estimated Cost: \$7,500.00
Fiscal Years: Start: 2009 End: 2009



Project Name: Overlook and Scenic Trail
Project Description: Currently the south trail at the Brown Bridge Quiet Area follows a high, forested ridge. To the north of that trail on the pond, is a 75-acre section with no trails. This area offers a perfect opportunity for rare wildlife observations and fishing opportunities. A looped trail with an overlook off the current south trail would fit into the goals of the Management Plan and create more opportunities for nature enthusiasts to enjoy this beautiful area.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Replacement French Doors for Caretakers House
Project Description: When the Caretakers house was remodeled, the four old French doors were reused. They are low quality and drafty, most don't open due to broken hardware, and the joints are failing due to shifting. Two of the doors are not necessary and could be replaced with half walls and smaller windows. The other two could be replaced with higher quality French doors or sliders.
Estimated Cost: \$7,500.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Bottomland Access Post Brown Bridge Dam removal (dependant on decision)
Project Description: With the fate of Brown Bridge Dam still uncertain, money should be set aside in case removal is decided to be the desirable option. This money could go to develop a transition plan (assuming removal) and would include a recreational plan for the Quiet Area to include the exposed bottomlands and monitoring for erosion and invasive species. Estimated Project Date: 2010/11.
Estimated Cost: \$35,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Evaluate Brown Bridge Dam Flood Capacity
Project Description: Have an engineering study done to ensure the current dam can handle high water flow in the current configuration.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Modify Brown Bridge Dam Spillway
Project Description: Engineer and modify the spillway structure to allow maximum flow during high water events.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Brown Bridge Spillway , Power House Repairs
Project Description: Engineering and repairs to spillway and power house.
Estimated Cost: \$200,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Brown Bridge North Embankment Stabilization
Project Description: Engineering and design and constuction to stabilze embankment north of dam.
Estimated Cost: \$200,000.00
Fiscal Years: Start: 2014 End: 2014



Project Name: Brown Bridge South Embankment Stabilization
Project Description: Engineering and design and construction to stabilize embankment south of dam.
Estimated Cost: \$200,000.00
Fiscal Years: Start: 2014 End: 2014

Fund: General Fund

Department: Cemetery

Project Name: Construct New Maintenance Facility at Oakwood Cemetery
Project Description: We are currently storing equipment in various City building including an old shed and garage at the site of the long demolished Cemetery office next to Fire Station Number 2 on 8th St. Both of these buildings are very old, not in the best of shape and should be razed. Locating the maintenance facility near the new office offers a more efficient and safer location in the cemetery. We currently have to drive the backhoe and trucks with trailers across busy 8th St. daily.
Estimated Cost: \$150,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Construct New Office at Oakwood Cemetery
Project Description: We are currently renting an office on Hastings that is not easily found by the public. This project would move the new office into the newest developed portion of the cemetery where it would be much better access for the public. We currently pay about \$7,000.00 per year for the rental office. When the sales agreement is finalized on the Airport Access Property and the monies divided, we will have about one half on the money necessary in the bank.
Estimated Cost: \$300,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Install Cremation Niches in Mausoleum at Oakwood Cemetery
Project Description: This project would allow additional burial options for people and utilize an area of the mausoleum that is currently not being used. It would also make the lobby area more attractive and provide more revenue potential.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Oakwood Cemetery Paving of Main Loop in First Addition
Project Description: The roads in this area are dusty gravel and often have rough areas. This project would provide paved connections to all main parts of the cemetery. This would tie together the main cemetery road through Plat 1 to First Addition and Fourth Addition.
Estimated Cost: \$18,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Oakwood Cemetery Surveying and Irrigation of K and L Blocks
Project Description: The roads to these two new sections at the cemetery have been completed. The money has already been allocated in a previous budget and the work will be completed this spring or summer so that we can start selling these lots.
Estimated Cost: \$11,500.00
Fiscal Years: Start: 2009 End: 2009



[REDACTED]

Project Name: Fire Station #1 Training Room Expansion
Project Description: Enlarge the current training room to accommodate typical class sizes. This room was a tool shop that is in a good location but too small. Current training is done at remote facilities.
Estimated Cost: \$75,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Fire Station #2 Parking Area Paving
Project Description: Establish and bring into compliance the rear parking/training area at Fire Station #2. The current area is mud, gravel, sand, grass, cement, pavement, tar & chip, and stones.
Estimated Cost: \$44,950.00
Fiscal Years: Start: 2012 End: 2012

[REDACTED]

Project Name: City Treasurer Document Management System
Project Description: Image all invoices, journal entries, and receipts that support financial transactions. These documents would then be searchable by anyone with inquiry access into the system.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: City Clerk Document Management System
Project Description: This project would, going back to the early 1990s, scan all vital City Clerk records (City Commission meeting packets, contracts, insurance, leases, etc). These records would then be word-searchable. This project ensures backups of the City Clerk's vital records - currently, in most instances, we have just one copy - paper.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Computer Hardware/Software
Project Description: New and replacement: Computer Hardware and Software.
Estimated Cost: \$30,000.00
Fiscal Years: Start: 2009 End: 2009



Department: Parks & Rec.

Project Name: West End Irrigation

Project Description: There is no irrigation from Division Street west to M-72 and during the later summer months, this area looks bad and not up to Traverse City standards seen in most other parks. This would include both the area between Bay St. and the Parkway as well as the medians of the Parkway. Our western entrance to the main part of the City should look more park like and not so uncared for. In addition, the area between the Parkway and Bay Street from Division to just east of Oak St. also does not have irrigation. Completion of these two areas will complete the irrigation along the Parkway from east to west along the public waterfront property.

Estimated Cost: \$40,000.00

Fiscal Years: Start: 2013 End: 2013

Project Name: Sunset Park Irrigation

Project Description: Sunset Park is still hand watered with hoses and sprinklers. This requires watering during the hottest parts of the day which is not the most efficient, and hinders use of the park. Installation of an automatic irrigation system would greatly improve the looks of the park and make it more user friendly.

Estimated Cost: \$10,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Bryant Park Retaining Wall

Project Description: The retaining wall will help to prevent or at least reduce the amount of sand that blows up into the turf area during the late fall to early spring period. It will also stop the encroachment of the sand and shrinking of the turf areas.

Estimated Cost: \$90,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Sunset Park Retaining Wall and Walkway/Bikepath

Project Description: The retaining wall will help to prevent or at least reduce the amount of sand that blows up into the turf area during the late fall to early spring period. A walkway will help to connect Sunset Park to the proposed walkway/bikepath from the mouth of the Boardman River to the Senior Center. This walkway will be a nice improvement to tie together these properties and another large portion of the waterfront.

Estimated Cost: \$65,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Hickory Hills Lodge Replacement

Project Description: The current lodge does not meet current standard for accessibility along with outdated facilities of every type. Remodeling of the current lodge is not a viable option. Several locations are in consideration for a new lodge but a new one is definitely needed. A joint City Community effort will be needed to make this happen. We will be able to offer the facility for rent for various events throughout the year to bring in revenue to offset some of the costs. Large scale donations in addition to any the Grand Traverse Ski Club can provide and searching for grant funding will be necessary to make this happen.

Estimated Cost: \$1,000,000.00

Fiscal Years: Start: 2014 End: 2014



Project Name: F & M Park Playground
Project Description: This play structure will replace the two aging wooden structures that are currently at F & M Park. It will include a connecting sidewalk to the structure and some landscaping and benches. This project is already funded and will be completed in 2009. Bids will be going out soon for the installed structure.
Estimated Cost: \$70,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Volleyball Court Area Restroom
Project Description: This restroom will fulfill a long realized need that has been unfulfilled except for a portable toilet that has been used for several years. After completion of the West End Restroom, the same design could be used in this location which would eliminate the design costs. The closest public facility is about 4/10 of a mile away from the volleyball courts. This facility would also serve the west side of the Open Space.
Estimated Cost: \$215,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: West End Beach Restroom
Project Description: This restroom will replace the aging building currently in use. The currently facility lacks adequate number and quality of toilet facilities and room for changing clothes. The new structure will meet current accessibility standards which is lacking in the old facility. A conceptual design is already complete for this improvement. Final design drawing would need to be completed prior to bidding.
Estimated Cost: \$255,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Waterfront Promenade
Project Description: A public walkway from the Senior Center to downtown
Estimated Cost: \$300,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Lay Park Improvements
Project Description: Upgrades to Lay Park which will include following: Birck Plazas with raised planters. Masonry seat wall along souther boarde of park (145 l.f.). Concrete sidewalks (393 l.f. 7' wide). Wrought iron fence along Union Street (100 l.f.). Site furniture, 19 benches, 4 trash recpt., bike racks, drinking fountain. Landscaping Ligthing, 15 wall lights, 10 up-lights, 1 light standard.
Estimated Cost: \$130,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Hickory Hills Snow Guns Purchase
Project Description: This summer, the booster station and pump will be completed allowing more snowmaking potential beginning with the 2009-10 ski season. The Grand Traverse Ski Club will continue fund raising toward the snow gun and should be able to pay for up to half of the cost. The snow guns are reconditioned Snow Machines Inc. of Midland, MI guns like the four we currently own. The cost is \$10,000.00 per gun.
Estimated Cost: \$40,000.00
Fiscal Years: Start: 2009 End: 2009



Project Name: Union St. Dam Toe Drain
Project Description: Engineer and construct a toe dam at bottom of dam embankment to collect seepage.
Estimated Cost: \$50,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Evaluate Union St Dam Flood Capacity
Project Description: Evaluate the 200 year flood capacity of Union St Dam. To make sure stop logs and trash racks do not hinder water passage
Estimated Cost: \$15,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Keep or redesign Union St Dam
Project Description: Bid out a study to evaluate Union St. Dam. Keep current design or replace with a more natural structure spillway dam.
Estimated Cost: \$75,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Union St Dam Outlet relining
Project Description: The 10 corrugated metal pipes that create the principal spillway need to be relined. Sliplining will be the preferred method.
Estimated Cost: \$400,000.00
Fiscal Years: Start: 2014 End: 2014

Department: Police

Project Name: Mobile Data Computers - Continuation of Mobile Data System
Project Description: In cooperation with Grand Traverse County and Homeland Security, the Traverse City Police Department was able to obtain grant funding during 2005 and 2006 to obtain Mobile Data Computers for all patrol vehicles. The use of these systems has improved the service our Police Department can provide to the community and officer's safety by providing real time access to the Law Enforcement Information Network. We will need to replace laptop computers and in-car modems as required in Budget 2009-2010.
Estimated Cost: \$30,000.00
Fiscal Years: Start: 2009 End: 2009

Department: Senior Center

Project Name: Senior Center Gravel Parking Lot Paving
Project Description: This parking lot at the Senior Center has been unimproved for too long. This project will eliminate the uneven trip hazards, dust, and poor appearance of this part of the park around the tennis courts. Our pool insurance, the Meadowbrook Insurance loss control staff, has also recommended this improvement.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2010 End: 2010



Department: Streets

Project Name: Boardman Lake Avenue
Project Description: A two lane road from 17th to 8th street to allow motorists traveling to and from the Traverse City downtown area from south of town.
 This is a project to construct a new street along the west side of Boardman Lake from 8th Street, south, to the City limits. Funds from the sale of Across-town arterial properties have been placed into this particular line item for partial funding of the project. The actuarial for the necessary right-of-way to be purchased from the State of Michigan has been completed and submitted for their approval.
Estimated Cost: \$6,200,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Pedestrian crossing across Grandview Parkway between Hall and Oak St.
Project Description: Between Division and Union St., there are no signaled lights for safe pedestrian crossings. Per the Federal Highway Administration, at 35 mph, there is a higher incidence of accidents at pedestrian crossings with no additional safety enhancements for a four lane road with a median. At 40 mph, a striped crossing only on a four lane with median is not recommended. To encourage safe and visible pedestrian crossings, construction of a road level crosswalk on Grandview Parkway with additional pedestrian safety features to allow access to the bay front is needed. Safe access to the bay front was a recommendation from the Your Bay, Your Say project. Links: walkinginfo.org tfhrc.gov/safety/pedbike/pubs/05085/chapt11.htm.
Estimated Cost: \$200,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Bridge Investigations
Project Description: These funds are for an independent engineering investigation into the structural integrity of the City bridge support systems. This activity is required by M.D.O.T. and will require a grant award to fully fund the project. Funds have also been allocated in the TIF2 and TIF97 Funds to provide the local match.
Estimated Cost: \$20,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Storm Water Issues
Project Description: This line item will guarantee funds to construct and repair city storm sewer lines. Funds may be used to disconnect sanitary sewers as well as undertaking the pilot project in the use of filters in the system.
Estimated Cost: \$425,000.00
Fiscal Years: Start: 2009 End: 2014



Project Name: Streets Program (annual)
Project Description: This is an annual program that provides funds to resurface major and minor streets within the city limits. These funds are also to be used for bridge, sidewalk, and storm water system repair and new sidewalk infill projects.
Estimated Cost: \$4,680,000.00
Fiscal Years: Start: 2009 End: 2014

Project Name: Traffic Signal Power Backup
Project Description: Provide funding to install battery backup power systems in all signal equipment by 2013.
Estimated Cost: \$140,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Traffic Signal Upgrades
Project Description: This is an annual program that will fund traffic signal consulting and design for upgrade to the Garfield/Hannah, Parsons traffic signal and the Parsons/Hastings intersection signal.
Estimated Cost: \$120,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: West State & Pine Street Reconstruction
Project Description: Reconstruct W State and Pine Street in conjunction with utility improvements under the street. TIF Plan amendments required.
Estimated Cost: \$275,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Storm Water Catch Basin Processing
Project Description: City stormwater catch basins and stormwater inlets are cleaned on a regular basis to remove accumulated sediments. This measure can reduce high pollutant concentrations during first flush of storms, prevent clogging of the downstream conveyance system, and restore the catch basin's sediment-trapping capacity. In the past, the waste generated from the catch basin cleaning activities was typically discharged back into the stormwater system. Michigan Department of Environmental Quality has deemed this activity illegal. Now de-watering containers with disposable filters are required, and the remaining solid/liquid waste must be hauled to a certified facility. City Streets Division must purchase two de-watering containers, disposable filters, construct a ramp structure, and contract with the Grand Traverse County Septage Plant and/or a land fill to accept solid and possible liquid waste from our City storm water system.
Estimated Cost: \$68,250.00
Fiscal Years: Start: 2009 End: 2009



Department: Walkways/Bike Paths

Project Name: Boardwalk/Streetscape Maintenance (annual)

Project Description: These funds will ensure the upkeep of our investment in the Streetscape projects and boardwalks previously installed.

Estimated Cost: \$68,772.00

Fiscal Years: Start: 2012 End: 2012

Project Name: TART/Boardman Lake Trail Connector

Project Description: TART funds will be used to connect the existing trail to the Boardman Lake Trail behind the library. The city will undertake the work once the funds have been raised.

Estimated Cost: \$40,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Hannah Park Hiking/Bike Path

Project Description: This project would pave an 8-foot wide path where an informal dirt trail currently exists. The path would run the entire length of Hannah Park from Wadsworth to Union Streets. If amended, partial funding could be derived from the TIF II Fund.

Estimated Cost: \$50,000.00

Fiscal Years: Start: 2011 End: 2011

**CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10**

BROWN BRIDGE MAINTENANCE FUND

	Fiscal Year 2009-10	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Project Totals	Project ID
North Boardwalk Replacement	\$20,000.00						\$20,000.00	35
Upper and Lower Connector Bridges		\$60,000.00					\$60,000.00	51
Deck Board Replacement on Overlooks	\$10,000.00						\$10,000.00	52
Septic System Repair or Replacement	\$7,500.00						\$7,500.00	53
Overlook and Scenic Trail		\$20,000.00					\$20,000.00	54
Replacement French Doors for Caretakers House		\$7,500.00					\$7,500.00	55
Bottomland Access Post Brown Bridge Dam removal (dependant on decision)		\$35,000.00					\$35,000.00	56
Evaluate Brown Bridge Dam Flood Capacity		\$20,000.00					\$20,000.00	173
Modify Brown Bridge Dam Spillway			\$20,000.00				\$20,000.00	174
Brown Bridge Spillway , Power House Repairs						\$200,000.00	\$200,000.00	175
Brown Bridge North Embankment Stabilization						\$200,000.00	\$200,000.00	176
Brown Bridge South Embankment Stabilization						\$200,000.00	\$200,000.00	177
Total Brown Bridge	\$37,500.00	\$142,500.00	\$0.00	\$20,000.00	\$0.00	\$600,000.00	\$800,000.00	

**GENERAL FUND
Cemetery**

Construct New Maintenance Facility at Oakwood Cemetery			\$150,000.00				\$150,000.00	45
Construct New Office at Oakwood Cemetery				\$300,000.00			\$300,000.00	46
Install Cremation Niches in Mausoleum at Oakwood Cemetery				\$20,000.00			\$20,000.00	47
Oakwood Cemetery Paving of Main Loop in First Addition			\$18,000.00				\$18,000.00	48
Oakwood Cemetery Surveying and Irrigation of K and L Blocks (prior year funds)							\$11,500.00	50
Total Cemetery	\$0.00	\$18,000.00	\$150,000.00	\$320,000.00	\$0.00	\$0.00	\$499,500.00	

Fire

Fire Station #1 Training Room Expansion			\$75,000.00				\$75,000.00	39
Fire Station #2 Parking Area Paving				\$44,950.00			\$44,950.00	43
Total Fire	\$0.00	\$0.00	\$75,000.00	\$44,950.00	\$0.00	\$0.00	\$119,950.00	

General Government

City Treasurer Document Management System							\$60,000.00	4
City Clerk Document Management System (prior year funds)							\$60,000.00	36
Computer Hardware/Software		\$30,000.00					\$30,000.00	37
Total General Government	\$30,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	

CITY OF TRAVERSE CITY, MICHIGAN
 SIX YEAR PUBLIC IMPROVEMENT PLAN
 For the Budget Year 2009-10

Revised: April 8th, 2009

Fiscal Year	Project	Project						
2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Totals	ID	ID

GENERAL FUND Cont.

Parks & Rec.

West End Irrigation								\$40,000.00	24
Sunset Park Irrigation					\$40,000.00				25
Bryant Park Retaining Wall				\$10,000.00				\$10,000.00	26
Sunset Park Retaining Wall and Walkway/Bikepath				\$90,000.00				\$90,000.00	27
Hickory Hills Lodge Replacement				\$65,000.00				\$65,000.00	28
F & M Park Playground (prior year funds)					\$1,000,000.00			\$1,000,000.00	29
Volleyball Court Area Restroom			\$215,000.00					\$70,000.00	30
West End Beach Restroom						\$255,000.00		\$215,000.00	31
Waterfront Promenade						\$300,000.00		\$300,000.00	32
Lay Park Improvements							\$130,000.00	\$130,000.00	33
Hickory Hills Snow Guns Purchase (private funding)							\$50,000.00	\$40,000.00	34
Union St. Dam Toe Drain							\$15,000.00	\$50,000.00	168
Evaluate Union St Dam Flood Capacity							\$75,000.00	\$15,000.00	169
Keep or redesign Union St Dam								\$75,000.00	170
Union St Dam Outlet relining								\$400,000.00	172
Total Parks & Rec.	\$0.00	\$195,000.00	\$290,000.00	\$465,000.00	\$295,000.00	\$1,400,000.00		\$2,755,000.00	

Police

Mobile Data Computers - Continuation of Mobile Data System (prior year funds)								\$30,000.00	22
Total Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$30,000.00	

Senior Center

Senior Center Gravel Parking Lot Paving								\$20,000.00	19
Total Senior Center	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$20,000.00	

Streets

Boardman Lake Avenue								\$6,200,000.00	8
Pedestrian crossing across GrandView Parkway between Hall and Oak St.							\$200,000.00	\$200,000.00	10
Bridge Investigations (prior year funds)								\$20,000.00	11
Storm Water Issues (annual)		\$50,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$425,000.00	13
Streets Program (annual)		\$780,000.00	\$780,000.00	\$780,000.00	\$780,000.00	\$780,000.00	\$780,000.00	\$4,680,000.00	14
Traffic Signal Power Backup								\$140,000.00	15

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10

	Fiscal Year 2009-10	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Project Totals	Project ID
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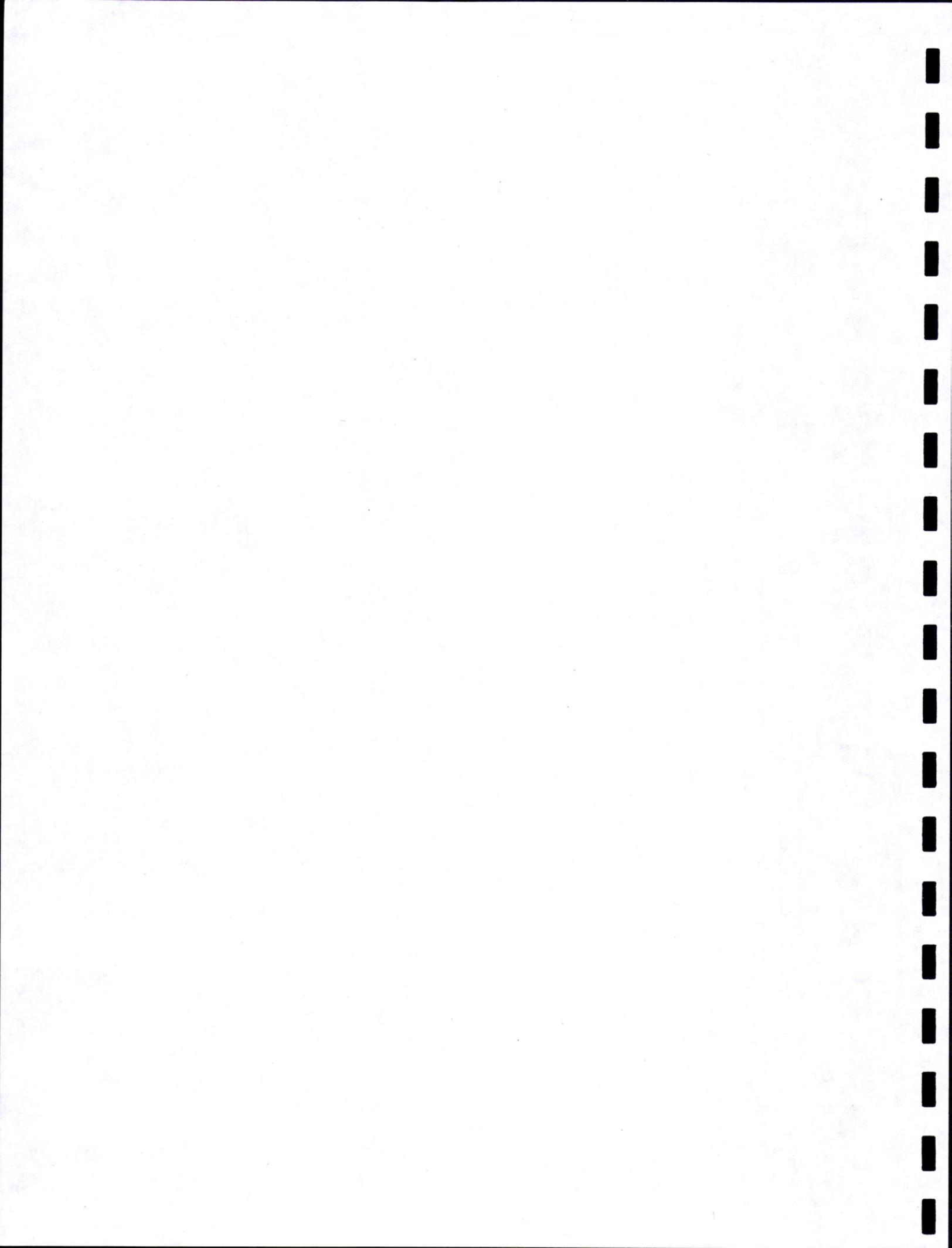
GENERAL FUND Cont.

Streets Cont.

Traffic Signal Upgrades		\$120,000.00					\$120,000.00	16
West State & Pine Street Reconstruction						\$275,000.00	\$275,000.00	17
Storm Water Catch Basin Processing	\$68,250.00						\$68,250.00	182
Total Streets	\$898,250.00	\$1,175,000.00	\$855,000.00	\$855,000.00	\$855,000.00	\$7,330,000.00	\$12,128,250.00	

Walkways/Bike Paths

Boardwalk/Streetscape Maintenance (annual)				\$68,772.00			\$68,772.00	1
TART/Boardman Lake Trail Connector (private funds)			\$50,000.00				\$50,000.00	2
Hannah Park Hiking/Bike Path							\$50,000.00	3
Total Walkways/Bike Paths	\$0.00	\$0.00	\$50,000.00	\$68,772.00	\$0.00	\$0.00	\$158,772.00	
TOTAL GENERAL FUND	\$928,250.00	\$1,468,000.00	\$1,420,000.00	\$1,753,722.00	\$1,150,000.00	\$8,730,000.00	\$15,861,472.00	





Fund: Water

Department: Water Distribution System

Project Name: Pole Barn at WTP - Plant

Project Description: Construct a 40'x60' pole barn on a slab with 16' garage doors and egress door at each end. Electrical service for lights and power equipment.

Estimated Cost: \$75,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Reservoir & Booster Station Telemetry

Project Description: Establish radio telemetry to Barlow Reservoir, Wayne Reservoir and Wayne Booster Station for the purposes of security, monitoring and remote operation of equipment.

Estimated Cost: \$30,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Fitzhugh Dr. Check Valve

Project Description: Tradewinds apartments (122 units, 386 residents) has had pressure problems for years. We need to bypass the existing check valve and install a check valve at the bottom of the hill. This would improve pressure to the existing apartment buildings.

Estimated Cost: \$35,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Eighth Street Watermain Replacement

Project Description: In conjunction with the planned 8th Street resurfacing project, it may be necessary to replace the water main in that section.

Estimated Cost: \$180,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Madison/Monroe WM Replacement

Project Description: Replace 4 water main from Jefferson to Randolph with 8 water main, new fire hydrants and tie in services.

Estimated Cost: \$175,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Elmwood WM Replacement

Project Description: Replace 4 water main from Randolph to Bay with an 8 water main and change out galvanized services from Front to Bay. Install new fire hydrants.

Estimated Cost: \$162,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Barlow Reservoir Re coating

Project Description: Remove interior and exterior coatings and apply new coatings.

Estimated Cost: \$750,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Midtown Water Transmission Line

Project Description: Install approximately 7,000' of 16" water main and 200' of directionally drilled water main starting at the intersection of Washington Street and Franklin, south down Franklin to Eighth, west down Eighth to the new Boardman Lake Avenue, south down Boardman Lake Avenue to Seventeenth Street.

Estimated Cost: \$280,000.00

Fiscal Years: Start: 2011 End: 2011



Project Name: Carter Road Water Main Replacement
Project Description: Construct a 12" water main along Carter Road between M-22 and the Morgan Farms Development. This project will provide more reliable water to Elmwood Township as allowed by bulk water contract (2,500') and provide a loop to service the city system.
Estimated Cost: \$130,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Wayne Hill Watermain Replacement
Project Description: Construct a 12' water main from Wayne Hill booster station to Incochee Crest to replace the existing 6' water main.
Estimated Cost: \$190,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Regional Water Storage
Project Description: Development of a water storage tank to increase system pressure. Cost to be shared with other regional water providers.
Estimated Cost: \$245,000.00
Fiscal Years: Start: 2013 End: 2013

Project Name: Move or Sleeve Union St Dam Waterline
Project Description: Engineer to move or sleeve the waterline on top of Union St Dam. Then construct the results of the best solution.
Estimated Cost: \$50,000.00
Fiscal Years: Start: 2013 End: 2013

Department: Water Treatment

Project Name: Plant SCADA - Plant
Project Description: Conversion of recorders and controllers to SCADA.
Estimated Cost: \$30,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Huron Hills Booster Station Pump Up Grade - Plant
Project Description: Replace small 200 gpm pump with a 500 gpm variable frequency drive pump. Install variable frequency drives on 500 gpm pumps #2 & #3. Replace hydraulic operated check valves with more reliable mechanical check valves on pumps #2 & #3.
Estimated Cost: \$100,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Filter Media Replacement - Plant
Project Description: Replenish and replace some filter media in filters #1,#2,#3 with granular activated charcoal. Raise filter troughs to accommodate the additional media depth required for granular activated charcoal media.
Estimated Cost: \$160,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Filter Media Replacement - Plant
Project Description: Replenish and replace some filter media in filters #4 and #5 with granular activated charcoal.
Estimated Cost: \$80,000.00
Fiscal Years: Start: 2012 End: 2012



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Project Name: Raw Water Intake - Plant
Project Description: Construction of a second raw water intake in East Bay.
Estimated Cost: \$4,000,000.00
Fiscal Years: Start: 2012 End: 2012

Project Name: Ultraviolet Disinfection - Plant
Project Description: Implement ultraviolet light along with sodium hypochlorite to disinfect drinking water.
Estimated Cost: \$500,000.00
Fiscal Years: Start: 2013 End: 2013

Project Name: Freight Elevator Compliance - Plant
Project Description: The freight elevator has a steel single wall casing extending 30 plus feet into the soil and is susceptible to corrosion with the potential of leaking several hundred gallons of hydraulic fluid into the soil and surrounding water table. The State D.E.Q. is mandating that these casings be replaced with double wall casings. No implementation date has yet been established.
Estimated Cost: \$30,000.00
Fiscal Years: Start: 2013 End: 2013

Project Name: Low Service Pump Upgrade - Plant
Project Description: Upgrade of the low service pump station consists of replacement of the existing pumps with larger pumps that will provide for redundant water transmission lines between the low service pumps and the Water Treatment Plant.
Estimated Cost: \$2,150,000.00
Fiscal Years: Start: 2014 End: 2014

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10

Project ID	Fiscal Year 2009-10	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Total
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WATER FUND

Water Distribution System

Pole Barn at WTP - Plant	\$75,000.00						\$75,000.00	102
Reservoir & Booster Station Telemetry	\$30,000.00						\$30,000.00	107
Fitzhugh Dr. Check Valve	\$35,000.00						\$35,000.00	109
Eighth Street Watermain Replacement	\$180,000.00						\$180,000.00	110
Madison/Monroe WM Replacement		\$175,000.00					\$175,000.00	111
Elimwood WM Replacement		\$162,000.00					\$162,000.00	112
Barlow Reservoir Re coating		\$750,000.00					\$750,000.00	113
Midtown Water Transmission Line			\$280,000.00				\$280,000.00	115
Carter Road Water Main Replacement			\$130,000.00				\$130,000.00	116
Wayne Hill Watermain Replacement			\$190,000.00				\$190,000.00	117
Regional Water Storage					\$245,000.00		\$245,000.00	122
Move or Sleeve Union St Dam Waterline					\$50,000.00		\$50,000.00	171
Total Water Distribution System	\$320,000.00	\$1,087,000.00	\$280,000.00	\$320,000.00	\$295,000.00	\$0.00	\$2,302,000.00	

Water Treatment

Plant SCADA - Plant	\$30,000.00						\$30,000.00	103
Huron Hills Booster Station Pump Up Grade - Plant	\$100,000.00						\$100,000.00	108
Filter Media Replacement - Plant			\$160,000.00				\$160,000.00	114
Filter Media Replacement - Plant			\$80,000.00				\$80,000.00	118
Raw Water Intake - Plant			\$4,000,000.00				\$4,000,000.00	119
Ultraviolet Disinfection - Plant					\$500,000.00		\$500,000.00	120
Freight Elevator Compliance - Plant					\$30,000.00		\$30,000.00	121
Low Service Pump Upgrade - Plant					\$2,150,000.00		\$2,150,000.00	123
Total Water Treatment	\$130,000.00	\$0.00	\$160,000.00	\$4,080,000.00	\$530,000.00	\$2,150,000.00	\$7,050,000.00	
TOTAL WATER FUND	\$450,000.00	\$1,087,000.00	\$440,000.00	\$4,400,000.00	\$825,000.00	\$2,150,000.00	\$9,352,000.00	



Fund: Waste Water

Department: Sewer Collection System

Project Name: Grandview Pky Sewer Rehab/Replace
Project Description: Install or rehabilitate ~618' of sanitary sewer on Grandview Parkway from dead end manhole 1378 west toward manhole 1379, 1381, and 1382 at Hall Street.

Estimated Cost: \$50,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Garland Street Sewer Replacement
Project Description: Replace Sanitary sewer from dead end west to Hall Street, Manholes 528-529, west to manhole 530. ~490'.

Estimated Cost: \$50,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Kelley Street Sewer Replacement
Project Description: Replace or rehabilitate Kelley Street sanitary sewer main, replace laterals from main to property line. Beginning at dead end west of Fern Street in tree lawn, going west to manhole 1236 to manhole 1237 north to manhole 1238, then west to manhole 1239 at Rose and Kelley.

Estimated Cost: \$155,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Division Street Sewer Rehab
Project Description: Sanitary sewer between S-303 and S-1439 is crushed and needs rehabilitation. ~222'.

Estimated Cost: \$50,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: WWTP tiebreaker change
Project Description: There is a peice of electrtical switchgear at the WWTP that is currently in good condition but is hard fastened to buss bars that must be energized with 480 volts in order to keep the plant running. We see this as a potentially serious vulnerability. We are investigating a project to replace that breaker with a type that can be pulled out for service without stopping the plant.

Estimated Cost: \$48,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Sewer Rehab 700 Blk Alley S of Front & 700 blk 6th
Project Description: Rehab or replace both creek crossings. Rehab sewer behind 'Town House' restaurant in the Alley south of Front and manholes 152-153-154 at 6th & Cedar. Both are steel pipes and lay full of sewage.

Estimated Cost: \$50,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: River Crossing Sewage Pump Station
Project Description: Install a small lift station on the north river crossing of the sanitary sewer main. This will eliminate the reverse flow problem. The line for the Marina, Chamber of Commerce and Bank run into the diversion currently, and have a history of backups.

Estimated Cost: \$45,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Generator Installation (Coast Guard)



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Project Description: To utilize 100kW generator purchased from Morgan Farms development at the Coast Guard lift station.

Estimated Cost: \$24,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Vac Truck Dump Station

Project Description: Build permanent facility/station to handle waster generated when vac truck is used to clean sewers. Both sanitary and storm infrastructure is involved.

Estimated Cost: \$75,000.00

Fiscal Years: Start: 2011 End: 2011

Project Name: 8th Street Sewer Replacement

Project Description: In conjunction with the planned 8th Street resurfacing project, it may be necessary to replace the sanitary sewer line in that section.

Estimated Cost: \$300,000.00

Fiscal Years: Start: 2009 End: 2009

Department: Sewer Plant & Buildings

Project Name: Plant - Membrane Replacement

Project Description: Membranes at the treatment plant may begin to need replacement in 2011. The estimated cost is shown at a lump. Actual replacement may occur over several years.

Estimated Cost: \$3,400,000.00

Fiscal Years: Start: 2011 End: 2011

Project Name: Plant - Biosolids recirculation and mixing system improvement

Project Description: The project will replace recirculation/loadout pumps and mixer blades. This equipment is associated with anaerobic digester number 4 and biosolids storage cells 1,2,3 and 4.

Estimated Cost: \$53,300.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Plant - Odor ductwork phase 2

Project Description: The odor control capital project in 2007 began replacing short lived metal ductwork with non-corroding fiberglass ductwork. Aproximately 270 feet of metal ductwork remain. It will corrode and fail and need to be replaced.

Estimated Cost: \$78,300.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Plant - MBR Vacuum system improvement

Project Description: The vacuum system in the membrane building at the WWTP is a critical system. This project will convert the vacuum control from a constant-run to a demand system. Rather than running two of three vacuum pumps continuously, the new control will run the vaccum pumps only as needed. So zero, one, or two will run depending on demand. This will reduce maintenance and repair cost, reduce a significant vulnerability, and save some electricity.

Estimated Cost: \$18,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Plant - Primary Chain Drive Replacement



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Project Description: These mechanisms operate immersed inside each of the eight primary clarifiers at the WWTP. The mechanisms in four of the eight primary clarifiers currently need to be replaced, the other four may serve another 4 or 5 years and will then need replacement (the below estimate would be all eight).

Estimated Cost: \$86,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Plant - Screw pump coating

Project Description: Three steel screw pump bodies 35 feet long and 4.5 feet in diameter operate continuously in an abrasive and corrosive environment. The protective coating is wearing off exposing steel to rust.

Estimated Cost: \$76,300.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Plant - WWTP SCADA operating system upgrade

Project Description: The operating system for the computers that control the plant is no longer supported. It will be an opportune time to also upgrade hardware to reduce vulnerability.

Estimated Cost: \$45,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Plant - WWTP misc concrete

Project Description: Some concrete surface repair and walkway replacement is needed at the WWTP.

Estimated Cost: \$7,000.00

Fiscal Years: Start: 2009 End: 2009



Fund: Other

Department: Auto Park

Project Name: Warehouse District Parking Enhancement

Project Description: Addition of more parking meters in Lot 'X' as well as possible purchase/lease of additional land for parking in Warehouse District.

Estimated Cost: \$70,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Lot H Rehab

Project Description: Replace the west side of lot's meter posts and vehicle barricades. This may involve some asphalt replacement and striping of parking spaces.

Estimated Cost: \$48,500.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Lots W and N Restructuring

Project Description: Consolidate parking in these lots in conjunction with the development of the northeast corner of Washington and Cass.

Estimated Cost: \$50,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Lot T & B

Project Description: Restructure, seal coat, and stripe both parking lots.

Estimated Cost: \$16,800.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Parking Lot Sign Replacement

Project Description: Purchase new directional signs and replace faded signs.

Estimated Cost: \$50,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: West End Parking for Future Parking Decks

Project Description: Purchase and/or lease and development of near-term parking for West End.

Estimated Cost: \$800,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Hardy Deck LED

Project Description: Replace the lighting in the parking deck with LED lights.

Estimated Cost: \$160,000.00

Fiscal Years: Start: 2009 End: 2009

Department: Bond Fund Excess

Project Name: Park Street Deck Entrance and Streetscapes

Project Description: Replace brick on Park Street and build public pedestrian entrance to the Hardy Deck with public restrooms.

Estimated Cost: \$1,027,377.00

Fiscal Years: Start: 2009 End: 2009



Department: Garage

Project Name: Garage Division Vehicle and Equipment Replacement for 2009-2010
Project Description: The garage annually purchases new equipment, vehicles, and machinery to replace existing assets. These items to be replaced on an annual basis are based on cost effectiveness of ownership.
Estimated Cost: \$4,273,900.00
Fiscal Years: Start: 2009 End: 2014

Project Name: 631 Woodmere Roof
Project Description: Needs assessment, possible deck replacement, insulation, and roofing replacement.
Estimated Cost: \$175,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Fleet Management Software/Hardware Upgrade
Project Description: Upgrade software and hardware for fleet management system that is used for our Garage operation.
Estimated Cost: \$42,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: 625 Backyard Paving
Project Description: Pulverize old rotten asphalt and install new 3 overlay in heavy traffic areas of back yard.
Estimated Cost: \$75,000.00
Fiscal Years: Start: 2010 End: 2010

Department: Marina

Project Name: East Breakwater Cable Television
Project Description: Install cable television service to the pedestals on the floating dock section of the East Breakwater.
Estimated Cost: \$25,000.00
Fiscal Years: Start: 2011 End: 2011

Project Name: Re-Face Old Breakwater
Project Description: Install facing to cover rock cribbing on the inside of the old breakwater, approximately 500 feet.
Estimated Cost: \$40,000.00
Fiscal Years: Start: 2009 End: 2009

Department: Opera House

Project Name: City Opera House Boiler
Project Description: Replace oversized boiler at City Opera House.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Roof Replacement
Project Description: It has been identified that sections of the Opera House roof need repair and others need replacement to protect the integrity of the structure and its contents.
Estimated Cost: \$140,000.00



Fiscal Years: Start: 2010 End: 2010

Department: Recaptured Grant Revolving Loan

Project Name: Franke Road Extension
Project Description: South Campus connection and street improvement.
Estimated Cost: \$158,927.00
Fiscal Years: Start: 2009 End: 2009

Department: TIF 2

Project Name: Eighth Street Bridge Repair
Project Description: Repair bridge driving surface.
Estimated Cost: \$80,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Old Town Parking Deck
Project Description: Develop three-level, 410-space parking structure east of Union and north of Eighth Street.
Estimated Cost: \$9,112,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Streetscape Improvements
Project Description: Approximately 813 feet of streetscape improvements on Cass and Lake Streets. Improvements include trees, curb & gutter, benches, trash cans and other improvements.
Estimated Cost: \$162,600.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Lake Street Trail
Project Description: Site improvements for neighborhood connection to North Boardman Lake Trail.
Estimated Cost: \$75,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Wayfinding Program
Project Description: Installation of directional signs to the various districts within the City.
Estimated Cost: \$150,500.00
Fiscal Years: Start: 2009 End: 2009

Project Name: South Union Street Bridge Repair
Project Description: Bridge superstructure rehabilitation.
Estimated Cost: \$102,500.00
Fiscal Years: Start: 2014 End: 2014

Project Name: South Cass Street Bridge Repair
Project Description: Concrete arch rehabilitation.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2014 End: 2014



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2009/10 Six Year Public Improvement Plan

Department: TIF 97

Project Name: East Front Street, 200 Block North - Alley Repair
Project Description: Reconstruct alley including riverfront, pedestrian and vehicular improvements.
Estimated Cost: \$400,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Bayfront Planning - Zoo Splash Pad
Project Description: Splash Pad in the former zoo area at Clinch Park.
Estimated Cost: \$100,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Garland Street
Project Description: Redirect Garland Street from Grandview Parkway to Union Street on the east end.
Estimated Cost: \$120,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Garland Streetscapes
Project Description: Redirect Garland Street from Grandview Parkway to Union Street on the east end.
Estimated Cost: \$200,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: Parking Structure - Pine & Front
Project Description: Parking structure to serve Pine & West Front area.
Estimated Cost: \$4,600,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Pine Street Pedestrian Way
Project Description: Pedestrian walkway and bridge over the Boardman River connecting West Front Street with Grandview Parkway.
Estimated Cost: \$1,360,000.00
Fiscal Years: Start: 2009 End: 2010

Project Name: Wayfinding Program
Project Description: Installation of directional signs to the various districts within the City.
Estimated Cost: \$150,500.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Civic Square
Project Description: Construction of a civic square at the center of downtown.
Estimated Cost: \$5,079,500.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Parking Structure - Convention Center
Project Description: Parking structure to serve new convention center. Includes utility and alley relocation.



Estimated Cost: \$16,931,800.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Union Street Pedestrian Tunnel
Project Description: Pedestrian tunnel under Grandview Parkway at Union Street.

Estimated Cost: \$3,609,900.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Parking Structure - 100 E. State Street
Project Description: Three-level 250-space parking structure on E. State Street behind City Opera House.

Estimated Cost: \$7,276,250.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Bayfront Planning - Public Pier
Project Description: Preliminary work for a pier at the mouth of Boardman Avenue.

Estimated Cost: \$500,000.00
Fiscal Years: Start: 2010 End: 2010

Project Name: West Front, 100 Block South Alley Utility Repair
Project Description: Replace storm and sanitary line in alley between Union, Pine, W. Front and W. State.

Estimated Cost: \$170,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: State Street Water Main
Project Description: Replace water main in alley between Pine and Union, W. Front and W. State.

Estimated Cost: \$125,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: West End Parking for Future Parking Decks
Project Description: Purchase/lease and develop parking to serve West End.

Estimated Cost: \$800,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Bayfront Planning and Development
Project Description: Refinement and engineering of Bayfront Plan.

Estimated Cost: \$1,100,000.00
Fiscal Years: Start: 2009 End: 2011

Project Name: Boardman Avenue Riverwalk and Mooring
Project Description: Completion of Boardman River boardwalk between Front Street and Grandview Parkway.

Estimated Cost: \$20,100.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Hannah Park Pedestrian Bridge



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Project Description: Pedestrian bridge over Boardman River at Hannah Park connecting Central Neighborhood with downtown.

Estimated Cost: \$470,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: Streetscape Improvements - Pine and State

Project Description: Streetscape improvements on W. Front, E. Front, W. State, Hall and Garland. Includes curbs and gutters, street trees, benches, trash cans, signage and other improvements.

Estimated Cost: \$1,275,000.00

Fiscal Years: Start: 2010 End: 2010

Project Name: Public Pier - Fabrication and Construction

Project Description: 350' long x 20' wide public pier at mouth of Boardman River.

Estimated Cost: \$3,100,000.00

Fiscal Years: Start: 2014 End: 2014

Project Name: Lower Boardman River Enhancements

Project Description: To beautify and enhance the river environment for recreationalist and fisheries.

Estimated Cost: \$700,000.00

Fiscal Years: Start: 2014 End: 2014

Project Name: Public Market Downtown

Project Description: Year-round public market in 10,000 sq. foot building that could be added on to in 10,000 sq. foot increments.

Estimated Cost: \$2,750,000.00

Fiscal Years: Start: 2014 End: 2014

Project Name: Parking Property Purchases

Project Description: Land purchased for Old Town Parking Deck.

Estimated Cost: \$636,000.00

Fiscal Years: Start: 2009 End: 2009

Project Name: Park Street Bridge Repair

Project Description: Rehabilitate bridge superstructure.

Estimated Cost: \$210,000.00

Fiscal Years: Start: 2012 End: 2012

Project Name: North Union Street Bridge Repair

Project Description: Bridge superstructure repair and painting.

Estimated Cost: \$212,000.00

Fiscal Years: Start: 2013 End: 2013

Project Name: West Front Street Bridge Replacement

Project Description: Replace existing concrete arch bridge.

Estimated Cost: \$240,000.00

Fiscal Years: Start: 2011 End: 2011



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Project Name: South Union Street Bridge Repair
Project Description: Rehabilitate bridge superstructure.
Estimated Cost: \$102,500.00
Fiscal Years: Start: 2014 End: 2014

Project Name: South Cass Street Bridge Repair
Project Description: Concrete arch rehabilitation.
Estimated Cost: \$60,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: North Cass Street Bridge Repair
Project Description: Bridge superstructure replacement.
Estimated Cost: \$285,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: Boardman Avenue Pedestrian Bridge
Project Description: Construction of pedestrian bridge and site improvements at the north end of Boardman Avenue.
Estimated Cost: \$500,000.00
Fiscal Years: Start: 2014 End: 2014

Project Name: East Front Street, 400 Block South - Alley Repair
Project Description: Replace the East 400 block of the alley between Front St and State St.
Estimated Cost: \$80,000.00
Fiscal Years: Start: 2009 End: 2009

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10

Revised: April 8th, 2009

	Fiscal Year 2009-10	Fiscal Year 2010-11	Fiscal Year 2011-12	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Project Totals	Project ID
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OTHER FUNDS

Auto Park

Warehouse District Parking Enhancement	\$70,000.00						\$70,000.00	131
Lot H Rehab	\$48,500.00						\$48,500.00	132
Lots W and N Restructuring	\$50,000.00						\$50,000.00	133
Lot T & B	\$16,800.00						\$16,800.00	134
Parking Lot Sign Replacement	\$50,000.00						\$50,000.00	135
West End Parking for Future Parking Decks	\$800,000.00						\$800,000.00	137
Hardy Deck LED	\$160,000.00						\$160,000.00	138
Total Auto Park	\$1,195,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,195,300.00	

Bond Fund Excess

Park Street Deck Entrance and Streetscapes	\$1,027,377.00						\$1,027,377.00	18
Total Bond Fund Excess	\$1,027,377.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,027,377.00	

Garage

Garage Division Vehicle and Equipment Replacement for 2009-2010	\$773,900.00	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00	\$4,273,900.00	126
631 Woodmere Roof	\$175,000.00						\$175,000.00	128
Fleet Management Software/Hardware Upgrade		\$42,000.00					\$42,000.00	129
625 Backyard Paving		\$75,000.00					\$75,000.00	130
Total Garage	\$948,900.00	\$817,000.00	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00	\$4,565,900.00	

Marina

East Breakwater Cable Television			\$25,000.00				\$25,000.00	124
Re-Face Old Breakwater	\$40,000.00						\$40,000.00	125
Total Marina	\$40,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$65,000.00	

Opera House

City Opera House Boiler	\$60,000.00						\$60,000.00	142
Roof Replacement		\$140,000.00					\$140,000.00	181
Total Opera House	\$60,000.00	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	

Recaptured Grant Revolving Loan

Frankie Road Extension	\$158,927.00						\$158,927.00	197
Total Recaptured Grant Revolving Loan	\$158,927.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,927.00	

TIF 2

Eighth Street Bridge Repair	\$80,000.00						\$80,000.00	58
Old Town Parking Deck	\$9,112,000.00						\$9,112,000.00	60
Streetscape Improvements	\$162,600.00						\$162,600.00	61
Lake Street Trail	\$75,000.00						\$75,000.00	190
Wayfinding Program	\$150,500.00						\$150,500.00	192
South Union Street Bridge Repair						\$102,500.00	\$102,500.00	194
South Cass Street Bridge Repair						\$60,000.00	\$60,000.00	195
Total TIF 2	\$9,580,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$162,500.00	\$9,742,600.00	

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10

Revised: April 8th, 2009

Project ID	Fiscal Year						Project Totals
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	

OTHER FUNDS Cont.

Project ID	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project Totals
59	\$400,000.00						\$400,000.00
62		\$100,000.00					\$100,000.00
63		\$200,000.00					\$200,000.00
64		\$4,600,000.00					\$4,600,000.00
65		\$1,360,000.00					\$1,360,000.00
66		\$150,500.00					\$150,500.00
67					\$5,079,500.00		\$5,079,500.00
68					\$16,931,800.00		\$16,931,800.00
69					\$3,609,900.00		\$3,609,900.00
70					\$7,276,250.00		\$7,276,250.00
71		\$500,000.00					\$500,000.00
72		\$170,000.00					\$170,000.00
73		\$125,000.00					\$125,000.00
74		\$800,000.00					\$800,000.00
75		\$100,000.00					\$100,000.00
77		\$500,000.00					\$500,000.00
78					\$20,100.00		\$20,100.00
79				\$470,000.00			\$470,000.00
80		\$1,275,000.00					\$1,275,000.00
81					\$3,100,000.00		\$3,100,000.00
82					\$700,000.00		\$700,000.00
83					\$2,750,000.00		\$2,750,000.00
180		\$636,000.00					\$636,000.00
183				\$210,000.00			\$210,000.00
184					\$212,000.00		\$212,000.00
185			\$240,000.00				\$240,000.00
186					\$102,500.00		\$102,500.00
187					\$60,000.00		\$60,000.00
188					\$285,000.00		\$285,000.00
189					\$500,000.00		\$500,000.00
191		\$80,000.00					\$80,000.00
Total TIF 97	\$8,541,500.00	\$2,575,000.00	\$240,000.00	\$680,000.00	\$212,000.00	\$40,415,050.00	\$52,663,550.00
TOTAL OTHER FUND	\$21,552,104.00	\$3,532,000.00	\$965,000.00	\$1,380,000.00	\$912,000.00	\$41,277,550.00	\$69,618,654.00





City of

TRAVERSE CITY

2009/10 Six Year Public Improvement Plan

Fund: L&P Internal Financing

Department: Distribution & Substation

Project Name: Line Improvements, Extensions, New Services

Project Description: Throughout the entire service area . Construction/replacement of overhead and underground distribution facilities involving the use of wire, poles, meters, cabinets, and transformers. This is an annual project in which wages, benefits, and equipment charges are capitalized for upgraded existing services or provide for new customer services.

Estimated Cost: \$5,950,000.00

Fiscal Years: Start: 2009 End: 2014

Project Name: OH to URG Conversion Projects

Project Description: Throughout the entire service area. Conversion of overhead transmission and/or distribution facilities to underground. Annual Program for Approved Projects.

Estimated Cost: \$7,000,000.00

Fiscal Years: Start: 2009 End: 2014

Project Name: Distribution Circuit Additions/Upgrades

Project Description: Throughout the entire service area. Construction of new overhead distribution circuits. New circuits and upgrade of existing circuits to improve reliability and serve anticipated growth.

Estimated Cost: \$1,800,000.00

Fiscal Years: Start: 2009 End: 2014

Project Name: New 69kV/13.8kV Distribution Substation/Site

Project Description: Southern portion of service area – possibly outside city limits. Construction of new 69/13.8kV distribution substation. To include land purchase and facilities.

Estimated Cost: \$4,250,000.00

Fiscal Years: Start: 2009 End: 2010

Project Name: Pine Street Overhead to Underground Conv.

Project Description: Starting from behind Hall Street Substation South along Pine Street & crossing the Boardman River. Convert existing overhead distribution facilities to underground.
In concert with TIF 97 Plan for Pine Street projects – this is a two phase project as directed by the DDA through the TIF 97 Plan.

Estimated Cost: \$5,200,000.00

Fiscal Years: Start: 2009 End: 2011

Department: Facilities

Project Name: Wind Turbine Refurbishment

Project Description: Bugai Road @ M-72. Replace existing gear box with new gear box. Replacement of the gear box is imminent.

Estimated Cost: \$150,000.00

Fiscal Years: Start: 2013 End: 2013



Project Name: Coal Storage Facility Improvements
Project Description: Coal storage yard site on West side of M-22 (Elmwood Township). Site improvements (to be determined.) Preparing site for potential other use.
Estimated Cost: \$50,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Hasting Service Center Facility Improvements
Project Description: 1121 to 1131 Hastings Street. Site improvements to existing facility. Demolition/Property acquisition and facility expansion/improvements.
Estimated Cost: \$550,000.00
Fiscal Years: Start: 2009 End: 2014

Department: Generation

Project Name: Wind Farm Project
Project Description: Outside of the City Limits. Wind Farm in Norwood and Marion Townships. Costs related to wind generating facilities to provide up to 20 Mwatts of wind generation capacity.
Estimated Cost: \$5,000,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: Baseload Capacity - Biomass
Project Description: Local distributed generation – either inside or outside City Limits. Biomass electric generating facilities. Costs related to biomass generating facilities to provide up to 20 M watt of baseload generation capacity.
Estimated Cost: \$1,000,000.00
Fiscal Years: Start: 2009 End: 2009

Department: SCADA Comm & other

Project Name: Automated Meter Reading System (AMR)
Project Description: 400 Boardman Avenue. Electric meters and software to accommodate electronic meter reading capabilities. An annual program to provide for a migration to electronic meter reading for routes that are labor intensive.
Estimated Cost: \$650,000.00
Fiscal Years: Start: 2009 End: 2014

Project Name: SCADA (Supervisory Control and Data Acquisition)/Dispatch Improvements
Project Description: 1131 Hastings Street, expansion of capabilities in 24 hour control center. Equipment upgrades and improvements/modifications to the control room.
Estimated Cost: \$100,000.00
Fiscal Years: Start: 2009 End: 2009

Department: Transmission and Substation

Project Name: Inventory of Materials for Substations, Transmission & Distribution
Project Description: 1131 Hastings Street. Inventory Purchases. Provide for contingency reserve equipment/supplies.
Estimated Cost: \$100,000.00
Fiscal Years: Start: 2009 End: 2009



Project Name: 69kV Load Break Switches
Project Description: Three separate locations - S Airport Sub Junction on LaFranier Rd, Barlow Junction near Barlow Substation, & Cass Road Junction near Twelfth Street. New steel poles & transmission switches. Replacing wood poles and switches with new steel poles & switches.
Estimated Cost: \$600,000.00
Fiscal Years: Start: 2010 End: 2012

Project Name: Gray Transmission Substation 69 kV Line Exit
Project Description: Bugai Road in Elmwood Township. Construction of double circuit 69 kV transmission line exit out of substation. Joint project with Wolverine Power Supply Cooperative.
Estimated Cost: \$250,000.00
Fiscal Years: Start: 2009 End: 2009

Project Name: New 69kV Transmission Line & Sub - East Side
Project Description: East Side of Service Area (to be determined – substation and majority of the transmission line would be outside the city limits). Overhead transmission facilities to include new poles and wire. From a new transmission substation to an existing distribution substation (to be determined).
Estimated Cost: \$5,200,000.00
Fiscal Years: Start: 2009 End: 2010

Project Name: Transmission Line Re-Conductor
Project Description: Existing transmission corridor along Hammond, Barlow, LaFranier, Cass, Wadsworth, and north end of Boardman Lake. Overhead transmission facilities to include new poles and wire. Re-conductor/rebuilding of existing 69kV transmission lines with new 69kV transmission lines.
Estimated Cost: \$3,670,000.00
Fiscal Years: Start: 2010 End: 2013

Fund: L&P Other Financing

Department: Large Generation Projects

Project Name: Wind Farm Project
Project Description: Outside of the City Limits. Wind Farm in Norwood and Marion Townships. Costs related to wind generating facilities to provide up to 20 Mwatts of wind generation capacity.
Estimated Cost: \$45,000,000.00
Fiscal Years: Start: 2010 End: 2011

Project Name: Baseload Capacity - Biomass Project(s)
Project Description: Local distributed generation – either inside or outside City Limits. Biomass electric generating facilities. Costs related to biomass generating facilities to provide up to 20 Mwat of baseload generation capacity.
Estimated Cost: \$49,000,000.00
Fiscal Years: Start: 2012 End: 2014

CITY OF TRAVERSE CITY, MICHIGAN
SIX YEAR PUBLIC IMPROVEMENT PLAN
For the Budget Year 2009-10

Revised: April 8th, 2009

Fiscal Year	Project				
2009-10	2010-11	2011-12	2012-13	2013-14	2014-15

L&P INTERNAL FINANCING FUND

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
Distribution & Substation							
Line Improvements, Extensions, New Services							
OH to URG Conversion Projects	\$950,000.00	\$950,000.00	\$975,000.00	\$1,000,000.00	\$1,025,000.00	\$1,050,000.00	148
Distribution Circuit Additions/Upgrades	\$2,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	149
New 69KV/13.8KV Distribution Substation/Site	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	150
Pine Street Overhead to Underground Conv.	\$2,125,000.00	\$2,125,000.00	\$5,200,000.00			\$4,250,000.00	151
Total Distribution & Substation	\$5,375,000.00	\$4,375,000.00	\$7,475,000.00	\$2,300,000.00	\$2,325,000.00	\$2,350,000.00	\$24,200,000.00

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
Facilities							
Wind Turbine Refurbishment					\$150,000.00		159
Coal Storage Facility Improvements	\$50,000.00						160
Hasting Service Center Facility Improvements	\$200,000.00	\$150,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	161
Total Facilities	\$250,000.00	\$150,000.00	\$50,000.00	\$50,000.00	\$200,000.00	\$50,000.00	\$750,000.00

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
Generation							
Wind Farm Project	\$5,000,000.00						146
Baseload Capacity - Biomass	\$1,000,000.00						147
Total Generation	\$6,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000,000.00

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
SCADA, Comm. & other							
Automated Meter Reading System (AMR)	\$250,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	162
SCADA (Supervisory Control and Data Acquisition)/Dispatch Improvements	\$100,000.00						163
Total SCADA, Comm. & other	\$350,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$750,000.00

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
Transmission and Substation							
Inventory of Materials for Substations, Transmission & Distribution	\$100,000.00						155
69KV Load Break Switches		\$200,000.00	\$200,000.00				154
Gray Transmission Substation 69 KV Line Exit	\$250,000.00						155
New 69KV Transmission Line & Sub - East Side	\$2,000,000.00	\$3,200,000.00					156
Transmission Line Re-Conductor		\$570,000.00	\$1,000,000.00	\$1,500,000.00	\$600,000.00	\$3,670,000.00	157
Total Transmission and Substation	\$2,350,000.00	\$3,970,000.00	\$1,200,000.00	\$1,700,000.00	\$600,000.00	\$0.00	\$9,820,000.00
TOTAL L&P INTERNAL FINANCING FUND	\$14,325,000.00	\$9,595,000.00	\$8,825,000.00	\$4,150,000.00	\$3,175,000.00	\$2,450,000.00	\$41,520,000.00

L&P OTHER FINANCING FUND

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	Project
Large Generation Projects							
Wind Farm Project		\$25,000,000.00	\$20,000,000.00				164
Baseload Capacity - Biomass Project(s)			\$11,500,000.00	\$12,500,000.00	\$25,000,000.00	\$45,000,000.00	165
Total Large Generation Projects	\$0.00	\$25,000,000.00	\$20,000,000.00	\$11,500,000.00	\$12,500,000.00	\$25,000,000.00	\$94,000,000.00
TOTAL L&P OTHER FINANCING FUND	\$0.00	\$25,000,000.00	\$20,000,000.00	\$11,500,000.00	\$12,500,000.00	\$25,000,000.00	\$94,000,000.00