



**Minutes of the
City Commission for the City of Traverse City**

Special Meeting

March 25, 2013

A special meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7:00 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem MaryAnn Moore, Jody Bergman, Barbara D. Budros, James Carruthers, Jeanine Easterday, Michael J. Gillman.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

Topics of Discussion:

1.

Consideration of authorizing a contract in connection with the Clinch Park South Tunnel Entry Project.

The following addressed the Commission:

R. Ben Bifoss, City Manager
Russell Soyring, City Planning Director

Moved by Moore, seconded by Carruthers, that the Mayor and City Clerk execute a unit prices contract with Hallmark Construction for the 2013 Clinch Park South Tunnel Entry Project (in connection with the Clinch Park Revitalization Project / Bayfront Plan) in the amount of \$396,150, more or less, at the unit prices indicated in its bid, with a 5% project contingency (up to \$19,800) to be approved

by the City Manager, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds available in the Capital Projects Fund, with the Downtown Development Authority to provide necessary funding (up to \$120,000) in project funding shortfall.

Roll Call:

Yes – Bergman, Budros, Carruthers, Easterday, Moore, Estes.

No – Gillman.

CARRIED.

2.

Consideration of adopting a resolution supporting an \$80,000 grant application to the Michigan Coastal Management Program for Boardman River boat launch improvements.

The following addressed the Commission:

R. Ben Bifoss, City Manager

Moved by Budros, seconded by Bergman, that the Resolution of Support for the Michigan Coastal Management Program Grant Application for the Boardman River Boat Launch Renovation, be adopted.

CARRIED unanimously.

3.

Consideration of rescheduling the possible enactment regarding the ordinance amendment for Accessory Dwelling Units in the Traverse Heights Neighborhood from April 1 to April 15, 2013.

The following addressed the Commission:

R. Ben Bifoss, City Manager

Moved by Budros, seconded by Gillman, that the portion of the March 18, 2013, City Commission action scheduling the possible enactment of an amendment to the Traverse City Code of Ordinances, *Accessory Dwelling Units Overlay Districts*, Chapter 1377, and *Accessory Dwelling Units Definition*, Section 1320.07, which would allow accessory dwelling units as an overlay district in the Traverse Heights Neighborhood, as recommended by the City Planning Commission, be rescinded and that the possible enactment date be set for April 15, 2013.

CARRIED unanimously.

4.

Public Comment:

The following addressed the Commission:

Charles Hammond, 817 Fern Street
Ross Richardson, 873 Washington Street
Betty Hammond, 817 Fern Street

There being no objection, Mayor Estes declared the meeting adjourned at 7:24 pm.


Benjamin C Marentette, CMC
City Clerk

Approved: 4/1/13, KgJ
(Date) (Initials)