



Minutes of the
City Commission for the City of Traverse City
Regular Meeting
December 2, 2013

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem James Carruthers, Jeanine Easterday, Gary L. Howe, Ross Richardson, Tim Werner.

The following Commissioner was absent: Barbara D. Budros.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. The minutes of the November 11, 2013, Organizational Meeting, November 18, 2013, Regular Meeting, November 20, 2013, Quorum of the Commission, and November 25, 2013, Study Session, be approved.
- b. The City Manager be authorized to declare surplus two Crown Victorias and issue a purchase order to Sterling Heights Dodge in the amount of \$47,072 for the purchase of two 2014 Dodge Chargers with patrol packages, with funds available in the Garage Fund.
- c. The City Manager be authorized to issue a confirming purchase/service order in the amount of \$24,637.65 to Crystal Flash Energy for 9,996 gallons of unleaded gasoline priced at \$2.464751 per gallon with funds available in

the Garage Fund.

- d. The parking permit rates and special event rates for the city's public parking lots and public parking decks, as recommended by the Downtown Development Authority Board of Trustees, be approved.
- e. The City Commission authorizes the City Clerk and other officials to execute the necessary Fireworks Display Permit to Peninsula Pyrotechnics for a display in conjunction with the Cherry T-Ball Drop New Year's Celebration, to take place at 12:00 a.m. on January 1, 2014, in a specified area in the Clinch Park Marina Parking lot, subject to Peninsula Pyrotechnics holding harmless and indemnifying the City and submitting to the City Clerk a certificate of comprehensive general liability in the amount of \$2 million per occurrence, naming the city as additional insured, as recommended by the Fire Department.
- f. The Mayor, Police Chief and City Treasurer/Finance Director execute the Byrne Memorial Justice Assistance Grant (Byrne JAG) Program Subcontract to accept funds in the amount of \$38,701 and provide matching funds in the same amount, for Traverse Narcotics Team Funding, with matching funds available in the Police Department Budget.
- g. The City of Traverse City Resolution to Comply with the requirements of Public Act 152 of 2011, which establishes that the city will pay no more than 80% of the health care costs for any employee group or union, be adopted.
- h. An amendment to the Traverse City Code of Ordinances, *Zoning Map Amendments*, to rezone 221 Cass Street and 215, 223, and 229 Washington Street from C-4a (Regional Center) District to C-4b (Regional Center) District which would allow for buildings to be 60 feet high by right and 68 feet high by Special Land Use Permit, based on the Future Land Use Map in the City of Traverse City Master Plan, as recommended by the City Planning Commission, which was introduced on November 18, 2013, be enacted with an effective date of December 12, 2013.

CARRIED unanimously. (Budros absent)

Items removed from the Consent Calendar

None.

3. Old Business

3(a).

Consideration of approving the development plans for Washington Place, as required by the Option Agreement between the city and S.N.A.F.U.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Easterday, seconded by Howe, that the City Commission approves the development plans submitted with the November 12, 2013 letter from S.N.A.F.U., LLC Co Developer Tom McIntyre as an approved project pursuant to Paragraph 5 of the Option Agreement between S.N.A.F.U. LLC and the city dated February 22, 2006, and submitted with the November 25, 2013, City Commission Study Session packet materials.

CARRIED unanimously. (Budros absent)

3(b).

Consideration of authorizing a Grant Agreement for a Coastal Zone Management grant for the Boat Launch at Parking Lot D (near the mouth of Boardman River) and approving a related budget amendment.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Howe, seconded by Carruthers, that the Resolution Accepting the Michigan Coastal Zone Management Program Grant in the amount of \$80,000, for the City of Traverse City Boardman River Boat Launch Improvement Project, be

adopted; and that the City Manager be authorized to execute related agreements for the acceptance of this grant; and that a budget amendment be made in the Auto Parking System Fund to increase budgeted revenues and budgeted expenses by \$80,000 to reflect the receipt and expenditure of the grant proceeds.

CARRIED unanimously. (Budros absent)

4. New Business

4(a).

Consideration of authorizing a letter to Senator Howard Walker and Representatives Ray Franz and Wayne Schmidt from Mayor Michael Estes on behalf of the City Commission requesting the reinstatement of Michigan Department of Environmental Quality funding for E. Coli monitoring efforts for waters along Great Lakes beaches.

Moved by Carruthers, seconded by Richardson, that the draft letter from Mayor Michael Estes regarding funding for Great Lakes swim beach monitoring on behalf of the City Commission be approved.

The following addressed the Commission:

Rick Buckhalter, 932 Kelly Street – made general comments

CARRIED unanimously. (Budros absent)

5. Appointments

5(a).

Consideration of appointment by the Mayor to the Planning Commission.

The following addressed the Commission:

Moved by Werner, seconded by Richardson, that the Mayor's appointment of Michael Dow to one three-year term, (seat previously held by Jennifer Jaffe), expiring on November 14, 2016, on the City Planning Commission, be approved.

CARRIED unanimously. (Budros absent)

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Minutes of the Planning Commission meeting of December 4, 2012.
 6. Annual Report of the Planning Commission for 2012.
 7. Monthly Activity Report for the Fire Department for November 2012.
 8. Minutes of the Act 345 Retirement System Board Meeting of November 28, 2012.
- e. Reports and correspondence from non-City officials.

1. Fractile Emergency Response report from North Flight for December 2012.

7. Public Comment

The following addressed the Commission:

1. Reserved.

Request from Derek J. Bailey, 216 Jefferson Street, Suttons Bay, MI, regarding ... "Anishinaabek presence; prehistory to the present... requesting City Commission Consideration to have this reflected in the concrete sidewalk that leads out of the tunnel toward the splash pad."

2. General.

Bill Kennis, History Center
Linda Woods, 3539 La Casita, Garfield Township
Donald Coe, 211 Midtown Drive, Traverse Bay Economic
Development Corporation Chairman
Richard Fidler, 401 West 15th Street
Rosie White-Hutchinson, United States Air Force Retired Master
Sergeant, 222 Washington Street
Crystal Wilcox-Frost (sp?), 812 West Front Street
Arlene Kashata, 2815 Hilltop Court, Garfield Township
Lee Sprague, 511 Depot View Drive
Rick Buckhalter, 932 Kelly Street
Margaret Patchin, 878 Centre Street
Donna Phelps, 2478 Friendship Drive, Garfield Township
Holly Thompson, 4626 South Skiview Circle, Cedar
Benjamin Marentette, City Clerk

3. Mayor and City Commissioners.
Commissioner Ross Richardson
Commissioner Jeanine Easterday
Mayor Pro Tem James Carruthers

Commissioner Gary Howe
Mayor Michael Estes

There being no objection, Mayor Michael Estes declared the meeting adjourned at 8:00 pm.

Benjamin C. Marentette, CMC
City Clerk

Approved: _____, _____
(Date) (Initials)