



Minutes of the
City Commission for the City of Traverse City
Regular Meeting
December 16, 2013

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem James Carruthers, Barbara D. Budros, Jeanine Easterday, Gary L Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. The minutes of the December 2, 2013, Regular Meeting and December 9, 2013, Joint Study Session, be approved.
- b. The Mayor and City Clerk execute an amendment to the Property Transfer Agreement with ONR Properties (originally authorized September 16, 2013), for property transfers in connection with the Uptown Development (133 and 141 West State Street) to extend the closing date on 133 West State Street by one year, or until December 16, 2014, such amendment subject to approval as to its substance by the City Manager and its form by the City Attorney.
- c. The Mayor and City Clerk execute an agreement with Grand Traverse

County to codify the February 4, 2013, Memorandum of Understanding with Grand Traverse County outlining the manner in which appointments will be made to the Traverse Area District Library Board, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

- d. That a Colt .223 caliber gun and a Glock .40 Caliber Gun be declared surplus and authorized for sale so they may be presented to Captain Brian D. Heffner, as outlined in the December 6, 2013, communication from the Chief of Police.
- e. The following Resolutions be adopted: the Resolution Establishing Fees for Duncan L. Clinch Marina Seasonal Rates 2014; the Resolution Establishing Fees for Boardman River Dockage Seasonal Rates 2014; and the Resolution Establishing Fees for Duncan L. Clinch Marina Launching Permit and Sewage Pump Out Fees 2014.
- f. That an amendment to the Traverse City Code of Ordinances Section 1374.04 (b)(4) *Limit to one driveway per parcel for Single and Two-Family Dwelling Districts*, which would limit parcels in the Single or Two Family Dwelling Districts (R-1a, R-1b, and R-2) to one curb cut per parcel, as recommended by the City Planning Commission, be introduced and scheduled for possible enactment on January 6, 2014.

CARRIED unanimously.

Items removed from the Consent Calendar

None.

3. Old Business

3(a).

Consideration of authorizing an agreement with Traverse Bay Area Intermediate School District (ISD) for the city to provide a police officer at (ISD) campuses within the city during the months of September through June, with all associated costs to be paid for by the District.

The following addressed the Commission:

Jered Ottenwess, City Manager

Moved by Richardson, seconded by Budros, that the Mayor and City Clerk execute a two-year agreement with the Traverse Bay Area Intermediate School District (ISD) for the city to provide a police officer to be assigned to ISD campuses within the city, with the ISD to pay costs associated with the police officer as outlined in the December 10, 2013, communication from the Chief of Police, with such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

Roll Call:

Yes - Budros, Easterday, Howe, Richardson, Carruthers, Estes.

No - Werner.

CARRIED.

3(b).

Consideration of adopting amendments to the Park and Public Land Use Policy, to prescribe new limits regarding frequency of events, as recommended by the City Commission Ad Hoc Committee regarding the policy and noise ordinance and adopting other “housekeeping amendments.”

The following addressed the Commission:

Moved by Richardson, seconded by Budros, that the amendments to the Park and Public Land Use Policy, as submitted with the packet materials for the December 16, 2013, Regular Meeting, be adopted.

Wes Nelson, 5915 West Jefferson Road, Garfield Township – made general comments

Michael Jackson, 217 Sixth Street – made general comments

Justin Reed, 630 Cottageview Drive – expressed opposition

Carol Simon, 329 Wahl Drive, Peninsula Drive, city business owner – made general comments

Carol Tompkins-Parker, 201 West 16th Street – made general comments

Andy McFarlane, 716 Washington Street, city business owner – made general comments

Rick Buckhalter, 932 Kelley Street – expressed support

Seamus Shinnors, 410 Seventh Street – made general comments

Sam Porter, 426 West Eighth Street – made general comments

Roll Call:

Yes - Budros, Easterday, Richardson, Carruthers, Estes.

No - Howe, Werner.

CARRIED.

3(c).

Consideration of lifting the moratorium on the City Clerk's Office issuance of High Impact Park Usage Permits.

The following addressed the Commission:

Jered Ottenwess, City Manager

Benjamin Marentette, City Clerk

Moved by Richardson, seconded by Howe, that that the moratorium on the City Clerk's Office issuance of High Impact Park Usage Permits which was established October 7, 2013, be lifted.

Mike Jackson, 217 West Sixth Street – made general comments

CARRIED unanimously.

4. New Business

4(a).

Presentation of the 2013 Version of *The Performance*, highlighting accomplishments by the city during this year.

The following addressed the Commission:

Benjamin Marentette, City Clerk

No action was taken.

5. Appointments

5(a).

Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointment to the Election Commission.

Moved by Budros, seconded by Werner, that Kris Elliott be appointed to one three-year term expiring December 12, 2016, (seat previously held by John Burgess) on the Election Commission.

CARRIED unanimously.

5(b).

Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointment to the Board of Tax Review.

Moved by Budros, seconded by Werner, that Dan Stiebel be reappointed to one three-year term expiring December 31, 2016, on the Board of Tax Review.

CARRIED unanimously.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Minutes of the Act 345 Retirement System Board Meeting of September 25, 2013.
 6. Minutes of the Planning Commission meetings of October 1, October 16, November 5 and November 20, 2013.
- e. Reports and correspondence from non-City officials.

None.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Chris Maxbauer, 503 West Eighth Street, Grand Traverse County
Commissioner

Rick Buckhalter, 932 Kelley Street

3. Mayor and City Commissioners.

Commissioner Gary Howe

Commissioner Ross Richardson

There being no objection, Mayor Michael Estes declared the meeting adjourned at 8:16 pm.

Benjamin C. Marentette, CMC
City Clerk

Approved: _____, _____
(Date) (Initials)