



Notice

City Commission Regular Meeting

7:00 pm

Monday, April 21, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 04-17-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

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400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of April 7, 2014, and Quorum of April 15, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of amending the Americans with Disability Act resolution to designate the Assistant City Manager as the city's ADA Coordinator, which is a housekeeping matter. (Adoption recommended) (Jered Ottenwess)
- c. Consideration of authorizing a service order for aerial imagery services to populate images in the city's geographical information system. (Approval recommended) (Jered Ottenwess, Polly Cairns) (5 affirmative votes required)
- d. Consideration of adopting a Resolution of Charitable Gaming Licenses (issued by the Michigan Lottery), to recognize Love Inc. of Traverse Bay Area, as a non-profit, so they may apply for a Raffle License from the State of Michigan. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)
- e. Consideration of authorizing an amendment to the City Opera House Heritage Association lease to clarify the insurance requirements. (Approval recommended) (Jered Ottenwess, Benjamin Marentette) (5 affirmative votes required)
- f. Consideration of authorizing an agreement for design services and construction administration in connection with the Garland Street Reconstruction Project, subject to approval by the Downtown Development Authority Board of Trustees. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of adopting a resolution supporting inclusion of the Park Street Bridge Rehabilitation, North Cass Street Bridge Rehabilitation and South Union Street Bridge Rehabilitation in the Local Bridge Program, to make the rehabilitation projects eligible for 95% funding from the Michigan Department of Transportation in 2017. (Adoption recommended) (Jered Ottenwess, Timothy Lodge)
- h. Consideration of adopting a resolution declaring necessity of acquisition for 743 Boyd Avenue to clear title cloud issues in connection with a property transfer with Traverse City Light and Power. (Adoption recommended) (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of a report from the City Commission Ad Hoc Committee for water bottle filling stations; and authorizing a service order for water bottle filling stations, with the cost of the filling stations to be provided by donors. (Commissioner Jeanine Easterday, Chair; Mayor Michael Estes; Mayor Pro Tem James Carruthers; Jered Ottenwess; and Katie Lowran) (5 affirmative votes required)

4. New Business

- a. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would conditionally rezone 101 North Madison Street from R-1b (Single Family Dwelling District) to C-1 (Office Service District), which was not recommended by the City Planning Commission. (Commissioner Jeanine Easterday, Commissioner Tim Werner, Jered Ottenwess, Russell Soyring)
- b. Brief presentation of the City Manager's Proposed Budget for Fiscal Year 2014/15 and scheduling a public hearing on the budget for May 12, 2014. (Jered Ottenwess)

5. Appointments

- a. Consideration of appointing an alternate member to the Board of Zoning Appeals. (Commissioner Jeanine Easterday, Chair; Commissioner Gary Howe, Commissioner Tim Werner)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Report from the Traverse City Light and Power Executive Director regarding the Traverse City Light and Power Board action certifying the Coal Dock Property as surplus.

6. Communication from the City Manager with the Police Department's report on drug activity.
 7. Minutes of the Board of Zoning Appeals Regular Meeting of February 11, 2014.
 8. Minutes of the Traverse City Light and Power Board Regular Meeting of March 25, 2014.
 9. Minutes of the Planning Commission meeting of March 4, 2014.
 10. Minutes of the Parks and Recreation Commission meeting of March 6, 2014.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant from CH2MHILL for March 2014.

7. Public Comment

- a. Reserved.
1. Reserved public comment request from Mike Wills, representing *Discovery Center Great Lakes* regarding its interest in the Traverse City Light and Power Coal Dock Property.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

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