



Notice

City Commission Regular Meeting

7:00 pm

Monday, May 19, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 05-13-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, CMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of May 5, 2014, Special Meeting of May 12, 2014, and Study Session of May 12, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)
- b. Consideration of authorizing a confirming purchase order for unleaded gasoline for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- c. Consideration of approving the Fiscal Year 2014/15 Budgets for the City of Traverse City and Charter Township of Garfield Recreational Authority, as required by its bylaws. (Approval recommended) (Jered Ottenwess)
- d. Consideration of authorizing an agreement for design, permitting and construction administration services in connection with the Opera House Dressing Room Project and authorizing an agreement with the City Opera House Heritage Association to provide the funds, and rescinding the related City Commission action of March 17, 2014, which authorized the services agreement with a prior vendor. (Approval and rescission recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- e. Consideration of authorizing a purchase order for required parts and equipment to fully outfit trucks used by the Department of Public Services. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- f. Consideration of adopting a resolution recommending approval of a request from Georgina's LLC for a New Redevelopment Liquor License to be operated at 236 East Front Street (former location of *Phil's on Front*) and authorizing the City Clerk to issue the related registration. (Adoption and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- g. Consideration of introducing an amendment to the Traverse City Code of Ordinances, which would increase the building height in the HR, C-1, and C-2 Districts from 40 to 45 feet, and require a minimum height for the first floor of 15 feet in the HR, C-1, C-2, C-3, C-4 and D Districts, as recommended by the City Planning Commission. (Introduction and schedule for possible enactment on June 2, 2014, recommended) (Jered Ottenwess, Russell Soyring)
- h. Consideration of authorizing a contract for the 2014 Alley Sanitary Sewer Replacement Project Phase 2. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

- i. Consideration of authorizing a service order for geotechnical and environmental consulting services in connection with the Parking Lot D and Boardman River Boat Launch Improvement Project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of a report from the City Commission Ad Hoc Committee regarding a possible Brown Bridge Trust Fund ballot proposal and scheduling the proposal for the November 4, 2014, election ballot. (Commissioner Gary Howe, Chair; Mayor Michael Estes; Mayor Pro Tem Jim Carruthers) (5 affirmative votes to adopt resolution scheduling the proposal for election)
- b. Consideration of various actions in connection with the Fiscal Year 2014/2015 Budgets, including the City of Traverse City, Traverse City Light and Power and the Downtown Development Authority:
 1. Consideration of adopting a Resolution Waiving the Property Tax Administration Fee for Fiscal Year 2014-2015. (Jered Ottenwess)
 2. Consideration of adopting a Resolution Certifying the Tax Levy for the Downtown Development Authority for Fiscal Year 2014-2015. (Jered Ottenwess, Robert Bacigalupi) (5 affirmative votes required)

3. Consideration of adopting a Resolution Adopting the Downtown Development Authority Budget for Fiscal Year 2014-2015. (Jered Ottenwess, Robert Bacigalupi) (5 affirmative votes required)
4. Consideration of adopting a Resolution Certifying the Tax Levy for the City of Traverse City for Fiscal Year 2014-2015. (Jered Ottenwess) (5 affirmative votes required)
5. Consideration of adopting a Resolution Certifying the Tax Levy for Act 345 Police and Fire Pension System for Fiscal Year 2014-2015. (Jered Ottenwess) (5 affirmative votes required)
6. Consideration of adopting a Resolution Establishing Water and Sewer Rates and Water and Sewer Charges for Services. (Jered Ottenwess)
7. Consideration of adopting a Resolution Approving the Traverse City Comprehensive Budget for Fiscal Year 2014-2015, including the Capital improvements Plan. (Jered Ottenwess) (5 affirmative votes required)
8. (a) Consideration of adopting a Resolution Approving the Traverse City Light and Power Capital Improvement Plan for Fiscal Year 2014-2015. (5 affirmative votes required) (Jered Ottenwess, Tim Arends)

(b) Consideration of adopting a Resolution Approving the Traverse City Light and Power Budget for Fiscal Year 2014-2015. (Jered Ottenwess, Tim Arends) (5 affirmative votes required)

4. New Business

- a. Consideration of a request from the City Opera House Heritage Association to attach a marquee to the City Opera House and authorizing the related agreement for the City Opera House Heritage Association to provide funds, subject to approval of the marquee by the Historic Districts Commission. (Jered Ottenwess) (5 affirmative votes required for agreement)

5. Appointments

- a. Consideration of re-establishing the City Commission Ad Hoc Committee for Water Bottle Filling Stations. (Jered Ottenwess, Katie Lowran)
- b. Consideration of re-establishing the City Commission Ad Hoc Committee regarding the Parks and Public Land Use Policy and Noise Regulations to make a recommendation regarding noise regulations for events held on city property. (Jered Ottenwess, Benjamin Marentette)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Capital Improvement Program Quarterly Project Update dated May 1, 2014, from the City Planning Director and City Engineer.

5. Quarterly Financial Report from the City Treasurer/Finance Director for the second quarter which ended December 31, 2013.
 6. Report from Commissioners serving on other boards.
 7. Minutes of the Traverse City Light and Power Board Meeting of April 8, 2014.
 8. Minutes of the Act 345 Retirement System Board Meeting of February 26, 2014.
 9. Minutes of the Board of Zoning Appeals meeting of April 8, 2014.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant from CH2M HILL for April 2014.
 2. Fractile Emergency Response Report from North Flight for April 2014.

7. Public Comment

- a. Reserved.

None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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