



## **Traverse City United States Coast Guard Committee**

**3:00 PM**

**Thursday, June 5, 2014**

**Located in: The Second Floor Conference Room**

**Governmental Center**

**Traverse City, MI 49684**

**Posted: Monday, June 2, 2014 at 2:00 PM**

If you are planning to attend the meeting and you have a disability requiring any special assistance at the meeting, please notify the City Clerk, immediately.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

### **AGENDA**

1. ROLL CALL
2. Announcements
3. Consideration of approving minutes from the Regular Meeting of May 1, 2014 and the Special Meeting of May 20, 2014.
4. Consideration of the Committee participating in Friday Night Live.
5. Update from Mr. Ottenwess regarding the timeline for a visual rendering of the Coast Guard Monument.
6. Public Comment
7. Adjournment

# CITY OF TRAVERSE CITY

## Minutes

### United States Coast Guard Committee

May 1, 2014

A Regular Meeting for the United States Coast Guard Committee was called to order in the Second Floor Conference Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:00 p.m.

The following were present, constituting a quorum: Joe Muha, Stan Simons, Steve Perdue, Jered Ottenwess, Rob Richardson, Glen VanRiper, Chris Chase, and Kevin Bavers.

Also present was Kate Stroven and Shad Soldano.

The following were absent: None.

Joe Muha chaired.

There were no announcements.

1. First item being “consideration of approving minutes from the Regular Meeting of April 3, 2014.”

It was moved by Simons, seconded by VanRiper, that the minutes from the Regular Meeting of April 3, 2014, be approved.

AIF/MC

2. Next item being “update from Don MacIntyre about his Coast Guard 5K Event.”

Moved to next month.

3. Next item being “updates from Mr. Simons and Mr. Perdue regarding the monument project.”

Mr. Simons has made contact with local artists to discuss the ideas and materials related to the project. The committee discussed whether or not to create a public input survey to further build support of the project.

4. Next item being, “discussion regarding Open Meetings Act Training on May 22, 2014.”

Ms. Stroven informed everyone that Grand Traverse County was holding a training on May 22, 2014 regarding the Open Meetings Act and invited everyone to attend.

5. Next item being “public comment.”

None.

There being no objection, Chair Joe Muha declared the meeting adjourned at 3:48 p.m.



Katelyn Stroven  
Recording Secretary

DRAFT

**CITY OF TRAVERSE CITY**

**Minutes**

**United States Coast Guard Committee**

**May 20, 2014**

A Special Meeting for the United States Coast Guard Committee was called to order in the Second Floor Committee Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 10:35 a.m.

The following were present, constituting a quorum: Joe Muha, Stan Simons, Steve Perdue, Jered Ottenwess, Glen VanRiper, and Chris Chase.

Also present was Kate Stroven

The following were absent: Kevin Bavers and Rob Richardson

Joe Muha chaired.

Various announcements were given.

1. First item being “discuss options for developing a concept site plan and/or visual aid of the monument project.”

Mr. Ottenwess discussed his conversation with Mr. Elkins of Influence Design and noted that for Mr. Elkins to produce a rendering and site plan, the cost would be between \$1400 and \$1800. Mr. Ottenwess will be paying the cost of this service from his department’s budget.

2. Next item being “public comment.”

Emma Coldwell, Student of Traverse City Central High School gave general support of the project.

There being no objection, Chair Joe Muha declared the meeting adjourned at 10:58 a.m.



Katelyn Stroven  
Recording Secretary