

# City Planning Department

Quarterly Report

April 2014

## Current Projects

1. Administering the Capital Improvement Program. Prepared revised CIP. Scheduled a public hearing with the Planning Commission for April 1. Prepared staff reports on street/bridge projects to show consistency with City Master Plan.
2. Continuing to revise draft of Grand Traverse Commons Zoning Ordinance with Garfield Township. Legal review and proof reading is in process. Next step will be setting public hearing at the Joint Planning Commission.
3. Assisted the City Manager with a correspondence to invite community members to serve on the Pier Study Committee. Preparing resource materials for the committee's first meeting in April.
4. Presented a staff report to the Planning Commission to show the Boardman River Boat Launch was consistent with the City Master Plan. Planning Commission concurred with staff's assessment.
5. Assisting City Engineering Department with submitting the West End Beach Trail and Access Project- a bayfront trail extension and mid-block crossing of Grandview Parkway at the foot of Elmwood Avenue to MDOT for their approval.
6. Administering the Natural Resources Trust Fund Grant for the Boardman Lake Trail and developing a landscaping plan for the Boardman Lake Trail kayak/canoe launch/picnic shelter area on the west shore of Boardman Lake.
7. Continuing to work with funders to build a small plaza in Hannah Park at the corner of Sixth and Union Streets. Private source fund raising is underway for a statue of Perry Hannah and the surrounding hardscape and gardens.
8. Continuing to work with the City Planning Commission on developing an Active Transportation Plan. A draft document is underway with a focus on developing a series of maps for the document.
9. Preparing to launch a public education campaign regarding the "Traverse City Stops for Pedestrians" local ordinance.
10. Developing next steps for implementation of the Corridors Master Plan. MSHDA has indicated an interest in helping to fund a design charrette for the 8<sup>th</sup> Street corridor in the State's next fiscal year. A consultant with a substantial experience in leading a design charrette will provide a lecture to the Planning Commission on April 15.
11. Held interviews for the Code Enforcement Officer position. Additional interviews will be conducted in April.
12. Submitted completion documents to the DNR for the Natural Resources Trust Fund grant and Land and Water Conservation Fund grant for Clinch Park.
13. Working with a City Master Plan Committee that is reviewing the Master Plan adopted in 2009. State law requires a formal review of the document to determine if revisions are necessary.

14. Submitted a NRTF Grant for a boardwalk along Boardman River south of the Eighth Street bridge.
15. Submitted a DNR Passport Grant for improvements to Clancy Park. Prepared a staff report to the Planning Commission to show the project is in compliance with the Master Plan.
16. Preparing to submit a Grand Vision Prosperity Grant for sidewalks and trees along 14<sup>th</sup> Street south of Thirlby Field.
17. Working with the Planning Commission's Housing Building Committee to develop regulations for Emergency Shelters.