



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, January 5, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 12-31-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin C. Marentette, CMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
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400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meeting of December 15, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing the annual purchasing process for the acquisition of fuel for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a confirming purchase order for gasoline for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a change order to the contract for the 2014 Opera House Dressing Room Project for the replacement of the roof membrane system at the City Opera House. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- e. Consideration of authorizing a consultant agreement for a storm sewer structure inventory and benchmark survey of storm sewer structures and benchmarks in connection with the Stormwater and Wastewater Grant (SAW Grant), with the majority of costs to be paid for by the SAW Grant. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- f. Consideration of authorizing an agreement with The Watershed Center Grand Traverse Bay for services related to the Boardman Lake Watershed Study and Watershed Protection Plan, with the costs to be paid for by the SAW Grant, which greatly increases eligibility for future grant funds. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a change order to the contract for Water Treatment Plant SCADA Improvement Project to expand the professional design services associated with the project. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- h. Consideration of declaring a 2001 John Deere tractor surplus and authorizing a purchase order for its replacement for operation use by Traverse City Parking Services. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- i. Consideration of enacting an amendment to the Traverse City Code of Ordinances which makes various housekeeping changes to the parking meter regulations to reflect new parking meter technology and payment methods, as recommended by the Downtown Development Board of Trustees. (Enactment recommended) (Jered Ottenwess, Robert Bacigalupi)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *Public Art*, Chapter 299, as recommended by the Downtown Development Authority Board of Trustees. (Jered Ottenwess, Robert Bacigalupi)

### **4. New Business**

- a. Consideration of authorizing a Funds Administration Agreement and Settlement Agreement in connection with litigation associated with the Brown Bridge Dam Deconstruction Project. (Possible closed session) (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required to authorize agreements and enter closed session)
- b. Presentation by the City Clerk of the Performance 2014 document which overviews a variety of accomplishments by the City of Traverse City. (Benjamin Marentette)

## **5. Appointments**

None.

## **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the Deputy City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Traverse Area District Library Board meeting of November 20, 2014.
  3. Minutes of the Human Rights Commission meetings of October 13, 2014 and November 10, 2014.
  4. Minutes of the ACT 345 Retirement System Board meeting of October 29, 2014.
- e. Reports and correspondence from non-City officials.
  1. Monthly operations report for the wastewater treatment plant from CH2M Hill for November, 2014.

## **7. Public Comment**

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

## **8. Adjournment**

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