



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, April 6, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 04-02-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

400 Boardman Avenue

Traverse City, MI 49684

---

*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of March 16 and March 23, 2015. (Approval recommended) (Penny Hill, Benjamin Marentette)

- b. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would rezone the properties at 1015 and 1025 Hannah Avenue from R-2 (Two Family Dwelling) to C-2 (Neighborhood Center District), as recommended by the City Planning Commission. (Enactment recommended) (Penny Hill, Russell Soyring)
- c. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would rezone the property at 314 East Eighth Street from R-29 (Multi-Family Dwelling) to C-2 (Neighborhood Center District), as recommended by the City Planning Commission. (Enactment recommended) (Penny Hill, Russell Soyring)
- d. Consideration of authorizing emergency service orders for welding services needed as a result of recent frozen water service connections. (Approval recommended) (Penny Hill, Art Krueger) (5 affirmative votes required)
- e. Consideration of adopting to make permanent the following traffic control orders: #576 which requires yielding on Xavier at Cypress, and #577 which authorizes no parking from 8:00 a.m. to 4:00 p.m. on the east side of Milliken Drive. (Adoption recommended) (Penny Hill, Timothy Lodge)
- f. Consideration of introducing an amendment to the Traverse City Code of Ordinances which clarifies that liquor license registrations can be revoked for the same reasons they can be denied, which is a housekeeping matter. (Introduction and schedule for possible enactment on April 20, 2015, recommended) (Penny Hill, Lauren Tribble-Laucht, Benjamin Marentette)
- g. Consideration of authorizing an amendment to the retainer agreement in connection with the dispute resolution process for the Clinch Park Waterscape to provide for expert witness fees. (Approval recommended) (Penny Hill, Lauren Tribble-Laucht) (5 affirmative votes required)
- h. Consideration of authorizing the winter salt order for the 2015-2016 winter season. (Approval recommended) (Penny Hill, Mark Jones) (5 affirmative votes required)

- i. Consideration of adopting a resolution decertifying the portion of Sheffer Street between Centre Place Street and Woodmere Avenue so that it is removed from the official Act 51 map in connection with Act 51 funding for maintenance of streets. (Adoption recommended) (Penny Hill) (5 affirmative votes required)
- j. Consideration of authorizing a service order for additional repair work on service pumps at the Water Treatment Plant, which was identified during recently-authorized work. (Approval recommended) (Penny Hill, Art Krueger) (5 affirmative votes required)
- k. Consideration of authorizing an agreement for structural engineering services associated with the design of projects for the Pine Street Pedestrian Bridge, West Front Street Bridge entire bridge replacement and Eighth Street Bridge Superstructure Replacement. (Approval recommended) (Penny Hill, Timothy Lodge) (5 affirmative votes required)
- l. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- m. Consideration of authorizing a purchase order for the replacement of three overhead garage doors at Fire Station #2. (Approval recommended) (Penny Hill, James Tuller) (5 affirmative votes required)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would allow accessory dwelling units in R-1a, R-1b, RC and MU Districts, and repealing Chapter 1377, which allows accessory dwelling units in the Traverse Heights Neighborhood, as recommended by the Planning Commission. (Penny Hill, Russell Soyring)
- b. Consideration of authorizing the following actions in connection with the West Front Street Reconstruction Project: an agreement for Traverse City Light and Power to provide up to \$527,000 in funds for street lighting, a construction contract for the project; an agreement for construction testing services; an agreement amendment for design services; and a purchase order for traffic signal equipment. (Penny Hill, Timothy Lodge) (5 affirmative votes required)
- c. Report from City Commission Ad Hoc Committee regarding City Manager Recruitment. (Commissioner Jeanine Easterday, Chair; Commissioner Ross Richardson, Commissioner Timothy Werner)

### **4. New Business**

- a. Consideration of authorizing the letter of agreement with the National Cherry Festival for its use of city resources in connection with the 2015 event. (Penny Hill, Benjamin Marentette) (5 affirmative votes required)
- b. Consideration of authorizing a memorandum of understanding to accept a grant from the Michigan Municipal League for "PlacePlans" which would provide professional placemaking services to assist with implementation of the West Front Street Corridor of the Corridors Master Plan. (Approval recommended) (Penny Hill, Russell Soyring) (5 affirmative votes required)

## **5. Appointments**

- a. Consideration of establishing an ad hoc interview committee to make a recommendation regarding a term expiring on the Traverse City Light and Power Board. (Penny Hill, Katie Stroven)

## **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
- e. Reports and correspondence from non-City officials.
  1. Fractile Emergency Response Report from North Flight for February 2015.
  2. Monthly Operations Report from CH2M Hill for operation of the Wastewater Treatment Plant for February 2015.

## **7. Public Comment**

- a. Reserved.

None.

- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

---

*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*