



Minutes of the
City Commission for the City of Traverse City
Regular Meeting
April 20, 2015

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Jeanine Easterday, Gary Howe, Ross Richardson, Tim Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Estes presided at the meeting.

As requested by Rick Buckhalter, 932 Kelley Street, Agenda Item 2(g) was removed from the Consent Calendar for individual consideration.

2. Consent Calendar

Moved by Carruthers, seconded by Richardson, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the April 6, 2015, Regular Meeting, be approved.
- b. the Resolution Approving the Editing and Inclusion of Certain Ordinances as Part of the Various Component Codes of the Codified Ordinances, be adopted.
- c. the resolution recommending approval of the request to transfer ownership of Class C and SDM Liquor Licenses from Cherry Country Traditions, LLC

to Cherry Country Café & Gift Shop, Inc. be adopted and that the City Clerk be authorized to issue a Liquor License Registration to Cherry Country Café & Gift Shop, Inc. to operate such license at 727 Fly Don't Drive.

- d. that Jack Coppens Drive be designated as a secondary name of Airport Access Road, in honor of the United States Coast Guard.
- e. the Mayor and City Clerk execute an amendment to the contractor agreement with H2O Compliance Services (originally authorized March 15, 2010, and amended February 4, 2013), in the amount of \$36,156 to extend the agreement for one year, for the Cross Connection Control Program, such amendment subject to approval as to its substance by the Acting City Manager and its form by the City Attorney, with funds available in the Water Fund.
- f. the competitive bidding process be waived, that the Acting City Manager be authorized to declare one (1) 1988 Patchman 320 surplus, and that the Acting City Manager be authorized to issue a purchase order to KM International of North Branch, MI, in the amount of \$28,300.00 for the purchase of one (1) 2015KMI8000T Asphalt Hotbox/Reclaimer, with funds available in the Garage Fund for this emergency replacement.
- g. Removed from the Consent Calendar.
- h. the Acting City Manager be authorized to issue a service order to Hydrodynamics, Inc., at the quoted rate obtained by CH2M Hill, of \$36,292 for the required service and repair parts for the Return Activated Sludge Pump at the Wastewater Treatment Plant and the purchase of a spare impeller, with funds available in the Sewer Fund.

CARRIED unanimously.

Items removed from the Consent Calendar

- a.

Consideration of approving a letter of support from Mayor Michael Estes on behalf of the City for the Sustain Our Great Lakes \$1 million funding application

to the National Fish and Wildlife Foundation submitted by the Conservation Resource Alliance on behalf of the Boardman Dams Project Team.

The following addressed the Commission:

Penny Hill, Acting City Manager

Moved by Richardson, seconded by Budros, that the City Commission authorizes a letter from Mayor Michael Estes on behalf of the City of Traverse City, supporting the Conservation Resource Alliance's \$1 million funding application for the Boardman Dam removal to the National Fish and Wildlife Foundation, on behalf of the Boardman Dams Project Team.

Rick Buckhalter, 932 Kelley Street – expressed support

CARRIED unanimously.

3. Old Business

3(a).

Public hearing on and consideration of enacting an amendment to the Traverse City Code of Ordinances, Ordinance Amending Tax Increment Financing and Development Plan #97 to allow reimbursement for Brownfield eligible expenses to the Grand Traverse County Brownfield Redevelopment Authority.

The following addressed the Commission:

Rob Bacigalupi, Downtown Development Authority Executive Director

Moved by Werner, seconded by Howe, that an *Ordinance Amending Tax Increment Financing and Development Plan #97 to Allow Reimbursement for Brownfield Eligible Expenses to the Grand Traverse County Brownfield Redevelopment Authority*, as recommended by the Downtown Development Authority Board of Trustees, which was introduced on March 16, 2015, be enacted with an effective date of April 30, 2015.

Mayor Michael Estes opened the public hearing.

Rick Buckhalter, 932 Kelley Street – made general comments

There being no one further desiring to speak, Mayor Michael Estes closed the public hearing.

CARRIED unanimously.

3(b).

Consideration of selecting candidates for the City Manager position to invite for in-person interview.

Mayor Pro Tem Barbara D. Budros announced that she will recuse herself from this matter because she is a candidate for the position of City Manager.

The following addressed the Commission:

Lauren Tribble-Laucht, City Attorney

Moved by Easterday, seconded by Richardson, that the following candidates be invited to participate in an in-person interview on May 1 or May 2, 2015: Confidential 10, Confidential 4, Confidential 12, James Drumm, Confidential 8, Confidential 9, and Confidential 7.

Benjamin Marentette, City Clerk
Jamie Caroffino, Human Resources Generalist

CARRIED unanimously. (Budros abstained)

3(c).

Consideration of authorizing a consultant agreement for engineering services for Clinch Park shoreline repair.

The following addressed the Commission:

Timothy Lodge, City Engineer

Moved by Richardson, seconded by Howe, that the competitive bidding process be waived; and that the Mayor and City Clerk execute a Consultant Agreement with Baird & Associates, Ltd., in an amount not-to-exceed \$72,500 for professional services associated with shoreline repair as outlined in the City Engineer's April 14, 2015, communication, such agreement subject to approval as to its substance by the Acting City Manager and its form by the City Attorney, with funds to come from the Capital Projects Fund.

Rick Buckhalter, 932 Kelley Street – made general comments

CARRIED unanimously.

4. New Business

4(a).

Brief presentation of the Acting City Manager's Proposed Budget for Fiscal Year 2015/16 and scheduling a public hearing on the budget for May 4, 2015.

The following addressed the Commission:

William Twietmeyer, City Treasurer/Finance Director

Moved by Werner, seconded by Easterday, that the Acting City Manager's Proposed Budget for Fiscal Year 2015/2016, including the six-year capital improvements plan, the proposed tax rate and the Traverse City Light and Power and Downtown Development Authority budgets be scheduled for public hearing on May 4, 2015.

CARRIED unanimously.

4(b).

Consideration of the possible purchase of real property in connection with the Corridors Master Plan for the Eighth Street Corridor.

The following addressed the Commission:

Jean Derenzy, Grand Traverse County Deputy Director of Planning and Development

Moved by Carruthers, seconded by Howe, that the City Commission enter into closed session to discuss the possible purchase of real property which could advance the Corridors Master Plan, as authorized by MCL 15.268(d) immediately following final public comment.

Rick Buckhalter, 932 Kelley Street – made general comments

Roll Call:

Yes - Carruthers, Easterday, Howe, Richardson, Werner, Budros, Estes.

No - None.

CARRIED unanimously.

5. Appointments

5(a).

Consideration of approving the appointment of a representative from the Parks and Recreation Commission, Planning Commission and Downtown Development Authority Board of Trustees, as recommended by the respective bodies and appointing a City Commission representative to serve on the Arts Commission.

Moved by Budros, seconded by Easterday, that Mayor Estes be appointed as City Commission Representative, Janice Warren as the Planning Commission Representative, John Gessner as the Parks and Recreation Commission Representative, and Rick Korndorfer as the Downtown Development Authority Board of Trustees Representative, each to one three-year term expiring April 20, 2018, on the Arts Commission.

CARRIED unanimously.

5(b).

Consideration of appointment of a Planning Commission representative to the Grand Traverse Commons Joint Planning Commission.

Moved by Easterday, seconded by Howe, that Janice Warren (seat previously held by Janice Warren) be reappointed, to one three-year term expiring May 14, 2018, as the City Planning Commission's representative on the Grand Traverse Commons Joint Planning Commission.

CARRIED unanimously.

5(c).

Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointment to the City of Traverse City and Charter Township of Garfield Recreational Authority.

Moved by Howe, seconded by Budros, that Mattias Johnson (seat previously held by Chris Bzdok) be appointed, to one three-year term expiring June 30, 2018, on the City of Traverse City and Garfield Township Recreational Authority Board, effective July 1, 2015.

CARRIED unanimously.

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and

committees.

1. Reports from members of the Commission serving on boards.
 2. Minutes of the City Planning Commission meetings of March 3 and March 17, 2015.
 3. Minutes of the Planning Commission meetings of March 3 and March 17, 2015.
- e. Reports and correspondence from non-City officials.
1. Fractile Emergency Response Report from North Flight for March 2015.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None
2. General.
3. Mayor and City Commissioners.

Commissioner Jeanine Easterday
Commissioner Tim Werner
Commissioner James Carruthers

The Commission entered into closed session at 8:25 p.m.

The Commission returned to open session at 9:08 p.m.

There being no objection, Mayor Michael Estes declared the meeting adjourned at 9:08 p.m.

Benjamin C. Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)