



Notice

City Commission Regular Meeting

7:00 pm

Monday, June 15, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 06-11-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of May 28, 2015, and June 1, 2015. (Approval recommended) (Penny Hill, Benjamin Marentette)
- b. Consideration of declaring an off road vehicle surplus and authorizing a purchase order for its replacement, for use by the Parks and Recreation Division. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)

- c. Consideration of declaring two police patrol vehicles surplus and authorizing a purchase order for two replacement vehicles for use by the Police Department. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- d. Consideration of adopting a resolution approving the Redevelopment Ready Communities Program. (Adoption recommended) (Penny Hill, Russell Soyring)
- e. Consideration of authorizing a service order for road repair work following work by the Water/Sewer Maintenance Division. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- f. Consideration of approving the City's comprehensive liability and property insurance program for Fiscal Year 2015/2016. (Approval recommended) (Penny Hill, Benjamin Marentette) (5 affirmative votes required)
- g. Consideration of authorizing a change order to the contract for the 2015 West Front Street Reconstruction Project to increase the utility installation cost unit prices, with the costs to be reimbursed by the respective utilities. (Approval recommended) (Penny Hill, Timothy Lodge) (5 affirmative votes required)
- h. Consideration of authorizing the letter of agreement with the Traverse City Film Festival for the 2015 event and authorizing the City Clerk to issue the related street closure and parks and public land use permits. (Approval recommended) (Penny Hill, Benjamin Marentette) (5 affirmative votes required)
- i. Consideration of authorizing a contract for the 2015 Pine Street Pedestrian Bridge and Overhead to Underground Conversion Project, with the project to be partially funded by TIF 97 and Traverse City Light and Power. (Approval recommended) (Penny Hill, Timothy Lodge) (5 affirmative votes required)

- j. Consideration of authorizing an agreement for the installation of wayfinding signs along the TART Trail and Boardman Lake Trail, with the cost of the signs to be paid for by TART and/or sponsors of the signs. (Approval recommended) (5 affirmative votes required) (Penny Hill)
- k. Consideration of authorizing an amendment to the consultant agreement for sewage flow monitoring in connection with the SAW Grant Asset Management Plan, with the cost to be reimbursed by the SAW Grant from the Michigan Department of Environmental Quality. (Approval recommended) (Penny Hill, Timothy Lodge) (5 affirmative votes required)
- l. Consideration of authorizing an amendment to the Lot S Lease Agreement (at 305 West Front Street) to reflect an increase in the number of public spaces available through reconfiguration of the lot, which increases the total monthly payment while maintaining the same per space price. (Approval recommended) (Penny Hill, Lauren Tribble-Laucht) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Public hearing regarding possible budget amendments for Fiscal Year 2014/2015 and consideration of approving the budget amendments. (Penny Hill, William Twietmeyer)
- b. Consideration of authorizing an agreement to accept a \$5,000 grant from Rotary Charities to develop a funding strategy for the Traverse City Public Pier Project. (Penny Hill, Russell Soyring) (5 affirmative votes required)

4. New Business

- a. Consideration of adopting the Community Garden Policy, which provides a framework for allowing city households to obtain a community garden plot in designated City parks, as recommended by the Parks and Recreation Commission. (Penny Hill, Dave Green)
- b. Consideration of authorizing three blanket purchase orders for chemicals for use at the Water Treatment Plant. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing an amendment to the parking system management agreement to increase the fee paid to the Downtown Development Authority for its management of the parking system and to require that the DDA adhere to the City's purchasing and contracting policies and procedures when procuring goods and services associated with the agreement. (Penny Hill, Rob Bacigalupi) (5 affirmative votes required)

5. Appointments

- a. Consideration of appointing an ad hoc committee to develop a framework for reviewing requests for allocations from the Brown Bridge Trust Parks Improvement Fund. (Penny Hill)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.

- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the Traverse City Light and Power Board meeting of April 28, 2015.
 - 3. Minutes of the Act 345 Retirement System Board meeting of April 29, 2015.
 - 4. Certification by the City Treasurer/Finance Director of the City's contribution to the Act 345 Retirement System dated June 2, 2015.
- e. Reports and correspondence from non-City officials.
 - 1. Fractile Emergency Response Report from North Flight for May 2015.

7. Public Comment

- a. Reserved.
 - None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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