



**Minutes of the  
City Commission for the City of Traverse City**

**Regular Meeting**

**July 20, 2015**

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Michael Estes, Mayor Pro Tem Barbara D. Budros, James Carruthers, Gary Howe, Tim Werner.

The following Commissioners were absent: Jeanine Easterday and Ross Richardson.

The Pledge of Allegiance was recited.

Mayor Michael Estes presided at the meeting.

**2. Consent Calendar**

Moved by Carruthers, seconded by Werner, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. the minutes of the July 6, 2015, Regular Meeting, be approved.
- b. the City Manager be authorized to issue a purchase order to Truck and Trailer Specialties of Boyne Falls in the amount of \$9,996.00 for the purchase of forty (40) underbody plow scraper edges with funds available in the Garage Fund for this required purchase.
- c. the Mayor and City Clerk execute a Reimbursement Agreement with Conservation Resource Alliance in the amount of \$20,000 for it to provide professional support services to the Boardman River Dams Implementation Team in connection with the Boardman River Dams Project, with funds available in the General Fund.

- d. the Mayor and City Clerk execute an amendment to the consultant agreement with Otwell Mawby, P.C. (originally authorized April 6, 2015), in the amount of \$7,000 to provide for additional required material testing and testing documentation associated with the West Front Street Reconstruction Project, such amendment subject to approval as to its substance by the City Manager and its form by the City Attorney, with funds available in the Capital Projects Fund.
- e. the Mayor and City Clerk execute an amendment to the consultant agreement with Leading Edge Surveying, LLC (original agreement authorized January 5, 2015), for the completion of an inventory of the City's storm sewer structure and a benchmark survey, in connection with the Stormwater and Wastewater Grant (SAW Grant), which extends the timeframe for completion to August 15, 2015, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.
- f. the Mayor and City Clerk execute an amendment to the agreement with the Traverse City Film Festival to allow it to operate the running lights on the marquee at the *Bijou by the Bay* from 8 a.m. until midnight daily July 28 through August 2, 2015, during the Traverse City Film Festival, such amendment subject to approval as to its substance by the City Manager and its form by the City Attorney.

CARRIED unanimously. (Easterday and Richardson absent)

### **Items removed from the Consent Calendar**

None.

### **3. Old Business**

#### **3(a).**

Consideration of authorizing a purchase and sale agreement for a portion of City land in connection with the Washington Place Development.

The following addressed the Commission:

Marty Colburn, City Manager  
Tim Lodge, City Engineer  
Benjamin Marentette, City Clerk  
Lauren Tribble-Laucht, City Attorney

Moved by Werner, seconded by Howe, that the Mayor and City Clerk execute a purchase and sale agreement with S.N.A.F.U. for the sale of the 20' x 135' strip of land as generally outlined in *Exhibit 1, Washington Place Site Plan Overlay* in the amount of \$92,000 in connection with the Washington Place Development, with the proceeds to be placed within the General Fund; and further that the Mayor and City Clerk execute a five-year License Agreement with S.N.A.F.U. for ten (10) public metered parking spaces to be located in the 20' strip of land as well as two public metered parking spaces to be located in S.N.A.F.U.'s parking deck within Washington Place and to allow the developer access to its property over Lot N, with the revenues from the meters to be retained by the City and placed within the Parking System Fund, with the purchase and sale agreement contingent upon the applicant/developer's relinquishment of any right to construct a curb cut related to the variance in connection with this development granted by the Board of Zoning Appeals in a manner acceptable to the City Attorney, with both agreements subject to approval as to their substance by the City Manager and their form by the City Attorney.

Rick Buckhalter, 932 Kelley Street – expressed support  
Rose Hutchinson, 222 Washington Street - made general comments

CARRIED unanimously. (Easterday and Richardson absent)

#### **4. New Business**

##### **4(a).**

Consideration of authorizing a purchase order for a Rescue Engine for use by the Fire Department, which is a scheduled purchase.

The following addressed the Commission:

Marty Colburn, City Manager  
Jim Tuller, Fire Chief

Moved by Howe, seconded by Budros, that the competitive bidding process be waived; and that the City Manager be authorized to issue a purchase order to Pierce Manufacturing in the amount of \$618,493 for the purchase of a 2015 Pierce Velocity PUC Rescue Engine for use by the Fire Department, with funds available in the Garage Fund for this scheduled purchase.

CARRIED unanimously. (Easterday and Richardson absent)

#### **4(b)**

Consideration of adopting a resolution of support for a \$200,000 Coastal Zone Management grant application for Phase III of the Boardman Lake Trail West, which commits the City to providing \$200,000 in secured funds from the Grand Traverse County Brownfield Redevelopment Authority.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Howe, seconded by Werner, that the City Commission of the City of Traverse City supports the Grand Traverse County Board of Commissioners making a joint application with LIAA for a grant to the Michigan Coastal Zone Management for Boardman Lake Trail West Phase III in the amount of \$200,000 and the water trail component of \$20,000, for a total grant application of \$220,000, with the local match of \$200,000 for the Boardman Lake Trail to be requested from the Boardman Lake Brownfield Plan; and that the related resolution be adopted.

Jean Derenzy, Grand Traverse County Deputy Director of Planning and Development

CARRIED unanimously. (Easterday and Richardson absent)

#### **5. Appointments**

**5(a).**

Consideration of appointing an ad hoc interview committee to make recommendation regarding one appointment to the Parks and Recreation Commission.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Budros, seconded by Werner, that Danielle Rearick and John Gessner, (seats currently held by Danielle Rearick and John Gessner) each be reappointed to one three-year term expiring September 1, 2018, on the Parks and Recreation Commission.

CARRIED unanimously. (Easterday and Richardson absent)

**6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
- e. Reports and correspondence from non-City officials.
  1. Fractile Emergency Response Report from North Flight for June 2015.

**7. Public Comment**

The following addressed the Commission:

- 1. Reserved.

None

- 2. General.

The following addressed the Commission:

James Wegener, 837 Rose Street  
Rick Buckhalter, 932 Kelley Street

- 3. Mayor and City Commissioners.

Commissioner Gary Howe  
Mayor Pro Tem Barbara Budros  
Mayor Michael Estes  
Marty Colburn, City Manager

There being no objection, Mayor Michael Estes declared the meeting adjourned at 7:51 pm.

---

Benjamin C. Marentette, MMC  
City Clerk

Approved: \_\_\_\_\_, \_\_\_\_\_  
(Date) (Initials)