



Notice
City Commission and
Downtown Development Authority Board of Directors
Joint Special Meeting

(City Commission Study Session to follow)

5:30 P.M.

Monday, August 24, 2015
Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684
Posted and Published: 08-20-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office. The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act and the rights provided thereunder are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

At the request of City Manager Marty Colburn, City Clerk Benjamin Marentette has called this Special Meeting.

City Commission:
c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

Welcome to the Traverse City Commission meeting!

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer.

Agenda

Pledge of Allegiance

Roll Call.

1. Consideration of the possible purchase of real estate and entering into closed session to discuss an attorney-client privileged communication. (Marty Colburn, Rob Bacigalupi, Lauren Tribble-Laucht, Jean Derenzy) (5 affirmative votes required to enter into closed session)
2. Public Comment.
3. Adjournment.

(Study Session to follow Joint Special Meeting; it is anticipated the Downtown Development Authority Board of Trustees will depart; however, they are welcome to stay for the Study Session)

(See next page for Study Session agenda)

Notice City Commission Study Session

Immediately following the Special Meeting

At the request of City Manager Marty Colburn, City Clerk Benjamin Marentette has called this study session.

Agenda

1. Discussion regarding City Commission goals and objectives. (Marty Colburn)
2. Public comment.
3. Adjournment.



Communication to the City Commission

FOR THE CITY COMMISSION MEETINGS OF AUGUST 24, 2015

DATE: AUGUST 21, 2015

FROM: MARTY COLBURN, CITY MANAGER ^{MAC}

SUBJECT: AUGUST 24 JOINT SPECIAL MEETING WITH THE DDA AND
THE CITY COMMISSION STUDY SESSION

On Monday evening, the City Commission will begin with a Joint Special Meeting with the DDA Board of Directors, followed by a study session of the City Commission. This memo covers all of Monday evening's agenda items.

Special Meeting with the DDA Board of Directors:

1. Consideration of the possible purchase of real estate and entering into closed session to discuss an attorney-client privileged communication.

City Attorney and DDA General Counsel Lauren Tribble-Laucht will be distributing an attorney-client privileged communication regarding the possible purchase of real estate.

I recommend the City Commission and DDA Board enter into closed session. There may be action for the City Commission to take following the closed session. The following motion would be appropriate to enter into closed session (the DDA Board will need to adopt its own motion) – five affirmative votes with a roll call vote is required:

that the City Commission enter into closed session immediately following the public comment portion of the agenda to consider the written attorney-client privileged communication regarding the possible purchase of real estate, as allowed by MCL 15.267(h).

Study Session (immediately following the Joint Special Meeting):

1. Discussion regarding City Commission goals and objectives.

As discussed at the August 3 City Commission meeting, when I started with the City, I was asked to work with the City Commission in this regard. This will be very helpful in determining the priorities of staff in many areas.

As also discussed previously, while these goals and objectives will guide the short-term direction of the City, following the election in November, once the new City Commission is seated, I will work with the City Commission on developing a longer-term strategic plan.

I look forward to the discussion Monday evening.

MC/bcm

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copy: Russell Soyring, City Planning Director
Robert Bacigalupi, Executive Director of the Downtown Development Authority
Jean Derenzy, Grand Traverse County Deputy Director of Planning and Development

**Results of Discussion on February 8, 2014
9 am to noon at the Harbormaster House.**

Commissioners Carruthers, Easterday, Howe, Richardson and Werner participated in the discussion on a sunny Saturday morning, along with City Manager Jered Ottenwess. (Mayor Estes was ill and Commissioner Budros was out of town.) City Clerk Ben Marentette, Dave Green, Director of Public Services and Barry Smith, Dockmaster, tended to the many thoughtful arrangements that made the morning flow smoothly and comfortably. Members of the public came and went, and one person responded to the invitation for public comment.

The discussion was centered on the priorities that were suggested by six Commissioners. During the discussion, Commissioner Easterday volunteered to outline portions of the priorities in a manner that incorporated elements that had been suggested.

The Commissioners were asked to indicate their *four* favorite priorities or goals with magic markers on the enlarged list. These choices are reflected in bold, and the general areas are in descending order of choice. *It must be understood that the priorities may be re-arranged, recombined and condensed, and they will undergo further consideration by the City Commission.*

Infrastructure/Transportation

- A. **(FIVE)** Develop a formalized infrastructure policy that places high value on walkability and traffic calming, provides improved and inclusive access, and increases safety related to speeding.
1. Complete implementation of the asset management plan
 2. Maintain and improve the current level of public services
 3. Continue street and road repairs
 4. Collaborate with area governmental units in sharing the costs of transportation infrastructure that serves the region
- B. **(ONE)** Adopt the Active Transportation Plan
1. Develop a trail system around Boardman Lake
 2. Fill sidewalk gaps within 3 year

(FOUR) Economic Development

- Pursue options of a Community Growth and Development Director, or otherwise build capacity to direct economic development citywide and coordinate those activities with quality of life public service improvements.
- Implement corridor improvement plan, including Eighth Street, Fourteenth Street, and Garfield Avenue.
- Find creative ways to fund redevelopment of corridors.
- Corridor plan implementation and Division Street redesign in collaboration with MDOT.
- Implement some of the ideas for traffic calming on Division while we for MDOT's redesign of Division.

(THREE) Parks

- **(ONE)** Develop a Parks Program for maintenance and improvement of City parks
- Approve a ballot proposal re Brown Bridge Trust Fund to provide support for Hickory Hills and the Bayfront Plan.
- Continue support for the Bay Front Plan (Clinch Park and beyond).
- Upgrades to Hickory Hills ski area, new lodge and new surface based lift system.

- Strategies to help maintain city assets, e.g. History Center Building, Opera House, Wellington St. Building (Safe Harbor), including options with the use of Brownbridge Trust Fund if approved by the voters.
- Brown Bridge Trust Fund ballot initiative must pass in order to fund improvements to parks.
- Adopt a master plan for Hickory Hills and start implementation.
- Conduct an economic impact study of parks and recreation to better understand the impact of our parks and their use.
- Develop a Parks & Public Space Implementation program that will implement and manage low cost improvements, and that will more quickly implement design ideas, creating more socially interactive and attractive public spaces throughout the city.
- Complete asset management assessment and plan.
- Assess need for City's under-utilized assets, e.g. coal dock, parking lots, 517 Wellington St.

(ONE) Infrastructure/Water

- Water and storm water infrastructure
- (See the comment regarding "water and sewer systems" in a priority above.)
- Establish a fund to cover the cost of the water treatment plant and storm water run-off infrastructure, in collaboration with townships; review relationships with townships
- **(ONE)** Storm water run-off affects our beaches, and mitigation might be appropriate for Brown Bridge Trust funds.
- Conduct a storm water study

Fire Department

- Manage City operated Fire and Police Departments as mandated by the City Charter.
- **(TWO)** Investigate First Responder Ambulatory Services at TCFD.
- Continue to explore options, e.g. perhaps have a City rescue squad only and leave firefighting to Metro.
- Analyze consultant's report regarding fire services. Make a decision and move on.

City Assets

- **(ONE)** Maintain and improve public assets and City-owned buildings
- Develop (or update?) an asset management plan that includes strategies to help maintain assets, and a process for assessment of underperforming assets

Public engagement

- Establish communications and public engagement goals to foster informed consent across a wider demographic, and to more consistently evaluate public attitude on effectiveness of City services and projects over time.
- We constantly engage the public.
- Collaborate with City's boards and commissions
- **(ONE)** Bring Information Technology onto staff

Public Safety

- Study increased police staffing and speed patrols in the neighborhoods, and traffic calming.

- We have right-sized the police department and additional staffing isn't necessary.