



Minutes of the
City Commission for the City of Traverse City
Regular Meeting
February 16, 2016

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Gary Howe, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioners were absent: Brian Haas.

The Pledge of Allegiance was recited.

Mayor Carruthers presided at the meeting.

As requested by Commissioner Gary Howe, Agenda Item 2(i) was removed from the Consent Calendar for individual consideration.

As requested by Mayor Pro Tem Ross Richardson, Agenda Item 2(g) was removed from the Consent Calendar for individual consideration.

As requested by Commissioner Tim Werner, Agenda Item 2(f) was removed from the Consent Calendar for individual consideration.

2. Consent Calendar

Moved by Howe, seconded by Shamroe, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the January 25, 2016 Study Session, February 1, 2016, Regular Meeting, and February 8, 2016, Study Session, be approved.
- b. the City Manager be authorized to declare Motorcycle #39, a 2005 FLHP

Harley Davidson Police Motorcycle surplus, and that the City Manager be authorized to issue a purchase order to Classic Motor Sports of Traverse City, in the amount of \$19,363.00 for the purchase of a new 2016 FLHP Harley Davidson Police Motorcycle to be used by the Police Department, with funds available in the Garage Fund.

- c. the City Manager be authorized to issue a purchase order to Faster Asset Solutions of Virginia Beach, VA, in the amount of \$7,146.22 for the purchase of the maintenance package for the City's fleet management software, with funds available in the Garage Fund for this scheduled purchase.
- d. the City Commission supports the Con Foster Strategic Plan; and that the City Manager be authorized to execute any grant application documents with respect to grant funding in connection with the City's proper dispensation of the Con Foster Collection.
- e. the Mayor and City Clerk execute a three-year contract extension with the Michigan Department of Natural Resources (original agreements authorized and extended January 19, 2004, August 6, 2007, and December 7, 2009), for use of the central reservation system at the Duncan L. Clinch Marina, which extends such agreement to October 31, 2019, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.
- f. Removed from the Consent Calendar.
- g. Removed from the Consent Calendar.
- h. the City Commission approves the improvements to the third floor City Opera House as outlined in the February 8, 2016, communication from the City Opera House Heritage Association; and further that the Mayor and City Clerk be authorized to execute any necessary agreements, such agreements subject to approval as to their substance by the City Manager and their form by the City Attorney.
- i. Removed from the Consent Calendar.

CARRIED unanimously. (Haas absent)

Items removed from the Consent Calendar

a.

Consideration of authorizing a consultant agreement for public engagement and conceptual design services for the Eighth Street Corridor.

Russ Soyring, City Planning Director

Moved by Howe, seconded by Richardson, that the Mayor and City Clerk execute a contract with Farr Associates for it to conduct the planning and design charrette for the Eighth Street Corridor, in the amount of \$105,000, with funding to be provided as outlined in the February 8, 2016, communication from the Planning Director and Grand Traverse County Deputy Director for Planning and Development, with the \$40,000 in City funding to come from the Corridors Implementation CIP section of the General Fund, such contract subject to approval as to its substance by the City Manager and its form by the City Attorney.

Rick Buckhalter, 932 Kelley Street

CARRIED unanimously. (Haas absent)

b.

Consideration of authorizing a service order to make the restroom in the City Opera House tenant space previously occupied by The Saddle Shop barrier-free.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Shamroe, that the competitive bidding requirements be waived for this professional service, which is in the best interest of the City; and that the City Manager be authorized to issue a service order to Spence Brothers in the amount of \$25,778 to make the restroom within tenant space in the City Opera House (previously occupied by The Saddle Shop) barrier-free, with

funds available in the Opera House Fund.

CARRIED unanimously. (Haas absent)

c.

Consideration of adopting to make permanent various traffic control orders.

The following addressed the Commission:

Marty Colburn, City Manager
Timothy Lodge, City Engineer

Moved by Richardson, seconded by Lewis, that Traffic Control Orders 589, 590, 591, 592, and 593, which install “stop” signs on Randolph and Madison Streets, removes “left turn only” and “right turn only” signs from both sides of the north/south alley from Munson to Beadle between Fair and Cochlin, installs “no left turn” signs on the north-south alley between Fair Street and Cochlin Street at Munson Avenue, install “no parking” signs on the west side of Rose Street From Hannah Street south to the alley, and removes “wrong way – do not enter” signs on the east/west alley west from Cochlin Street, respectively, be adopted to be made permanent.

Roll Call:

Yes - Lewis, Shamroe, Werner, Richardson, Carruthers.

No - Howe.

CARRIED. (Haas absent)

3. Old Business

3(a).

Public Hearing on a request from Grand Traverse Area Catholic Schools (Diocese of Gaylord) for approval to vacate portions of two streets, Second Street and Vine Street and consideration of adopting two resolutions approving such

request.

The following addressed the Commission:

Marty Colburn, City Manager
Russell Soyring, City Planning Director
Benjamin Marentette, City Clerk
Lauren Tribble-Laucht, City Attorney

Mayor Carruthers opened the public hearing; and the following addressed the Commission:

Mike Buell, Grand Traverse Area Catholic Schools Superintendent
Scott Jozwiak, Jozwiak Consulting
Ryan Cox, 1230 Peninsula Court, on behalf of Brian C and Debra A. Cairns Trust
Russ Nelson, 3515 Jefferson
Mike Carroll, 612 Monroe
Mike Ascione, 340 Sixth Street
Joel Myler, 403 Sixth Street

There being no one further desiring to speak, Mayor Carruthers closed the public hearing.

Scott Jozwiak, Jozwiak Consulting
Mike Buell, Grand Traverse Area Catholic Schools Superintendent

Moved by Richardson, seconded by Howe, that the Resolution Deeming it Advisable to Vacate a Portion of Vine Street and the Resolution Deeming it Advisable to Vacate a Portion of Second Street, as recommended by the City Planning Commission, be adopted.

Lauren Tribble-Laucht, City Attorney

Roll Call:

Yes - Howe, Lewis, Shamroe, Richardson, Carruthers.

No - Werner.

CARRIED. (Haas absent)

3(b).

Public hearing regarding the proposed five-year Parks and Recreation Master Plan.

The following addressed the Commission:

Marty Colburn, City Manager
Benjamin Marentette, City Clerk

Mayor Carruthers opened the public hearing; and the following addressed the Commission.

Rick Buckhalter, 932 Kelley Street

There being no one further desiring to speak, Mayor Carruthers closed the public hearing.

No action was taken.

3(c).

Consideration of adopting the proposed five-year Parks and Recreation Master Plan, as recommended by the Parks and Recreation Commission.

Moved by Lewis, seconded by Shamroe, that the Resolution Adopting the City of Traverse City Parks and Recreation Plan 2016-2021, be adopted.

CARRIED unanimously. (Haas absent)

3(d).

Public hearing on a \$195,759 Michigan Natural Resources Trust Fund Grant application for Hickory Hills.

The following addressed the Commission:

Marty Colburn, City Manager
Rick Buckhalter, 932 Kelley Street

No action was taken.

3(e).

Consideration of approving a Preserve Hickory Gift Acceptance, Donor Recognition and Naming Policy with respect to fundraising efforts for Hickory Hills, as recommended by Preserve Hickory; and consideration of authorizing a cooperation agreement with the City of Traverse City and Charter Township of Garfield Recreation Authority with respect to management of Hickory Hills and Hickory Meadows for grant-seeking purposes.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Howe, that the City Commission adopts the Preserve Hickory Gift Acceptance, Donor Recognition and Naming Policy, with respect to Hickory Hills.

CARRIED unanimously. (Haas absent)

Moved by Howe, seconded by Werner, that the City Manager be authorized to execute the Cooperation Agreement with the City of Traverse City and Charter Township of Garfield Recreation Authority with respect to Hickory Hills and Hickory Meadows.

CARRIED unanimously. (Haas absent)

4. New Business

4(a).

Consideration of approving the conceptual plan for the Bryan Crough Memorial as recommended by the Traverse City Arts Commission and authorizing the related contracts and expenditures from the Public Arts Trust Fund.

The following addressed the Commission:

Marty Colburn, City Manager
Benjamin Marentette, City Clerk
Mary Bevans-Gillett, Arts Commission Chair

Moved by Lewis, seconded by Shamroe, that the conceptual project described in the memo from the Traverse City Arts Commission dated February 8, 2016, for a Bryan Crough Memorial in the amount of \$50,000, be approved, with \$25,000 in funds available in the Public Arts Trust Fund and the remaining being awarded by Rotary Charities of Traverse City and that the Mayor and City Clerk be authorized to execute any necessary agreements in connection with this approval as provided by future action of the Traverse City Arts Commission, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.

Rick Buckhalter, 932 Kelley Street
Jeanine Easterday, 1011 Lake Ridge Drive

CARRIED unanimously. (Haas absent)

5. Appointments

5(a).

Consideration of removing John Gessner as a Parks and Recreation Commissioner for non-attendance at Parks and Recreation Commission meetings and consideration of an appointment to fill the vacancy.

The following addressed the Commission:

Benjamin Marentette, City Clerk

Moved by Richardson, seconded by Shamroe to appoint Sabrina Newton to

one unexpired three-year term expiring September 1, 2018, on the Parks and Recreation Commission (seat previously held by John Gessner).

Rick Buckhalter, 932 Kelley Street

CARRIED unanimously. (Haas absent)

5(b).

Consideration of establishing an ad hoc interview committee regarding one appointment to the Traverse City Light and Power Board.

Moved by Werner, seconded by Howe, that an ad hoc interview committee be established to make recommendation regarding one five-year term expiring April 5, 2021 on the Traverse City Light and Power Board, seat held by Patrick McGuire; and that Commissioner Shamroe, Mayor Carruthers and Commissioner Lewis be appointed to such Committee, with Commissioner Shamroe to serve as chair.

CARRIED unanimously. (Haas absent)

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Traverse City Light and Power Board meeting of

December 8, 2015.

e. Reports and correspondence from non-City officials.

None.

7. Public Comment

The following addressed the Commission:

1. Reserved.

None

2. General.

Rick Buckhalter, 932 Kelley Street

3. Mayor and City Commissioners.

Mayor Pro Tem Ross Richardson
Commissioner Richard Lewis
Commissioner Amy Shamroe
City Manager Marty Colburn
Mayor Jim Carruthers

8. Adjournment

There being no objection, Mayor Jim Carruthers declared the meeting adjourned at 8:45 p.m.

Benjamin Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)