



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, June 20, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 06-16-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meeting of June 6, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of authorizing an amendment to the lease with Sparks BBQ to allow it to install a fence on the south edge of the City-owned property leased to it for outdoor dining purposes. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required)

- c. Consideration of authorizing the letter of agreement with the Traverse City Film Festival for it to conduct the 2016 Traverse City Film Festival Event; and consideration of authorizing the City Clerk to issue the related permits. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required)
- d. Consideration of approving payment for the City's Comprehensive Liability and Property Insurance Program for Fiscal Year 2016/2017, as recommended by the City Clerk. (Approval recommended) (Marty Colburn, Benjamin Marentette) (5 affirmative votes required)
- e. Consideration of enacting an amendment to the Traverse City Code of Ordinance which clarifies Coast Guard City Committee member voting rights and retitles the name of the committee to Traverse City Coast Guard City Committee. (Marty Colburn, Benjamin Marentette)
- f. Consideration of authorizing a change order to the contract with Elmer's Crane and Dozer for an entry feature sign and urban planter for Garland Street near Hotel Indigo and a purchase order for plaza furniture, benches, trash receptacles and bike racks; and consideration of authorizing the related documents for equipment that will be placed upon Hotel Indigo property. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a purchase order for a Waste Water Treatment Plant laboratory glassware washer. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- h. Consideration of authorizing a confirming purchase order for fuel for resale at the Duncan L. Clinch Marina. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- i. Consideration of authorizing a purchase order for the annual supply of fuel for resale at the Duncan L. Clinch Marina. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- j. Consideration of authorizing a confirming service order for the installation of a 16" line stop in connection with the State Street Reconstruction Project. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- k. Consideration of authorizing an agreement for professional audit services. (Approval recommended) (Marty Colburn, William Twietmeyer) (5 affirmative votes required)
- l. Consideration of declaring Police Department equipment surplus so it may be authorized for sale. (Approval recommended) (Marty Colburn, Jeff O' Brien)
- m. Consideration of approving flat rate for event parking not-to-exceed \$15 per entry for public parking. (Approval recommended) (Marty Colburn, Rob Bacigalupi)
- n. Consideration of authorizing a three-year purchase order for police uniforms and equipment. (Approval recommended) (Marty Colburn, Jeff O' Brien) (5 affirmative votes required)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Public Hearing on the assessment roll for Special Improvement District SID 2015-007 which would cause the paving of an existing alley South of 16<sup>th</sup> Street between Union and Cass Streets, and consideration of adopting the necessary resolution to approve the district and adopting the related budget amendment. (Marty Colburn, Polly Cairns, Timothy Lodge) (5 affirmative votes required)
- b. Public Hearing on fiscal year-end budget amendments for 2015-2016; and consideration of approving the budget amendments. (Marty Colburn, William Twietmeyer)
- c. Consideration of authorizing a change order to the contract for 2016 Paving and Resurfacing Projects Phase I to pave the alley south of 16th Street between Union Street and Cass Street, in connection with SID 2015-007. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- d. Consideration of adopting a resolution approving the Capital Improvements Plan and Capital Project Fund for Fiscal Year 2016-2017; and consideration of adopting a resolution establishing water rates, water service charges and sewer rates. (Marty Colburn, William Twietmeyer). (5 affirmative votes required)

### **4. New Business**

- a. Consideration of a request from Commissioner Richard Lewis for an ordinance amendment to increase the City Manager's single-transaction spending authority from \$7,000 to \$9,000, as allowed by the City Charter. (Commissioner Richard Lewis)
- b. Consideration of authorizing a purchase order for chemicals for use at the Water Treatment Plant. (Marty Colburn, Dave Green) (5 affirmative votes required)

## **5. Appointments**

- a. Consideration of appointments to the TIF 2 Development Area Citizens Council, as recommended by the Ad Hoc Interview Committee. (Marty Colburn, Katie Zeits)
- b. Consideration of establishing an ad hoc interview committee regarding two appointments to the Traverse City Coast Guard City Committee. (Marty Colburn, Katie Zeits)

## **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Act 345 Retirement System meeting of July 29, 2015.
  3. Minutes of the Traverse City Arts Commission meeting of August 21, 2015.
- e. Reports and correspondence from non-City officials.
  1. None.

## **7. Public Comment**

- a. Reserved.
  - 1. Gary Wilson, 1445 E. Maplewing, Cedar, Michigan, regarding “The Blue Angels.”
- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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