



**Minutes of the
City Commission for the City of Traverse City**

Regular Meeting

August 15, 2016

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were in attendance: Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Richard I. Lewis, Amy Shamroe, and Tim Werner.

The following Commissioner was absent: Gary Howe

The Pledge of Allegiance was recited.

Mayor Jim Carruthers presided at the meeting.

As requested by Mayor Pro Tem Ross Richardson, Agenda Item 2(j) was removed from the Consent Calendar for individual consideration by the Commission.

2. Consent Calendar

Moved by Richardson, seconded by Werner, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the August 1, 2016 Regular Meeting, the August 8, 2016 Study Session and the August 8, 2016 Special Meeting, be approved.
- b. the City Manager be authorized to issue a confirming purchase/service order in the amount of \$14,088.91 to Scotland Oil Co. for 10,001 gallons of unleaded gasoline priced at \$1.40875 per gallon with funds available in the Garage Fund.

- c. the Resolution Scheduling Public Hearing on Special Improvement District No. 2016-003, be adopted, scheduling the public hearing for September 6, 2016.
- d. the Mayor and City Clerk execute a two-year agreement with Traverse Bay Area Intermediate School District (TBAISD) for the provision of a police officer at TBAISD campuses, at the rate of \$9,449.50 per month for September 2016 through June 2017; and \$9,492.78 per month for September 2017 through June 2018, such agreement subject to approval as to its substance by the City Manager and its form by the City Attorney.
- e. the City Manager be authorized to approve a purchase order in the amount of \$27,803.00 to Signature Ford for the purchase of one 2016 Ford F150 to be used by the Police Department with funds available in the Garage Fund for this planned purchase.
- f. the City Manager be authorized to approve a purchase order in the amount of \$10,745.70 to Truck and Trailer Specialties for the purchase of forty-three (43) underbody plow scraper edges with funds available
- g. that Commissioner Richard Lewis be designated as Official Delegate and City Manager Marty Colburn be designated as Alternate Official Delegate to vote on behalf of the City of Traverse City for the 2016 Annual Business Meeting of the Michigan Municipal League.
- h. the Mayor and City Clerk execute a quitclaim deed to Northwestern Michigan College for the property identified as Parcel C in the exhibit prepared for Northwestern Michigan College by Gourdie-Fraser dated August 9, 2016, which affirms the City claims no ownership interest in this parcel in connection with a street vacation approved by resolution of the City Commission on November 18, 1996.
- i. that Marty Colburn and James Henderson be appointed Officer Delegate and Officer Alternate Delegate respectively, for the 2016 annual meeting of the Municipal Employees' Retirement System; and that the City Manager be authorized to execute the certification of delegates.

- j. Removed from the Consent Calendar.

CARRIED unanimously. (Howe absent)

Items removed from the Consent Calendar

- a.

Consideration of authorizing an agreement to accept a \$79,200 grant from the United States Department of the Interior to assist with the proper dispensation of native artifacts in the Con Foster Collection and to authorize a service order for related services.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Shamroe, the Assistant City Manager be authorized to execute the grant agreement with The United States Department of the Interior National Park Service to accept the terms of the grant and officially accept the \$79,200 grant to be used for compliance with the Native American Graves Protection and Repatriation Act (NAGPRA) as it relates to the dispensation of the Con Foster Collection;

and that the City Commission waives the competitive bidding process for professional services and authorizes the City Manager to issue a service order to Bernstein & associates in the amount of \$52,880 for consulting services to assist with the implementation of the Grant Agreement Number P16APOO253 with the United States Department of the Interior National Park Service, with the funds to be paid for by the grant from the National Park Service.

Carlton James Coates, 206 Birchwood

CARRIED unanimously. (Howe absent)

3. Old Business

3(a).

Consideration of authorizing a memorandum of understanding which would approve the installation of a canopy over the entrance to the City Opera House and specify the related roles and responsibilities associated with the installation.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Richardson, that the Mayor and City Clerk execute a memorandum of understanding (MOU) with the City Opera House Heritage Association which authorizes the installation of a canopy over the entrance to the City Opera House and specifies the terms of its installation, with the MOU subject to approval as to its substance by the City Manager and its form by the City Attorney.

Rick Buckhalter, 932 Kelley Street

CARRIED unanimously. (Howe absent)

3(b).

Consideration of authorizing a collective bargaining agreement for the Police Captains Unit.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Richardson, seconded by Shamroe, that the City Commission enter into closed session immediately following the public comment portion of the agenda to discuss negotiations and strategy in connection with the negotiation of a collective bargaining agreement with the Police Captains Unit, as authorized by MCL 15.268(c).

Roll Call:

Yes - Haas, Lewis, Shamroe, Werner, Richardson, Carruthers.

No - None.

CARRIED unanimously. (Howe absent)

4. New Business

None

5. Appointments

5(a).

Consideration of establishing an ad hoc interview committee regarding three appointments to the Brown Bridge Advisory Committee

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Shamroe, seconded by Haas that Nelson Asper, Kathleen Kasdorf, and Jamie Kidwell-Brix each be reappointed to one three-year term expiring October 7, 2019, on the Brown Bridge Advisory Committee, seats previously held by Nelson Asper, Kathleen Kasdorf, and Jamie Kidwell-Brix.

CARRIED unanimously. (Howe absent)

5(b)

Consideration of approving the Mayor's appointments to the Downtown Development Authority Board of Trustees.

Moved by Richardson, seconded by Lewis, that the Mayor's reappointment of Charles Judson and appointment of Debbie Hershey and Jeff Schwartz each to a four-year term expiring September 15, 2020, seats previously held by Charles Judson, Rick Korndorfer, and John DiGiacomo, on the Downtown Development Authority Board of Directors, be approved.

The following addressed the Commission:

Rick Buckhalter, 932 Kelley Street

Roll Call:

Yes - Lewis, Richardson, Carruthers.

No - Haas, Shamroe, Werner.

FAILED. (Howe absent)

5(c).

Consideration of extending the City Commission Ad Hoc Committee for PILOT Policy, which is developing a proposed policy for addressing requests for payment-in-lieu-of-taxes arrangements.

Moved by Lewis, seconded by Werner, that a City Commission Ad Hoc Committee Regarding Payment in Lieu of Tax (PILOT) Arrangements to develop a proposed policy, originally established on February 1, 2016, be re-established, with the committee to expire on November 1, 2016; and that Commissioners Howe, Haas, and Lewis be reappointed to such Committee with Commissioner Howe to serve as Chair.

CARRIED unanimously. (Howe absent)

6. Reports and Communications

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.

- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
- e. Reports and correspondence from non-City officials.

7. Public Comment

The following addressed the Commission:

- 1. Reserved.

None

- 2. General.

Chris Maxbauer, 503 West Eighth Street, Grand Traverse County
Commissioner
Rick Buckhalter, 932 Kelley Street

- 3. Mayor and City Commissioners.

Commissioner Richard Lewis

The Commission entered into closed session at 7:38 p.m.

The Commission returned to open session at 7:51 p.m.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Shamroe, seconded by Haas, that the Mayor and City Clerk execute a three-year collective bargaining agreement with the Captains of the Traverse City Police Department, for the term of July 1, 2016 to June 30, 2019, with terms as generally described in the summary of terms for the Captains of the

Traverse City Police Department, with the agreement subject to approval as to its substance by the City Manager.

CARRIED unanimously. (Howe absent)

8. Adjournment

There being no objection, Mayor Jim Carruthers declared the meeting adjourned at 7:59 p.m.

Benjamin Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)