



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, August 15, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 08-11-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)

Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

Presentation by City Manager Marty Colburn of awards for saving human life to Police Officer Adam Gray and Police Sergeant Steven Sivek of the Traverse City Police Department.

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of August 1, 2016 and August 8, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)

- b. Consideration of authorizing a confirming purchase order for unleaded fuel for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of adopting a resolution scheduling a public hearing for September 6, 2016, regarding a property-owner initiated request for a special improvement district which would pave the alley south of 14th Street, east of Cass Street. (Adoption recommended) (Marty Colburn, Polly Cairns, Timothy Lodge)
- d. Consideration of authorizing a two-year renewal of the contract which provides a police officer to provide police services at the four in-city campuses of the Traverse Bay Area Intermediate School District. (Approval recommended) (Marty Colburn, Jeff O'Brien) (5 affirmative votes required)
- e. Consideration of authorizing a purchase order for a Ford pickup truck for operational use by the Police Department, which is a scheduled purchase. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing a purchase order for the purchase of underbody plow scraper edges. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- g. Consideration of designating Commissioner Richard Lewis as the Official Delegate and City Manager Marty Colburn as Alternate Delegate to vote on behalf of the City at the Michigan Municipal League Annual Business Meeting. (Approval recommended) (Marty Colburn)
- h. Consideration of authorizing a quitclaim deed in connection with the previously-approved vacation of a portion of East Front Street in 1996, which re-confirms that the City does not claim any ownership interest in this property, which is a housekeeping matter. (Approval recommended) (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required)

- i. Consideration of designating City Manager Marty Colburn as the Employer Delegate to attend the annual meeting of the Municipal Employees Retirement System. (Approval recommended) (Marty Colburn)
- j. Consideration of authorizing an agreement to accept a \$79,200 grant from the United States Department of the Interior to assist with the proper dispensation of native artifacts in the Con Foster Collection and to authorize a service order for related services. (Approval recommended) (Marty Colburn) (5 affirmative votes required)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of authorizing a memorandum of understanding which would approve the installation of a canopy over the entrance to the City Opera House and specify the related roles and responsibilities associated with the installation. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- b. Consideration of authorizing a collective bargaining agreement for the Police Captains Unit. (Marty Colburn) (5 affirmative votes required) (Possible closed session)

### **4. New Business**

None.

## **5. Appointments**

- a. Consideration of establishing an ad hoc interview committee regarding three appointments to the Brown Bridge Advisory Committee. (Marty Colburn, Katie Zeits)
- b. Consideration of approving the Mayor's appointments to the Downtown Development Authority Board of Trustees. (Mayor Jim Carruthers)
- c. Consideration of extending the City Commission Ad Hoc Committee for PILOT Policy, which is developing a proposed policy for addressing requests for payment-in-lieu-of-taxes arrangements. (Commissioner Gary Howe, Chair; Commissioner Brian Haas; Commissioner Richard Lewis; Marty Colburn; Penny Hill)

## **6. Reports, Announcements and Correspondence**

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
- e. Reports and correspondence from non-City officials.

## **7. Public Comment**

- a. Reserved.

None.

- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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