



Notice

City Commission Regular Meeting

7:00 pm

Monday, October 3, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 09-29-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation by Mayor Jim Carruthers of a proclamation celebrating Habitat for Humanity Grand Traverse Region's 30-year anniversary to Habitat for Humanity Executive Director Wendy Irvin.

Appreciation from City Manager Marty Colburn and Elmwood Township Supervisor Jack Kelly to Traverse City Fire Chief Jim Tuller for his professional assistance with the Elmwood Township Fire Department.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of September 19, 2016, and September 26, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would provide that the City Clerk issue notice of a public hearing for special improvement districts rather than the City Assessor. (Enactment recommended) (Marty Colburn, Benjamin Marentette)
- c. Consideration of adopting a resolution recognizing Midtown Condominium Association as a City Neighborhood Association. (Adoption recommended) (Marty Colburn, Benjamin Marentette)
- d. Consideration of casting the ballot for the Board of Directors for the Michigan Municipal League Liability and Property Pool. (Approval recommended) (Marty Colburn)
- e. Consideration of authorizing a confirming service order for the emergency repair of a police vehicle that was damaged at no fault of the police officer's, with the full cost of the repair to be reimbursed by the city's insurance carrier. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- f. Consideration of approving the renaming of Triangle Park to Jupiter Gardens, as recommended by the Parks and Recreation Commission and supported by the North Traverse Heights Neighborhood Association. (Approval recommended) (Marty Colburn, Dave Green)
- g. Consideration of authorizing an agreement for the City to assume ownership of the sanitary sewer lines and associated infrastructure, for the portion of the City located in Leelanau County. (Approval recommended) (Marty Colburn) (5 affirmative votes required)
- h. Consideration of approving a refund to Munson Medical Center in connection as a result of an overcharge on its sewer bill. (Approval recommended) (Marty Colburn, William Twietmeyer) (5 affirmative votes required)

- i. Consideration of approving the distribution of an amendment to the Master Plan to neighboring jurisdictions for comments, with the City Commission to consider the amendment following the allotted timeframe for comments. (Approval recommended) (Marty Colburn, Russell Soyring)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Public Hearing on the assessment roll for Special Improvement District SID 2016-004 which would cause the paving of an existing alley south of East Front Street and east of Wenonah Street, and consideration of adopting the necessary resolution to approve the district and adopting the related budget amendment. (Marty Colburn, Polly Cairns, Timothy Lodge) (5 affirmative votes required)
- b. Consideration of authorizing a change order to the 2016 Pavement and Resurfacing Phase 1 contract to pave the alley south of East Front Street and east of Wenonah Street, in connection with Special Improvement District 2016-004. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- c. Consideration of authorizing a contract for the Parking Lot D and Boardman River Boat Launch Improvements Project, with a substantial portion of the project cost being paid for by a Michigan Waterways Commission grant and a contribution from Hagerty Insurance. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

4. New Business

- a. Consideration of scheduling a public hearing for November 7, 2016, on a request from Munson Medical Center to vacate a portion of Sixth Street for a family birth and children's center at 1105 Sixth Street. (Marty Colburn, Russell Soyring)
- b. Consideration of a request from Commissioner Tim Werner for the City Commission to adopt a resolution recognizing October 5, 2016, as Traverse City Walks to School Day, which is organized by Norte! Youth Cycling. (Commissioner Tim Werner)
- c. Consideration of adopting a resolution in support of the Local Streets, Roads, Highways and Bridges Repair and Improvement Millage Renewal Proposal, which will be on the November 8, 2016, ballot. (Marty Colburn)
- d. Consideration of a recommendation from the Parks and Recreation Commission for \$4,500 in Brown Bridge Trust Parks Improvement Fund dollars to be allocated for improvements to Wags West, with matching funds provided by donors. (Marty Colburn, Dave Green)
- e. Consideration of a request from Mayor Jim Carruthers for the City Commission to consider the request from Fern Spence for the City to remove the deed restriction on 1430 Wayne Street. (Mayor Jim Carruthers) (Possible closed session) (5 affirmative votes required to enter into closed session)

5. Appointments

- a. Consideration of approving the appointment of a Downtown Development Authority Board representative to the Arts Commission. (Marty Colburn, Katie Zeits)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Report from the City Commission Ad Hoc Committee on the status of a proposed policy for Payment-in-Lieu-of Taxes (PILOT) arrangements.
 3. Minutes of the Act 345 Retirement System Board Meeting of June 29, 2016.
- e. Reports and correspondence from non-City officials.
 1. Minutes of the Traverse Area District Library Board of Trustees meeting of August 18, 2016.
 2. Monthly Operations Report for the Wastewater Treatment Plant from CH2M for August 2016.

7. Public Comment

- a. Reserved.

None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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