



Notice

City Commission Regular Meeting

7:00 pm

Monday, November 7, 2016

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 11-03-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation of appreciation by City Manager Marty Colburn and the Grand Traverse County Senior Center Network to Police Chief Jeffrey O'Brien for the Police Department's support during the *Hometown Heroes* event in Traverse City on October 18, 2016.

Presentation of appreciation by Police Chief Jeffrey O' Brien to School Resource Officer Jennilynn Oster for an outstanding investigation in the Operation Sweetie Heroin Case.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of October 17, 2016, and October 24, 2016. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of adopting a resolution approving the codification of previously-enacted ordinances so they may be formatted for inclusion in the official compilation of ordinances. (Adoption recommended) (Marty Colburn, Benjamin Marentette)
- c. Consideration of adopting the annual resolution certifying that the city intends to implement the state-prescribed limits on health care plans as required by Michigan statute. (Adoption recommended) (Marty Colburn)
- d. Consideration of authorizing a confirming service order for the emergency repair of an outlet riser pipe in connection with stormwater basin servicing. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- e. Consideration of authorizing a purchase order for a 2017 Ford F150 and 2017 Ford Flex for operational use by the Police Department, which are scheduled purchases. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing a purchase order for a jet/vacuum sewer cleaning equipment package and related cab and chassis for use by the Water and Sewer Maintenance Division, which is a scheduled purchase. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- g. Consideration of authorizing a service order for the implementation of asset and work order software and licensing fees for use by Parking Services, as recommended by the Downtown Development Authority Board of Trustees. (Approval recommended) (Marty Colburn, Rob Bacigalupi) (5 affirmative votes required)

- h. Consideration of declaring a leaf loader and leaf collection box surplus as they are no longer necessary for city operational purposes. (Approval recommended) (Marty Colburn, Dave Green)
- i. Consideration of authorizing a confirming purchase order for unleaded gasoline for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- j. Consideration of authorizing a contract for the 2016 Larry C. Hardy Parking Garage Office Renovation Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- k. Consideration of authorizing the use of \$8,296.17 in funding from the Special Assessment Fund to extend the alley paving associated with Special Improvement District 2016-003 (the alley south of 14th Street and east of Cass Street) and for the acquisition of a public street easement and accepting the easement. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- l. Consideration of accepting the sanitary sewer easement from Uptown Development. (Acceptance recommended) (Marty Colburn, Timothy Lodge)
- m. Consideration of authorizing a letter of engagement for professional legal services associated with a tax appeal from Grand Traverse Hotel Properties (Hotel Indigo). (Approval recommended) (Marty Colburn, Polly Cairns) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Public hearing regarding a request for a Special Land Use Permit from Munson Medical Center to construct a family birth and children's center at 1105 Sixth Street, as recommended by the Planning Commission, and consideration of adopting an Order Approving the Request. (Marty Colburn, Russell Soyring)
- b. Public hearing on a request from Munson Medical Center to vacate a portion of Sixth Street for a family birth and children's center at 1105 Sixth Street. (Marty Colburn, Russell Soyring)
- c. Consideration of adopting a policy regarding payment in-lieu-of-taxes (PILOT) arrangements as recommended by the City Commission Ad Hoc Committee and consideration of adopting a fee for such requests; and consideration of establishing a committee to make policy recommendations regarding housing supply and affordability. (Commissioner Gary Howe, Chair; Commissioner Brian Haas; Commissioner Richard Lewis)

4. New Business

- a. Consideration of authorizing an agreement for professional design services for an additional water reservoir at the Barlow Reservoir Site. (Marty Colburn, Dave Green) (5 affirmative votes required)

5. Appointments

- a. Consideration of appointing an ad hoc interview committee to make recommendation regarding one appointment to the Election Commission. (Marty Colburn, Benjamin Marentette)
- b. Consideration of appointing an ad hoc interview committee to make recommendation regarding one unexpired term on the Brown Bridge Advisory Committee. (Marty Colburn, Benjamin Marentette)

- c. Consideration of appointment an ad hoc interview committee to make recommendation regarding one appointment to the Board of Tax Review. (Marty Colburn, Benjamin Marentette)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Arts Commission meetings of September 21, 2016, and October 3, 2016.
 3. Minutes of the Act 345 Retirement System meeting of August 31, 2016.
 4. Quarterly Financial Report for the fourth quarter which ended June 30, 2016, from the City Treasurer/Finance Director.
- e. Reports and correspondence from non-City officials.
 1. Quarterly Parking Services Report for July through September 2016.
 2. Minutes of the Traverse Area District Library Board of Trustees meeting of September 15, 2016.

3. Monthly Operations Report for the Wastewater Treatment Plant from CH2M for September 2016.

7. Public Comment

- a. Reserved.

None.

- b. General.

- c. Mayor and City Commissioners.

8. Adjournment

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