



Minutes of the
City Commission for the City of Traverse City
Organizational Meeting

November 14, 2016

An organizational meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Jim Carruthers, Brian Haas, Gary L. Howe, Richard I. Lewis, Amy Shamroe, and Timothy M. Werner.

The following Commissioners were absent: None.

The Pledge of Allegiance was recited.

Mayor Jim Carruthers presided at the meeting.

Roll Call.

1.

Presentation by Mayor Jim Carruthers and National Cherry Festival Executive Director Kat Paye recognizing the efforts of Grand Traverse County Emergency Management Coordinator Gregg Bird, in cooperation with the City, and Cherry Capital Airport, on the Festival's receipt of a Gold Pinnacle Award from the International Festival and Events Association for an emergency preparedness and risk management plan.

The following addressed the Commission:

Kat Paye, National Cherry Festival Executive Director
Gregg Bird, Grand Traverse County Emergency Management Coordinator

2.

Discussion regarding update on the Boardman River Restoration Project.

Marty Colburn, City Manager
Frank Dituri, Grand Traverse Band of Ottawa and Chippewa Indians
Amy Beyer, Conservation Resource Alliance
Dave Petrove, 9988 Riley Road, Interlochen

3.

Consideration of authorizing a contract for the 2016 Larry C. Hardy Parking Garage Office Renovation Project.

The following addressed the Commission:

Marty Colburn, City Manager
William Twietmeyer, City Treasurer/Finance Director

Moved by Lewis, seconded by Werner, that the Mayor and City Clerk execute a unit prices contract with Grand Traverse Construction in the amount of \$145,900 more or less, for the 2016 Larry C. Hardy Parking Garage Office Renovation Project; and that the City Manager be authorized to manage a \$20,000 contingency for this project, such contract subject to its approval by the City Manager and its form by the City Attorney, with funds available in the Parking System Fund.

CARRIED unanimously.

4.

Discussion regarding the process to fill the seat on the City Commission made vacant by the resignation of Ross Richardson

The following addressed the Commission:

Marty Colburn, City Manager

Benjamin Marentette, City Clerk

Moved by Howe, seconded by Haas, that the City Commission intends to fill the seat on the City Commission made vacant by the resignation of Ross Richardson and that registered City voters interested in serving shall submit a letter of interest and resume to the City Clerk, which shall be received by the City Clerk by 5 p.m. on Friday, December 2, 2016.

Rick Buckhalter, 932 Kelley Street
Christie Minervini, 118 East 17th Street
Dave Petrove, 9988 Riley Road, Interlochen

CARRIED unanimously.

5.

Selection of the Mayor Pro Tem from the membership of the City Commission for a one-year term expiring November, 2017.

Mayor Carruthers opened the floor for nominations.

Commissioner Lewis nominated Commissioner Howe as Mayor Pro Tem for November 14, 2016, to November 13, 2017.

There being no further nominations from the floor, Mayor Carruthers entertained a motion to close nominations for Mayor Pro Tem.

Moved by Shamroe, seconded by Lewis, to close the floor for nominations and for a vote to be taken on the nomination of Commissioner Howe for Mayor Pro Tem.

CARRIED unanimously.

Commissioner Gary Howe was unanimously elected as Mayor Pro Tem for November 14, 2016, to November 13, 2017.

6.

Consideration of appointment by the Mayor of a City Commission representative to serve on the Grand Traverse County Board of Public Works, subject to approval by the Grand Traverse County Board of Commissioners

Moved by Shamroe, seconded by Werner, that the Mayor's reappointment of Commissioner Lewis to the Grand Traverse County Department of Public Works Board, to a one-year term effective January 1, 2017, expiring December 31, 2017, (seat currently held by Commissioner Richard Lewis), subject to approval by the Grand Traverse County Board of Commissioners, be approved.

CARRIED unanimously.

7.

Consideration of appointment by the City Commission of two of its members to the City Planning Commission

Moved by Werner, seconded by Shamroe, that Commissioner Howe and Commissioner Haas each be appointed to a one-year term expiring November 13, 2017 on the City Planning Commission (seats previously held by Mayor Pro Tem Ross Richardson and Commissioner Gary Howe).

CARRIED unanimously.

8.

Consideration of appointment by the City Commission of a representative to serve on the Next Michigan Corporation Board.

Moved by Haas, seconded by Shamroe, that Commissioner Lewis be appointed to an unexpired four-year term expiring November 11, 2019, as the alternate representative of the City Commission on the Next Michigan Corporation Board (seat previously held by former Mayor Pro Tem Ross Richardson).

CARRIED unanimously.

9.

Consideration of appointment by the City Commission of a representative to serve on the Grand Traverse County Brownfield Redevelopment Authority Board of Directors, subject to approval by the Grand Traverse County Board of Commissioners

Moved by Shamroe, seconded by Haas, that Commissioner Lewis be appointed to an unexpired three-year term expiring December 31, 2017 (seat previously held by former Mayor Pro Tem Ross Richardson), on the Grand Traverse County Brownfield Redevelopment Authority Board of Directors as the City Commission's representative, subject to approval by the Grand Traverse County Board of Commissioners.

CARRIED unanimously.

10.

Consideration of appointment by the Mayor, with approval of the City Commission of one citizen member to the Traverse City Housing Commission.

No action was taken.

11.

Consideration of appointment by the Mayor with approval of the City Commission of one citizen member to the Traverse Area District Library Board.

Moved by Shamroe, seconded by Haas, that the Mayor's appointment of Caroline Gersch to one four-year term, effective December 31, 2016 (seat previously held by Jerry Beasley) expiring December 31, 2020, on the Traverse Area District Library Board, be approved.

CARRIED unanimously.

12.

Consideration of entering into closed session to discuss an attorney-client privileged communication relating to City Proposal 3.

The following addressed the Commission:

Rick Buckhalter, 932 Kelley Street
Ann Rogers, 1236 Peninsula Drive

Moved by Lewis, seconded by Shamroe that the attorney-client privilege on the communication related to this matter be lifted.

CARRIED unanimously.

Lauren Tribble-Laucht, City Attorney

13.

Announcements from the City Clerk.

The following addressed the Commission:

Benjamin Marentette, City Clerk

14.

Public Comment.

The following addressed the Commission:

Rick Buckhalter, 932 Kelley Street
Rob Bacigalupi, Downtown Development Authority Executive Director
Priscilla Townsend, 150 Pine Street, Apartment 704
Ann Rogers, 1236 Peninsula Drive
Judy Nelson, 429 Garfield Avenue
Commissioner Richard Lewis
Commissioner Brian Haas
Commissioner Gary Howe
Commissioner Amy Shamroe

Mayor Jim Carruthers

There being no objection, Mayor Carruthers declared the Organizational Meeting adjourned at 9:00 p.m..

Benjamin C. Marentette, MMC
City Clerk

Approved: _____, _____
(Date) (Initials)