



Notice

City Commission Organizational Meeting

7:00 pm

Monday, November 14, 2016
Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, MI 49684
Posted and Published: 11-11-16

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission
c/o Benjamin C. Marentette, MMC, City Clerk
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission Organizational Meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern during Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer.

Pledge of Allegiance

Roll Call.

1. Presentation by Mayor Jim Carruthers and National Cherry Festival Executive Director Kat Paye recognizing the efforts of Grand Traverse County Emergency Management Coordinator Gregg Bird, in cooperation with the City, and Cherry Capital Airport, on the Festival's receipt of a Gold Pinnacle Award from the International Festival and Events Association for an emergency preparedness and risk management plan.
2. Discussion regarding update on the Boardman River Restoration Project. (Marty Colburn)
3. Consideration of authorizing a contract for the 2016 Larry C. Hardy Parking Garage Office Renovation Project. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
4. Discussion regarding the process to fill the seat on the City Commission made vacant by the resignation of Ross Richardson. (Mayor Jim Carruthers, Marty Colburn, Benjamin Marentette)
5. Selection of the Mayor Pro Tem from the membership of the City Commission for a one-year term expiring November, 2017. (Mayor Jim Carruthers, Benjamin Marentette)

6. Consideration of appointment by the Mayor of a City Commission representative to serve on the Grand Traverse County Board of Public Works, subject to approval by the Grand Traverse County Board of Commissioners. (Mayor Jim Carruthers, Marty Colburn, Benjamin Marentette)
7. Consideration of appointment by the City Commission of two of its members to the City Planning Commission. (Marty Colburn, Benjamin Marentette)
8. Consideration of appointment by the City Commission of a representative to serve on the Next Michigan Corporation Board. (Marty Colburn, Benjamin Marentette)
9. Consideration of appointment by the City Commission of a representative to serve on the Grand Traverse County Brownfield Redevelopment Authority, subject to approval by the Grand Traverse County Board of Commissioners. (Marty Colburn, Benjamin Marentette)
10. Consideration of appointment by the Mayor with approval of the City Commission of one citizen member to the Traverse City Housing Commission. (Mayor Jim Carruthers, Marty Colburn, Benjamin Marentette)
11. Consideration of appointment by the Mayor with approval of the City Commission of one citizen member to the Traverse Area District Library Board. (Mayor Jim Carruthers, Marty Colburn, Benjamin Marentette)
12. Consideration of entering into closed session to discuss an attorney-client privileged communication relating to City Proposal 3. (Marty Colburn, Lauren Trible-Laucht) (5 affirmative votes required to enter into closed session)
13. Announcements from the City Clerk. (Benjamin Marentette)
14. Public Comment.
15. Adjournment.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: PRESENTATION RECOGNIZING GRAND TRAVERSE COUNTY
EMERGENCY MANAGEMENT COORDINATOR GREGG BIRD

As you may recall, the International Festivals & Events Association recognized the National Cherry Festival for its Emergency Preparedness & Risk Management Plan developed for the 2016 National Cherry Festival. Grand Traverse County Emergency Management Coordinator Gregg Bird took a leadership role in developing this plan, along with assistance from the City, Grand Traverse County and Cherry Capital Airport.

On Monday evening, the Mayor will introduce this item and then introduce National Cherry Festival Executive Director Kat Paye who will also acknowledge Mr. Bird's efforts. Having plans like this allows emergency response to provide needed aid in a more focused, efficient and effective fashion when moments are precious.

MC/bcm

Copy: Gregg Bird, Grand Traverse County Emergency Management
Coordinator
Jeff O' Brien, Chief of Police
Jim Tuller, Fire Chief
Kat Paye, National Cherry Festival Executive Director



Festival Media Advisory



FOR IMMEDIATE RELEASE

Contact: Susan Wilcox Olson
NCF Media Manager
(231) 590-5930
Susan@cherryfestival.org

**National Cherry Festival Takes Top GOLD Honors at
International Festival & Events Association's Annual Conference
For Its 'Emergency Preparedness & Risk Management Plan'**

(Traverse City, MI) October 17, 2016 – The International Festival & Events Association (IFEVA) paid tribute to the National Cherry Festival during its annual Pinnacle Awards Ceremony in Tucson, Arizona. The National Cherry Festival took GOLD, top honors for its Emergency Preparedness & Risk Management Plan.

Awards were handed out in 68 categories and included entries from a diverse group of IFEA members from around the world including Scottsdale's Fiesta Bowl, the Kentucky Derby Festival, the Pasadena Tournament of Roses, Memphis in May International Festival, Celebrations Ottawa in Ottawa Canada, Destination NSW in Sydney, Australia; Rotterdam Festivals, Rotterdam, The Netherlands; and the Boryeong Mud Festival in Boryeong, South Korea.

While the National Cherry Festival has received several honors throughout the last 20 years, it has never taken a Top Gold Honor. "This is a proud moment, clearly setting an example and telling our story of preparedness during a time in which paying attention to diligence is paramount," said Kat Paye, Operations Manager for the National Cherry Festival.

Officials representing Grand Traverse County, City of Traverse City, and Cherry Capital Airport all worked together to devise the award winning plan of preparedness. The plan accounts for any emergency that would put Festival goers and residents at risk. Gregg Bird, Emergency Management Coordinator for Grand Traverse County crafted the plan in conjunction with Cherry Capital Airport, City of Traverse City and all the emergency responders in the area.

The IFEA's Gold Pinnacle Award recognizes and elevates the National Cherry Festival as a top festival worldwide. The Cherry Festival - known for its most prized fruit, the cherry, and for offering over 140 family friendly events and activities - is now known as 'one of the safest Festivals' globally.

The 91st National Cherry Festival will welcome the U.S. Air Force Thunderbirds during its opening weekend air shows, in addition to three parades, a Festival of Races, and various other family friendly events July 1 through 8, 2017.

Visit www.cherryfestival.org for more information.

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The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: UPDATE REGARDING BOARDMAN RIVER RESTORATION
PROJET

Attached is a memo from Frank Dituri, Chairman of the Boardman River Dams & Restoration Implementation Team. On Monday evening, he, Conservation Resource Alliance Director Amy Beyer and AECOM Senior Water Resource Engineer Dan DeVaun, will present a 20-minute update on the project.

MC/bcm

k:\tcclerk\city commission\boardman river update 20161114

copy: Frank Dituri, Chairman of the Boardman River Dams &
Restoration Implementation Team
Amy Beyer, Conservation Resources Alliance Director
Dan DeVaun, AECOM Senior Water Resource Engineer



Memorandum

DATE: November 7, 2016

TO: Traverse City - City Commissioners

FROM: Frank Dituri, Chairman - Implementation Team

RE: Outline for November 14, 2016 "The Boardman: A River Reborn" update to City Commissioners

Thank you for the opportunity to provide an update on "The Boardman: A River Reborn" initiative. Below is an outline of topics we plan to cover. If you have questions or additional topics, we would ask that you contact any one of us prior to the meeting so that we will be prepared to address your question.

Presenters:

Frank Dituri, Chairman, Boardman River Dams & Restoration Implementation Team	
(231) 866-1851	frank.dituri@gtbindians.com
Amy Beyer, Director, Conservation Resource Alliance	
(231) 946-6817	amy@rivercare.org
Dan DeVaux, Senior Water Resource Engineer, AECOM	
(231) 922-4290	dan.devaun@aecom.com

Draft Presentation Outline (20 minutes):

- Project Background, Team & Goals
- Brown Bridge Restoration Work
- Cass Road Bridge Opening
- Boardman Dam Removal
- Sabin Dam Removal
- Union Street Technology Project w/ Great Lakes Fishery Commission
- Funding Updates



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: 2016 LARRY C. HARDY PARKING GARAGE OFFICE
RENOVATION PROJECT

At the November 7 Regular Meeting, the City Commission referred this item to Monday night's agenda to allow for clarification as to why proceeds from the Larry C. Hardy Parking Garage bond sale weren't being used for this project. In conferring with the City Treasurer/Finance Director, the remaining bond proceeds are budgeted to be used for the Park Street Entrance, Park Street Streetscape Project and public restrooms.

Attached is a memo from City Engineer Timothy Lodge recommending a contract with Grand Traverse Construction for the above-referenced project. I also recommend that the City Commission authorize me to manage a contingency of \$20,000 for this project.

I recommend the following motion (5 affirmative votes required):

that the Mayor and City Clerk execute a unit prices contract with Grand Traverse Construction in the amount of \$145,900 more or less, for the 2016 Larry C. Hardy Parking Garage Office Renovation Project; and that the City Manager be authorized to manage a \$20,000 contingency for this project, such contract subject to its approval by the City Manager and its form by the City Attorney, with funds available in the Parking System Fund.

MC/bcm

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copy: Timothy Lodge, City Engineer

Memorandum

The City of Traverse City
Engineering Department



TO: Marty Colburn, City Manager
FROM: Timothy J. Lodge, City Engineer 
DATE: November 1, 2016
SUBJECT: 2016 Hardy Parking Deck Office Renovation Project

Sealed bids were advertised for and were received on October 27, 2016 for the above referenced project. Plans and specifications were available to contractors through The Builders Exchange of Northwest Michigan. Contractors inquired and viewed the plans and specifications online with three bids being received for this work as follows:

Contractor		Bid Amount
Grand Traverse Construction	Traverse City	\$ 145,900.00
RCI Richter Construction, Inc.	Traverse City	\$ 147,406.00
Hallmark Construction	Traverse City	\$ 198,700.00

The project includes remodeling the existing reception area for pedestrian traffic to better utilize the existing stair lobby, reducing the size of the employee restroom to make room for office equipment and construction of a new office space interior to the structure. This project is #936 in the CIP. The estimated cost based on preliminary design drawings was \$200,000.00.

*In addition, we recommend that authorization be given to the City Manager to manage an additional contingency amount of **\$20,000** (13.7% of the construction contract amount) should the need arise for unforeseen and unknown work that may be required.*

Therefore, it is recommended that this work be awarded to the low bidder, Grand Traverse Construction and that the proper City officials be authorized to execute a lump sum contract with the above-mentioned low bidder, in the amount of \$145,900.00 more or less, and a contingency amount of \$20,000.00 be authorized for the City Manager with funds therefore available in the parking fund of the Capital Projects Fund and the Hardy Deck Balance Fund.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: *mac*
MARTY COLBURN, CITY MANAGER

SUBJECT: RESIGNATION OF ROSS RICHARDSON FROM THE CITY
COMMISSION

Attached is the resignation of Ross Richardson from the City Commission and the press release which was published on November 10. The City Commission essentially has three options for filling this seat, which expires November 13, 2017:

1. Appoint a registered City voter to the remainder of the term;
2. Call a special election on May 2, 2017, to fill the term.
3. A hybrid approach -- appoint someone to hold the seat until the May election and then have the individual elected in May fill the remainder of the term.

This item has been added to the agenda for Monday evening to allow the Commission an opportunity to discuss how it would like to move forward. If the City Commission wishes to appoint someone to fill the vacancy, the City Commission should discuss the following:

- A. When they would like letters of interest to be due.
- B. Specific items, if any, they would like candidates to submit with their letters of interest.
- C. When the City Commission would like to conduct interviews.

Depending on the approach the Commission would like to take, the City Clerk will provide any needed assistance in developing motions for the Commission's consideration.

MC/bcm

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The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traversecitymi.gov



PRESS RELEASE – FOR IMMEDIATE RELEASE

Subject: Mayor Pro Tem Ross Richardson resignation from the City Commission

Contact: Benjamin C. Marentette, City Clerk
(231) 922-4480
bmarentc@traversecitymi.gov

Date: November 10, 2016

Mayor Pro Tem Ross Richardson provided the City Manager and City Clerk with his resignation from the City Commission today; and his resignation is effective immediately. The resignation is attached to this press release.

The seat previously held by Mr. Richardson expires on November 13, 2017. With the resignation of Ross Richardson from the City Commission, he also automatically relinquishes his seats from the following boards, which he holds by virtue of his seat on the City Commission:

Traverse City Planning Commission
Grand Traverse County Brownfield Redevelopment Authority
Next Michigan Corporation Board

At the November 14, 2016, Organizational Meeting, the City Commission will discuss the process for filling the vacancy created by the resignation. Those options include appointing an adult resident of the City to fill the remainder of the term which expires November 13, 2017, calling a Special Election in May 2017 to fill the remainder of the term; or appointing someone to fill the vacancy until an election in May 2017, with the individual elected in May 2017 serving until November 13, 2017.

The City of Traverse City thanks Mayor Pro Tem Richardson for his service on the City Commission and wishes he and his family well.

##

Ross W. Richardson

10675 Candleton • Traverse City, MI 49684

November 10, 2016

I am resigning my seat on the Traverse City Commission, along with my seats on any appointed public boards which derive from my position on the City Commission, effective immediately.

As the reorganizational meeting for the coming year will be held on Monday evening (November 14), I felt it better to depart before the beginning of the coming term. Ann and I will be leaving Traverse City, as family obligations in Illinois, both personal and business, are paramount in this decision.

We will miss our neighbors and our many social and political friends we have come to know during our 16 years in this wonderful small town. I thank the citizens for electing me to two terms on the Grand Traverse County Commission and to the current term of the City Commission.

While this is a very difficult decision, it is one that I must make for the good of my family.



RECEIVED
NOV 10 2016
CITY OF TRAVERSE CITY
CITY CLERKS OFFICE



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: MAYOR PRO TEM SELECTION

Attached is a memo from City Clerk Benjamin Marentette outlining the process for Mayor Pro Tem elections.

Memorandum

The City of Traverse City



TO: Marty Colburn, City Manager

FROM: Benjamin C. Marentette, City Clerk 

DATE: Friday, November 11, 2016

SUBJECT: ELECTION OF MAYOR PRO TEM

The following outlines the process for election of Mayor Pro Tem:

1. Mayor Carruthers presides over the election of the Mayor Pro Tem
2. Mayor Carruthers declares that nominations are open for the Office of Mayor Pro Tem
3. Any member of the Commission may nominate – to do so:
 - A.) Members of the Commission should raise their hand if they wish to make a nomination – Mayor Carruthers should call on Commissioners in the order they raised their hand to ensure proper order of nominations
 - B.) The Commissioner should state their nomination - it does not need to be seconded
4. Close of nominations.
 - A.) After a reasonable period of time, Mayor Carruthers will then entertain a motion to close nominations
 - B.) The motion to close nominations must be seconded
 - C.) The motion must pass by 2/3 affirmative vote and is not debatable
5. Vote on nominations.
 - A.) Mayor Carruthers shall call for a vote on nominee(s) individually, in the order that nominations were made
 - B.) The first nominee who receives a majority of votes is elected as Mayor Pro Tem



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 10, 2015

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: APPOINTMENT TO THE GRAND TRAVERSE COUNTY
DEPARTMENT OF PUBLIC WORKS BOARD – CITY
COMMISSION REPRESENTATIVES

The City Commission needs to appoint a representative to the Grand Traverse County Department of Public Works Board. Commissioner Lewis's term on this board will expire on December 31, 2016; and he has indicated his desire to be reappointed.

This is a Mayoral appointment with City Commission approval, and is subject to approval by the Grand Traverse County Board of Commissioners. Following the County Board approval, the appointed representative's term will commence on January 1, 2017.

I recommend the following motion:

that the Mayor's reappointment of Commissioner Richard Lewis to the Grand Traverse County Department of Public Works Board, to a one-year term effective January 1, 2017, expiring December 31, 2017, (seat currently held by Commissioner Richard Lewis), subject to approval by the Grand Traverse County Board of Commissioners, be approved.

MC/kez

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copy: Chris Cramer, Grand Traverse County Board Administration
John Divozzo, Grand Traverse County Department of Public Works
Director

Grand Traverse County Department of Public Works Board

	<u>Initial Apt. Date</u>	<u>Termination</u>
Richard Lewis (Commissioner Rep) 1744 E. Front St, TC, 49686 922-2902 (Res) rlewis@traversecitymi.gov	11/09/15 (eff. 1/1/16)	12/31/16 12/31/17

Interested in reappointment

Three-year term: 9 members (includes county commissioner, city representative, and drain commissioner). The Board of Public Works consists of a nine person board which administers the utility billing, maintenance and policies of the sewer and water ordinances for Acme, East Bay, Garfield Peninsula and Elmwood Townships; also oversees the Septage Treatment Facility.

The BPW normally meets the second Thursday of each month, 9-11 a.m. at the Garfield Township Hall on Veterans Drive.

Appointments are made by the Mayor, approved by the City Commission, and confirmed by the Grand Traverse County Board of Commissioners.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2015

DATE: NOVEMBER 10, 2015

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: APPOINTMENTS TO THE CITY PLANNING COMMISSION –
CITY COMMISSION REPRESENTATIVES

The City Commission needs to appoint two City Commission Representatives to the City Planning Commission. Mayor Pro Tem Richardson and Commissioner Howe currently serve on this Commission. Commissioner Howe has indicated his willingness to continue serving.

This is a City Commission appointment.

I recommend the following motion:

that Commissioner _____ and Commissioner _____ each be appointed to a one-year term expiring November 13, 2017 on the City Planning Commission (seats previously held by Mayor Pro Tem Ross Richardson and Commissioner Gary Howe).

MC/kez

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copy: Russell Soyring, City Planning Director

City Planning Commission

	<u>Initial Apt. Date</u>	<u>Termination</u>
John Serratelli (Chairperson) 237 Midtown Dr, TC, 49684 929-3252 (Res) 312-882-0060 (Cell) jfskbs@gmail.com	11/10/08	11/13/17
Camille Weatherholt 1118 Pine Needle Lane, TC, 49686 342-1991 (Res) camille.weatherholt@gmail.com	11/16/15	11/12/18
Mike Grant 619 Webster St., TC 49686 714-9427 grant.mike@gmail.com	9/19/16	11/12/18
Janet Fleshman 210 E. 9th St, TC, 49684 935-4316 (Res) jrfic@sbeglobal.net	11/11/13	11/14/16

Seeking Reappointment

Michael Dow 215 Washington St, Unit 4D, TC, 49684 947-0425 (Res) 703-969-8122 (Cell) mikedow13@gmail.com	12/02/13	11/14/16
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Not Seeking Reappointment

Linda Koebert 319 Washington St, TC, 49684 989-400-3223 (Res) lkoebert@gmail.com	12/15/14	11/13/17
Jim Tuller (Administrative Official) 400 Boardman Ave, TC, 49684 922-4930 (Office) jtuller@traversecitymi.gov	11/09/15	11/13/17
Gary Howe (Commissioner Rep) 926 Lincoln St, TC, 49686 715-1017 (Res) glhowe@traversecitymi.gov	11/09/15	11/14/16 11/13/17

Seeking Reappointment

Ross Richardson (Commissioner Rep)
10675 Candleton Ct, TC, 49684
947-5515 (Res)
rrichardson@traversecitymi.gov

11/09/15

~~11/14/16~~

11/13/17

Seeking Reappointment

Russell Soyring, City Planning Director – staff

The membership of a planning commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire territory of the local unit of government to the extent practicable.

The Planning Commission shall consist of 9 members; members shall **hold no other municipal office** except that one of the members SHALL be a member of the Board of Zoning Appeals and the Grand Traverse Commons Joint Planning Commission or a joint fire administrative board. This requirement does not apply to the City Commission representatives on the Planning Commission.

NINE MEMBERS:

Six City Representatives appointed by the Mayor with approval of the City Commission (3-yr terms)

Three ex officio members (with full voting rights) as follows:

- One administrative official (2-yr term, expiring at Organizational Meeting)
- Two members of the City Commission selected by that Body (1 yr term).
- Appointments made at the City Commission Organizational Meeting.

Members shall **not be in default** to the City, shall be **adults**, and shall be **residents of the City of Traverse City**.

See: Policy on Appointments and Committees and City Attorney's Opinion dated November 23, 1977.

All terms **expire** and **all appointments shall be made at the organizational meeting in November**. See: TC Code §1220

Vacancies occurring otherwise than through the expiration of term shall be filled for the unexpired term by the means originally appointed.

Creation of the City Planning Commission required by City Charter Section 160; provided for by 1931 PA 285 as amended MSA 5.2991 et seq and TC Code §1220.

Purpose: To prepare and adopt master plan for the City; and to review development proposals, both private and public, regarding their consistency with City plans.

Meets the first and third Tuesday of each month at 7:30 pm.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: NEXT MICHIGAN CORPORATION BOARD

With the resignation of Ross Richardson from the City Commission, his seat as an alternate member representative of the City Commission needs to be filled. This appointment is made by the City Commission, subject to approval by the Grand Traverse County Board of Commissioners.

The following motion would be appropriate:

that _____ be appointed to an unexpired four-year term expiring November 11, 2019, as the alternate representative of the City Commission on the Next Michigan Corporation Board (seat previously held by former Mayor Pro Tem Ross Richardson), subject to approval by the Grand Traverse County Board of Commissioners.

MC/bcm

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NEXT Michigan Corporation Board
NEXT Michigan Inter-local Agreement

	<u>Initial Apt. Date</u>	<u>Termination</u>
Brian Haas (Regular) Traverse City Commissioner 227 E. 10th St, TC, 49684 714-0636 (Res) bhaas@traverscitymi.gov	11/09/15	11/11/19
Ross Richardson (Alternate) Traverse City Mayor Pro Tem 10675 Candleton Ct, TC, 49684 947-5515 (Res) r-richardson@traverscitymi.gov	11/09/15	11/11/19
Chuck Korn (Regular) Garfield Township Supervisor 3848 Veterans Dr, TC, 49684 941-1620 (Bus) ckorn@garfield-twp.com	03/27/12	12/31/16
Glen K. Lile (Regular) East Bay Township Supervisor 1965 N. Three Mile Rd, TC, 49696 947-8719 (Bus) glile@eastbaytwp.org	04/09/12	12/31/16
Tracy Bartlett (Alternate) Treasurer at East Bay Charter Township 1965 N. Three Mile Rd, TC, 49696 947-8647 (Bus) tbartlett@eastbaytwp.org	04/09/12	12/31/13
Pat Pahl (Regular) Blair Township Supervisor 2121 County Rd 633, Grawn, 49637 267-9263 ext. 3 (Bus) supervisor@blairtownship.org	04/24/12	12/31/16
Bob Johnson (Regular) Grand Traverse County Commissioner 2867 Voice Rd, Kingsley, MI 49649 631-2098 (Res) bjohnson@grandtraverse.org	04/02/12	12/31/16

Approved by City Commission on October 3, 2011

City appointments are for not more than 4 years and will expire at the Organizational Meeting of the City Commission in November.

This Board consists of 5 regular voting members and up to 5 alternate members.

- 1 regular and 1 alternate member by the City of Traverse City
- 1 regular and 1 alternate member by Grand Traverse County
- 1 regular and 1 alternate member by the Charter Township of Garfield
- 1 regular and 1 alternate member by East Bay Charter Township
- 1 regular and 1 alternate member by Blair Township

City appointments are subject to City Commission approval.

Typically meets the third Thursday of each month at 1:30 p.m.

Purpose: The purpose of this corporation is to provide a streamlined process for approving certain tax incentives for businesses. It also may approve tax sharing among entities to encourage future development, with all tax sharing agreements to be approved individually by the involved taxing entities.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: GRAND TRAVERSE COUNTY BROWNFIELD REDEVELOPMENT
AUTHORITY

With the resignation of Ross Richardson from the City Commission, his seat as the representative of the City Commission on the Grand Traverse County Brownfield Redevelopment Authority Board of Directors needs to be filled. This appointment is made by the City Commission, subject to approval by the Grand Traverse County Board of Commissioners.

The following motion would be appropriate:

that _____ be appointed to an unexpired three-year term expiring December 31, 2017 (seat previously held by former Mayor Pro Tem Ross Richardson), on the Grand Traverse County Brownfield Redevelopment Authority Board of Directors as the City Commission's representative, subject to approval by the Grand Traverse County Board of Commissioners.

MC/bcm

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**Grand Traverse County Brownfield Redevelopment Authority
Board of Directors**

	<u>Initial Apt. Date</u>	<u>Termination</u>
Ross Richardson (Commissioner Rep) 873 Washington St, TC, 49686 947-5515 (Res) rrichardson@traversecitymi.gov	11/11/13	12/31/17
Mark Crane (City at-large Rep) 721 S. Union St, TC, 49684 947-9039 (Res) 499-9033 (Cell) cranemarkus@yahoo.com	02/19/13	12/31/18
Scott Joseph (City at-large Rep) 1422 Wayne St, TC, 49684 933-4767 (Res) 922-5653 (Bus) smjoseph@charter.net	02/06/12	12/31/17

The Grand Traverse County Brownfield Redevelopment Authority Board prepares Brownfield plans for concurrence by local governing bodies and approval by the County Board; and oversees administration of brownfield plans and activities.

This is a City Commission appointment, subject to approval by the Grand Traverse County Board of Commissioners. This is a 3-year term.

The composition of this nine-member board is as follows:

- County Treasurer (1)
- County Commissioner (1)
- County Administrator or designee (1)
- City Commissioner representative (1)
- Township Representative (does not have to be elected) (1)
- City citizens at-large (2) – to be appointed by the City Commission, with confirmation by the Grand Traverse County Board
- County citizens at-large (2)

This board typically meets the fourth Wednesday of each month at 8:00 a.m.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 10, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: APPOINTMENT TO THE TRAVERSE CITY HOUSING
COMMISSION

Attached is a memo from Deputy City Clerk Katie Zeits indicating Mayor Carruthers' appointment to the Housing Commission, which requires City Commission approval.

The following motion would approve the Mayor's recommendation:

that the Mayor's appointment of Priscilla Townsend to a five-year term, effective November 30, 2016 (seat previously held by Jo Simerson) expiring November 30, 2021, on the Traverse City Housing Commission, be approved.

MC/kez

K:\tcclerk\city commission\appointments\Housing_20161114.doc

copy: Tony Lentych, Housing Commission Executive Director

Memorandum

The City of Traverse City



To: Marty Colburn, City Manager
From: Katie Zeits, Deputy City Clerk *KZ*
Date: November 10, 2016
Subject: Appointment to the Traverse City Housing Commission

Mayor Carruthers has conducted interviews with the applicants on file for the Traverse City Housing Commission. Currently serving on the Commission is Jo Simerson who is seeking reappointment.

Ms. Simerson attended 18 out of 18 meetings in 2015 and 12 out of 12 meetings in 2014.

This seat requires the applicant to be a resident of the housing complex which includes Orchard View Terrace.

The City Clerk's Office has advertised for this board on the city's website, Facebook and Twitter pages, and in the Traverse City Young Professionals blog. Our office has also contacted all eligible individuals on file for all City boards. As a result, we have two applications on file from Priscilla Townsend and Michelle St. Amar. Ms. St. Amar has submitted over 60 pages of documents with her application. While I have only included her application, cover letter, and resume with this packet, anyone wishing to see the additional documents is welcome to contact our office.

This is a Mayoral appointment which requires City Commission approval. Mayor Carruthers has indicated that he would like to appoint Priscilla Townsend to the Housing Commission.

As always, please feel free to contact me if you would like any further information.

Housing Commission

	<u>Initial Apt. Date</u>	<u>Termination</u>
Kay Serratelli 237 Midtown Dr, TC, 49684 929-3252 (Res) 882-0365 (Bus) 900kay@sbcglobal.net	11/07/11	11/30/18
Jo Simerson 150 Pine St, Apt. 101, TC, 49684 421-5628 (Red) 937-760-1211 (Cell)	04/02/12	11/30/16 11/30/21

Seeking Reappointment

Richard Michael 337 W. 12th St, TC, 49684 631-4848 (Res) rtaxman@gmail.com	11/12/12	11/30/17
Andy Smits 402 Leeward Trail, TC, 49686 429-3184 (Res) 933-4041 (Bus) a.smits.tchc@gmail.com	02/01/10	11/30/19
Brian Haas (City Commission Rep) 227 E. 10th St, TC, 49684 714-0636 (Res) bhaas@traverscitymi.gov	11/16/15	11/30/20

Tony Lentych - Executive Director - staff

All appointments are 5-year terms expiring 11/30. This commission consists of 5 members appointed by the Mayor and approved by the City Commission. It is a HUD requirement that the City attempt to appoint at least one resident of a City housing complex. One member may be a City Commissioner, also appointed by the Mayor with approval by the City Commission.

One member of the commission shall be a tenant of public or subsidized housing as provided in this subsection. If, on the effective date of the amendatory act that added section 11a, a commission is managing an occupied project and has no tenant member, a tenant member shall be appointed for at least 1 of the next 3 vacancies after that effective date, or within 2 years after that effective date, whichever comes first.

Authority: "To purchase, acquire, construct, maintain, operate, improve, extend and repair housing facilities; to eliminate housing conditions which are detrimental to the public peace, health, safety, morals or welfare; to issue notes and revenue bonds; to regulate the issuance, sale,

retirement and refunding of such notes and bonds; to regulate the rentals of such projects and the use of the revenues of the projects; to prescribe the manner of selecting tenants for such projects, etc. etc." Taken from P.A. No. 18, Ex. Sess., 1933.

Commission was formed by adoption of Ordinance No. 105 on October 3, 1966 pursuant to P.A. 18 of the Extra Session of 1933, as amended.

On October 2, 1995, the City Commission waived the residency requirement to allow not more than one member to reside outside the City and in Grand Traverse County as the Housing Commission has a contractual agreement with Grand Traverse County.

Meets the 3rd Tuesday of each month at 8:00 a.m. @ Orchard View or Riverview.
Members can hold another City office provided there is no conflict of interest. (Doren, 4-11-97).

RECEIVED

MAY 27 2016

City of Traverse City
Application to Become Involved

CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): Traverse City Housing Commission

As Resident Member

Name: PRISCILLA TOWNSEND

150 Pine St. Apt 704 (Street) (City)Traverse
City (State)Michigan (Zip)49684

E-Mail Address: _____

Preferred Phone No.: 231 943 2324 Additional Phone No.: 231 642 5035

Occupation: Volunteer Manager Riverview Terrace Association office (if retired, please provide your career) President: Riverview Terrace Resident Council

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

N Are you in default to the City?
 O If yes, please note applicants in default to the City are not eligible for consideration.

N Do you or immediate family members currently serve on a City board or committee?
 O If yes, which board? _____

YES Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.


Signature Priscilla Townsend

5-25-2016
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

May 25, 2016

Benjamin C. Marentette, City Clerk

Traverse City Michigan

RECEIVED

MAY 27 2016

CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

Mr. Marentette:

As the position of Resident Member of the TCHC will be open as of November of this year, please consider this my expressed interest in serving on the Housing Commission Board.

I have had the opportunity to view first hand housing in all levels of affordability. I feel I can be of service to the city as I have been involved in structuring and coordinating organizations in a cohesive plan as recognized by the State of Michigan

I have watched closely the struggles of Traverse to understand the scope of housing to meet the needs and jump the political hurdles. I appreciate the work needed to develop and fund a workable Housing Authority and a Board of Directors comprised of all local housing organizations. I find this is a challenging and exciting time for Traverse City and would like to be a part of the endeavor.

Thank you for your consideration

A handwritten signature in cursive script, appearing to read "Susanna Johnson".

Priscilla Townsend Letter of qualifications to serve Residents of Riverview Terrace and the citizens of Traverse City on the Resident's Council and or the Traverse City Housing Commission. I am a resident of Riverview Terrace and have been involved and living in Public Housing for the last six years. You will see my education and working experience has followed a pattern of business and building both in the private and public sectors

I have an Associate's Degrees in Accounting and in Commerce various Technical completion Certificates and Certified Care Giver from U of W Madison Wi.

These are the similar organizations I have worked in a volunteer position, . .

CSA Community Service Administration Grant writing and auditing.

CAP Community Action Program 46 unit Senior Complex Construction and Management

Habit for Humanity Providing volunteer workers and materials from our construction site. (Stewart Construction)

March of Dimes Area coordinator (Daughter Local March of Dimes Poster Girl)

RSVP Retired Senior Volunteer Program Services to Schools and local business

BCHC Boyne City Housing Commission Served on Board of Directors and resigned to serve as President of the Resident Council.

Grandview Axillary, Volunteer in geriatric programs East Jordan Mi

I also have attended HUD and PUBLIC HOUSING Training session both in person and via computer and other Housing programs to better be able to understand the needs on both Local and National levels.

OCCUPATIONS:

Page 1 of 2

Real Estate, Manager and Agent, Ben Schenck and Associates East Jordan Michigan

Electrical Construction and Retail , Office Manager and Bid preparation, Marshfield Electric Supply Marshfield Mo.

Residential Development and Construction, Field and Financial and Office manager. Stewart Construction, Machesney Park Illinois.

Also I had my own Accounting and tax Service which I operated from home for additional income. PVT Accounting Service, Rockford, Illinois. This was most active when the construction was slower. Tax Preparation up until April 15h.

I am attaching a couple of recommendations that have used the same skills it will take to be of effective service to the Residents of Riverview Terrace.

Thank you, Priscilla

Page 2 of 2

JULY 18, 2015

Riverview Apartments
Traverse City Housing
150 Pine St
Traverse City, Mi 49684

To whom it may concern,
My name is Judy Hartlep and I am a resident at the Boyne City Housing Commission Public Housing in Boyne City, MI. I am writing in regards to Priscilla Townsend whom I have had the pleasure and privilege of knowing both on a personal and professional level. We both served on the Boyne City Resident Council in several capacities and also on the Housing Commission Board both as Secretary at different times. Priscilla is a very educated and well informed individual on all levels of Public Housing and HUD rulings. She is a person that if she does not know the answer she will not stop until she finds it. A very motivated, determined individual. I cannot say enough good things about Priscilla and feel that she would be an exemplary member on which ever committees she would serve on. When she moved to the Riverview Apartment it was our loss and your gain.

Sincerely,

A handwritten signature in cursive script that reads "Judy L. Hartlep". The signature is written in black ink and is positioned below the "Sincerely," text.

Judy L. Hartlep
Deer Meadows Apartments
315 E. Division St Apt #9
Boyne City, Mi 49712



CAP SERVICES, INC.
5499 Highway 10 East
Stevens Point, WI 54481-9116
715/345-5200 • FAX 715/345-5206
e-mail: capserv@coredcs.com

June 3, 2010

To whom it may concern,

I have known Priscilla Townsend for approximately four years and feel strongly that she has been very valuable to CAP Services and me. CAP decided to build a 46 unit Senior Village in Adams and Priscilla said she would be interested in taking on light duty maintenance at the Village and has been an asset ever since.

Priscilla has been very dependable and has always gone out of her way to make sure the Village is being maintained to a high standard. She had a very good background in the building industry; she always had a good sense for trouble shooting. She also worked with the venders to make sure they were doing their part. Priscilla was very well respected by the tenants and went out of her way to help them and make sure they were well taken care of.

I would highly recommend Priscilla based on my experience with her as an employee. She is a dependable, hard working, responsible, and caring person.

If you would like to contact me for any another information, please do not hesitate to call me at 715-343-7138 or email me at jburns@capmail.org.

Sincerely,

Joe Burns
Director of Building & Grounds



RECEIVED

City of Traverse City
Application to Become Involved

AUG 29 2016



Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement - Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): _____

The Resident Board Position of the Traverse City Housing - Commission

Name: Michelle Terese St. Amant

Residential Address: 150 Pine St. #807, Traverse City Mi. 49684
(Street) (City) (State) (Zip)

E-Mail Address: michellest.amant@yahoo.com

Preferred Phone No.: 231-709-7708 Additional Phone No.: _____

Retired: Program Director, Care Provider,
Occupation: Artist and other listed (if retired, please provide your career)
on enclosed resume

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

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YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

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Michelle Terese St. Amant
Signature

8/29/2016
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

August 24, 2016

City Of Traverse City - Governmental Center
400 Boardman Ave.
Traverse City Mi. 49684

Honorable Mayor Jim Carruthers,

I (Michelle St. Amant) wish to apply for the resident board position on the Traverse City Housing Commission. I have been a resident of Traverse City since 1994 with the exception of a three year period where I moved to the Grand Rapids area from 2005 – 2008 then relocated back to Traverse City and have made Riverview Terrace Apartments my home for seven years this coming November.

Since closing the nonprofit organization “Andre's Place” I founded and directed and leaving my volunteer position at the Information Desk in the Governmental Center in Traverse City I have had time to work on my art and read many books. It also provided me a period of time of self-reflection in search of what I might work at next benefitting my community with utilizing my passion, talents, skills and knowledge. Recently learning the five year resident board position on the Housing Commission will soon expire I very thoughtfully felt moved to apply with a clear understanding of the Commissions work and worth. While living in Grand Rapids and the time I have during my return back I have attentively followed through news, social media, articles and from word of mouth the growing need of affordable and low income housing. Twice I have attended City Commission Meetings regarding the efforts to establish the homeless shelter on 8th St. I worked downtown in Grand Rapids with the Presbyterian Church’s homeless work program, community meals and gave child care at their church where overnight shelter was provided. Through these involvements compounded with my personal experiences I’m sharing below I feel compelled to apply for the board position desiring to work collaboratively with other members in fulfilling it’s mission and purpose.

In hopes of clarifying my desire to acquire the position I will relay a couple of my very personal experiences. Shortly after moving to Oregon in 1986 because of domestic violence, I and three of my young children (one of severe and multiple challenges) found ourselves living in the Annie Ross Homeless Shelter near Portland. There we were allowed to sleep at night and cook breakfast and dinner meals but were required to be out on the street during daytime. I know the feelings and effects of homelessness first hand.

When returning to Traverse City from Grand Rapids in 2008 it was necessary for me to move four times during the entire first year renting costly rooms in homes with others before my name came up to the top of the waiting list at Riverview Terrace. During that year I lost my car because of unaffordable repairs which necessitated my use of public transportation through BATA. Now, thankfully I own a vehicle after six years of riding the bus. My move to Riverview was a huge relief and I felt fortunate and grateful both then and now for my safe, well maintained and affordable apartment. My struggle to locate adequate housing has been ongoing during a large portion of my adult life which I’ve experienced both as a single parent and later as a single person.

I feel confident and qualified in applying due to my numerous life experiences, education, work history and volunteer opportunities. Through my work in the development of boards while directing two nonprofit organizations “Andre's Place Inc.” of Traverse City, Mi. and “Adoption Identity Movement Of N. E. Mi. Inc.” in Alpena Mi. I acquired great experience and needed skills of board dynamics and responsibilities. Also I have spearheaded and organized two separate committees during a two year period in my efforts to bring “Project Lifesaver” to the Grand Traverse County Sheriff’s Dept. I first organized a full committee prior to the death of my Autistic son in 2003 and developed a separate committee with entirely new members in the early spring of 2005. Creating a sculpture (representative of the search and rescue effort) which I entitled “Trusted Arms” I then bartered it for a portion of the costs of the search equipment. It was shipped to be displayed at the headquarters of “Project Lifesaver International” in Chesapeake Virginia. This along with the generous

assistance of our community through a fund raiser we purchased the needed locating equipment and three day training of the Sheriff's Dept. in 2005. Since then our Sheriff's Dept. has trained Marquette Counties Dept. and through the efforts of the Autism Society Leelanau Counties Sheriff's Dept. purchased the program and was trained by Traverse City Sheriff's as well.

When I began riding the bus I became involved by attending BATA board meetings for nearly a year. I met it's new director Tom Menzel and was privileged to sit in on and observe the board training sessions offered through the Chamber of Commerce which educated me further in board development and it's functioning aspects. Mr. Menzel's encouragement and guidance was tremendous. He generously suggested I organize an art exhibit featuring works of local artists living with various challenges at the BATA Transfer Station on Hall St. The exhibit was held October 18 of 2009 with the volunteer efforts of many of the bus drivers and truly was a success! This served to hasten in establishing awareness of our program in the community.

During my years of residency at Riverview I have become acquainted with most of the resident's and have developed a rapport and friendship with many. As a board member I wish to be approachable, available and attentive to their concerns and suggestions. I have attended many of the Commission's meetings, special committee meetings, presentations by speakers and resident community events. I hope to serve as an example along with shining light on the numerous other residents who have and are working and giving back through volunteering in an attempt to dispel the stereotypical view which some citizens in the city may have of low income persons.

If I should be so honored to be appointed to the board of the Traverse City Housing Commission I will enthusiastically bring with me my skills, talents, and acquired knowledge along with my ability to work both independently and cooperatively as a team member. I will investigate and research to bring suggested creative solutions towards the needs of the existing facilities and plans put forth by other board members for the future development of the city's needed housing. My intentions are to be respectful, an attentive listener learning all there is to know during the onset of my position and continue to do so during the duration of the five year tenure.

Your time spent in review of my packet of information, including my application ,letters ,resume, various articles and brochures is truly appreciated. I am honored to have the opportunity to present myself and ask that you will give great consideration towards appointing me to the resident board position of the Traverse City Housing Commission. Please feel free to direct to me any questions or concerns which you may have. I look forward with great anticipation towards your response.

Respectfully,

Michelle St. Amant



150 Pine St. # 807
Traverse City MI. 49684

Phone (cell) 231-709-7708
michellest.amant@yahoo.com
Linked In Member

Further information and photos regarding most programs which I have referenced may be found in the packet I have provided and on professional Linked In page. Work references are available per your request.

Michelle St. Amant

150 Pine St. # 807
Traverse City Mi. 49684
231-709-7708

Objective: To obtain the resident board position on the Traverse City Housing Commission.

Information Desk Coordinator / Governmental Center, Traverse City Mi. 2014

Volunteered answering phones and directing persons to the appropriate departments and personnel within the Center and County. Greeted and directed all persons who entered and directed and answered questions when requested. Researched information for the public on the internet.

Founder / Director of: Andre's Place Inc. 5222N Royal Dr. Traverse City Mi.

Researched and planned program from: 2006 – 2008

Implemented and Ran Program from: 2008 – 2012

(Andre's Place was founded and named after Michelle St. Amant's son Andre' Krist who was born with a rare genetic disorder Galactosemia which left him to live life with severe and multiple physical and mental complications. He died at 18 in 2004. The program offered a range of classes and work shops within the arts and opportunities for socialization to persons ages six to sixty living with physical, emotional and cognitive challenges. Its purpose: "To provide services to persons with challenges so that they may have a venue for creativity and socialization to enhance their lives beyond their challenges."

Duties:

- Researched various local and national organizations with similar missions
- Established a board and directed all aspects of coordination required
- Publicly spoke to organizations and media about the program
- Planned and executed all aspects for fund raising activities.
- Approached local business's and private entities for donations
- Donated personal finances, time, talents and energy to ensure it's success.
- Taught and prepared lessons for all art classes
- Planned and executed all social events and field trips for participants.
- Utilized my decorative skills painting and decorating the facility and maintained it's cleanliness.
- Interviewed, oriented and supervised all volunteers who applied and worked in the program in various capacities
- Developed all policies and procedures for the organizations use.
- Interviewed and registered all program applicants
- Coordinated efforts with other organizations
- Headed and worked in all aspects for advertising the program, events and fund raisers along with the use of social media marketing

Spectrum Community Services / Grand Rapids Mi. 2007 - 2008

Provided all required care (preparation of meals, distributing medications supervision and personal care to developmentally disabled adults in foster care home settings and worked as a community support supervisor to developmentally disabled adults within the community setting.

Heritage Homes Inc. / Holland Mi. 2007 - 2008

Worked as a community support supervisor to developmentally disabled adults within the community setting.

Compassionate Care / Traverse City Mi. 2008 - 2009

Provided all required care for elderly persons in their home.

Michelle St. Amant

Skills: Organizational Leadership Program Management Community Service Non Profits
Directing and Serving on Boards and Committees Team Building Team Leadership
Persuasive Presentations Public Speaking Liasoning Fund raising Writing
Counseling Public Safety Investigative Research Education Teaching
Marketing Social Media Marketing Artistic (Drawing, Painting Sculpting)

Professional Experience:

Owner – Decorative Solutions by St Amant, Traverse City & Grand Rapids 2003-2008

- Gave interior decorating advice to commercial businesses & residential clients—involving mural work and spatial design to organize layouts to achieve customer objectives.
- Consulted on a variety of art proposals.
- Implemented the chosen plans—at times using sub-contractors.

Director – Project Lifesaver, Traverse City 2002-2004

(Project Lifesaver is an international program managed by local Sheriff's departments to quickly locate wandering persons with Alzheimer's, Downs Syndrome & Autism)

- Established a Board and directed all aspects of the coordination required.
- Publicly spoke to various organizations about Project Lifesaver.
- Fund-raised to purchase equipment for the program.
- Donated artwork and my personal time & energy to make the program a success.

Assistant to the integrative arts program for emotionally impaired children at the New Campus School in Traverse City, designed art programs for home-schooled children and school workshops. 1998-2002

Gallery Sitter – Bella Galleria, Traverse City 1995-1998
Oversaw all artwork in the gallery, sales, public relations & distributed information about gallery artists.

Cashier & Food Service Provider – Munson Medical Center, Traverse City 1995-1997
Provided cashiering, public relations, maintained machinery, stocked products, prepared & served food.

Concessions Stand Operator – Facility inside the Civic Center, Traverse City 1994-1995
Provided information for the center & managed all concession operations, public relations, customer service, stocking and ordering of products, maintenance of machinery & preparation of food.

Director – Adoption Identity Movement [AIM] of NE Michigan, Alpena 1993-1994

- Provided counseling, referral and intermediary services to persons in the adoption triad—the adoptee, birth parent and adoptive parents.
- Served as intermediary between birth and adoptive parents to facilitate a successful reunion.
- Facilitated bi-monthly support group meetings.
- Assisted in performing searches to local birth parents and adoptees.
- Directed the Board.
- Served as the group liaison, promoting public awareness by speaking to various organizations.
- Lobbied for changes in state laws regarding adoption.
- Planned fund-raising activities.
- Coordinated with state legislators.

Care-giver to my home-bound son & pursued personal artistic endeavors 1987-1993

- Coordination of all personal care with physicians and specialists within the medical and educational world.
- Keeping myself educated on my son's needs and providing social outlets for him.
- Researching alternatives to provide better care to my child.
- Keeping current on Autism Spectrum disorder and current therapies.

Education:

- Art Major, Alpena Community College, member Phi Theta Kappa – 1991-1994
- Art Major, Portland State University – 1990
- "Better Boards Build Better Communities", Michigan State University – 1994
- Red Cross training workshop "Service to Military Families", Alpena High School – 1994
- National Issues Forum, Alpena Community College – 1993
- Grants Workshop, Alpena Community College – 1993
- Fund-raiser Workshop, Alpena Community College – 1993
- Dynamics of Dealing with Abused Women – 1989
- High school at St Alphonsus, Dearborn MI

Specialized Training & Interests:

- "International Study on Galactosemia"—a 3-year program by Dr Neil Buist, England, Oregon State University, Portland OR.
- Extensive 5-year experimental drug research study with the University of Madison WI, in co-partnership with Children's Hospital, CA.
- Member of a support group for the Assn. of Children's Mental Health in Traverse City for parents of children with disabilities for 4 years.
- Specialized study courses for parenting a child with ADHD through the Child Guidance Center in Traverse City (a series of 12).
- In-depth training in a specialized medical focus, coordinating with medical teams on a national level (period of 18 years).
- In-depth dietary research for Galactosemia (for a period of 18 years).
- Member of National Alliance for the Mentally Ill (NAMI) for 5 years, attended regular meetings and conferences.
- Volunteer at 'The Work Program' for homeless people in Kent County.
- Active member of Sierra Club & Disability Advocates of Kent County.
- Attended two Autism Spectrum Disorder Forums in Lansing MI.

Volunteer Experiences And Involvement In The Community

- Woman's Shelter in Alpena, Mi. Assisted with child care, support groups and community awareness events. 1991 – 1994
- NAMI (National Alliance For The Mentally ILL) Traverse City Mi. 1995 – 2002
- Attended meetings and forums. Assisted through donation of personal art for promotional use and other.
- Disability Advocates of Kent County Mi. 2006 – 2008
- Attended meetings both at the organization and efforts towards community issues which it's members were involve in. Worked lobbying in Lansing with group members regarding related issues of the organization were working on.
- Sierra Club of Grand Rapids Mi. 2006 – 2008
- Attended committee meetings, worked in their program " Inner City Outings" Helped to clear the " North Country Trails" Lobbied in Lansing with the organization regarding their issues. Attended special presentations and donated personal art to causes.
- Homeless Support Efforts sponsored by the Presbyterian Church in Grand Rapids Mi. 2007 – 2008
- Assisted with the Homeless Work Program, Community Meals, and care of children in the churches they slept in.
- Disability Network of Traverse City Mi. 2008 – 2010
- Became involved in their RICC program and traveled to a Legislative Workshop with them for a week-end regarding their issues. Worked on and present a business plan for a clay workshop at their facility (was not implemented) Andre's Place assisted with a fund raising event designing, creating and donating materials displays for their use.
- Sierra Club of Traverse City Mi. 2013 – 2013
- Assisted with the reinstating the group in Traverse City by organizing efforts in holding meetings and contacting people through email and by phone and securing meeting locations etc. Held and coordinated Legislative meeting with then Representative Wayne Schmidt at the Traverse City Pie Co, where all local environmental groups were invited to attend to discuss their concerns with him. This meeting was held under the Stat Legislative Director of the Sierra Club Of Mi Mike Berkowitz.
- I have attended numerous organized Community Presentations at the State Theater, the Milken Auditorium and at other venues regarding Environmental , Veterans, Bullying, Homelessness, Foster Care issues etc. throughout my time living in Traverse City. 1994 – 2016
- Volunteered at The Cherry Festival with the Tobacco Coalition 2014
- Attended the presentation at the State Theater hosted by the " Land Use Institute" regarding the Ten Yr. Plan to establish a rail and train system to travel from Ann Arbor to Traverse City. 2014
- Attended the charette hosted by Traverse City at the Park Place regarding the planning on the development of 8th St. 2016

Prior Work Experiences

- Willamette Athletic Club / Portland Oregon 1997-1997
- Worked as the ladies locker room manager
- Fisher Big Wheel / Alpena Mi. 1991 – 1994
- Cashiered until the closing of the store
- Service Dry Cleaners / Traverse City, Mi. Rogers City, Mi. 1975 – 1983
- Partner in Ownership and Management

Artists Profile of Michelle St. Amant

150 Pine St. # 807

Traverse City, Mi. 49684

231-709-7708

Educational Background In Art

- St. Alphonsus High School, Dearborn Michigan 1966 - 1970
- Portland State University, Portland Oregon (studied life sculpting) 1988
- Alpena Community College , Alpena Michigan 1990 - 1994

Studied year round classes in Drawing, Ceramics and Sculpting and was honored by induction of the Phi Theta Kappa Honors Society for a consistent 4.0 grade average .

My studies culminated in a one woman exhibition of my work at the newly built gallery of Kirkland Community College in Roscommon Mi. which ran for two weeks. 1993

Juried Art Exhibitions

- Northeast Michigan Art Exhibition, Jesse Besser Museum, Alpena Mi. 1990
- Great Lakes Art Exhibition, Jesse Besser Museum, Alpena Mi. 1990
- Great Lakes Regional Art Exhibition, Midland Center For The Arts in Mi. 1993
- Alpena Community College Art Exhibition (total 8) Alpena Mi. 1990 - 1994
- One Woman Art Exhibition Kirkland Community College, Roscommon Mi. 1994
- Fitton Center For Creative Arts Exhibition " Feed The Body Feed The Soul" Ohio 1997
- "Celebration Of The Arts" Exhibition Grand Rapids, Mi. 2007
- T. C. Art Center Spring Exhibition, Traverse City Mi. 2008
- T. C. Art Center Exhibition at "State Of The Art & Framing" Traverse City, Mi. 2009
- "Our Nation Under Siege" Memorial Exhibition at Andre's Place, Traverse City Mi. 2011
- Spring Exhibition at Building 50, Traverse City Mi. 2013

Galleries

Joseph's World, Petoskey Mi | The Sparrow's Nest, Williamsburg Mi. | Art & Soul, Acme Mi.
Kousche, Charlevoix Mi. | Bella Galleria/Old Mission Pen. Traverse City Mi.

The Bell, Harbor Springs Mi. | Reickers, Traverse City Mi. | North Star, Traverse City Mi.

State Of The Art , Traverse City Mi. | The Twisted Fish, Elk Rapids Mi.

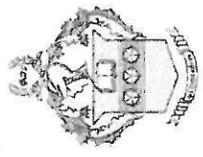
Commissioned & Donated Art

- Two sculptures to benefit the Zonta Club in Alpena Mi.
- Twelve sculptural ceramic bowls to benefit homeless " Art For Humanity" Alpena Mi.
- Two sculptures for Traverse City Mi. Chamber After Hours
- Design For memorial of deceased twin infants.
- Drawing for the cover of a CD to promoting awareness of mental health C.M.H. Traverse City Mi.
- Large sculpture for exhibition at Headquarters of Project Lifesaver, Chesapeake Virginia
- Eight sculptures to benefit efforts to stop strip mining for Sierra Club.

Art Programs I've Taught

- Assisted in the Integrative Art Program at New Campus School , Traverse City Mi.
- Conducted ceramic workshops in elementary schools, Traverse City Mi.
- Designed and conducted art programs for home schooled children, Traverse City Mi.
- Designed and taught all art programs for developmentally disabled adults age 6 - 60 at "Andre's Place", Traverse City Mi. for four years.

Phi Theta Kappa



This is to Certify That
Michelle W. St. Amant

has complied with all the requirements for,
and has been inducted into the

Phi Theta Kappa Society

International Scholastic Order

of the
Two Year College

In witness of which we have caused the great seal of this Society to be
hereto affixed and inscribed our signatures



John W. Lane
CHAPTER ADVISOR

[Signature]
EXECUTIVE DIRECTOR

M. Microm
CHAPTER

March 7, 1993
DATE

September 6, 2016

City of Traverse City
Mr. Benjamin Marnetette
400 Boardman Ave
Traverse City, MI. 49684

RECEIVED

SEP 08 2016

CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

Dear Mr. Marnetette,

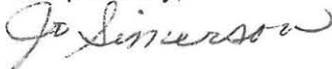
I would like to take this opportunity to introduce myself and reaffirm my continued interest in remaining a member of the Traverse City Housing Commission. My name is Jo Simerson and I have been a Board member of the Traverse City Housing Commission for nearly 5 years. I take my appointment seriously and have never missed a meeting! I currently serve as Board Vice President where my responsibilities include presiding over Board meeting when the President is unavailable, signing Housing Commissions checks for the Public Housing and Housing Choice Voucher Program monthly bill payments. As the Resident Commissioner I am available for the Housing Commission staff for questions or concerns at all times and we've developed a great rapport. I have also served on the Communications and Outreach Committee, the Family Self Sufficiency Board and the Riverview Resident Advisory Board.

As the Resident Commissioner I have been actively involved in the Riverview community. I was the Social Coordinator for the Riverview Resident Council (2014 – 2015). The position included greeting new residents, planning, promoting and overseeing resident activities and luncheons.

I have been a resident of Riverview Terrace since September 2011 and enjoy living here. It is a beautiful, quiet community and my neighbors feel like family to me.

I've enjoyed my term on the Housing Commission Board and have learned a great deal. I believe that I still have a lot to offer this board and that I can continue to be an asset (giving them the residents' point of view on issues, concerns and safety). Please consider my willingness and desire to serve and past experience as a great foundation for another term.

Respectfully,



Jo Simerson
Vice President
Traverse City Housing Commission

cc: Mayor Carruthers

The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4480
tcclerk@traversecitymi.gov



August 12, 2016

RECEIVED

AUG 16 2016

CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

Ms. Jo Simerson
150 Pine St. Apt 101
Traverse City, MI 49684

Dear Ms. Simerson:

Subject: Term Expiring – Housing Commission

As you may be aware, your appointment to the Housing Commission expires on November 30, 2016. On behalf of the City Commission, I respectfully request that you sign below to indicate if you wish to be reappointed.

Please allow this to serve as my willingness and desire to be considered as a member on the Housing Commission.

Jo A. Simerson
Signature

8-13-16
Date

It is with regret that I do not wish to be considered for another term on the Housing Commission.

Signature

Date

We will forward your response to the appointing authority for its consideration. On behalf of the City of Traverse City, thank you for your dedicated service to this community; it is greatly appreciated! If I may ever be of assistance, please do not hesitate to contact me.

Sincerely,

Katelyn Zeits

Katelyn Zeits
Deputy City Clerk

copy: Tony Lentych, Executive Director



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 10, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: TRAVERSE AREA DISTRICT LIBRARY BOARD – MAYORAL
APPOINTMENT

Attached is a memo from Deputy City Clerk Katie Zeits indicating Mayor Carruthers' appointment to the Traverse Area District Library Board, which requires City Commission approval.

The following motion would approve the Mayor's appointment:

that the Mayor's appointment of Caroline Gersch to one four-year term, effective December 31, 2016 (seat previously held by Jerry Beasley) expiring December 31, 2020, on the Traverse Area District Library Board, be approved.

MC/kez

K:\tcclerk\city commission\appointments\TADL 20161114.doc

copy: Gail Parsons, TADL Executive Director

Memorandum

The City of Traverse City



To: Marty Colburn, City Manager
From: Katie Zeits, Deputy City Clerk *KZ*
Date: November 10, 2016
Subject: Appointment – Traverse Area District Library Board

There is one term expiring on the Traverse Area District Library Board, seat currently held by Jerry Beasley who is not seeking reappointment.

The City Clerk's Office has advertised for this board on the city's website, Facebook and Twitter pages, and in the Traverse City Young Professionals blog. Our office has also contacted all eligible individuals on file for all City boards. As a result, we have six applications on file from, Greg Pash, Caroline Gersch, Michael Vickery, Marilyn Jaquish, Chrissie Gonzales, and Rebecca Millican.

This is a Mayoral appointment which requires City Commission approval. Mayor Carruthers has indicated that he would like to appoint Caroline Gersch to the Traverse Area District Library Board.

As always, please feel free to contact me if you would like any further information.

Jerry Beasley
830 Cottageview Drive
STE 301
Traverse City, MI 49684

August 1, 2016

Benjamin Marentette, City Clerk
City of Traverse City
Governmental Center
400 Boardman Avenue
Traverse City, MI 49684

RECEIVED

AUG 02 2016

CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

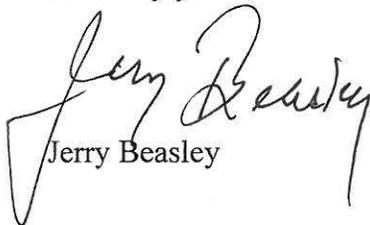
Dear Mr. Marentette,

This coming December will mark the end of my second four-year term as a member of the Traverse Area District Library Board of Trustees, representing the city. I am writing to inform you that I will not be asking for reappointment to a third term.

I have enjoyed my service to TADL and am very proud of the many good things that the Board and the Library administration and staff have accomplished over the past eight years. But I am ready for new volunteer opportunities and I believe the Board needs new and fresh perspectives as the Library District moves into what I believe is a very bright future.

I am grateful for the opportunity to have served, and I will always remain interested in the Library and its welfare. The Traverse City area is indeed fortunate to have such a fine and exemplary institution dedicated to service in the community.

Sincerely yours,


Jerry Beasley

RECEIVED

DEC 01 2015



City of Traverse City
Application to Become Involved

Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board Committee you are interested in serving (indicate up to three): [REDACTED]

[REDACTED] Board of Zoning Appeals, TADL

Name: CAROLINE GAERSCH

Residential Address: 6116 E. 8TH ST. #2 TRVERSE CITY MI 49686
(Street) (City) (State) (Zip)

E-Mail Address: CNGERSCH@GMAIL.COM

Preferred Phone No.: (248) 705-9993 (CELL) Additional Phone No.: (231) 929-3450 (WORK)

Occupation: ATTORNEY (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Carolyn Gaersch
Signature

11/30/2015
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

BRANDT, PEZZETTI, VERMETTEN & POPOVITS, P.C.
ATTORNEYS AT LAW

CAROLINE N. GERSCH
E-mail: cgersch@bfarlaw.com

600 E. FRONT STREET, STE. 102
TRAVERSE CITY, MI 49686
(231) 929-3450
Facsimile (231) 941-9568

December 1, 2015

City Clerk
400 Boardman Avenue
Traverse City, MI 49684

Re: Brown Bridge Advisory Committee Application

Dear Sir or Madam:

I first learned about the Brown Bridge Quiet Area as a participant in Leadership Grand Traverse (Spring 2015). Steve Largent's presentation on the Brown Bridge Dam removal project was, without a doubt, the highlight of my experience in the program. I am applying to serve as a member of the Brown Bridge Advisory Committee because I want to contribute to the community that I recently began calling home. December 1st marks the one year anniversary of our move from metro Detroit to Traverse City. My husband and I both shared a strong desire to live in northern Michigan, so when I was offered a position at a law firm in town, we didn't hesitate. Not a day goes by that I do not actively reflect on my gratitude for the opportunity to live here. Like most transplants (and natives), one of the most significant motivating factors for choosing to live in Traverse City is the abundance of natural beauty and outdoor activity. I am passionate about environmental preservation and feel particularly drawn to, and intrigued by, the Brown Bridge Quiet Area.

Beyond possessing a passion for The Great Outdoors, I pride myself on being a hardworking, energetic and thoughtful team player. My background in psychology and mediation have provided me with enhanced communication and dispute resolution skills. As an attorney, I am well equipped when it comes to researching an issue, particularly in the areas of environmental and zoning law. I eagerly welcome the chance to use my skills, knowledge and energy to serve the city in this meaningful way.

Sincerely,



Caroline N. Gersch

CNG/

Caroline N. Gersch, M.A., J.D.

616 E. Eighth Street, #2, Traverse City, MI 49686 ♦ (248) 705-9993 ♦ cngersch@gmail.com

MEMBER IN GOOD STANDING, STATE BAR OF MICHIGAN
CERTIFIED IN MCR 2.411 CIVIL COURT MEDIATION

PROFESSIONAL EXPERIENCE

Brandt, Pezzetti, Vermetten & Popovits, P.C. Traverse City, MI
Associate Attorney December 2014 – Present

- General practice specializing in elder law, probate, estate planning and commercial litigation

Levine Benjamin Law Firm Southfield, MI
Associate Attorney July 2013 – December 2014

- Represented claimants in disability adjudication across the nation
- Interviewed prospective clients, analyzed medical records and prepared legal briefs for judicial review
- Attended regional conferences as firm representative

Trott & Trott, P.C. Farmington Hills, MI
Legal Marketing & Communications Officer September 2012 – July 2013

- Using the strategic planning timeline model, performed market research to develop new products and services with accompanying marketing collateral
- Developed and implemented attorney satisfaction tool for largest default servicing law firm in Michigan
- Conducted attorney focus groups for the purpose of modifying existing policies and procedures
- With the compliance team, gathered and prepared documents in order to demonstrate the firm's observance of stringent regulatory requirements
- Researched and interpreted mortgage banking regulations and legislation

Challenge Detroit Detroit, MI
Fellow September 2012 – July 2013

- Fellows participated in team challenges as multidisciplinary consultants for Detroit based non-profit organizations. Challenge themes included: environmental quality, food access, housing, transportation, education and immigration. Responsibilities included traditional academic research, surveys, project management, creative design and presentation of proposed solutions.

Free Legal Aid Clinic, Inc. Detroit, MI
Chairperson May 2010 – April 2012

- Oversaw every aspect of a fully functioning student managed law firm with a staff of over 20 and a client base of over 200
- Prepared documentation and maintained business records in compliance with 501(c)(3) standards
- Negotiated move of clinic into superior office space on Wayne State campus
- Developed and managed annual work-study and office expense budgets
- Acted as spokesperson for the Free Legal Aid Clinic in the wider community
- Liaised with partner organizations on administrative and legal functions
- Designed and coordinated family and elder law trainings, prepared manuals
- Organized and executed fundraisers, silent auctions and other philanthropic endeavors

Various Student Attorney Positions

- Metro Detroit, MI
Michigan Unemployment Insurance Project (MIUI) January 2011 – April 2011
- Represented and advocated for Michigan unemployment benefit claimants
- Kresch Oliver PLLC* October 2010 – January 2011
- Reviewed facts and law related to action against MDOC for inadequate medical care of prisoners
- Great Lakes Environmental Law Center* September 2010 – April 2011
- Researched permit decisions related to local coal plants, the July 2010 Enbridge oil discharge and 2010 FREIGHT Bill

Wentworth and Associates, P.C.

- Utica, MI
Clinical Therapist September 2008 – November 2009
- Provided individual, couples and family psychotherapy

EDUCATION

Wayne State University Law School

- Detroit, MI
Juris Doctor May 2012
- Warrior Pro Bono Award, 2011-2012
 - Mark Weiss Endowed Scholarship, 2011-2012
 - PACE Environmental Moot Court Competition, February 2012
 - Native American Law Student Society, Vice President 2011-2012
 - Environmental Law Society, Vice President 2010-2011

Michigan School of Professional Psychology

- Farmington Hills, MI
Master of Arts in Clinical Psychology July 2009
- Master's Thesis: How DSM diagnoses shape adolescent identity formation
 - Invited to present thesis at 2009 Humanistic Psychotherapies Conference

University of Michigan – College of LS&A

- Ann Arbor, MI
Bachelor of Arts in Psychology August 2007

Outward Bound - Wilderness

- Temuco, Chile
Leadership Semester in Patagonia Winter 2003

PROFESSIONAL AFFILIATIONS & COMMUNITY ACTIVITIES

- Team in Training Alumni Network (Detroit Free Press Marathon)
- Roeper Alumni Service Corps
- Leadership Grand Traverse Alumni

RECEIVED

FEB 05 2016

City of Traverse City
Application to Become Involved
CITY OF TRAVERSE CITY
CITY CLERKS OFFICE



Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): _____

Name: Greg Pash

Residential Address: 503 W. 8th, TRAVERSE CITY, MI 49684
(Street) (City) (State) (Zip)

E-Mail Address: gregpash@hotmail.com

Preferred Phone No.: 231-421-1417 Additional Phone No.: _____

Occupation: Retired (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Greg Pash
Signature

2-5-16
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

503 W. Eighth
Traverse City, MI 49684
February 5, 2016

Mr. Benjamin Marentette
City Clerk
400 Boardman Avenue
Traverse City, MI 49684

Dear Mr. Marentette:

Subject: TADL Appointment

The City of Traverse City's appointment application requests responses to specific questions. My responses are as follows:

Why are you applying for a city board or committee seat? I am applying specifically for the TADL board. I believe there is no greater gift a community can give their residents than an opportunity for lifelong learning. One of the cornerstones of lifelong learning is an excellent library system.

How do you believe your appointment would benefit the city? TADL will be asking voters to renew a millage in the near future which is extremely important to the city because the city hosts the main library branch. I have the time and energy to support passing the millage.

Describe your involvement in the community on a board/committee or in another volunteer capacity. I was a member and active participant in Traverse City's COFAC.

I appreciate and thank city commissioners for their consideration.

Greg Pash

RECEIVED

FEB 19 2016

City of Traverse City
Application to Become Involved
CITY OF TRAVERSE CITY
CITY CLERKS OFFICE



Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): _____

Library Board, Brown Bridges Advisory, DDA

Name: MICHAEL VICKERY

Residential Address: 319 Washington TC MI 49684
(Street) (City) (State) (Zip)

E-Mail Address: VICKERY@ALMA.EDU

Preferred Phone No.: 989.400.3229 Additional Phone No.: 989.400.3223

Occupation: PROFESSOR OF COMMUNICATION, PUBLIC AFFAIRS, AND ENVIRONMENTAL STUDIES (ALMA COLLEGE) (if retired, please provide your career) Retirement 8/31/16

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? PLANNING COMMISSION

YES NO Did you attach the required letter outlining the items requested above? will email

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Michael Vickery
Signature

2/19/16
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!



Katelyn Zeits <kzeits@traversecitymi.gov>

Application for Library Board

Micheal R. Vickery <vickery@alma.edu>
To: "kzeits@traversecitymi.gov" <kzeits@traversecitymi.gov>

Fri, Feb 19, 2016 at 3:43 PM

Dear Katie,

Please accept my application to serve on the Traverse Area District Library Board. I submitted the application form to Kim this afternoon and wanted to forward a brief resume and this letter to complete my application. The brief resume is attached.

I have owned a home in Traverse City since 2009 and am deeply in love with the city and the region. As I finish my final semester as an Alma College professor and make the final transition to full-time year-round residency, I am eager to become more directly involved with and to serve the community.

I have significant experience teaching and developing educational programming in areas of communication, media literacy, and the impact of information technology. I believe my long career in education indicates that I would bring relevant experience and helpful attitudes to the work of the Library Board. In my opinion, the library is one of the crown jewels of the community and I would welcome the opportunity to discuss my suitability to ensure that it and the community it serves both continue to flourish and make each other stronger.

I also indicated on the application form that am interested in other service opportunities if my experience seems relevant.

Regards,

Micheal Vickery

319 Washington St.

Traverse City, MI 49684

Dr. Micheal Vickery
Professor of Communication & Public Affairs
Alma College
Alma, MI 48801



MV even briefer CV update Feb 2016.doc
48K

Micheal R. Vickery

319 Washington St.
Traverse City, MI 49684
989.400.3229
vickery@alma.edu

PERSONAL & PROFESSIONAL INTERESTS

I have pursued an integrated professional and personal life of engaged scholarship and community involvement. I want to continue working on issues and opportunities that live in the nexus between sustainable and "smart" community development, environmental stewardship, and civic responsibility. My work has focused on environmental and health communication, strategic organizational communication, and participative democracy. My service interests have focused on strategic public and organizational communication, effective policy deliberation, and good governance.

EDUCATION

- Ph.D. The University of Texas at Austin, 1988. (Communication)
- B.S. The University of Alabama, Tuscaloosa, 1975. (Psychology)

EXPERIENCE

Recent Volunteer Experience

- Strategic Communication Volunteer, FLOW, Traverse City, MI 2013-2016
- Gratiot County (MI) Free Health Clinic, Advisory Board 2012- 2014
- Traverse City Film Festival, Box Office Volunteer, Traverse City, MI 2009- 2015

Current Professional Experience, Alma College, Michigan

- Emeritus Professor of Communication 2016 -
- Professor of Communication, Public Affairs & Environmental Studies 1999-2016
- Founding and former Chair, Department of Communication 1992-2010
- Co-Director, Center for Responsible Leadership 2008-2012
- Associate Professor of Communication 1992-1999

Other Selected Administrative & Service Experience

- Educational Technology Committee (2011-2014; 2002 -2005) (Chair, 2002-03, 2004-05)
- Educational Policies Committee (Chair, 2006 – 2008; 1994 - 1998)
- Environmental Studies Program Committee (1995 - present)
- Public Health Program Steering Committee (1998-present)
- Alma College Presidential Task Force on the Future (2006-2007)
- Council of Department Chairs (1992-2005; 2007-2010)
- Faculty Personnel Committee (1999 - 2002)
- Alma College Strategic Planning Team (2001-2003)
- Board of Trustees Advancement Committee (2001-2002)
- Board of Trustees Finance and Property Committee (1999-2001)
- Alma College Associate Trustee (1995 - 2000)
- Alma College Evergreen Planning Taskforce (1997 - 1999)
- President's Advisory Committee (1993 - 1994)
- Chair, Communications Committee. United Way of Gratiot County (1995 - 1996)

REFERENCES

Available on request

City of Traverse City
Application to Become Involved



Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): TRAVERSE City District
Library, Human Rights Commission

Name: MARILYN JAQUISH

Residential Address: 502 Sixth St Traverse City, MI 49684
(Street) (City) (State) (Zip)

E-Mail Address: mjaquish@nmc.edu

Preferred Phone No.: 231 929-0740 Additional Phone No.: —

Occupation: Retired, Adjunct Instructor (if retired, please provide your career)
NMC NMC

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

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Signature Marilyn S. Jaquish Date 2/22/2016

RECEIVED

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

FEB 23 2016
CITY OF TRAVERSE CITY
CITY CLERKS OFFICE

Marilyn Jaquish
502 Sixth Street
Traverse City, MI 49684

Feb. 22, 2016

Jim Carruthers, Mayor
400 Boardman Avenue
Traverse City, MI 49684

Mr. Mayor:

I am applying to be a member of the Traverse City District Library Board because I believe that library services are vital to an educated constituency.

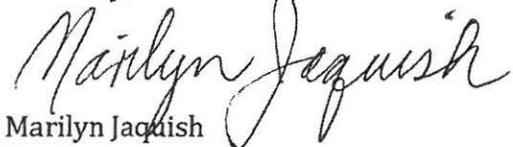
The current programs and services at the library are certainly outstanding, particularly for the preschool and elementary school ages. As a retired NMC instructor and newspaper adviser, I would be a good addition to the Board because I have an understanding of the older students in our community.

I recently served nine years on the board of The Watershed Center Grand Traverse. During my three, three-year terms, I gained tremendous insight into the community and its desire to be a thriving, yet compassionate and responsible, entity. As a member of the NMC community, I served on the BBQ Board, working closely with many members of this community for over 15 years.

I currently volunteer at the Eastern Elementary School library, witnessing regularly the power of students' interaction with reading.

Please consider my application for a position on the TADL board. Thank you.

Sincerely,



Marilyn Jaquish
Resident

RECEIVED

JUN 09 2016

City of Traverse City
Application to Become Involved



CITY OF TRAVERSE CITY

Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): Arts Commission
and Downtown Development

Name: Chrissy Gonzales

Residential Address: 429 Beurlow St. Traverse City MI 49686
(Street) (City) (State) (Zip)

E-Mail Address: cgonzales@lighthousegroup.net

Preferred Phone No.: 231-631-2086 Additional Phone No.: 810-923-0468

Occupation: Account Executive (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

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Chrissy Gonzales
Signature

6/7/2016
Date

Please return your application, letter, and optional resume to City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

June 7, 2016

To Whom It May Concern:

I am interested in becoming involved with the community by serving on the board/committee for the Arts Commission or the Downtown Development Authority.

During the last Traverse City Young Professionals meeting I had the pleasure of hearing from four different board/committee members and how/why they got involved where they did. It was inspiring to listen to how they have been able to be a part of some of the wonderful changes our community has undergone.

Community involvement is something I value and I feel very lucky to live and work in such a vibrant part of the state. I've been getting involved in a number of different groups and activities over the past few years. I volunteer at the State and Bijou Theatre's and for the Film Festival; I am on the Chamber Golf Outing planning committee; I'm a part of the new Junior Achievement/TCYP mentor program planning; I'm a member of the Chamber Singers choir; and I've been getting more involved with the Chamber and the YP's. I have a passion for giving back to our community and getting involved where I can, I'm also lucky to have an employer who supports my desire to be more involved.

I attended college at Ferris State University and while I was there I was a member of Entertainment Unlimited, the student group who organizes all campus performances from concerts to comedians. Through this experience and my love for art I would be able to contribute well to the Arts Commission team.

I also live in town as well as work and enjoy the amenities our downtown area has to offer. Being a part of the DDA would allow me to contribute to the area I live my life in and appreciate.

If you have any further questions regarding my interest and qualifications, please feel free to contact me by phone or email 231-631-2086 cgonzales@lighthousegroup.net

Thank you for your time and consideration,

Chrissie Gonzales

RECEIVED

OCT 28 2016

City of Traverse City
Application to Become a City Clerk
CITY OF TRAVERSE CITY
CITY CLERKS OFFICE



Thank you for your interest in serving on one of Traverse City's boards or committees! Volunteers help to secure our community's beauty and promote its enhancement – Benjamin C. Marentette, City Clerk

Board/Committee you are interested in serving (indicate up to three): Brown Bridge Advisory Committee
Traverse Area District Library Board

Name: Rebecca Millican

Residential Address: 1748 Indian Woods Drive Traverse City MI 49686
(Street) (City) (State) (Zip)

E-Mail Address: rlmillican@gmail.com

Preferred Phone No.: 312-780-9194 (mobile) Additional Phone No.: 231-946-0044 (work)

Occupation: attorney (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a city board or committee seat?
- How do you believe your appointment would benefit the city?
- Describe your involvement in the community on a board/committee or in another volunteer capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for City boards and committees.

YES NO Are you in default to the City?
If yes, please note applicants in default to the City are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a City board or committee?
If yes, which board? _____

YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Rebecca Millican
Signature

2016-10-28
Date

Please return your application, letter, and optional resume to Benjamin C. Marentette, City Clerk, 400 Boardman Avenue, Traverse City, MI 49684. If you have any questions, please feel free to contact our office at (231) 922-4480. Again, thank you for your interest!

October 28, 2016

Benjamin Marentette, City Clerk
City of Traverse City
400 Boardman Avenue
Traverse City, MI 49684

Dear Mr. Marentette,

I write in order to express my interest in serving on either (or both) the Brown Bridge Advisory Committee and the Traverse Area District Library Board. As a recent transplant to Traverse City, I view this opportunity as a chance to both serve my community and make new and lasting connections. Much of my professional life is dedicated to serving the public interest, and a board position would allow me to deepen that commitment.

I have not previously served on a board or committee, but have frequently interacted with board members in my work as an attorney, and I am familiar with the duties and responsibilities of the role. I've previously dedicated time to organizations such as my law school's disability resources center and a local food pantry, but these positions provide an opportunity to marry my skills and personal interests.

I believe my professional background would prove useful to either position. With regard to the library board position, my legal skills would give me insight into general liability issues, contract review or negotiation, tax and financing matters, and governance. Relevant to the Brown Bridge position, I frequently spend my working hours on matters concerning environmental resources, remediation and redevelopment, and preservation of natural areas: that substantive knowledge would lend itself well to providing advisory support to the city on the future of the Brown Bridge Quiet Area.

On a personal note, I am a strong believer in public libraries and public open spaces. Within days of settling in Traverse City, our family visited TADL to sign up for library cards, and my daughter is a voracious reader. Serving on the library board would further model for her the importance of literacy and the availability of literary resources. Similarly, I view the Quiet Area as an important space in our City that provides citizens with unique contact with nature just outside their doors. I hope to work towards its promotion and preservation.

Thank you for your consideration of my application.

Very truly yours,

A handwritten signature in cursive script that reads "Rebecca Millican". The signature is written in black ink and is positioned above the printed name.

Rebecca Millican

Traverse Area District Library Board
Bi-Governmental Unit Board

	<u>Initial Apt. Date</u>	<u>Termination</u>
Jerry Beasley 830 Cottageview Dr. STE 301, TC, 49684 935-3752 (Res) jbeasley@udel.edu	12/01/08	12/31/16

Not Seeking Reappointment

Emma Moyer 516 ½ E. Front St. #8 TC,, MI 49686 281-734-7845 (Res) 231-929-1309 (Alt) emma.nmsb@gmail.com	4/4/2016	12/31/18
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*Pursuant to Resolution, City agrees to reappoint both members to temporary terms expiring 12-31-13

City appointments are for 4 years and expire on December 31.

This Board consists of 7 members appointed by each of the Governmental Units, as follows:

- Two are appointed by City of Traverse City (City residents)
- Five are appointed by Grand Traverse County Board of Commissioners and may include a city resident.
- Traverse City Commissioners are ineligible for appointment.

City appointments are made by Mayor and approved by City Commission

"Voters of Grand Traverse County and Traverse City on November 8, 1983, voted in favor of the establishment and operation of a district library."

The Joint Memorandum of Understanding to appoint 2 appointees from City and 5 appointees from County was adopted by City Commission on January 7, 2013 and an agreement codifying the Joint Memorandum of Understanding was adopted by the City Commission on December 16, 2013.

Purpose: To formulate policy and set budget for the Traverse Area District Library.

Meets 3rd Thursday of the Month.



The City of Traverse City

Communication to the City Commission

FOR THE CITY COMMISSION MEETING OF NOVEMBER 14, 2016

DATE: NOVEMBER 11, 2016

FROM: MARTY COLBURN, CITY MANAGER

SUBJECT: ATTORNEY-CLIENT PRIVILEGED COMMUNICATION: CITY PROPOSAL 3

City Attorney Lauren Tribble-Laucht provided an attorney-client communication to the City Commission in connection with the above matter.

The City Commission can enter into closed session to discuss the attorney-client communication in connection with this matter. The following motion would be appropriate to do so and five (5) affirmative votes are required:

that the City Commission enter into closed session immediately following the public comment portion of the agenda to discuss an attorney-client privileged communication in connection with City Proposal 3, as authorized by MCL 15.268(h).

MC/bcm

k:\tcclerk\city commission\closed session\city proposal 3