



**Notice**  
**City Commission Regular Meeting**  
**7:00 pm**

**TUESDAY**, January 16, 2018

Commission Chambers, Governmental Center  
400 Boardman Avenue  
Traverse City, Michigan 49684  
Posted and Published: 01-11-2018

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office. The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin Marentette, MMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)  
400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of January 2, 2018, and January 8, 2018. (Approval recommended) (Penny Hill, Benjamin Marentette)

- b. Consideration of repealing the obsolete zoning regulations for the Grand Traverse Commons, as recommended by the Planning Commission, which is a housekeeping matter, since replacement zoning regulations for the Grand Traverse Commons have already been enacted, and replacing the chapter. (Introduction and scheduled for possible enactment on February 5, 2018, recommended) (Penny Hill, Russell Soyring)
- c. Consideration of adopting updated retention requirements for Police Department records as prescribed by the State of Michigan, which is a housekeeping matter. (Adoption recommended) (Penny Hill, Benjamin Marentette)
- d. Consideration of authorizing a confirming purchase order for unleaded gasoline for city operational use. (Approval recommended) (Penny Hill) (5 affirmative votes required)
- e. Consideration of authorizing a confirming service order for repairs to the membrane system's scouring capabilities at the Wastewater Treatment Plant. (Approval recommended) (Penny Hill, Art Krueger) (5 affirmative votes required)
- f. Consideration of authorizing a confirming purchase order for a replacement boiler at the Larry C. Hardy Parking Garage. (Approval recommended) (Penny Hill) (5 affirmative votes required)
- g. Consideration of accepting the Fiscal Year 2016/2017 Audit. (Acceptance recommended) (Penny Hill, William Twietmeyer)
- h. Consideration of declaring surplus a hand gun to be presented to a recently-retired officer, with the cost thereof to be reimbursed to the City. (Approval recommended) (Penny Hill, Jeff O'Brien)
- i. Consideration of declaring surplus Wastewater Treatment Plant equipment that is obsolete so that it may be disposed of. (Approval recommended) (Penny Hill, Art Krueger)

- j. Consideration of adopting to make permanent the following traffic control orders:
- #622: Install seasonal temporary “Stop for pedestrian in crosswalk” sign:
    - On East Front Street, at the two midblock pedestrian crosswalks between Union Street and Cass Street
    - On East Front Street, at the two midblock pedestrian crosswalks between at Cass Street and Park Street
    - On East Front Street, at the two midblock pedestrian crosswalks between Park Street and Boardman Avenue
  - #623: Install seasonal temporary “Stop for pedestrians in crosswalk” sign:
    - On Union Street at the southerly crosswalk at the intersection with Seventh Street.
    - On Lake Avenue at the midblock crosswalk to Old Town Parking Garage.

(Adoption recommended) (Penny Hill)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Public Hearing on a request from Roger Send to vacate the North/South Alley between 1027 and 1029 East Front Street; and consideration of adopting a resolution approve the vacation. (Penny Hill, Russ Soyring, Timothy Lodge) (5 affirmative votes)

#### **4. New Business**

- a. Presentation by Harry Burkholder, Executive Director of LIAA regarding the Boardman River Water Trail. (Penny Hill)
- b. Consideration of approving a contract for professional consulting services for the Arts Commission, as recommended by the Arts Commission. (Penny Hill, Benjamin Marentette) (5 affirmative votes required)

#### **5. Appointments**

None.

#### **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Act 345 Retirement System meeting of August 29, 2017.
  3. Minutes of the Planning Commission meeting of November 7, 2017, and November 21, 2017.
- e. Reports and correspondence from non-City officials.

None.

## **7. Public Comment**

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

## **8. Adjournment**

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