



Traverse City Arts Commission
***SPECIAL* Meeting**
3:30 PM
Wednesday, June 26, 2019
Located in: 2nd Floor Training Room
Governmental Center
Traverse City, MI 49684
Posted: Friday, June 21, 2019



If you are planning to attend the meeting and you have a disability requiring any special assistance at the meeting, please notify the City Clerk, immediately.

The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

Traverse City Arts Commission:
c/o Katie Zeits, Deputy City Clerk
(231) 922-4480
Email: kzeits@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

AGENDA

Any interested person or group may address the Arts Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the Commission on any matter of concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

1. Call to order, attendance, announcements.
2. Opening Public Comment.
3. Consideration of approving the minutes of the May 15, 2019 & May 30, 2019 meeting.

that the minutes of the May 15, 2019 & May 30, 2019 meetings, be approved.

4. Chair and Vice Chair Appointments
5. Project Update
6. Project Prioritization
 - a. Review of Project Prioritization
7. Old Business.
 - a. Authorization for a Request for Qualifications for the Tunnel Project for Panel Manufacturing & Development, Lighting, Painting, and related items.
 - b. Update on signage
8. New Business.
 - a. Sestock Dedication/Unveiling
9. Public Comment.
 - a. General.
 - b. Commissioners.
10. Adjournment.



Downtown Development Authority
303 E. State Street
Traverse City, MI 49684
jean@downtowntc.com
(231) 922-2050

Memorandum

To: Traverse City Arts Commission

From: Jean Derenzy, DDA CEO

For Meeting Date: June 26, 2019

Subject: Update

The DDA is looking forward to working with the Arts Commission and Arts Selection Committee in the upcoming 2019-2020 fiscal year. As previously mentioned, we will work closely with the City Clerk's Office and the Commission to provide a smooth transition.

A meeting to download on several Arts Commission projects took place on Tuesday, June 11th with Nate Elkins, Katie Zeits, Debbie Hershey, Colleen Paveglio, and me. We reviewed the upcoming projects that are at a crucial stage of execution. Enclosed in your packet is the information received from Mr. Elkins on where each project stands, and what is still needed to complete each project. This provides an outline for both the Arts Commission and the DDA the ability to put a timetable together for each project.

Colleen Paveglio, Marketing and Communications Director will be the lead for the Arts Commission with budgeting being managed by our internal staff, with, of course, working with the City Treasurer's Office.

Unfortunately, I will not be able to attend your meeting on the 26th due to a conflicting meeting, however I look forward to meeting you in the near future.

The DDA looks forward to working with you in the promotion of Arts in our City.

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CITY OF TRAVERSE CITY

Traverse City Arts Commission

Minutes
Regular Meeting
May 15, 2019

A Regular Meeting of the Traverse City Arts Commission was called to order in the Second Floor Training Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:00 pm.

The following were present, constituting a quorum: Amy Shamroe, Megan Kelto, Debbie Hershey, Matt Ross, Ashlea Walter, Charlotte Smith, and Jason Dake.

Also present: Director Nate Elkins, Deputy City Clerk Katie Zeits.

The following was absent: Debbie Hershey.

There being no objection by the Commission, Acting Chair Amy Shamroe amended the agenda to include discussion regarding Pitch Night.

1. Call to order, attendance and announcements.
2. Opening Public Comment.

Nick Viox, Downtown Development Authority

3. Consideration of approving the minutes of the April 17, 2019 meeting.

Moved by Walter, seconded by Ross, that the minutes of the April 17, 2019 meeting, be approved.

AIF/MC (Hershey absent)

4. Directors Report.

Mr. Elkins gave an overview of his report included with the packet.

5. Old Business.

- a. Consideration of appointing four applicants to the Art Selection Panel as recommended by the ad hoc interview committee.

Moved by Walter, seconded by Ross, that James Levy, Meg Weichman, each be appointed to one three year term expiring February 17, 2022, seats previously held by

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Todd McMillen and Susan Nichols and that Gretchen Carr be appointed to one unexpired three year terms expiring September 19, 2020, seat previously held by Amanda Kik, and that Joseph Beyer be appointed to one unexpired three year term expiring February 17, 2021, seat previously held by Patti Pelizzari.

AIF/MC (Hershey absent)

- b. Update regarding the Arts Commission's Up North Pride event picnic participation and consideration of establishing a budget for participation in the Up North Pride event picnic.

Moved by Walter, seconded by Dake, that \$200 be allocated for participation in the Up North Pride event picnic.

AIF/MC (Hershey absent)

- c. Discussion and consideration of submissions for the Up North Pride rainbow art project.

Mr. Elkins indicated there was only one submission and it was from local vendor Image360.

Moved by Kelto, seconded by Ross, to shorten the duration of the project installation to June 10 through July 1 rather than for an entire month.

AIF/MC (Hershey absent)

- d. Consideration of sign identification concepts for Signage and Public Art Wayfinding.

General discussion took place. Commissioner Smith will finalize sign options for later approval by the Commission.

- e. Consideration of moving the date for a public pitch night.

Moved by Walter, seconded by Ross to request to the City Clerk to change the public pitch night requirement by the end of October, 2019.

AIF/MC (Hershey absent)

6. New Business.

- a. Consideration of scheduling a special meeting of the Arts Commission to consider the Boathouse Sculpture project, the Then & Now project, and the Wayfinding signage.

By consensus of the Commission will meet on Thursday, May 23, 2019 at 8:30 a.m.

b. Consideration of a request for public art installation from Benjamin Lannin.

Moved by Dake, seconded by Walter that the request from Benjamin Lannin for public art installation in the Open Space, be tabled.

AIF/MC (Hershey absent)

c. Consideration of appointing a joint ad hoc committee with the Downtown Development Authority to discuss bridge art.

Moved by Walter, seconded by Kelot, that a joint ad hoc committee with the Downtown Development Authority be established and that Commissioners Hershey, Dake, and Ross be appointed to such committee.

AIF/MC (Hershey absent)

7. Next item being, "Public Comment"

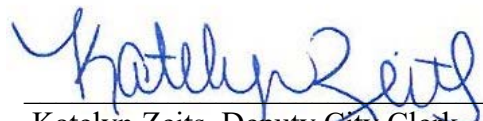
a. General.

Nick Viox, Up North Pride.

b. Commissioners.

None.

There being no objection, Chair Debbie Hershey declared the meeting adjourned at 4:44 p.m.



Katelyn Zeits, Deputy City Clerk
Designated Secretary

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CITY OF TRAVERSE CITY

Traverse City Arts Commission

Minutes
Special Meeting
May 30, 2019

A Special Meeting of the Traverse City Arts Commission was called to order in the Second Floor Training Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 8:35 a.m.

The following were present, constituting a quorum: Megan Kelto, Debbie Hershey, Matt Ross, Ashlea Walter, and Jason Dake.

Also present: Director Nate Elkins, Deputy City Clerk Katie Zeits.

The following was absent: Amy Shamroe and Charlotte Smith.

1. Call to order, attendance and announcements.

2. Opening Public Comment.

Benjamin Marentette, City Clerk

3. Consideration of selecting one of three finalist for the Boathouse Sculpture, as recommended by the Art Selection Panel.

Moved by Walter, seconded by Ross, that Daniel Roach be awarded the Boathouse Sculpture Project as recommended by the Art Selection Panel and that an additional \$5,000 be allocated to the project, subject to City Commission approval.

Roll Call:

Yes – Hershey, Kelto, Ross, Walter

No – Dake

Absent – Shamroe, Smith

Carried.

4. Consideration of approving the Then & Now Project as recommended by the Art Selection Panel.

Moved by Ross, seconded by Dake, that the ten images approved by the Art Selection Panel for the Then & Now project be approved as described in the May 17,

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2019 minutes of the Art Selection Panel.

AIF/MC (Shamroe and Smith absent)

5. Consideration of sign identification concepts for Signage and Public Art Wayfinding.

This item has moved to the next regular meeting of the Arts Commission as Commissioner Smith was absent.

6. Next item being, "Public Comment"


- a. General.

None.

- b. Commissioners.

None.

There being no objection, Chair Debbie Hershey declared the meeting adjourned at 9:25 a.m.



Katelyn Zeits, Deputy City Clerk
Designated Secretary

Arts Commission Project Update
June 2019

UpNorth Pride Crosswalk Project:

Completed

Then & Now:

Clerk's Office to issue Service Order for Camera Shop and Britten
A proof to be provided Arts Commission-See a proof for spelling
Nate has descriptions, need shortening
Create page on site with longer descriptions
Need: descriptions, score card

Sestock:

4 Sculptures, all placed on City Property
Install on June 21, 2019

Signage:

Temporary signage approved at May 30, 2019 Arts Commission Meeting
Not ordered as of June 21, 2019

Paveglio meeting with Smith on June 24, 2019 to review signage

Unveiling/dedication needs to be planned

Tunnel Project:

Paveglio working with Bobby Magee Lopez
July 8 - 10: Artist Visit
Walk through site July 9th at 9 am
Tribal meetings arranged for July 9th

Bids Not Completed:

Manufacturing and installation of panels
Lighting
Sound
Painting

MDOT Approval:

Still in the works

TC Light & Power Request:

Not completed

Boathouse Project:

An additional \$5,000 approved at City Commission on Monday, June 17, 2019

TACS Board Chair, Tim Clulo needs to be engaged

Meeting with donor, Paveglio, and Hershey on Tuesday, June 25th