

CHAPTER 277

Parks and Recreation Commission

277.01 Establishment.	277.03 Vacancies.
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CROSS REFERENCES

Parks generally - see Mich. Const. Art. 7, Sec. 23; S.U. & P.S. Ch. 1064
Authority of City re parks - see CHTR. Ch. XIII
Parks and recreation facilities in home rule cities - see M.C.L.A. Secs. 117.4e, 117.5
Sale of park property - see M.C.L.A. Sec. 117.5
Misapplication of park funds - see M.C.L.A. Sec. 123.67
Harbor and waterfront - see S.U. & P.S. Ch. 1062

277.01 ESTABLISHMENT.

There is hereby established a Parks and Recreation Commission pursuant to Section 30 of the City Charter and upon recommendation of the City Manager.
(Ord. 332. Passed 7-6-92.)

277.02 COMPOSITION; TERMS OF OFFICE; COMPENSATION; EXPENSES.

Parks and Recreation Commission shall consist of seven members who shall be registered electors of the City and who shall have evidenced interest in the advancement of public parks, recreation and cemetery services. One member shall be the City Manager or his or her designee ex officio with voting authority; such member may be a non-registered city elector. Other members shall be appointed by the City Commission to terms of three years, except that the initial appointments shall be two members for one-year terms, two members for two-year terms and two members for three-year terms. Members shall be eligible for reappointment. Members shall serve without compensation, but may be reimbursed for actual expenses incurred in Commission activities.

(Ord. 332. Passed 7-6-92. Ord. 840. Passed 7-20-09.)

277.03 VACANCIES.

In the event of a vacancy on the Parks and Recreation Commission, the City Commission shall appoint a replacement to serve the remainder of the unexpired term.

(Ord. 332. Passed 7-6-92. Ord. 840. Passed 7-20-09.)

277.04 ORGANIZATION.

- a) The Parks and Recreation Commission shall schedule regular meetings to be held at least once each month and at other times as necessary. All meetings shall be open to the public.
- b) At the first regularly scheduled meeting, the Parks and Recreation Commission shall develop by-laws governing the operations of such Commission.
- c) At the first regularly scheduled meeting, a Chairperson and a Vice-Chairperson shall be elected to a term of one year. City staff shall be the Recording Secretary of the Commission. Officers thereafter shall be elected to one-year terms upon the expiration of

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the terms of the previously elected officers.

- d) Four members shall be considered a quorum for the transaction of business of the Commission.

(Ord. 332. Passed 7-6-92. Ord. 840. Passed 7-20-09.)

277.05 DUTIES.

- a) It shall be the duty of the Parks and Recreation Commission to serve in an advisory capacity and to make recommendations to the City Commission on matters relating to the operation, development and planning of parks (excluding Con Foster Museum and the Clinch Park Marina) and recreation and cemetery services, facilities and programs.
- b) Annually, the Parks and Recreation Commission shall submit, to the City Commission and Planning Commission, a report of the year's activities.
- c) The Parks and Recreation Commission shall submit to the City Manager a proposed budget for funds necessary for the capital improvements and general operation of parks and recreation and cemetery systems through the normal budget process.
- d) The Parks and Recreation Commission shall prepare a six-year capital improvements plan to be submitted not later than January 30 of each year to the City Manager, which is to be submitted as a part of the City's six-year capital improvements plan for review by the City Planning Commission.
- e) The Parks and Recreation Commission may solicit and recommend that the City receive any gifts, bequests of money, grants or other real or personal property to be applied for parks, recreation or cemetery purposes. The use and disposal of any gifts, bequests of money, grants or other real or personal property received for such purposes, shall be subject to the approval of the City Commission.
- f) The Parks and Recreation Commission shall have such other duties as designated by the City Commission.

(Ord. 332. Passed 7-6-92. Ord. 840. Passed 7-20-09.)