

Traverse City Arts Commission

3:30 PM

Wednesday, November 16, 2016

Located in: Lower Level Cafeteria

Governmental Center

Traverse City, MI 49684

Posted: Friday, November 11, 2016



If you are planning to attend the meeting and you have a disability requiring any special assistance at the meeting, please notify the City Clerk, immediately.

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Traverse City Arts Commission:
c/o Katie Zeits, Deputy City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

AGENDA

1. Call to order, attendance, announcements
2. Consideration of approving minutes from the Regular Meeting of October 19, 2016.
3. Administration
 - a. Public Art Trust Fund (financial activity/balance)
4. Updates:
 - a. Coast Guard City Monument – presentation of maquette
 - b. Other updates, as needed
5. Subcommittee reports
 - a. Planning
 - i. Arts Commission planning discussion – scheduling for November/December
 - b. Other subcommittee reports, as needed
6. Public Comment

CITY OF TRAVERSE CITY

Minutes

Traverse City Arts Commission

October 19, 2016

A Regular Meeting for the Traverse City Arts Commission was called to order in the Second Floor Committee Room, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 3:34 p.m.

The following were present, constituting a quorum: Mary Gillett, Christie Minervini, Linda Koebert, Jason Dake, Matt Ross, Amy Shamroe, Debbie Hershey, and Deb Lake.

Also present: Katie Zeits and Katy McBenge.

The following were absent: Jackie Shinnars

1. Various announcements were given and new member Linda Koebert was introduced.
2. First item being, "Consideration of approving minutes from the Regular Meeting of September 21, 2016 and the Special Meeting of October 3, 2016."

It was moved by Shamroe, seconded by Lake to approve the minutes from the Regular Meeting of September 21, 2016 and the Special Meeting of October 3, 2016.

AIF/MC (Shinnars absent)

3. Next item being, "Administration."
 - a. Public Art Trust Fund
 - b. Consideration of confirming payment for maquette proposals to Bryan Crough Memorial artwork finalists.

It was moved by Shamroe, seconded by Dake that Katelyn Zeits be authorized to issue payment to Susan Wink, Howard Kalish, and DeWitt Godfrey for the construction of art maquettes as it relates to the Bryan Crough Memorial project.

AIF/MC (Shinnars absent)

4. Next item being, "Updates."
 - a. Coast Guard City Committee – members will be present at the November meeting to present a maquette of their piece.
 - b. David Barr Estate – no update.
 - c. Gold Star Mothers – this is being fundraised for, but no proposal has been brought

- forward.
- d. Bryan Crough Memorial – this project is moving forward. City staff is working on finalizing an agreement and specs for the park.
 - e. Art on the TART – TART Trails would like to see art along the trail.
5. Next item being, “Subcommittee reports.”
- a. A meeting is being scheduled in the near future to discuss planning and priorities.
6. Next item being, “Public Comment.”
- None.

There being no objection, Chair Mary Gillett declared the meeting adjourned at 4:10 p.m.

Katelyn Zeits, Designated Secretary

Revenue Budgeted		
Monetary Contributions		50,000
City Contribution	25,000	
DDA Contribution	25,000	
Corporate Gifts	0	
In-Kind Contributions		0
Grants		0
Total Revenue		50,000

Commission Expenses Budgeted		
Supplies & Materials		2,500
Supplies	500	
Printing	2,000	
Contractual Services		
Professional Fees\Contractual Services	5,000	7,500
Plan Development & Consultation	1,000	
Facilities Rental (Events)	500	
Advertising	500	
Postage	500	
Art Projects		40,000
Total Expenses		50,000

Total Budgeted Revenue	50,000
Total Budgeted Expenses	50,000
Surplus / (Deficit)	0

Running Total Revenue	\$ 84,380.00
Running Total Expenses	\$ 3,750.44
Running Surplus/ (Deficit)	\$ 80,629.56



