



Notice

City Commission Regular Meeting

7:00 pm

Monday, October 7, 2013

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 10-3-13

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, CMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of September 16, 2013, Special Meeting of September 23, 2013, and Study Session of September 23, 2013. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a confirming purchase order for unleaded gasoline for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow Traverse City Light and Power to reduce the threshold for placing a lien on property for a delinquent bill owed to Traverse City Light and Power and allow for the utilization of third party collection services for outstanding receivables and to prohibit meter tampering, as recommended by the Traverse City Light and Power Board. (Introduction and schedule for possible enactment on October 21, 2013, recommended) (Jered Ottenwess, Tim Arends)
- d. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would allow C-2 (Neighborhood Center District) uses in the I (Industrial) District for new buildings and additions to existing buildings, except for C-2 uses in the Traverse City Airport Industrial Park and Traversefield Enterprise Place, and limit the hours of operation for those businesses that are open to the public to 6 a.m. to 10 p.m., as recommended by the City Planning Commission. (Enactment recommended) (Jered Ottenwess, Russell Soyring)
- e. Consideration of casting the ballot for the Board of Directors of the Michigan Municipal League Liability and Property Pool. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)
- f. Consideration of authorizing an agreement for professional grant writing services for a Michigan Department of Environmental Quality Grant which, if awarded, would provide funding for a Stormwater and Wastewater Asset Management, Planning and Design System. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of declaring surplus various city equipment, which is no longer needed for city operational use, to be sold at the October 12, 2013, city auction. (Approval recommended) (Jered Ottenwess, Dave Green)

- h. Consideration of authorizing a change order to the contract for the 2013 Bay Street Reconstruction Project to include parking lot improvements for Parking Lots G and R, with the cost to be paid for by Auto Parking System Funds. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- i. Consideration of authorizing a contract for the 2013 Wastewater Treatment Plant Yard Piping Repair Project. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- j. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow for the internal illumination of certain projecting and suspended signs. (Introduction and schedule for possible enactment on October 21, 2013, recommended) (Jered Ottenwess, Russell Soyring)
- k. Consideration of authorizing a service order for the Front Street/Cass Street Intersection Water Valve Repair Project. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of adopting a moratorium on the issuance of High Impact Park Usage Permits. (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of a report from the City Clerk regarding the Mobile Food Vending ordinance and possible changes to the ordinance; and consideration of adopting an amended resolution establishing fees for the City Clerk Department. (Jered Ottenwess, Benjamin Marentette)

4. New Business

None.

5. Appointments

- a. Consideration of appointment to the Brown Bridge Advisory Committee. (Jered Ottenwess, Katie Lowran)
- b. Consideration of appointment to the Parks and Recreation Commission. (Commissioner James Carruthers, Chair; Mayor Michael Estes; Commissioner Jeanine Easterday)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Report from the Mayor serving on the Downtown Development Authority.

2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Minutes of the Historic Districts Commission Regular Meetings of July 25, 2013, and August 29, 2013.
 6. Minutes of the Traverse City Light and Power Board Strategic Session of August 13, 2013 and Regular Meeting of August 13, 2013.
 7. Minutes of the Planning Commission meetings of August 6 and August 21, 2013.
- e. Reports and correspondence from non-City officials.
1. Monthly Operations Report for the Wastewater Treatment Plant from CH2MHILL for August 2013.

7. Public Comment

- a. Reserved.
 1. Jim Cook, on behalf of the Grand Traverse County Road Commission, regarding “November 5, 2013, Road Millage Ballot Proposal.”
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

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