



Notice

City Commission Regular Meeting

7:00 pm

Monday, November 17, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 11-13-2014

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, CMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the October 20, 2014, Regular Meeting, October 27, 2014, Study Session, November 10, 2014, Organizational Meeting and November 10, 2014, Study Session. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a one-year contract for food concessions at Hickory Hills for the 2014-2015 winter season, as recommended by the Parks and Recreation Commission. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a confirming purchase order for unleaded gasoline for City operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- e. Consideration of authorizing a service order for work order and asset management software with the costs to be paid for by a stormwater and wastewater asset management (SAW) grant from the Michigan Department of Environmental Quality. (Approval recommended) (Jered Ottenwess) (5 affirmative votes required)
- f. Consideration of certifying the Lautner Wind Generator Property owned by Traverse City Light and Power as unnecessary for Traverse City Light and Power Use, so it can be assigned to the purchaser of the Wind Turbine, as recommended by the Traverse City Light and Power Board. (Approval recommended) (Jered Ottenwess, Karla Myers-Beman)
- g. Consideration of adopting resolutions establishing the seasonal rates for the Duncan L. Clinch Marina for the 2015 season, launching and sewage pump out fees for the Duncan L. Clinch Marina for the 2015 season, and Boardman River dockage seasonal rates for the 2015 season, with no increases to the rates. (Adoption recommended) (Jered Ottenwess, Dave Green)
- h. Consideration of authorizing a contract for facilities cleaning for the Duncan L. Clinch Harbormaster Building and the Department of Public Services Building with services to be provided through April 2, 2016. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- i. Consideration of adopting the annual resolution certifying that the city intends to implement the state-prescribed limits on health care plans as required by Michigan statute. (Adoption recommended) (Jered Ottenwess)
- j. Consideration of rescinding the Traverse City Senior Center Building Use Policy, as the Senior Center is now managed by Grand Traverse County, which is a housekeeping matter. (Rescission recommended) (Jered Ottenwess)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Public Hearing regarding a request for a Special Land Use Permit from Owen Architects Collaborative, LLC, on behalf of Federated Properties, LLC, to allow for the construction of a 68' tall (5-story) mixed-use building at 124 West Front Street, as recommended by the Planning Commission; and consideration of adopting an Order approving the request. (Jered Ottenwess, Russell Soyring)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Public Hearing regarding a request for a Special Land Use Permit from Safe Harbor of Grand Traverse, Inc. to allow an emergency shelter at 517 Wellington Street, as recommended by the Planning Commission; and consideration of adopting an Order approving the request. (Jered Ottenwess, Russell Soyring)

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4. New Business

- a. Consideration of a request from Commissioner Jim Carruthers to authorize a letter on behalf of the City to prospective Safe Harbor supporters indicating the city is negotiating in good faith with Safe Harbor for it to utilize the property at 517 Wellington Street. (Commissioner Jim Carruthers)
- b. Consideration of authorizing an amendment to the Employment Agreement with City Attorney Lauren Tribble-Laucht to increase the City Attorney's annual salary and annual vacation leave. (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)
- c. Consideration of adopting a Facebook Site Posting Policy to provide a framework for administering the to-be-launched Official City of Traverse City Facebook Page. (Jered Ottenwess, Benjamin Marentette)
- d. Consideration of authorizing a cost sharing and service agreement for snow removal services on non-motorized pathways within the City. (Commissioner Gary Howe, Commissioner Tim Werner, Jered Ottenwess) (5 affirmative votes required)

5. Appointments

- a. Consideration of establishing the City Commission Ad Hoc Committee on Fire Department Service Delivery Alternatives and appointing three members of the City Commission to serve on the committee. (Jered Ottenwess)
- b. Consideration of re-establishing the City Commission Ad Hoc Committee for Water Bottle Filling Station Fundraising. (Jered Ottenwess, Katie Stroven)
- c. Consideration of establishing a City Commission Ad Hoc Committee to review the fees charged to the National Cherry Festival and to address dates for the 2017, 2018 and 2019 National Cherry Festival and Traverse City Film Festival events, including if the Cherry Festival can overlap the Independence Day holiday in 2017 and beyond. (Jered Ottenwess, Benjamin Marentette)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.

3. Capital Improvement Program Quarterly Project Update dated November 4, 2014, from the Planning Director and City Engineer.
 4. Quarterly Financial Report from the City Treasurer/Finance Director for the fourth quarter which ended June 30, 2014.
 5. Minutes of the Planning Commission meetings of September 3, 5 and 16, 2014.
 6. Minutes of the Traverse City Light and Power Board meetings of August 12, 2014, and October 14, 2014.
 7. Minutes of the Act 345 Retirement System Board meeting of August 27, 2014.
- e. Reports and correspondence from non-City officials.
1. Minutes of the Traverse Area District Library Board meeting of September 18, 2014.

7. Public Comment

- a. Reserved.

None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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