



# Notice

## City Commission Regular Meeting

7:00 pm

Monday, December 1, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 11-26-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin C. Marentette, CMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
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400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meeting of November 17, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of adopting a resolution supporting an \$80,000 Michigan Coastal Management Program Grant Application for the Boardman River Boat Launch Renovation, which commits the City to matching the grant dollars, which have been secured from Traverse City Parking System Funds. (Adoption recommended) (Jered Ottenwess, Russell Soyring) (5 affirmative votes required)
- c. Consideration of approving the placement of a statue representing the likeness of Perry Hannah in Hannah Park, as recommended by the Parks and Recreation Commission, as required by the Public Art and Monument Policy. (Approval recommended) (Jered Ottenwess, Russell Soyring)
- d. Consideration of approving a purchase order for ten computers for city staff use. (Jered Ottenwess, Penny Hill) (5 affirmative votes required)
- e. Consideration of adopting a resolution recommending approval of a request from Grand Traverse Distillery, LLC for a new Small Distillers License and authorizing the City Clerk to issue a registration for operation of the license at 215 E. Front Street. (Adopted and approval recommended) (Jered Ottenwess, Benjamin Marentette)
- f. Consideration of scheduling a public hearing regarding the establishment of the Brown Bridge Trust Parks Improvement Fund, establishing a budget for the fund for this fiscal year and authorizing the transfer of Brown Bridge Trust fund dollars in excess of \$12 million as authorized by the City electorate on November 4, 2014. (Schedule public hearing for December 15, 2014, recommended) (Jered Ottenwess, William Twietmeyer)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of a report and recommendation from the City Commission Ad Hoc Committee regarding the Carnegie Building/City Assets. (Commissioner Jeanine Easterday, Chairwoman, Commissioner Gary Howe, Commissioner Ross Richardson, Jered Ottenwess, Penny Hill)
- b. Consideration of approving assignment of lease agreements and consent to assignments of leases with the four following entities for their use of the City-owned Carnegie Building at 322 Sixth Street: American Association of University Women, Women's History Project of Northwest Michigan, Railroad Historical Society of Northwest Michigan, and the Grand Traverse Area Rock & Mineral Club to allow continued use under the current lease arrangements through December 31, 2014. (Jered Ottenwess) (5 affirmative votes required)
- c. Consideration of level of service for snow removal operations on non-motorized pathways and sidewalks. (Jered Ottenwess, Dave Green)

### **4. New Business**

- a. Consideration of adopting a resolution concurring with an amendment to the Boardman Lake Avenue Brownfield Plan which would provide Brownfield incentives for environmental cleanup costs associated with the construction of 14 new buildings at Lake Ridge North. (Jered Ottenwess, Jean Derenzy)

### **5. Appointments**

- a. Consideration of appointment by the Mayor, with approval from the City Commission, to the Traverse City Housing Commission (Mayor Michael Estes, Jered Ottenwess, Katelyn Stroven)
- b. Consideration of appointment by the Mayor, with approval from the City Commission, to the Planning Commission. (Mayor Michael Estes, Jered Ottenwess, Katelyn Stroven)

## **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Human Rights Commission meeting of September 8, 2014.
  3. Minutes of the Act 345 Retirement System Board meeting of September 24, 2014.
  4. Minutes of the Planning Commission meetings of October 7, and October 21, 2014.
  5. Minutes of the Traverse City Light and Power Board meeting of October 28, 2014.
- e. Reports and correspondence from non-City officials.
  1. Monthly Operations Report for the Wastewater Treatment Plant from CH2M Hill for October 2014.

## **7. Public Comment**

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

## **8. Adjournment**

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