



**Notice**  
**City Commission Regular Meeting**  
**7:00 pm**

**Tuesday**, February 17, 2015

Commission Chambers, Governmental Center  
400 Boardman Avenue  
Traverse City, Michigan 49684  
Posted and Published 02-12-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:  
c/o Benjamin C. Marentette, CMC, City Clerk  
(231) 922-4480  
Email: [tcclerk@traversecitymi.gov](mailto:tcclerk@traversecitymi.gov)  
Web: [www.traversecitymi.gov](http://www.traversecitymi.gov)  
400 Boardman Avenue  
Traverse City, MI 49684

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

**Welcome to the Traverse City Commission meeting!**

**Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

**Pledge of Allegiance**

**1. Roll Call**

**2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of February 2, 2015, and February 9, 2015. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of adopting a resolution which schedules a public hearing for March 23, 2015, regarding a City-initiated Special Improvement District for streetscape improvements associated with the West Front Street Reconstruction Project. (Adoption recommended) (Jered Ottenwess, Timothy Lodge)
- c. Consideration of authorizing a purchase order for uniforms and their cleaning for Department of Public Services employees. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of declaring two loaders surplus so they may be sold for their guaranteed buy-back price and authorizing a purchase order for their replacement, for use by the Department of Public Services. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- e. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing an agreement to allow an approximately 1'x4' encroachment over the City's easement for a projection sign at 201 East 14th Street (Traverse City Whiskey). (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of enacting an amendment to the Traverse City Code of Ordinances which makes various housekeeping changes to the ordinance establishing the Brown Bridge Advisory Committee. (Enactment recommended) (Jered Ottenwess)
- h. Consideration of approving a letter from Mayor Estes urging the renewal of Traverse City's designation as a Coast Guard City. (Mayor Michael Estes, Jered Ottenwess)
- i. Consideration of adopting a resolution recognizing BrickWays Paths to Independence as a local non-profit organization so they may apply for a State of Michigan Raffle License. (Adoption recommended) (Jered Ottenwess, Benjamin Marentette)

- j. Consideration of introducing an amendment to the Traverse City Code of Ordinances to eliminate the requirement for Street Performers to obtain a permit, while maintaining time, place and manner restrictions and makes other housekeeping changes to the ordinance. (Introduction and schedule for possible enactment on March 16, 2015, recommended) (Jered Ottenwess, Lauren Tribble-Laucht, Benjamin Marentette)
- k. Consideration of enacting an amendment to the Traverse City Code of Ordinances, Amendment to Sidewalk Cafe Ordinance Anchoring System Requirement, which would allow the required barrier surrounding a sidewalk cafe to be anchored into the adjacent building with the building owner's permission as an alternative to anchoring the barrier into the sidewalk. (Enactment recommended) (Jered Ottenwess, Benjamin Marentette)

### **Items removed from the Consent Calendar**

- a.
- b.
- c.

### **3. Old Business**

- a. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would establish a Public Art Ordinance, as recommended by the Downtown Development Authority Board of Trustees, and rescinding the Monument and Public Art Policy. (Jered Ottenwess, Robert Bacigalupi)
- b. Consideration of authorizing contracts related to the purchase of membrane technology at the Wastewater Treatment Plant. (Jered Ottenwess) (5 affirmative votes required)

#### **4. New Business**

- a. Consideration of introducing amendments to the Traverse City Code of Ordinances which would allow accessory dwelling units in R-1a, R-1b, RC and MU Districts, and repealing Chapter 1377, which allows accessory dwelling units in the Traverse Heights Neighborhood, and scheduling the ordinances for possible enactment on March 16, 2015, as recommended by the Planning Commission. (Jered Ottenwess, Russell Soyring)
- b. Consideration of adopting a resolution concurring with the Brownfield Plan for 603, 605, 609 and 615 Randolph Street (Randolph Street Development), which makes the project eligible for brownfield incentives. (Jered Ottenwess)

#### **5. Appointments**

- a. Consideration of appointing a City Commission Ad Hoc Committee to review the framework for administration of the Garage Fund. (Mayor Michael Estes)
- b. Consideration of re-establishing the City Commission Ad Hoc Committee for City Assets/Carnegie Building. (Jered Ottenwess)
- c. Consideration of appointing a City Commission Ad Hoc Committee to make a recommendation regarding appointments to the Arts Commission. (Jered Ottenwess, Katie Stroven)
- d. Consideration of adopting a resolution establishing a City of Traverse City and Traverse City Area Public Schools Collective Resource Committee, to make recommendations on areas of collaboration; and consideration of appointing two representatives of the City Commission to serve on the Committee. (Commissioner Jim Carruthers, Commissioner Jeanine Easterday, Jered Ottenwess)

## **6. Reports, Announcements and Correspondence**

**Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.**

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  1. Reports from members of the Commission serving on boards.
  2. Minutes of the Human Rights Commission meeting of December 8, 2014.
  3. Minutes of the Planning Commission meeting of January 6, 2015.
  4. Quarterly Financial Report from the City Treasurer/Finance Director for the quarter which ended December 31, 2014.
- e. Reports and correspondence from non-City officials.
  1. Fractile Emergency Response Report from North Flight for January 2015.

## **7. Public Comment**

- a. Reserved.

None.

- b. General.
- c. Mayor and City Commissioners.

## **8. Adjournment**

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