



Notice

City Commission Regular Meeting

7:00 pm

Monday, June 1, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 5-28-15

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office. The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of May 13, 2015, May 18, 2015, and May 22, 2015. (Approval recommended) (Penny Hill, Benjamin Marentette)

- b. Consideration of authorizing an amendment to the agreement for Operations, Maintenance and Management Services for the Traverse City Wastewater Treatment Plan Pumping Stations to reflect an increase in the base fee as a result of increased utility costs. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a contract for the construction of a Oakwood Cemetery Maintenance Building. (Approval recommended) (Penny Hill, Timothy Lodge) (5 affirmative votes required)
- e. Consideration of authorizing a service order for painting of the Duncan L. Clinch Harbormaster Building. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing blanket purchase orders for asphalt for annual street and alley repair and maintenance. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- g. Consideration of authorizing a purchase order for marina fuel for resale at the Duncan L. Clinch Marina. (Approval recommended) (Penny Hill, Dave Green) (5 affirmative votes required)
- h. Consideration of approving the budgets for the Traverse City and Garfield Township Recreational Authority, as required by Recreational Authority Bylaws. (Approval recommended) (Penny Hill)
- i. Consideration of approving amendments to the Freedom of Information Act Policy, to reflect various changes made to the Michigan Freedom of Information Act. (Approval recommended) (Penny Hill, Lauren Tribble-Laucht, Benjamin Marentette)

- j. Consideration of authorizing the City Clerk to issue the Fireworks Display Permits for fireworks displays on Independence Day, July 4, 2015; and the conclusion of the National Cherry Festival, Saturday, July 11, 2015. (Approval recommended) (Penny Hill, Benjamin Marentette, James Tuller)
- k. Consideration of adopting the annual resolution designating bank depositories for City funds and authorizing the City Treasurer/Finance Director to make deposits and invest funds with such depositories. (Adoption recommended) (Penny Hill, William Twietmeyer)
- l. Consideration of scheduling a public hearing regarding possible year-end budget amendments for June 15, 2015. (Schedule public hearing for June 15, 2015, recommended) (Penny Hill, William Twietmeyer)
- m. Consideration of adopting a resolution supporting inclusion of the South Union Street Bridge Rehabilitation and North Cass Street Bridge Rehabilitation in the Local Bridge Program, to make the South Cass Street Bridge Rehabilitation Project eligible for 95% program funding in Fiscal Year 2018/2019, from the Michigan Department of Transportation. (Adoption recommended) (Penny Hill, Timothy Lodge)
- n. Consideration of adopting a resolution approving the amended Traverse City Place Brownfield Plan to include environmental clean-up costs . (Adoption recommended) (Penny Hill)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of adopting a Resolution Adopting the Traverse City Capital Improvements Plan and Capital Project Fund for Fiscal Year 2015-2016. (Penny Hill) (5 affirmative votes required)
- b. Consideration of a request from Commissioner Timothy Werner to include in the Capital Improvement Plan for Fiscal Year 2016/2017 a \$1.5 million project within the Brown Bridge Trust Parks Improvement Fund for Hickory Hills Improvements and for the City Commission to pledge \$1.5 million from the Brown Bridge Trust Parks Improvement Fund for capital improvements at Hickory Hills, with funds to be spent when a full match has been raised from outside funds within a 24-month period. (Commissioner Timothy Werner)

4. New Business

- a. Presentation by the Downtown Development Authority Executive Director regarding Tax Increment Financing Plan Number Two; and consideration of scheduling a public hearing regarding amendments to the plan for July 6, 2015. (Penny Hill, Rob Bacigalupi)

5. Appointments

- a. Consideration of appointment of one member to the Historic Districts Commission. (Commissioner Ross Richardson; Chair, Commissioner Jeanine Easterday, Commissioner Gary Howe)
- b. Consideration of approving the Mayor's appointments to the Local Officers Compensation Commission. (Mayor Michael Estes)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the regular Traverse City Light and Power meeting of April 14, 2015.
 3. Minutes of the regular ACT 345 Retirement System board meeting of March 25, 2015.
- e. Reports and correspondence from non-City officials.
 1. Monthly Operations Report for the Wastewater Treatment Plant from CH2M Hill for April 2015.

7. Public Comment

- a. Reserved.
 1. Rick Buckhalter, 932 Kelley Street, regarding the “ADU Ordinance.”
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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