



Notice
City Commission Regular Meeting
7:00 pm

TUESDAY, September 8, 2015

Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684
Posted and Published 9-3-15

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of August 17, 2015, August 24, 2015 and August 31, 2015. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of authorizing a confirming purchase order for unleaded gasoline for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- c. Consideration of authorizing a purchase order for the purchase of replacement carbon canisters for use at the Wastewater Treatment Plant. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- d. Consideration of authorizing a purchase order for four laptops, associated software and mounting materials for in-vehicle communications and data use in Fire Department vehicles. (Approval recommended) (Marty Colburn, James Tuller) (5 affirmative votes required)
- e. Consideration of authorizing a purchase order for Fire Department uniforms. (Approval recommended) (Marty Colburn, James Tuller) (5 affirmative votes required)
- f. Consideration of designating the employer and employee delegates for the MERS Annual Conference. (Approval recommended) (Marty Colburn, Penny Hill)
- g. Consideration of adopting a resolution recognizing Northern Michigan Association of Western Horse Clubs as a local non-profit organization so they may apply for a State of Michigan Raffle License. (Adoption recommended) (Marty Colburn, Benjamin Marentette)
- h. Consideration of adopting to make permanent a traffic control order which provides for a two-hour parking meter zone on Lake Avenue from East Eighth Street to South Cass Street. (Adoption recommended) (Marty Colburn, Timothy Lodge)
- i. Consideration of enacting amendments to the Traverse City Code of Ordinances which would allow crematories and funeral homes in the Industrial District, for the cremation of deceased persons and deceased household pets with conditions, as recommended by the Planning Commission. (Enactment recommended) (Marty Colburn, Russell Soyring)
- j. Consideration of enacting an amendment to the Traverse City Code of Ordinances, which designates the City Clerk to conduct investigations of residential area mobile food vendor applicants. (Enactment recommended) (Marty Colburn, Benjamin Marentette)

- k. Consideration of enacting an amendment to the Traverse City Code of Ordinances, which designates the City Clerk to conduct investigations of applicants for a residential area solicitors and clarifies reasons for permit issuance or denial. (Enactment recommended) (Marty Colburn, Benjamin Marentette)
- l. Consideration of enacting an amendment to the Traverse City Code of Ordinances, which designates the City Clerk to conduct investigations of applicants for a residential area transient merchant permits and clarifies reasons for permit issuance or denial. (Enactment recommended) (Marty Colburn, Benjamin Marentette)
- m. Consideration of authorizing an agreement to allow an encroachment of the public right of way in conjunction with the Hotel Indigo project at 263 West Grandview Parkway. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- n. Consideration of authorizing a contract and service order for the 2015 Sidewalk Replacement and Gap Infill Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- o. Consideration of authorizing a contract for the 2015 Pavement Preservation Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- p. Consideration of authorizing a contract for the Phase 1 Paving and Resurfacing Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- q. Consideration of authorizing a contract for the Gillis Street Sanitary Sewer and Madison Street Drainage Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.

b.

c.

3. Old Business

- a. Consideration of declaring two snow groomers surplus and authorizing a purchase order for two snow groomers for use at Hickory Hills and approving an agreement for storage of such groomers. (Marty Colburn, Dave Green) (5 affirmative votes required)

4. New Business

- a. Consideration of approving a request from Pine Street Development One, LLC, to postpone the consideration of a request for a Special Land Use Permit in connection with its development at 305 West Front Street. (Marty Colburn)
- b. Consideration of a request from the Brown Bridge Advisory Committee for a \$300,000 allocation from the Brown Bridge Trust Parks Improvement Fund over a five-year period, for improvements at the Brown Bridge Quiet Area. (Marty Colburn)

5. Appointments

- a. Consideration of approving the Mayor's appointments to the Downtown Development Authority Board of Directors. (Mayor Michael Estes)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.

- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the ACT 345 Retirement System meeting of June 24, 2015.
 - 3. Minutes of the Planning Commission meeting of July 7, 2015.
- e. Reports and correspondence from non-City officials.

None.

7. Public Comment

- a. Reserved.

None.

- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.