



Notice

City Commission Regular Meeting

7:00 pm

Monday, December 21, 2015

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 12-17-2015

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, MMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation by City Manager Marty Colburn of the 2015 Employee of the Year Award to Julie Dalton of the City Manager's Office.

Presentation by City Manager Marty Colburn of the 2015 Department of the Year Award to the Department of Public Services Director Dave Green.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of December 7, 2015, and December 14, 2015. (Approval recommended)
(Marty Colburn, Benjamin Marentette)

- b. Consideration of authorizing a confirming purchase order for unleaded gasoline for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing an agreement to accept a \$5,000 grant from Rotary Charities for professional public engagement services regarding the community policing philosophy. (Approval recommended) (Marty Colburn, Jeff O'Brien)
- d. Consideration of receiving and filing the consultant's final report regarding the Traverse City Public Pier Project. (Receive and file recommended) (Marty Colburn, Russell Soyring)
- e. Consideration of concurring with a revised scope for a \$5,000 grant from Rotary Charities to change the scope of the agreement from the development of a fundraising strategy for the Traverse City Public Pier Project to public engagement work regarding various projects on the east end of East Front Street. (Concurrence recommended) (Marty Colburn, Russell Soyring)
- f. Consideration of declaring surplus a hand gun to be presented to a retiring officer, with the cost thereof to be reimbursed to the City. (Approval recommended) (Marty Colburn, Jeff O'Brien)
- g. Consideration of adopting a resolution of support of a grant application to the Michigan Department of Transportation for federal dollars to conduct a preliminary analysis on establishing passenger rail between Traverse City and Ann Arbor, Michigan, and committing \$5,000 toward the analysis. (Adoption recommended) (Marty Colburn, Russell Soyring)
- h. Consideration of granting annual approval of the purchasing process for diesel and unleaded fuel, with confirming purchase orders to be submitted to the City Commission for approval after each transaction. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- i. Consideration of authorizing a purchase order for hardware and software upgrades for the water and sewer line inspection vehicle. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

- j. Consideration of approving a \$1 million inter-fund loan from the Economic Development Fund to the Marina Fund. (Approval recommended) (Marty Colburn, William Twietmeyer) (5 affirmative votes required)
- k. Consideration of a deficit elimination plan for the Marina Fund. (Approval recommended) (Marty Colburn, William Twietmeyer)
- l. Consideration of introducing an amendment to the Traverse City Code of Ordinance which would increase the impervious surface limit for schools, as recommended by the City Planning Commission. (Introduction and schedule for possible enactment on January 4, 2016, recommended) (Marty Colburn, Russell Soyring)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of authorizing a service order for engineering and site design services for the relocation of the railroad wye on the City-owned parcel at 1383 Cass Road in connection with the West Boardman Lake Avenue, to be reimbursed by the Grand Traverse County Brownfield Redevelopment Authority. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- b. Consideration of authorizing a contract for schematic design, public engagement and other services for West Boardman Lake Avenue, with the cost of the contract to be reimbursed by the Grand Traverse County Brownfield Redevelopment Authority; and consideration of concurring with the consultant's scope of services and timeline for design alternatives for the West Boardman Lake Trail. (Marty Colburn, Russell Soyring, Jean Derenzy) (5 affirmative votes required)

4. New Business

- a. Consideration of committing \$35,000 in funds to match a \$35,000 grant from MSHDA for a charrette for the Eight Street Corridor between Union Street and Barlow Street. (Marty Colburn, Russell Soyring) (5 affirmative votes required)
- b. Presentation by Interim Chief of Police Jeff O' Brien regarding the Police Department's activities for 2015. (Marty Colburn, Jeff O' Brien)
- c. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would conditionally rezone 2351, 2455, and 2457 North Aero Park Court from I (Industrial District) to C-3 (Community Commercial District), which was recommended by the City Planning Commission. (Marty Colburn, Russell Soyring)
- d. Consideration of adopting a resolution in support of naming the Traverse City Veterans Administration Clinic after Colonel Demas T. Crow. (Mayor Jim Carruthers)

5. Appointments

- a. Consideration of appointment to the Parks and Recreation Commission as recommended by the Ad Hoc Interview Committee. (Mayor Pro Tem Ross Richardson, Chair; Commissioner Brian Haas; Commissioner Amy Shamroe; Marty Colburn, Katie Zeits)
- b. Consideration of accepting the resignation of Commissioner Howe from the Brown Bridge Advisory Committee and making an appointment to the vacancy; and consideration of two other appointments to the Brown Bridge Advisory Committee, as recommended by the Ad Hoc Interview Committee. (Commissioner Gary Howe, Chair; Commissioner Brian Haas; Commissioner Amy Shamroe; Marty Colburn, Katie Zeits)
- c. Consideration of approving the Mayor's appointment to the Planning Commission. (Mayor Jim Carruthers, Marty Colburn, Katie Zeits)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 1. Reports from members of the Commission serving on boards.
 2. Minutes of the Planning Commission meeting of November 3, 2015.
 3. Minutes of the Human Rights Commission meeting of September 14, 2015.
 4. Minutes of the ACT 345 meeting of September 30, 2015.
 5. Quarterly Financial Report from the City Treasurer/Finance Director for the quarter ending October 31, 2015
- e. Reports and correspondence from non-City officials.
 1. Minutes of the Traverse Area District Library Board meeting of October 15, 2015.
 2. Monthly Operations Report for the Wastewater Treatment Plant from CH2M for November 2015.
 3. North Flight Fractile Emergency Response Report for November, 2015.

7. Public Comment

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

8. Adjournment

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