



Notice

City Commission Regular Meeting

7:00 pm

Monday, March 7, 2016

2nd Floor Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 03-03-2016

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, MMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of February 16, 2016, and February 22, 2016. (Approval recommended)
(Marty Colburn, Benjamin Marentette)

- b. Consideration of accepting a \$9,771.80 grant from the Grand Traverse Band of Ottawa and Chippewa Indians for water rescue personal protective equipment for the Fire Department; and consideration of approving the related budget amendment. (Acceptance and approval recommended) (Marty Colburn, Jim Tuller)
- c. Consideration of authorizing an amendment to the Radio Centre Phase III agreement to reflect different placement for public restrooms, which is necessary because of the presence of underground utilities. (Approval recommended) (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required)
- d. Consideration of authorizing a consent to assignment and amendment to the encroachment agreement with Lake Street Properties (Hagerty Insurance) in connection with foundation wall anchors for Buildings 6 and 7 of the Hagerty Insurance Campus on Rivers Edge Drive. (Approval recommended) (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required)
- e. Consideration of authorizing a contract for cleaning of the DPS Building at 625 Woodmere Avenue, the Carnegie Building at 322 Sixth Street, parks restrooms and the Clinch Marina Harbormaster Building. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- f. Consideration of authorizing an amendment to the agreement for professional services to collect rim elevations for sanitary sewer system manholes in connection with the SAW Grant, with the cost to be reimbursed by the SAW Grant, and to extend the completion date for its current work to August 15, 2016. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of authorizing a change order to the professional services contract to assess the condition of approximately 110,000 feet of sanitary sewer, in connection with the SAW Grant, with the cost to be reimbursed by the SAW Grant. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

- h. Consideration of authorizing a confirming purchase order for diesel fuel for City operational use. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- i. Consideration of adopting a resolution recommending approval of a request for a new Redevelopment Liquor License with Class C Privileges from Northern Hospitality, LLC, and authorizing the City Clerk to issue a registration for operation of the license at 149 E. Front Street. (Adoption and approval recommended) (Marty Colburn, Benjamin Marentette)
- j. Consideration of adopting the new records retention schedule for the City Clerk's Department with respect to election-related records and incorporating it into the City's Records Retention Policy. (Adoption recommended) (Marty Colburn, Benjamin Marentette)
- k. Consideration of authorizing payment to Traverse City Light and Power to reimburse it for the City's portion of costs associated with assistance provided by PennLine personnel for cleanup and debris removal in response to the August 2, 2015, wind storm. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)
- l. Consideration of declaring a 2010 Ford Crown Victoria and a 2002 Ford Ranger surplus and authorizing a purchase order for a 2016 Ford Police Interceptor for use by the Police Department and a 2017 Ford Escape for use by Traverse City Parking Services, which are scheduled replacements. (Approval recommended) (Marty Colburn, Dave Green) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of introducing an amendment to the Sign Ordinance to allow electronic message board signs to change their message every hour, with such content to be static; and would allow running or blinking lights on marquee signs on buildings used solely as a theatre. (Marty Colburn, Russell Soyring)
- b. Consideration of authorizing a property transfer and development agreement in connection with the realignment of Garland Street. (Marty Colburn, Lauren Tribble-Laucht) (5 affirmative votes required)
- c. Consideration of adopting a resolution of support regarding a grant application to the Michigan Department of Natural Resources for Phase One Improvements to Hickory Hills and acknowledging the grant match from Preserve Hickory as well as any grant funds received from the Trust Fund count toward the \$1.5 million in funds that must be raised to access the \$1.5 million in pledged dollars from the Brown Bridge Trust Parks Improvement Fund (BBTF) for capital improvements at Hickory Hills; and consideration of modifying the June 1, 2015, pledge of BBTF dollars. (Marty Colburn, Russ Soyring)

4. New Business

None.

5. Appointments

- a. Consideration of establishing an ad hoc interview committee regarding one appointment to the Grand Traverse Commons Joint Planning Commission. (Marty Colburn, Katie Zeits)
- b. Consideration of appointing a third member of the City Commission to the ad hoc committee to develop a proposed policy regarding payment-in-lieu-of-tax (PILOT) arrangements. (Marty Colburn, Katie Zeits)

- c. Consideration of accepting the resignation of Rob Richardson from the Traverse City Coast Guard City Committee and appointing an ad hoc interview committee to make a recommendation to fill the vacancy. (Marty Colburn, Katie Zeits)
- d. Consideration of approving the Planning Commission's appointment of its representative to the Board of Zoning Appeals. (Marty Colburn, Katie Zeits)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the Act 345 Retirement System meeting of November 18, 2015.
 - 3. Minutes of the Traverse City Light and Power Board meetings of January 26 and February 9, 2016.
 - 4. Minutes of the Traverse City Planning Commission meetings of January 5, January 12, and January 20, 2016.
 - 5. Quarterly Financial Report from the City Treasurer/Finance Director for the Second Quarter which ended December 31, 2015.

- e. Reports and correspondence from non-City officials.
 - 1. Monthly Operations Report for the Wastewater Treatment Plant from CH2M for January 2016.

7. Public Comment

- a. Reserved.
 - None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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