



Notice

City Commission Regular Meeting

7:00 pm

Monday, April 16, 2018

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published: 04-12-18

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission to, access to, treatment in, or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan 49684, phone 231-922-4440, TDD/TTY 231-922-4412, VRS 231-421-7008, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin Marentette, MMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Presentation by Mayor Jim Carruthers of a proclamation declaring April 18, 2018, as *Arts Advocacy Day* to Traverse City Arts Commission Chairwoman Christie Minervini.

Presentation by Commissioner Michelle Howard, on behalf of Mayor Jim Carruthers, of a mayoral proclamation celebrating *National Service Recognition Day* to Sarna Salzman, SEEDS Executive Director.

Acknowledgment by City Manager Marty Colburn of \$50,000 in funds raised for the design and construction of the west end bridge at the Brown Bridge Quiet Area through Rotary's Friends of the Boardman Gourmet Dinner as well as other private donations to the project.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for individual consideration by the Commission; and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the City Commission meetings of April 2, 2018 and April 4, 2018. (Approval recommended) (Marty Colburn, Benjamin Marentette)
- b. Consideration of adopting a resolution recommending approval of a new Wine Tasting Room License for Black Star Farms, LLC, and consideration of authorizing the City Clerk to issue the registration allowing operation of the license at 125 E. Front Street. (Approval and adoption recommended) (Marty Colburn, Benjamin Marentette)
- c. Consideration of authorizing an emergency confirming service order for repair of a water service line at the 700 block of East Front Street. (Approval recommended) (Marty Colburn, Art Krueger) (5 affirmative votes required)
- d. Consideration of authorizing a three-year contract for temporary staffing services to augment the city's workforce as necessary. (Approval recommended) (Marty Colburn, Kristine Bosley) (5 affirmative votes required)
- e. Consideration of authorizing a development reimbursement agreement for the city to be reimbursed approximately \$3,600,000 from the Grand Traverse County Brownfield Redevelopment Authority, for the West Boardman Lake Loop. (Approval recommended) (Marty Colburn, Penny Hill) (5 affirmative votes required)

- f. Consideration of authorizing an agreement for the 2018 Larry C. Hardy and Old Town Parking Garage Restoration Project. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- g. Consideration of waiving the competitive bidding process and authorizing a contract for structural monitoring of the Clinch Marina Harbormaster Building. (Approval recommended) (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- h. Consideration of introducing a reversionary rezoning for 205 Garland Street, 205 North Union Street and 211 North Union Street, which would revert the zoning of the property from C-4b with conditions to C-4a, as the project associated with the conditional rezoning never began, as recommended by the Planning Commission, which is a housekeeping matter. (Introduction and schedule for possible enactment on May 7, 2018, recommended) (Marty Colburn, Russell Soyring)
- i. Consideration of authorizing a confirming purchase order for diesel fuel for city operational use. (Approval recommended) (Marty Colburn, Frank Dituri) (5 affirmative votes required)
- j. Consideration of waiving the competitive bidding process and authorizing a purchase/service order for the purchase and installation of financial and accounting software. (Approval recommended) (Marty Colburn, Penny Hill) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of introducing an amendment to the Traverse City Code of Ordinances relating to an annual service fee charged to the Traverse City Housing Commission on its housing projects within the city, with the City Commission to have flexibility to establish the annual service charge, which may allow the Housing Commission to reduce monthly rents, providing for more affordable housing. (Marty Colburn, Polly Cairns)
- b. Consideration of authorizing a contract for the 2018 Pavement Preservation Project, excluding any work for Lot P; and consideration of authorizing a service order for related materials testing services. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)
- c. Consideration of authorizing a contract for the 2018 Sidewalk Preservation Project; and consideration of authorizing a \$20,000 contingency and related service orders for material testing and survey services. (Marty Colburn, Timothy Lodge) (5 affirmative votes required)

4. New Business

- a. Consideration of adopting a resolution in support of Michigan Senate Bill 469 and Michigan House Bill 5178, for the reinstatement of State Historic Tax Credits. (Marty Colburn)
- b. Presentation by City Assessor Polly Cairns of the Annual Report for the City Assessing Department. (Marty Colburn, Polly Cairns)
- c. Presentation by City Engineer Timothy Lodge of the Annual Report for the Engineering Department. (Marty Colburn, Timothy Lodge)

5. Appointments

None.

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
- e. Reports and correspondence from non-City officials.

None.

7. Public Comment

- a. Reserved.
 - None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment