AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting
6:30 p.m.
December 3, 2015

CITY COMMISSION CHAMBERS, 2nd Floor, 400 Boardman Ave.
Traverse City, Michigan 49684

Posted: 11 - 30 - 2015

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686, (231) 922-4910.

The Parks and Recreation Commission meetings are recorded. If you would like an audio copy of a particular meeting's proceedings, please contact the Parks and Recreation Superintendent Lauren Vaughn at (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

AGENDA

Chairperson Margaret Szajner Presiding

1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. Consideration of minutes of the November 5, 2015 Regular Meeting and the November 12 Recreation Plan Public Input Session.

2. NEW BUSINESS

a. Discussion of capital improvement projects for 2016/17.

3. OLD BUSINESS

a. Review of November 12 public input session for the Recreation Plan

b. Update on Clinch Park repairs

c. Discussion of Arts Commission and representative position

4. PUBLIC COMMENT

5. COMMISSION REPORTS AND CORRESPONDENCE

a. Superintendent's Report

b. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny, Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

MINUTES

A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION HELD THURSDAY, NOVEMBER 5, 2015 AT 6:30 P.M. IN THE COMMISSION CHAMBERS, 2ND FLOOR, 400 BOARDMAN AVENUE TRAVERSE CITY, MICHIGAN 49684

COMMISSIONERS PRESENT: Danielle Rearick, Brook DiGiacomo, Brian Haas, Gary Howe, Margaret Szajner, Matthew Ross

COMMISSIONERS ABSENT: John Gessner

ALSO PRESENT: Lauren Vaughn, Sheila Dodge

Chairperson Margaret Szajner Presiding

1. ITEM ON THE AGENDA BEING CONSENT CALENDAR

a. Consideration of minutes of the October 1, 2015 Regular Meeting.

Motion by Rearick, seconded by Howe, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

CARRIED 6 – 0

2. NEW BUSINESS

None

3. OLD BUSINESS

a. Superintendent Vaughn spoke regarding the City Commission approved rates for the 2015-2016 Hickory Hills season.

b. Superintendent Vaughn gave an update on the Parks and Recreation Plan and discussion took place regarding the programming for the Public Input session, scheduled for November 12, 2015.

c. Superintendent Vaughn gave a report on the proposed repairs to Clinch Park.

d. Superintendent Vaughn reported on the concession operation recommendations for Clinch Park and Hickory Hills that were approved by City Commission.

4. PUBLIC COMMENT

Commissioner DiGiacomo spoke regarding the Grand Traverse Civic Center. Discussion ensued.

Commissioner Haas spoke regarding Hickory Hills equipment rentals. Discussion ensued.

5. COMMISSION REPORTS AND CORRESPONDENCE

a. Superintendent's Report

Commissioner Howe requested that the subject of representation on the Arts Commission be placed on the December agenda.

b. Schedule of Upcoming Events

Discussion took place regarding the Open House for the City Lot by Fire Station 1.

There being no objection, Chairperson Szajner declared the meeting adjourned at 7:09 p.m.

Parks and Recreation Commission approved: _____-_____ on December 3, 2015

_____
Lauren A. Vaughn
Parks and Recreation Superintendent

MINUTES

A SPECIAL MEETING OF THE CITY PARKS AND RECREATION COMMISSION HELD THURSDAY, NOVEMBER 12, 2015 AT 7:00 P.M. IN THE TRAINING ROOM, 2ND FLOOR, 400 BOARDMAN AVENUE TRAVERSE CITY, MICHIGAN 49684

COMMISSIONERS PRESENT: Brook DiGiacomo, Gary Howe, Danielle Rearick, Brian Haas

COMMISSIONERS ABSENT: John Gessner, Margaret Szajner, Matthew Ross

ALSO PRESENT: Lauren Vaughn, 11 Members of the public

PUBLIC WORKSHOP FOR THE FUTURE OF PARKS AND RECREATION

1. Superintendent Vaughn made introductions of Commissioners, the Recreation Plan process and the workshop goals for the evening.

2. The public and Commissioners broke into groups to make suggestions and discuss goals and objectives for parks and recreation facilities and programs.

3. Members of the public and the Commissioners had an opportunity to look at the large aerial photos of each park and to write suggestions on the photos.

4. Superintendent Vaughn gave final comments and thanked the public for attending the workshop.

The meeting was adjourned at 8:35 p.m.

Parks and Recreation Commission approved: _____-_____ on December 3, 2015

_____

Lauren A. Vaughn
Parks and Recreation Superintendent

Park Suggestions from November 12 Workshop

Jupiter Gardens – Gardens, small pavilion, bike repair station

American Legion – Make more inviting, outdoor ping pong, universally accessible pathways, access to river, dog park

Darrow – Playplace – swings and slides, crosswalk across parkway, more picnic areas with grills along bay across from Darrow

Fulton – Expose park entrance from TART trail

Lay – Crosswalk from Hannah across Union St. near Lay Park, seating for small events, more picnic tables, adult swing, outdoor ping pong table

F & M – Community garden plots, warming hut for ice skating rink

Huron Hills – Signature tree and bench in park center, meandering universally accessible trail

Indian Woods – Needs updated play equipment, good spot for a hill slide

Senior Citizen – Connection for walking along bay, exercise equipment

Boon St. and Arbutus Court – Sidewalk along Boon St.

Highland Park – Needs signage

Mini Park – Needs maintenance and clean-up on Bay side, crosswalks across Front St. and Grandview Parkway, add roundabout at intersection, change name to Gateway Park, remodel like concept drawings, add boardwalks along river

Open Space – add trees and outdoor living rooms, dock along stone breakwall should be open to the public, is currently gated and signed

Slabtown Corner – Dog park area no grass - is so muddy, replace dead tree

Sunset – Make quiet place – leave trees – great place for quiet and reflection, exercise equipment, pavilion picnic area, natural playscape

Bryant – Insure public access along beach up to ordinary high water mark

West End Beach – Potential point of conflict between trail users and entry to parking lot

Volleyball Court – Fence needs replacing

Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Recreation Superintendent

RE: Superintendent's Report

DATE: November 25, 2015

Even though we did not have large attendance numbers at our public input session for the recreation plan on November 12, there were some good ideas shared in both the goals and objectives and suggestions for park capital improvements.

Gary was working on compiling the goals and objective recommendations and I am including a list of the suggestions written on park maps.

The weather has not been cooperative yet and does not appear that it will in the next week and a half, for snow making at Hickory Hills. If the weather does not change in early December, our planned opening date of December 18th could be delayed.

See you Thursday night, December 3.

TO: Park and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Rec. Sup't.

DATE: November 25, 2015

SCHEDULE OF UPCOMING EVENTS

December 3, 2015 – Regular Meeting – 6:30 p.m.

December 18, 2015 – Hickory Hills scheduled to open for the season

January 7, 2016 – Regular Meeting – 6:30 p.m.