AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting
6:30 p.m.
February 6, 2014

CITY COMMISSION CHAMBERS, 2nd Floor, 400 Boardman Ave.
Traverse City, Michigan 49684

Posted: 2 - 3 - 2014

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686 (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

AGENDA

Chairperson Brian Haas Presiding

1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. Consideration of minutes of the January 9, 2014 Regular Meeting.

2. NEW BUSINESS

a. Presentation by the Coast Guard Committee on a proposed commemorative sculpture piece at the Mini Park at Front Street and the Grandview Parkway.

4. OLD BUSINESS

a. Discussion about Community Garden concept

b. Report on City Commission action on the renaming of the former Veteran's Park and the naming of the dog park enclosure

c. Discussion of Parks and Recreation Commission goal setting with Gary Howe, City Commissioner (City Manager appointee to the Parks and Recreation Commission)

d. Brown Bridge Trust Fund proposal update and discussion

e. Hickory Hills Master Plan update

5. PUBLIC COMMENT

6. COMMISSION REPORTS AND CORRESPONDENCE

a. Commissioner's verbal reports on the MRPA Conference

b. Superintendent's Report

c. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

MINUTES

A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION HELD THURSDAY, JANUARY 9, 2014 AT 6:30 P.M. IN THE COMMISSION CHAMBERS, 2ND FLOOR, 400 BOARDMAN AVENUE TRAVERSE CITY, MICHIGAN 49684

COMMISSIONERS PRESENT: Brian Haas, Danielle Rearick, Margaret Szajner, Arianne Whittaker, Gary Howe, Seamus Shinners, Brooke DiGiacome (arrived at 6:36 p.m.)

COMMISSIONERS ABSENT: None

ALSO PRESENT: Lauren Vaughn

Chairperson Brian Haas Presiding

1. ITEM ON THE AGENDA BEING CONSENT CALENDAR

a. Consideration of minutes of the December 5, 2013 Regular Meeting.

Motion by Howe, seconded by Shinners, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

CARRIED 6 - 0

2. Discussion took place regarding final public input on the former Veteran's Park renaming.

PUBLIC COMMENT

None

3. NEW BUSINESS

a. Russ Soying, City Planner Director and Peg Jonkoff gave an update on the proposal for a Perry Hannah statue and it's entrance plaza for Hannah Park, at the corner of Sixth St. and Union Street.

Motion by Howe, seconded by Shinners to endorse the location of the Perry Hannah statue/memorial plaza at the Southeast corner of Hannah Park adjacent to the street.

CARRIED 7 – 0

b. Superintendent Vaughn spoke regarding the placing of an Anishinabek Community historical designation in the Clinch Park history walk.

Discussion ensued. City Commissioner Howe and Parks and Recreation Commissioner Shinners will work with the Anishinabek Community on possible features for Clinch Park.

4. OLD BUSINESS

a. Commissioner Rearick gave an update on Community Gardens and the proposed process to create some in City parks.

b. Discussion took place regarding the possible adoption of revised Parks and Recreation Commission By-Laws.

Motion by Whittaker, seconded by Shinners to amend the Parks and Recreation Commission By-Laws as presented and refined at the meeting.

PUBLIC COMMENT

None

CARRIED 7 – 0

c. Discussion took place regarding the naming of the former Veteran's Park.

Motion by Howe, seconded by Shinners to recommend to the City Commission the renaming of former Veteran's Park to Slabtown Corner including the naming of the dog park enclosure, Wags West.

PUBLIC COMMENT

None

CARRIED 7 – 0

d. Commissioner Howe spoke regarding goal setting with the Parks and Recreation Commission and a proposed process.

e. Discussion took place regarding the Brown Bridge Trust Fund proposal process.

f. Superintendent Vaughn gave an update on the Hickory Hills Master Plan.

5. PUBLIC COMMENT

Mark Nixon, 126 East Eighth St., T.C.,

6. COMMISSION REPORTS AND CORRESPONDENCE

a. Superintendent's Report

b. Schedule of Upcoming Events

There being no objection, Chairperson Haas declared the meeting adjourned at 7:51 p.m.

Parks and Recreation Commission approved: _____-_____ on February 6, 2014.

_____
Lauren A. Vaughn
Parks and Recreation Superintendent

The City of Traverse City

Office of the City Clerk

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, Michigan
49684

MONUMENT AND PUBLIC ART POLICY

This policy is designed to allow for the managed placement of monuments, memorials and public pieces of art in Traverse City parks and public spaces. The intent of this policy is to provide a structured procedure for the review of the proposal and the subsequent placement of items in parks and other City property (excluding road rights-of-way and alleys). Monuments will be limited to events and groups of historic or local significance and will be limited in total size, including base, to four feet wide, three feet tall and one foot deep.

Monument-free areas on specific monument zones may be designated by the City Commission to protect natural features or the character of a park or public area.

Requests for proposed items will first be reviewed by the Parks and Recreation Commission followed by the City Commission with opportunity at both levels for public input.

1. Monument and Public Art Review Process.

A. Review Criteria:

The Parks and Recreation Commission will consider several factors before making a recommendation. These will include but not be limited to:

1. Location, develop list of possible locations.
2. Character of area.
3. Safety factors to pedestrians, park users, motorists.
4. Size of item versus area of proposed installation.
5. Proximity and density of other monuments and/or public art.
6. Blocking of view corridors to bay or other significant natural features.
7. Appropriateness of item for public display.
8. Impact on park and public land usage.

The types of proposed installations to be sent to the Commission would be monuments of historic or local significance recommended by individuals, groups or organizations, and public art pieces. Items to be reviewed only by City Staff would be trees and landscape features, benches, tables, play equipment, drinking fountains, or other simple public improvements.

B. Recommendation Process:

At the conclusion of a favorable review process by the Parks and Recreation Commission, a recommendation to approve the proposed installation would be made to the City Commission. If there were no support from the Parks and Recreation Commission, at the request of the applicant, the request would be forwarded to the City Commission.

C. Upkeep of Monuments and Public Art:

As part of the approval process, the individual or group proposing the installation shall enter into an agreement with the City to provide the necessary financial and/or physical resources to keep the monument or art piece in good condition.

If the monument or public art is damaged due to vandalism, storm, vehicular accidents, or various acts of God, the party responsible for installation of the piece will be responsible to repair or replace it in such a manner and time period deemed acceptable by the City. If the group is unable or unwilling to make the needed repair or replacement, the City may remove the item with no responsibility to repair or replace the item.

D. Public Recognition of the Item Installed:

A small plaque or other identification method may be placed on or near the item as space allows. The size, type and location of such recognition is subject to review by the Parks and Recreation Commission and the City Commission. The recognition could indicate by whom the item is being donated, or in whose honor or memory the item is being donated.

I hereby certify that the above Policy was adopted by the Traverse City City Commission at its regular meeting held on January 6, 2003, in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.

Debbra A. Curtiss, CMC, City Clerk

Sheila Dodge <sdodge@traversecitymi.gov>

Coast Guard Monument Project

1 message

Katelyn Stroven <kstroven@traversecitymi.gov> Wed, Jan 15, 2014 at 8:57 AM
To: Chris Chase <christopher.m.chase@uscg.mil>, Glen VanRiper <vrbonita@charter.net>, Jered Ottenwess <jottenwess@traversecitymi.gov>, Joe Muha <joemuha@gmail.com>, John Reid <john.d.reid@uscg.mil>, Julie Dalton <Jdalton@traversecitymi.gov>, Katelyn Stroven <kstroven@traversecitymi.gov>, Kevin Bavers <execdirector@nwmiredcross.org>, "Makayla M. Vitous" <mvitous@traversecitymi.gov>, Robert Richardson <richardson@glastonburyllc.com>, Sean Cross <sean.m.cross@uscg.mil>, Stanley Simons <sosimons72@gmail.com>, Stephen Perdue <sperdue@grandtraverseindustries.com>
Cc: "Lauren A. Vaughn" <LVaughn@traversecitymi.gov>, Sheila Dodge <sdodge@traversecitymi.gov>

Good Morning Everyone,

After some checking, it has been determined that the area in mind for placing the Coast Guard monument is considered parkland. Therefore, this project needs to go before the Parks & Recreation Commission before the City Commission.

I will be forwarding all renderings and site plan materials to Lauren Vaughn, Parks & Recreation Supervisor to tentatively include in the February 6th Parks & Recreation Commission packet. This meeting will be held at 6:30 PM in the 2nd Floor Commission Chambers, everyone is encouraged to attend. I will be sure to let you know if this date changes.

Take note that this has been rescheduled to go before the City Commission on February 10 at 7:00 PM in the 2nd Floor Commission Chambers rather than the previous mentioned date in January.

For your informational purposes, below you will find a link to the Monument and Public Art Policy which was adopted by the City Commission some time ago. This should help give and overview of the process we will follow to complete this project.

Monument and Public Art Policy: http://www.traversecitymi.gov/downloads/monumentandpublicartpolicy.pdf.

Please let me know if you have any questions.

Thank you,

kate-

Katelyn Stroven, MPA
Administrative Specialist | City Clerk's Office | City of Traverse City
400 Boardman Ave. | Traverse City, MI 49684
kstroven@traversecitymi.gov | www.traversecitymi.gov
O: 231.922.4480 | F: 231.922.4485

'Expect the unexpected."

Google Drive

sdodge@traversecitymi.gov

Add to Drive

CG Monument Videos and Pictures

8 items

Chopper 1.jpg

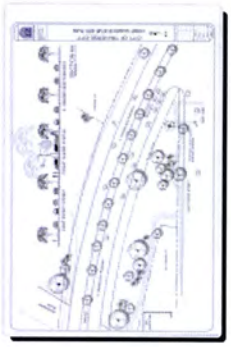
Chopper 2.jpg

Chopper 3.jpg

Chopper 4.jpg

Chopper 5.wmv

Coast Guard City 2.ppsx



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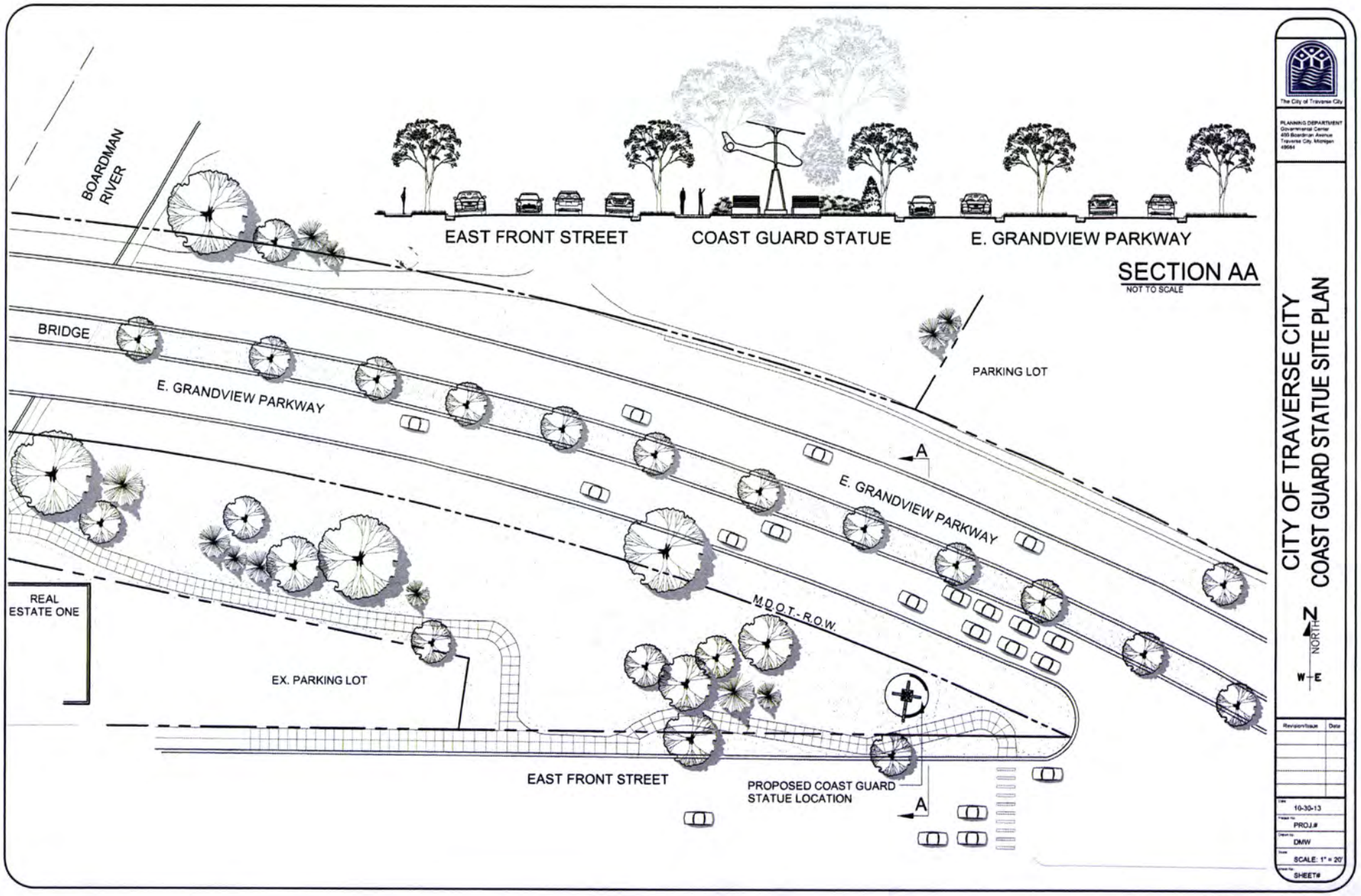
BOARDMAN RIVER
EAST FRONT STREET
COAST GUARD STATUE
E. GRANDVIEW PARKWAY
SECTION AA
NOT TO SCALE
BRIDGE
E. GRANDVIEW PARKWAY
PARKING LOT
A
E. GRANDVIEW PARKWAY
REAL ESTATE ONE
MDOT - R.O.W.
EX. PARKING LOT
EAST FRONT STREET
PROPOSED COAST GUARD STATUE LOCATION
A
The City of Traverse City
PLANNING DEPARTMENT
Governmental Center
400 Boardman Avenue
Traverse City, Michigan
49684
CITY OF TRAVERSE CITY
COAST GUARD STATUE SITE PLAN
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Revision/Issue
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10-30-13
PROJ.#
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SHEET#

Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Recreation Superintendent

RE: Superintendent's Report

DATE: January 31, 2014

As of today, the ski season is going well at Hickory with both attendance and revenue slightly ahead of last year. All three ice rinks are open for public skating.

I hope that all of you that attended the MRPA conference learned some things about the profession and what some other communities are doing. I am looking forward to you giving a short verbal report on the sessions that you attended and any other observations from the conference.

The Hickory Hills master plan is moving along. There will be a public workshop on Thursday, February 20 from 5:00 to 8:00 p.m. at the Governmental Center 2nd floor Training Room. We will need some volunteers to host some stations around the workshop. Hope some of you can help. There will be training on how to be station hosts from 4:00 to 5:00 p.m. that day.

See you Thursday, February 6th.

TO: Park and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Rec. Sup't.

DATE: January 31, 2014

SCHEDULE OF UPCOMING EVENTS

February 6, 2014 – Regular Meeting – 6:30 p.m.

February 20, 2014 – Hickory Hills Master Plan Public Workshop – 5:00 to 8:00 p.m.

March 6, 2014 – Regular Meeting – 6:30 p.m.

March 9, 2014 – Last day Hickory Hills is open for the season

April 3, 2014 – Regular Meeting – 6:30 p.m.

April 14, 2014 – Day Camp registration begins – 8:00 a.m.