



## AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting  
6:30 p.m.  
March 5, 2015

**CITY COMMISSION CHAMBERS**, 2<sup>nd</sup> Floor, 400 Boardman Ave.  
Traverse City, Michigan 49684

Posted: 3 - 3 - 2015

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686 (231) 922-4910.

The Parks and Recreation Commission meetings are recorded. If you would like an audio copy of a particular meeting's proceedings, please contact the Parks and Recreation Superintendent Lauren Vaughn at (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

### AGENDA

Chairperson Brian Haas Presiding

#### 1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. Consideration of minutes of the February 5, 2015 Regular Meeting

#### 2. NEW BUSINESS

- a. Consideration of nomination of representative to new Arts Commission

**4. OLD BUSINESS**

- a. Consideration of name recommendation for the City park at Rose and Boyd Streets
- b. Update on Sunset Park improvement proposal (Commissioner Szajner)
- c. Discussion of first phase of revision of Recreation Plan
- d. Discussion of Parks and Recreation Commission goal setting special meeting

**5. PUBLIC COMMENT**

**6. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.



## MINUTES

A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION  
HELD THURSDAY, FEBRUARY 5, 2015 AT 6:30 P.M.  
IN THE COMMISSION CHAMBERS, 2<sup>ND</sup> FLOOR, 400 BOARDMAN AVENUE  
TRAVERSE CITY, MICHIGAN 49684

**COMMISSIONERS PRESENT:** Brook DiGiacomo, Gary Howe, John Gessner,  
Margaret Szajner, Danielle Rearick, (arrived at 6:34 p.m.) Seamus  
Shinners, Brian Haas

**COMMISSIONERS ABSENT:** None

**ALSO PRESENT:** Lauren Vaughn, Sheila Dodge  
  
Chairperson Brian Haas Presiding

**1. ITEM ON THE AGENDA BEING CONSENT CALENDAR**

- a. Consideration of minutes of the January 8, 2015 Regular Meeting.

Motion by Howe, seconded by DiGiacomo, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

**CARRIED 6 – 0**

**2. NEW BUSINESS**

- a. Russ Soyring, City Planner spoke regarding possible park space on West Front Street just east of Fire Station #1.

Motion by Howe, seconded by Szajner in general support of the West Front Street Fire Station park design.

**PUBLIC COMMENT**

None

**CARRIED 7 – 0**

- b. Russ Soyring, City Planner spoke regarding the 2015 grant application process for the Clancy Park Project.

- c. Superintendent Vaughn initiated discussion of the concession operations at Clinch Park and Hickory Hills.

Motion by Shinnars, seconded by Howe that the Parks and Recreation Commission supports the concept of consolidating the Hickory Hills and Clinch Park food concession operations into one agreement and the Clinch Park rental equipment operation into another agreement beginning with the 2015 summer season.

**PUBLIC COMMENT**

None

**CARRIED 7 – 0**

- d. Commissioner Shinnars spoke regarding the 2<sup>nd</sup> Annual City Bicycle Rodeo to be held on May 16, 2015.

Motion by Howe, seconded by DiGiacomo to endorse the 2<sup>nd</sup> Annual City Bicycle Rodeo to be held May 16, 2015.

**PUBLIC COMMENT**

None

**CARRIED 7 – 0**

- e. Discussion of possible toddler strider bike trail – Removed from agenda
- f. Superintendent Vaughn spoke regarding the consideration of a Parks and Recreation Commission goal setting special meeting.

**3. OLD BUSINESS**

- a. Superintendent Vaughn spoke regarding the process and timeline for revising the Recreation Plan.
- b. Commissioner Howe gave an update on the planning process regarding the City Park at Rose & Boyd Streets.

Motion by Shinnars, seconded by Szajner to rescind the Jupiter Garden name recommendation for the park at Rose and Boyd.

**PUBLIC COMMENT**

Thomas H. Evon, 609 West Eleventh St., T.C.  
Larry Gerschbacher, 925 Kelley St., T.C.

**ROLL CALL**

Shinners – Yes  
Gessner – Yes  
Howe – No  
DiGiacomo – Yes  
Rearick – Yes  
Szajner – Yes  
Haas – No

**CARRIED 5 – 2**

- c. Commissioner DiGiacomo and Commissioner Szajner gave an update on the Sunset Park fitness park proposal.
- d. Commissioner Howe gave an update on the process for Brown Bridge Trust Fund use for parks projects.

**4. PUBLIC COMMENT**

Commissioner Shinners spoke regarding triangle park.

**5. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

There being no objection, Chairperson Haas declared the meeting adjourned at 8:03 p.m.

Parks and Recreation Commission approved: \_\_\_\_\_ - \_\_\_\_\_ on March 5, 2014

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Lauren A. Vaughn  
Parks and Recreation Superintendent

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# Memorandum

The City of Traverse City



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TO: Parks and Recreation Commissioners  
FROM: Lauren Vaughn   
DATE: February 27, 2015  
SUBJECT: Naming of Park at Rose and Boyd

Included in the packet is a list of the letters, emails and phone messages I received regarding possible names for the park at Rose and Boyd Streets. I received a total of 29 messages about suggestions of names for the park.

Several of the 24 individuals in favor of honoring Robert Smith suggested Smitty's Park for the name, a couple said Robert M. Smith Park and some just recommending naming the park after him without a specific name mentioned.

The other 5 all mentioned Jupiter Gardens, one of those said Jupiter Gardens or Jupiter Park and another mentions 4 or 5 names with Jupiter Gardens being one of them.



# Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners  
FROM: Lauren A. Vaughn, Parks and Recreation Superintendent  
RE: Superintendent's Report  
DATE: February 27, 2015



Hickory Hills and the ice rinks are fully open and enjoying good conditions. On March 14, Hickory Hills will be hosting our annual "Fun Day". The day's events include:

11:00 a.m. to 12:30 p.m. – Registration  
1:00 p.m. – Seal Slide (garbage bag races down the hill)  
2:00 p.m. – Obstacle Course  
3:00 p.m. – Slush Cup  
All afternoon – Crazy Helmet Contest (prizes for best decorated helmet)  
Food and prizes after last event

See you Thursday, March 5th.

TO: Park and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Rec. Sup't.



DATE: February 27, 2015

## SCHEDULE OF UPCOMING EVENTS

March 5, 2015 – Regular Meeting – 6:30 p.m.

March 14, 2015 – Hickory Hills Fun Day

March 15, 2015 – Last day for Hickory Hills season (weather permitting)

April 2, 2015 – Regular Meeting – 6:30 p.m.

April 13, 2015 – Day Camp registration begins at 8:00 a.m.

May 7, 2015 – Regular Meeting – 6:30 p.m.