



AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting

6:30 p.m.

April 7, 2016

CITY COMMISSION CHAMBERS, 2nd Floor, 400 Boardman Ave.
Traverse City, Michigan 49684

Posted: 4 - 4 - 2016

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686, (231) 922-4910.

The Parks and Recreation Commission meetings are recorded. If you would like an audio copy of a particular meeting's proceedings, please contact the Parks and Recreation Superintendent Lauren Vaughn at (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

AGENDA

Chairperson Margaret Szajner Presiding

1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. Consideration of minutes of the March 3, 2016 Regular Meeting.

2. NEW BUSINESS

- a. Consideration of DTCA and TC Arts Commission proposal for temporary public art pieces in the parks
- b. Report on proposed environmental monitoring plans for park land north of Hotel Indigo

3. OLD BUSINESS

- a. Discussion of future planning possibilities for East Bay and Indian Woods parks
- b. Update on Clinch Park repairs
- c. Discussion of Jupiter Gardens Park garden proposal
- d. Update on Hickory Hills design, grant and fundraising process

4. PUBLIC COMMENT

5. COMMISSION REPORTS AND CORRESPONDENCE

- a. Email from Rick Brown regarding creating a Peace Park
- b. Superintendent's Report
- c. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.



MINUTES

**A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION
HELD THURSDAY, MARCH 3, 2016 AT 6:30 P.M.
IN THE COMMISSION CHAMBERS, 2ND FLOOR, 400 BOARDMAN AVENUE
TRAVERSE CITY, MICHIGAN 49684**

COMMISSIONERS PRESENT: Brook DiGiacomo, Matthew Ross, Michelle Schuett, Danielle Rearick,
Sabrina Newton

COMMISSIONERS ABSENT: William Dorrier

ALSO PRESENT: Lauren Vaughn, Sheila Dodge

Chairperson Margaret Szajner Presiding

1. ITEM ON THE AGENDA BEING CONSENT CALENDAR

- a. Consideration of minutes of the February 4, 2016 Regular Meeting.

Motion by DiGiacomo seconded by Rearick, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

CARRIED 6 – 0

2. NEW BUSINESS

- a. Welcoming of new Commissioner Sabrina Newton.

3. OLD BUSINESS

- a. Discussion of future planning possibilities for Sunset and American Legion parks.
b. Superintendent Vaughn gave an update on Clinch Park repairs.

PUBLIC COMMENT

None

- c. Jonathan Aylward, Coordinator of the Edible Trails Project, spoke regarding Jupiter Gardens Park grants and grant opportunities. Discussion ensued.

PUBLIC COMMENT

None

- d. Superintendent Vaughn gave an update on the Hickory Hills design, grant and fundraising progress. Also gave an update on the Parks and Recreation Plan approval timeline.

4. PUBLIC COMMENT

Sarah Drews, 3934 East Ln., T.C., presented her Traverse City Pump Track proposal

5. COMMISSION REPORTS AND CORRESPONDENCE

- a. Superintendent's Report
- b. Schedule of Upcoming Events

There being no objection, Chairperson Szajner declared the meeting adjourned at 7:49 p.m.

Parks and Recreation Commission approved _____ - _____ on April 7, 2016.

Lauren A. Vaughn
Parks and Recreation Superintendent



Memorandum

To: Traverse City Parks & Recreation Commission
From: Colleen Paveglio, DDA Marketing & Deputy Director
Subject: DIA Inside|Out Street Art Program
Date: March 31, 2016

The Downtown Traverse City Association and Traverse City Arts Commission is working on a partnership with the Detroit Institute of Art to host their Inside|Out Program in Downtown Traverse City from mid May 2016 through October 2016. The program brings high-quality reproductions of masterpieces from the DIA's collection to outdoor venues. Entering the 8th season of the program, locations include the metro Detroit area and chosen locations outside of metro Detroit. We are thrilled that Traverse City has been chosen to host the program for 2016. Please see the attached with examples of the reproductions on display.

The program will consist of 12 pieces, 4 free standing and 8 wall mounted. Requirements are the pieces are placed in a location that the public may view "comfortably." Sites should be within walking and/or biking distance from one another and be accessible to all for viewing.

Installation will take approximately two days and is proposed for May 19-20, 2016. All free standing pieces are on a 4" x 4" post. An auger is used to create a hole that is approximately 2' deep. Wall mounted items are placed on various facades, i.e. brick, mortar, cement and wood using four ¼" masonry screws attached with an "L" bracket system. Holes would then be filled with a silicon based epoxy once the piece is removed. The DIA will provide an "Installation Agreement" to the property owner.

There is no cost for participating in the Inside|Out Program, unless the host develops an additional marketing campaign or kick off reception, etc. The DIA is responsible for all costs pertained to the program, from delivery, install, and removal. They will also provide a digital art finder map with a printable version. Insurance is also provided by the DIA and they may add those that require to be additionally insured upon request.

Since first launching, the Inside|Out Program has served as a successful tool for placemaking. The DTCA has a long history of hosting public art programs throughout Downtown Traverse City and is pleased to be working with the Traverse City Arts Commission to create awareness and help educate the community on public art and public art programs. Attached you will find the proposed locations that the committee, Deb Lake, Mary Gillett, Christie Minervini and myself have identified. We are in discussions with various property owners at this time to secure the locations that are not on public property. We are seeking support from the Parks & Recreation Commission to move forward with this project and install the temporary pieces at the identified parkland locations.

Proposed City owned locations:

American Legion Park (parkland)

Farmers Market-near Pedestrian Bridge (parkland)

Clinch Park – Concessions Building, viewable from TART Trail (parkland)

City Fire Department-West Front Street

Crooked Tree Arts Center- Sixth Street

InsidelOut examples in other cities





Seascape Sunset 34 1/2 x 52 1/2



Free Standing at Morsels



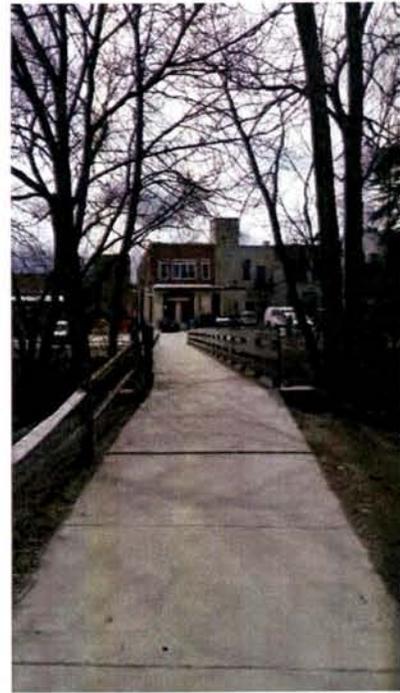
Boy with Plaid Scarf 35 1/4 x 30 1/2



Free Standing in American Legion Park



View of Le Crotoy 36 x 42 1/2



Free Standing in Lot B Farmers Market



Animals in Landscape, 45 x 40 3/4



Wall Mounted on 303 S Union, Lay Park



The Nut Gatherers 43 x 61 1/4



Wall Mounted on Snowden Building just inside alley entrance



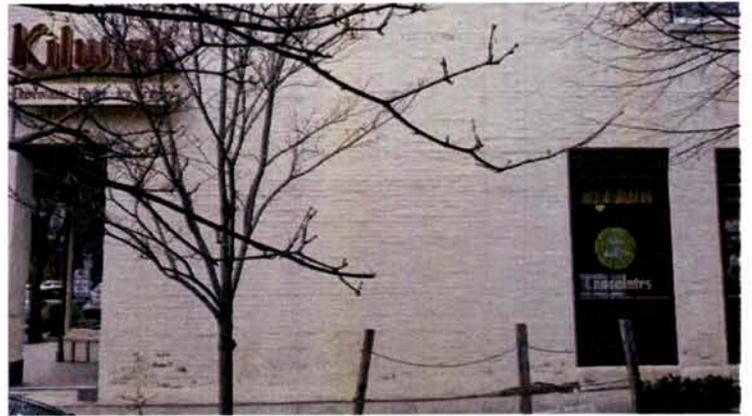
Reeds and Cranes 40 x 79



Wall Mounted at Clinch, Viewable from TART Trail



Forteenth St at Sixth Ave 44 1/2 x 62 1/4



Wall Mounted in the Jay Smith Walkway



Asafo Flag 37 1/8 x 58



Wall Mounted at Cousin Jenny's



Eros Triumphant 88 3/4 x 37 1/4



Wall Mounted on the Fire Station near City Lot



Madame Paul Poirson 68 1/2 x 41 7/8



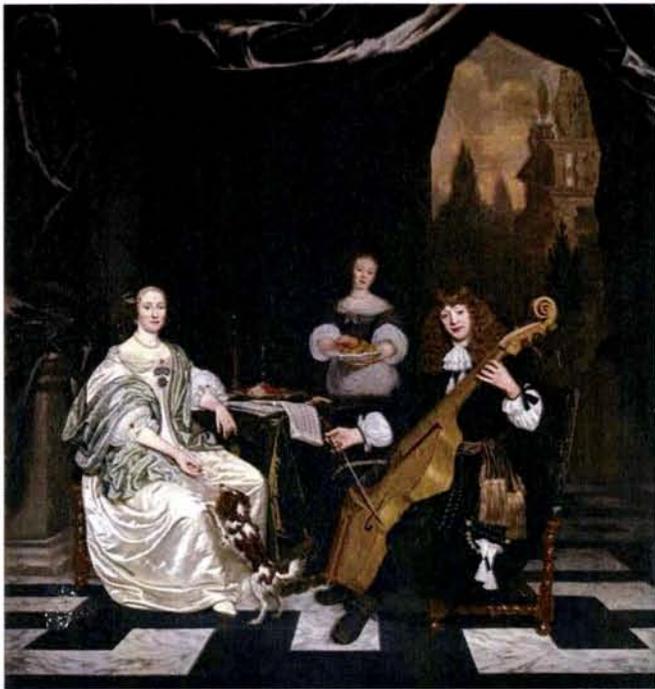
Wall Mounted at Crooked Tree



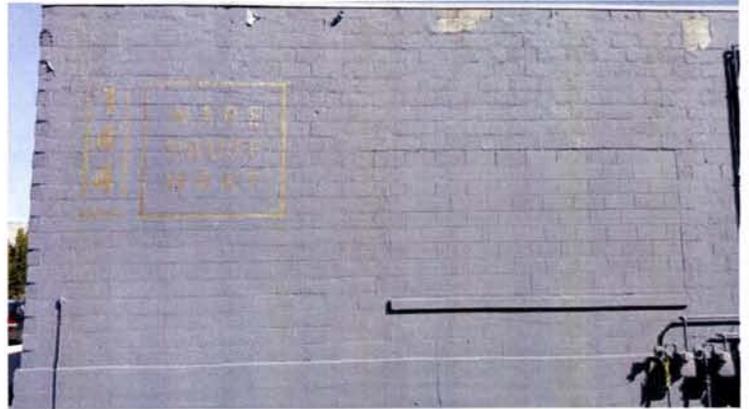
Ishtar Gate 45 3/4 x 62 1/2



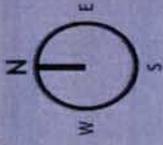
Wall Mounted in the Chase Bank Plaza



The Sinfonia 56 1/2 x 53 3/4



Wall Mounted at Warehouse MRKT



TRAVERSE CITY DOWNTOWN

DIA InsideOut Program: Proposed Locations

1. Seascape Sunset
2. Boy with Plaid Scarf
3. View of Le Crotoy
4. Animals in Landscape
5. The Nut Gatherers
6. Reeds & Cranes
7. 14th St. at 6th Ave.
8. Asafo Flag
9. Eros Trimphant
10. Madame Paul Poirson
11. Ishtar Gate
12. The Sinfonia

West Grand Traverse Bay



	One-way Traffic
	Parking Decks
	10-Hour Metered Parking
	4-Hour Metered Parking
	2-Hour Metered Parking
	Perks
	TART (Traverse Area Recreational Trail)
	River Walk & Pedestrian Walkways
	Public Restrooms (hours vary)
	Information
	ATM

On-street 2-3 hour parking available throughout downtown.

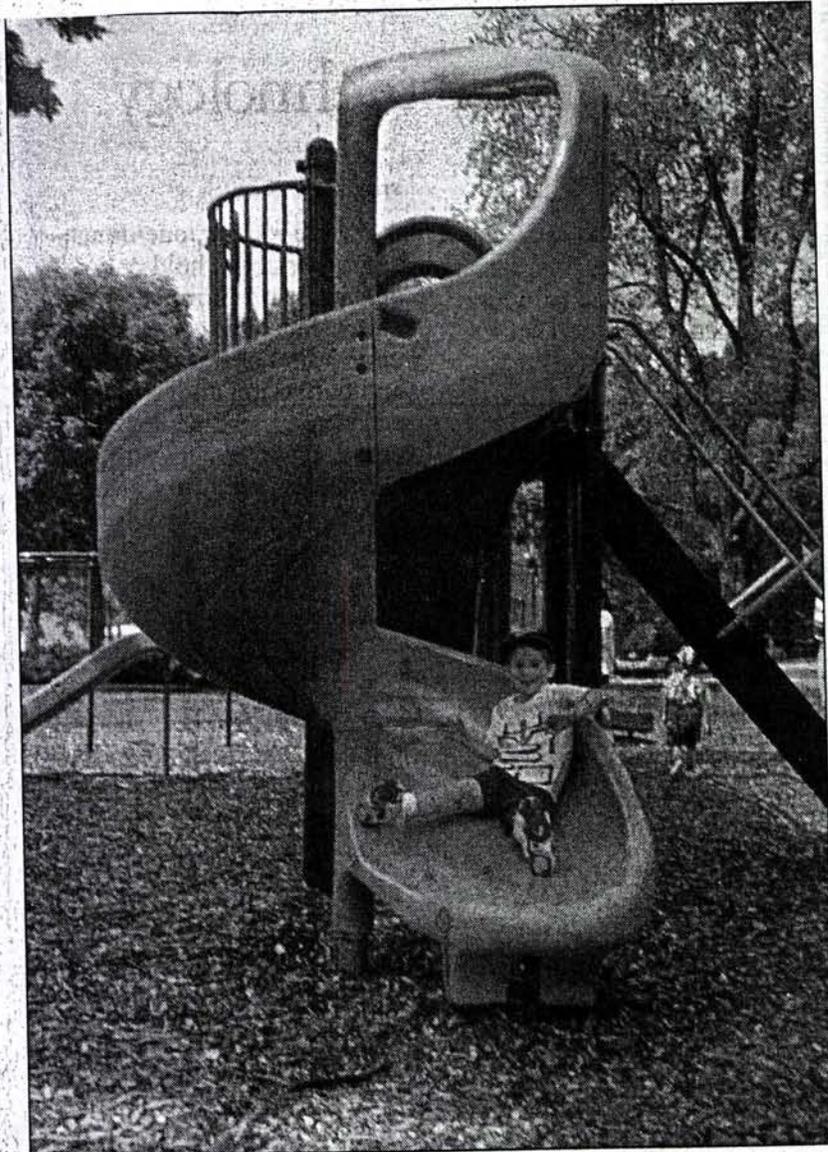
This map is available online at www.downtowntc.com/parking/

EAST BAY PARK



City of
TRAVERSE CITY

GROUP NAME: _____
 CONTACT: _____
 PHONE NUMBER: _____
 EVENT NAME: _____
 EVENT DATE: ____/____/____
 DATE REQUESTED: ____/____/____
 APPROVED: _____
 COMMENTS: _____



6-19-96

Herald photo by Eric Dick

City resident Mikey Mead slides down the new playground equipment at East Bay Park. The city paid \$15,000 for the equipment, which it installed earlier this month. As funds become available over the next few years, the city will improve playground equipment at other city parks.

INDIAN WOODS PARK



- Park Improvements
- Park boundary
- Park Land
- Restrooms
- Picnic Shelter



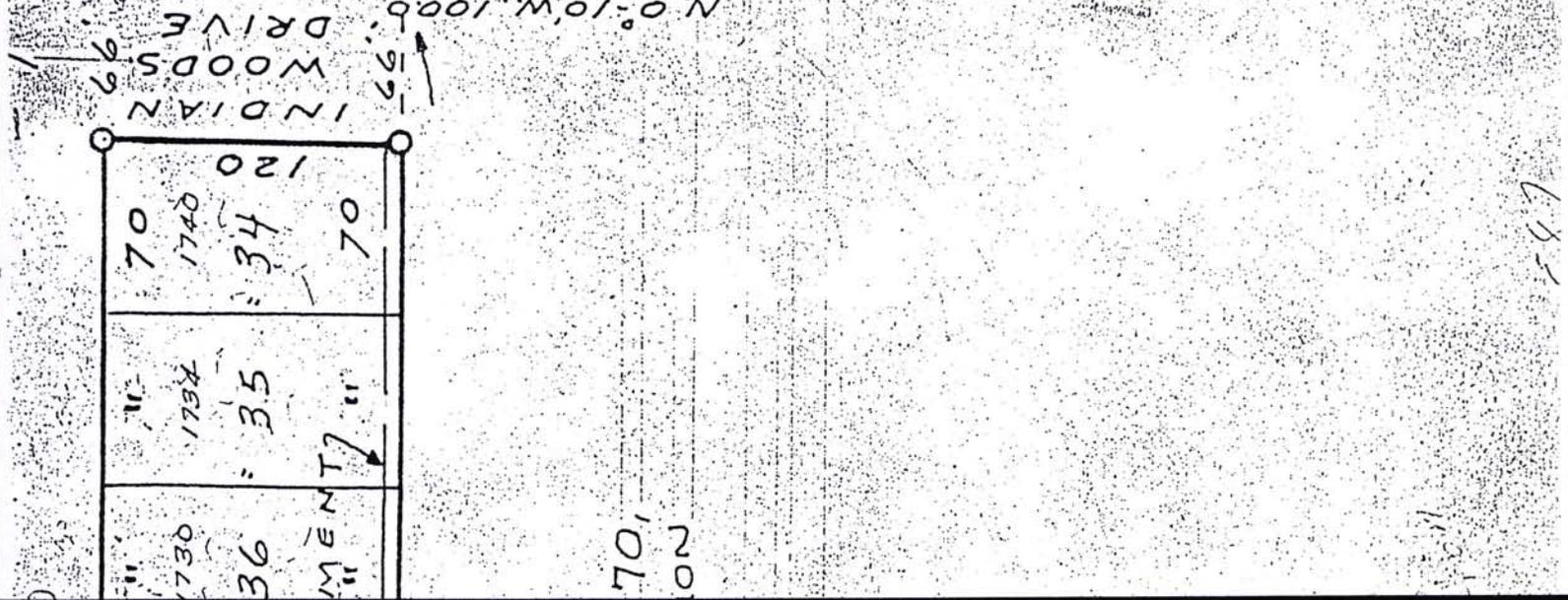
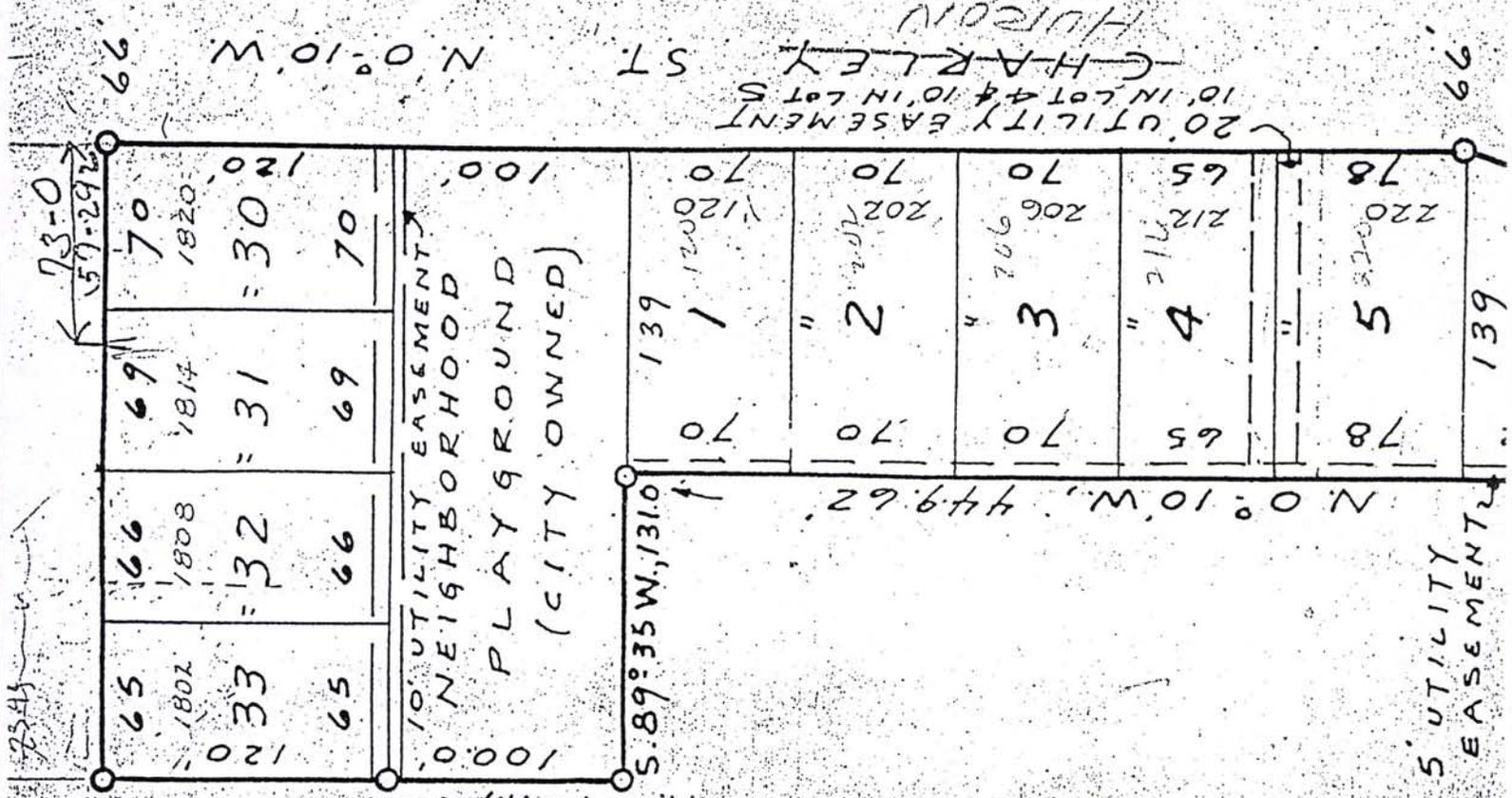
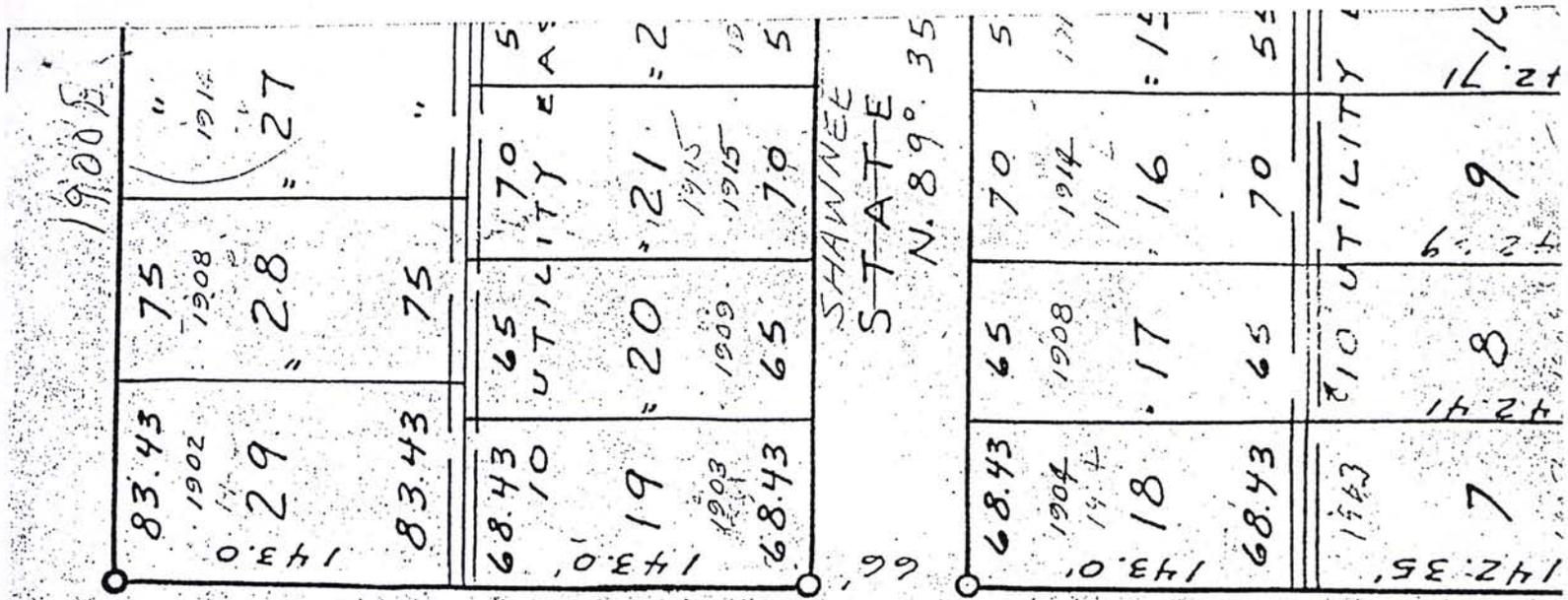
City of TRAVERSE CITY

GROUP NAME: _____
 CONTACT: _____
 PHONE NUMBER: _____
 EVENT NAME: _____
 EVENT DATE: ____/____/____
 DATE REQUESTED: ____/____/____
 APPROVED: _____
 COMMENTS: _____

INDIAN WOODS PLAYGROUND

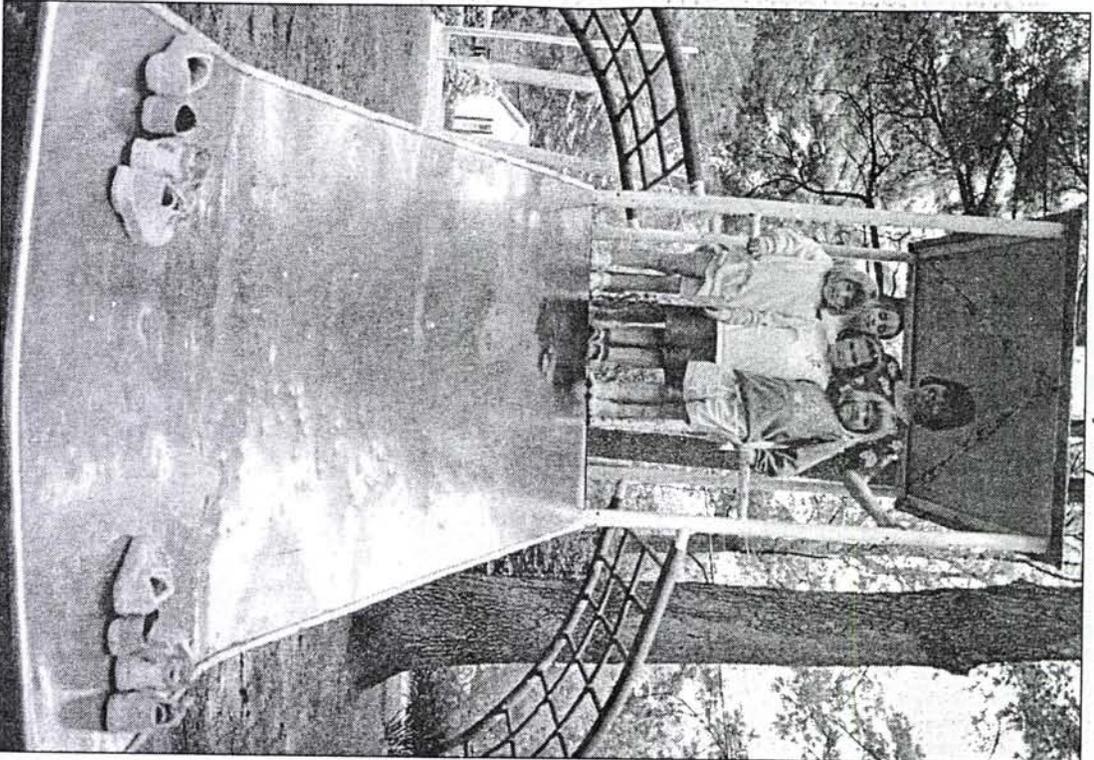
The neighborhood playground in Indian Woods was labeled as a "Neighborhood Playground (City Owned)" in the Indian Woods Addition and was specifically mentioned in the dedication: "The streets and park as shown on said plat are hereby dedicated to the use of the public." The City Commission approved the plat at a meeting held October 5, 1953. The plat was recorded by Grand Traverse County Register of Deeds on November 6, 1953.

The dimensions of the platted playground are 100 feet on the east and west boundary lines, 270 feet on the northernly boundary line, and 270 feet on the southernly boundary line. The playground lies adjacent to, and south of lots 30, 31, 32, and 33, Indian Woods Addition.



Yard sale will buy equipment for park

7/17/97



Herald file photo

Sharon Carmean has organized a grass-roots effort with adults and children to refurbish the Indian Woods Park near Northwestern Michigan College. Participants plan to raise about \$1,600 from a yard sale, can drive and donations to buy a replacement swing set, a dome climber and a tetherball set.

Residents of the Indian Woods Neighborhood near Northwestern Michigan College will hold a fund-raiser yard sale from 9 a.m. to 4 p.m., July 27, at Indian Woods Park to raise money for new playground equipment there.

A grass-roots fund-raising effort that Huron Street residents Rick and Sharon Carmean began planning last month, the yard sale will help pay for a replacement swing set, a dome climber and a tetherball set.

Sharon Carmean said she has sent out about 100 flyers to area residents announcing the neighborhood yard sale. "We're hoping for a lot of donations and a lot of shoppers."

All proceeds from the yard sale will be earmarked for the playground equipment, which is expected to cost about \$1,600.

Carmean said if neighbors can lend tables for the yard sale, she would appreciate it.

Initially, Carmean was unsure if the neighborhood could hold a yard sale on public property, citing liability concerns.

But city officials have approved the event, and they also have created an account for donations.

Donations can be sent to the City of Traverse City, 400 Boardman Ave., Traverse City, MI, 49684. In the check memo, indicate "Indian Woods Park

Fund."

"The city's been very helpful," Carmean said. The city also has donated wood chips and labor toward the park project.

Another fund-raiser includes a pop-can drive that will be held July 27, too. Children who wish to help should meet at the park at 10 a.m.

Carmean, who played in the park as a child 30 years ago, wants to refurbish 0.6-acre park. Tucked among homes between Indian Woods Drive and Huron Street, the park has received few improvements since her childhood.

"The main focus is not to use up all the space at the park because it's a pretty little park," she said. "We're just trying to make it a little more pleasant."

Although the city plans to improve playground equipment at city parks over the next several years as funds become available — East Bay Park received \$15,000 worth of new equipment last month — Carmean said neighbors should take action now.

In mid-June, she organized a neighborhood cleanup of the park.

She said she hopes to complete the additions to the park by late summer.

For more information, call Rick or Sharon Carmean at 929-7204



Lauren Vaughn <lvaughn@traversecitymi.gov>

Fwd: Peace Park

1 message

Rick Brown <rickbbiking@gmail.com>

Fri, Mar 18, 2016 at 3:16 PM

To: lvaughn@traversecitymi.gov

Below is a forwarded copy of a Peace Park suggestion to the city.

Rick

----- Forwarded message -----

From: **Rick Brown** <rickbbiking@gmail.com>

Date: Fri, Mar 18, 2016 at 3:14 PM

Subject: Peace Park

To: citycommissioners@traversecitymi.gov

Dear Commissioners,

I am writing to suggest that Traverse City consider adding or dedicating a park specifically towards the celebration of peace. There are numerous parks across the nation dedicated to military victories and/or those who gave their lives in the defense of our country, but precious few which celebrate the cause of and need for peace.

My own vision for such a park would be to have an area of live plantings within the park formed in the shape of a peace symbol, with a sculpture of a dove carrying an olive branch near the center or perhaps at the top of the peace symbol. Outlining the planted peace symbol would be a series of peace poles depicting "May peace prevail on the Earth" in every language that is available.

I am certain that Traverse City and the surrounding region have supplied many volunteers who have served or are serving in the Peace Corps. Likewise, nearby Maple City is home of The Original Peace Pole Makers. Given that our state is where President Kennedy originally proposed the idea of the Peace Corps, it seems appropriate for there to be many peace parks situated in Michigan. Based on the number of peace poles I have observed around Traverse City, I imagine other residents would agree and support such an idea.

Such a park would not only honor Traverse City's contribution toward peace, but also serve as an excellent public space for quiet reflection, meditation, relaxation, and enjoyment. In today's madcap and stress-filled world, I cannot think of a better use of public funds. I understand that such an endeavor would also involve the Parks Commission and its staff, but I wanted to bring forth this idea to you first, as I believe if the City Commission supports the idea, it will carry more weight elsewhere.

Thank you for considering my proposal and I would be glad to attend a future Commission meeting to discuss the idea further.

Sincerely,

Rick Brown
234 Fairlane Drive
Traverse City
517-775-6040

Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Recreation Superintendent



RE: Superintendent's Report

DATE: March 31, 2016

Our Parks and Recreation Plan was approved by the DNR on March 16th. The Hickory Hills grant application was received earlier this week by the DNR.

Hickory Hills was just able to stay open through the planned closing on March 13. The Hickory Hills Fun Day with the Slush Cup was held on March 12 with 108 skiers and many spectators. About half of the runs were available that weekend.

At our meeting, we will continue the process of looking at two parks per meeting for future planning purposes. East Bay and Indian Woods will be the parks we will discuss. I have included maps of the parks and the some historical information.

The Day Camp registration packet is now available on the City Website. Registration begins on April 11.

See you Thursday night, April 7. Please email or call if you cannot come.

TO: Park and Recreation Commissioners
FROM: Lauren A. Vaughn, Parks and Rec. Sup't.
DATE: March 31, 2016

SCHEDULE OF UPCOMING EVENTS

April 7, 2016 – Regular Meeting – 6:30 p.m.

April 11, 2016 – Day Camp registration begins at 8:00 a.m.

May 5, 2016 – Regular Meeting – 6:30 p.m.

May 28, 2016 – Tentative starting date for Clinch Park Waterscape season

June 2, 2016 – Regular Meeting – 6:30 p.m.