



## AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting  
6:30 p.m.  
June 2, 2016

**CITY COMMISSION CHAMBERS**, 2<sup>nd</sup> Floor, 400 Boardman Ave.  
Traverse City, Michigan 49684

Posted: 5 - 31 - 2016

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686, (231) 922-4910.

The Parks and Recreation Commission meetings are recorded. If you would like an audio copy of a particular meeting's proceedings, please contact the Parks and Recreation Superintendent Lauren Vaughn at (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

### AGENDA

Chairperson Margaret Szajner Presiding

#### 1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. Consideration of minutes of the May 5, 2016, Regular Meeting.

#### 2. NEW BUSINESS

- a. None

#### 3. OLD BUSINESS

- a. Discussion of future planning possibilities for Darrow and Ashton parks
- b. Update on Clinch Park repairs

- c. Update on proposed Hannah Park improvement project
- d. Update on Hickory Hills design, grant and fundraising process
- e. Discussion of Farmer's Market proposed improvements

4. **PUBLIC COMMENT**

5. **COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.



## MINUTES

**A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION  
HELD THURSDAY, MAY 5, 2016 AT 6:30 P.M.  
IN THE COMMISSION CHAMBERS, 2<sup>ND</sup> FLOOR, 400 BOARDMAN AVENUE  
TRAVERSE CITY, MICHIGAN 49684**

**COMMISSIONERS PRESENT:** Brook DiGiacomo, Matthew Ross, Michelle Schuett, Danielle Rearick, Sabrina Newton,

**COMMISSIONERS ABSENT:** William Dorrier

**ALSO PRESENT:** Lauren Vaughn, Sheila Dodge

Chairperson Margaret Szajner Presiding

**1. ITEM ON THE AGENDA BEING CONSENT CALENDAR**

- a. Consideration of minutes of the April 7, 2016 Regular Meeting.

Motion by DiGiacomo seconded by Schuett, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

**CARRIED 6 – 0**

**2. NEW BUSINESS**

- a. Mary Bevans Gillett, Chair of the Arts Commission spoke regarding the relocation of the Bryan Crough Memorial Artwork to Lay Park.

**PUBLIC COMMENT**

None

Motion by Rearick, seconded by DiGiacomo to approve the relocation of the Bryan Crough Memorial to Lay Park.

**CARRIED 6 – 0**

- b. Mike Brown, 717 S. Union St. gave a presentation of his proposal for an upgrade to the entrance of the Women's walk at Grand Traverse Commons on Elmwood Street.

**PUBLIC COMMENT**

Kathleen Brown, 234 Fairlane Dr., T.C.

Motion by DiGiacomo, seconded by Schuett to recommend the upgrade at the Women's walk and recommend the use of Brown Bridge Trust Fund dollars for a match.

**CARRIED 6 – 0**

- c. Rick Brown spoke regarding a possible Peace Park in Traverse City. Discussion ensued.

**PUBLIC COMMENT**

Kathleen Brown, 234 Fairlane Dr., T.C.

- d. Superintendent Vaughn reported on the Ragnar Relay Race taking place on October 1, 2016.

**3. OLD BUSINESS**

- a. Discussion of future planning possibilities for Boon Street and Arbutus Court parks.
- b. Superintendent Vaughn gave an update on Clinch Park repairs.
- c. Superintendent Vaughn gave an update on Jupiter Gardens Park garden proposal.
- d. Superintendent Vaughn gave an update on the Hickory Hills design, grant and fundraising process.

**4. PUBLIC COMMENT**

None

**5. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

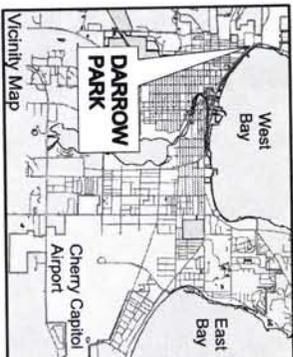
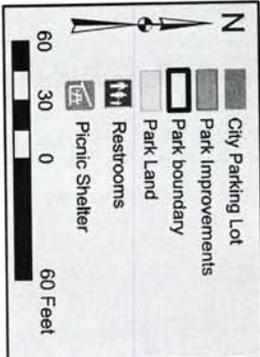
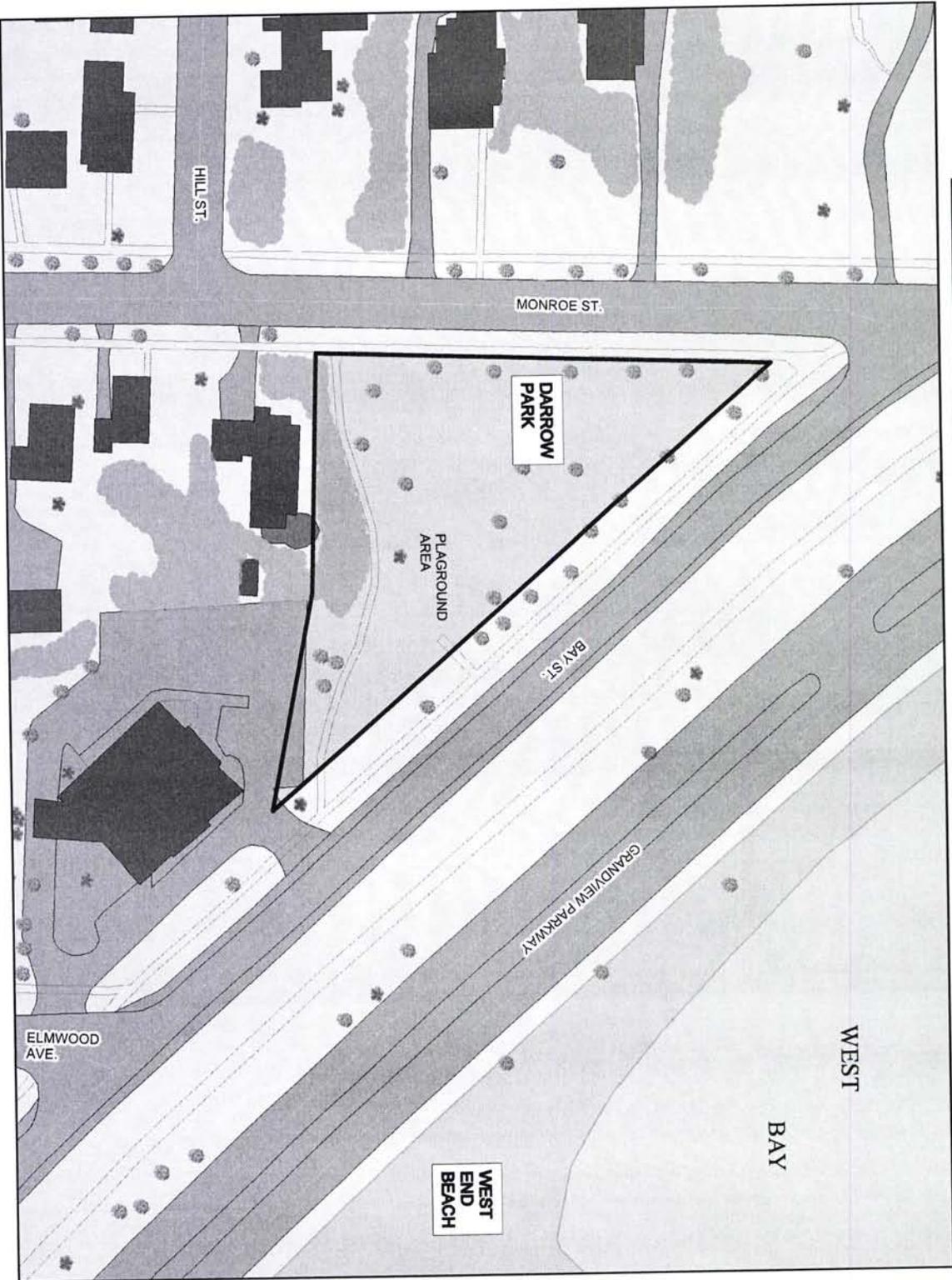
There being no objection, Chairperson Szajner declared the meeting adjourned at 8:09 p.m.

Parks and Recreation Commission approved \_\_\_\_\_ - \_\_\_\_\_ on June 2, 2016.

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Lauren A. Vaughn  
Parks and Recreation Superintendent

# DARROW PARK



City of  
**TRAVERSE CITY**

GROUP NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EVENT NAME: \_\_\_\_\_

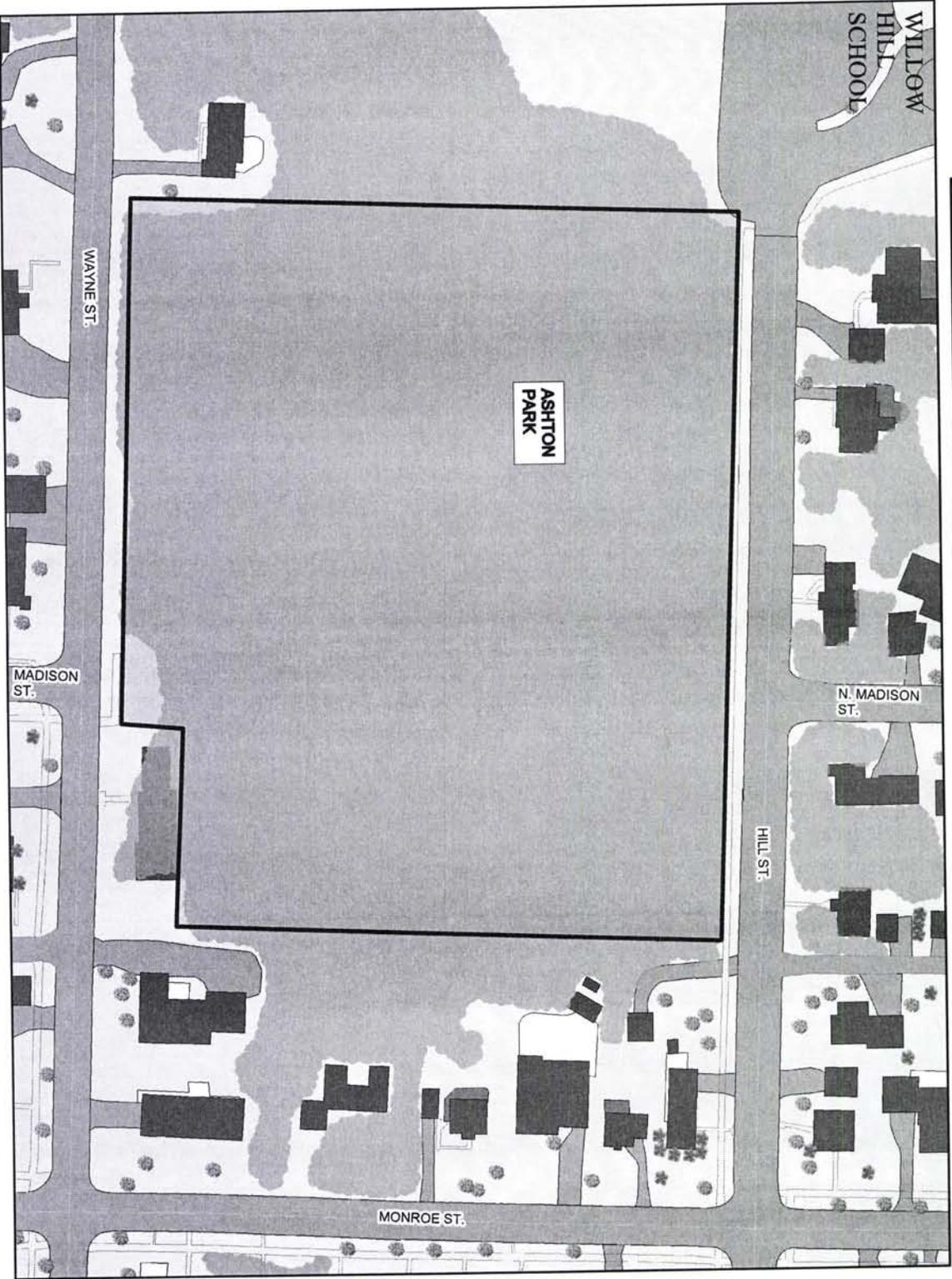
EVENT DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

DATE REQUESTED: \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

# ASHTON PARK



**Legend**

- City Parking Lot
- Park Improvements
- Park boundary
- Park Land
- Restrooms
- Picnic Shelter

**Scale**  
 80 40 0 80 Feet

**North Arrow**  
 N



City of  
**TRAVERSE CITY**

GROUP NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EVENT NAME: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

DATE REQUESTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

# ASHTON PARK

**DEDICATION:** Express

**HISTORY:** Ashton Park was established by the City following a request by the Elmwood Avenue Parent-Teachers Association to purchase the beautifully wooded vacant land on the western edge of town. The City Commission immediately entered into negotiations to purchase the land with the intention of creating a City Park, and passed a Resolution on June 5, 1922 to go forward with the plan. Lots 1 and 2, Block 4, and Lots 12-20, Block 5, Goodrich's 3rd Addition to Traverse City were included in the Resolution. On November 7, 1983, again at the request of the Neighborhood Association, the City Commission approved Dedication of Lots 12-20, Block 5, Goodrich's Addition "as City Park to be unified with Ashton Park." The 66 foot Right-Of-Way of Madison Street separating the two pieces of land was vacated at that time to be incorporated in the park.

**LEGAL DESCRIPTION:** Lots twelve (12), thirteen (13), fourteen (14), Block 5, Goodrich's Third Addition to the City of Traverse City, Grand Traverse County;  
Lots fifteen (15), sixteen (16), seventeen (17), eighteen (18), nineteen (19), and twenty (20), Block Five (5), Goodrich's Third Addition, City of Traverse City, Grand Traverse County;  
Lots one (1) and two (2), Block Four (4), Goodrich's Third Addition to the City of Traverse City.  
Vacated Madison Street Right-Of-Way (66feet) between Wayne and Hill Streets.

**SOURCE OF CONVEYANCE:**

Warranty Deed Liber 110 Page 563  
William W. Smith and wife Susan to City of Traverse City  
Consideration: Two Hundred and Fifty Dollars  
June 12, 1923 (signed)  
August 7, 1923 (recorded)

State Tax Land Deed Liber 114 Page 55  
George L. Hauser, Deputy Auditor General fo the State of Michigan to the City of Traverse City  
Consideration: Thirty Nine Dollars and Thirty Cents  
May 22, 1926 (signed)

August 13, 1926 (recorded)

Warranty Deed Liber 110 Page 564

Harry Burr and Ida Burr (his wife) to City of Traverse City

Consideration: Two Thousand Dollars

May 8, 1923 (signed)

August 7, 1923 (recorded)

**SPECIAL NOTE:** None

**NAME:** Ashton Park appears to have been named after Benjamin D. Ashton, a long time Traverse City doctor who died in 1908 and owned a large parcel of land adjacent to and immediately west of the parkland.

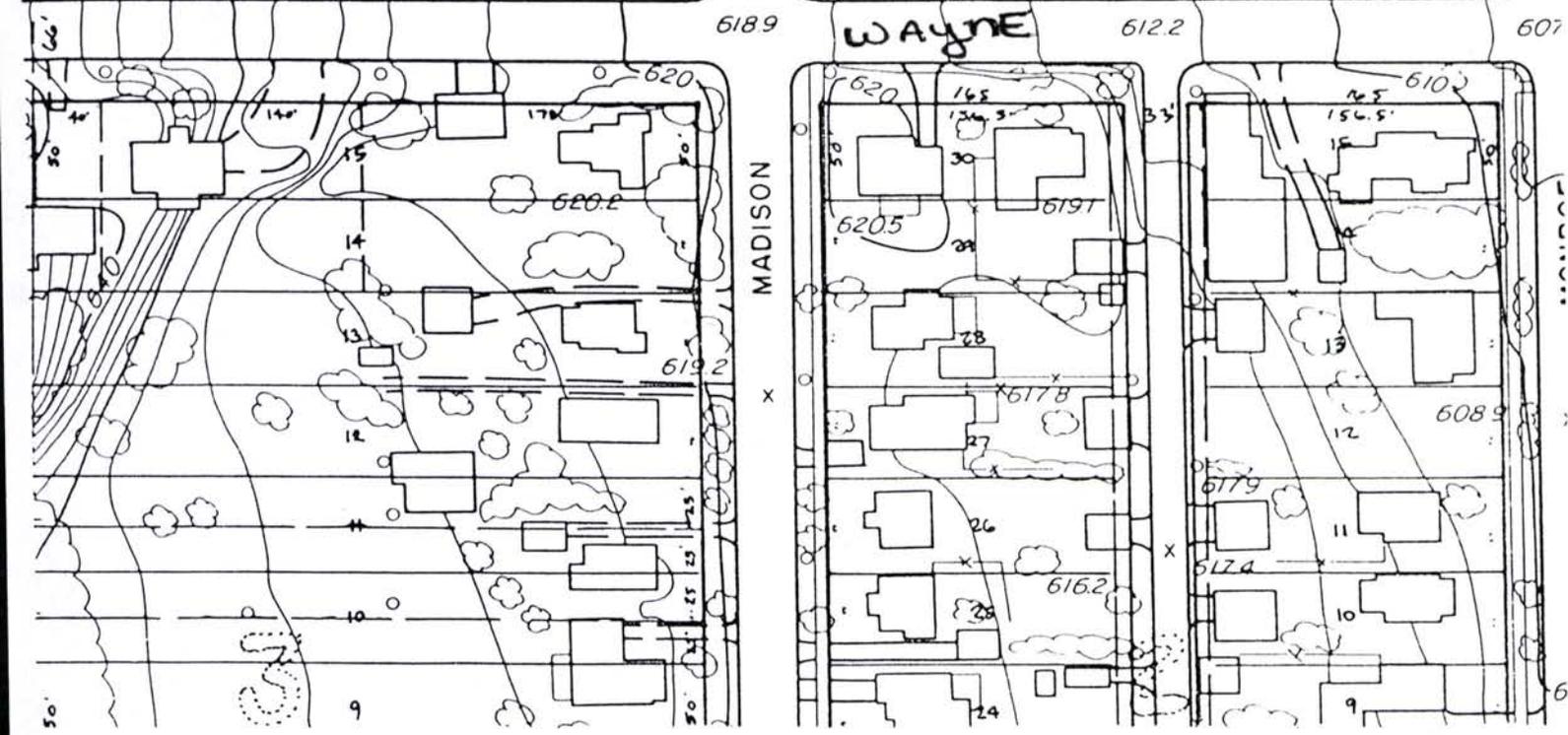
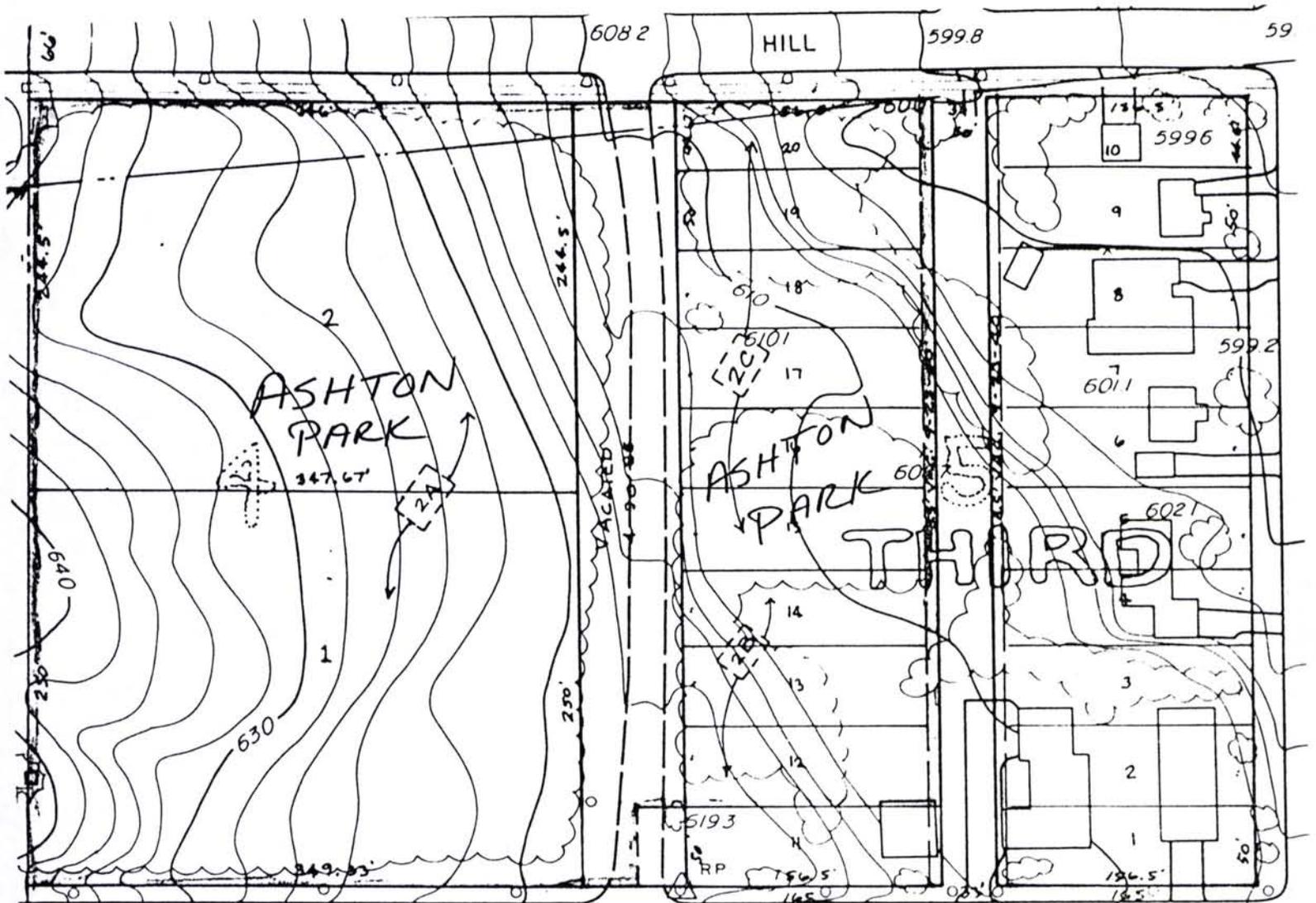
**LOCATION:** North of the intersection of Wayne and Madison Streets

## ENVIRONMENTAL PERSPECTIVE

Ashton Park represents a unique and valuable resource. The park's vegetation and character are virtually unchanged from the days of the first white settlers and if unaltered by man the existing forest will continue to maintain itself and the current species selection and will evolve no further. This tree culture is known as a "climax forest". This forest type is made up primarily of beech, hemlock and maple trees and while still found in some quantity scattered along the Lake Michigan shoreline from New Buffalo to Cross Village, Ashton Park remains the only example of a climax forest within the City of Traverse City.

### Background

Ashton Park has been part of the City's recreation and open space program since the early 1920's. The park grew substantially in area and potential in 1983 when the City Commission dedicated an additional 3.27 acres of land to the existing resource and vacated Madison Street which had bisected the park.



# Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners  
FROM: Lauren A. Vaughn, Parks and Recreation Superintendent  
RE: Superintendent's Report  
DATE: May 31, 2016



At our meeting, we will continue the process of looking at two parks per meeting for future planning purposes. Darrow and Ashton are the parks we will discuss this month. I have included maps of the parks and the some historical information. We will also take another look at planning the improvements for Hannah Park. I will have some preliminary information available at the meeting.

The construction work at Clinch Park is nearly complete. The tunnel drain repair and some finishing touches on the landscaping are still to be completed.

The Day Camp will open on June 13 and there are still openings available for several of the weeks. The lifeguards will start working around June 7 to set up the beaches and we hope to begin lifeguarding at Clinch on June 11.

See you Thursday night, June 2. Please email or call if you cannot come.

TO: Park and Recreation Commissioners  
FROM: Lauren A. Vaughn, Parks and Rec. Sup't.  
DATE: May 31, 2016



## SCHEDULE OF UPCOMING EVENTS

June 2, 2016 – Regular Meeting – 6:30 p.m.

June 13, 2016 – Day Camp Starts

July 14, 2016 – Special Meeting to replace the Regular Meeting of July 7 – 6:30 p.m.

August 4, 2016 – Regular Meeting – 6:30 p.m.

August 19, 2016 – Last day of Day Camp