



# AGENDA NOTICE

City of Traverse City Parks & Recreation Commission Regular Meeting  
6:30 p.m.  
August 7, 2014

**CITY COMMISSION CHAMBERS**, 2<sup>nd</sup> Floor, 400 Boardman Ave.  
Traverse City, Michigan 49684

Posted: 8 – 4 - 2014

Information and minutes are available from the Parks & Recreation Superintendent, D.P.S. Building, 625 Woodmere Avenue, Traverse City, MI, 49686 (231) 922-4910.

The Parks and Recreation Commission meetings are recorded. If you would like an audio copy of a particular meeting's proceedings, please contact the Parks and Recreation Superintendent Lauren Vaughn at (231) 922-4910.

If you are planning to attend and are handicapped requiring any special assistance, please notify the Parks and Recreation Superintendent as soon as possible.

## AGENDA

Chairperson Brian Haas Presiding

### 1. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. Consideration of minutes of the June 5, 2014 Regular Meeting
- b. Consideration of minutes of the June 25, 2014 Special Meeting

### 2. NEW BUSINESS

- a. Presentation of suggestion for a Fitness Park to be installed at Sunset Park (Bob Guenther)
- b. Discussion of, and possible formation of a working group to further develop an implementation process for project evaluation, development and continued support. (From item A of the Park and Recreation Commission's Prioritization Matrix)

- c. Discussion of, and possible formation of a working group to address Goal 4: Performance Landscape Guidelines from the current Parks and Recreation Plan.

**4. OLD BUSINESS**

- a. Discussion of planning process for City Park at Rose and Boyd Streets
- b. Discussion of upcoming Dog Park improvements

**5. PUBLIC COMMENT**

**6. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The Assistant City Manager, 400 Boardman Avenue, Traverse City, 49684, 922-4440, has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.



## MINUTES

A REGULAR MEETING OF THE CITY PARKS AND RECREATION COMMISSION  
HELD THURSDAY, JUNE 5, 2014 AT 6:30 P.M.  
IN THE COMMISSION CHAMBERS, 2<sup>ND</sup> FLOOR, 400 BOARDMAN AVENUE  
TRAVERSE CITY, MICHIGAN 49684

**COMMISSIONERS PRESENT:** Margaret Szajner, Brook DiGiacomo, Gary Howe,  
Seamus Shinnors, Arianne Whittaker

**COMMISSIONERS ABSENT:** Danielle Rearick

**ALSO PRESENT:** Lauren Vaughn, Sheila Dodge

Chairperson Brian Haas Presiding

1. **ITEM ON THE AGENDA BEING CONSENT CALENDAR**

- a. Consideration of minutes of the May 1, 2014 Regular Meeting.

Motion by Howe, seconded by Szajner, that the following action as recommended on the Consent Calendar portion of the Agenda be approved.

**CARRIED 6 – 0**

2. **NEW BUSINESS**

- a. None

3. **OLD BUSINESS**

- a. East Bay Park's inclusion in Water Trail Project – Megan Olds was unable to attend.
- b. Chairperson Haas and Superintendent Vaughn spoke regarding Shoreline Mowing at Elmwood Beach and Goal 4: Performance Landscape Guidelines of the 5-year Recreation Plan.
- c. Commissioner Howe gave an update on the possible additions of Anishinaabek cultural items at Clinch Park.
- d. Commisioner Howe gave an update on the Brown Bridge Trust Fund proposal process.
- e. Superintendent Vaughn spoke regarding the upcoming presentation of the Hickory Hills Master Plan.

- f. Superintendent Vaughn and Commissioner Szajner spoke regarding the consideration of changes to the Parks and Recreation Commission By-Laws regarding meeting minutes.
- g. Superintendent Vaughn spoke regarding the Community Garden timeline.
- h. Commissioner Szajner spoke regarding mini-libraries in City parks.

Motion by Howe, seconded by Whittaker to support the concept of mini libraries in beach front parks.

**PUBLIC COMMENT**

NONE

**CARRIED 6 – 0**

**4. PUBLIC COMMENT**

Brian Haas, 227 East Tenth St., T.C.  
Seamus Shinnars, 410 Seventh St., T.C.  
Gary Howe, 926 Lincoln St., T.C.

**5. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

There being no objection, Chairperson Haas declared the meeting adjourned at 7:52 p.m.

Parks and Recreation Commission approved: \_\_\_\_\_ - \_\_\_\_\_ on August 7, 2014.

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Lauren A. Vaughn  
Parks and Recreation Superintendent



## **MINUTES**

**A SPECIAL MEETING OF THE CITY PARKS AND RECREATION COMMISSION  
HELD WEDNESDAY, JUNE 25, 2014 AT 6:30 P.M.  
IN THE COMMITTEE ROOM, 2<sup>ND</sup> FLOOR, 400 BOARDMAN AVENUE  
TRAVERSE CITY, MICHIGAN 49684**

**COMMISSIONERS PRESENT:** Margaret Szajner, Brook DiGiacomo, Danielle Rearick,  
Gary Howe, Seamus Shinnars, Brian Haas

**COMMISSIONERS ABSENT:** Arianne Whittaker

**ALSO PRESENT:** Lauren Vaughn

Chairperson Brian Haas Presiding

**1. ITEM ON THE AGENDA BEING CONSENT CALENDAR**

a. None

**2. NEW BUSINESS**

a. Troy Daily and Jeremy Smith, presented their Park and Public Land Use application for the proposed T.C. Glow Run to be held at Hickory Hills on September 27, 2014.

Motion by Howe, seconded by DiGiacomo to recommend approval of the Park Use application for the proposed T.C. Glow Run/Disc Golf event at Hickory Hills on September 27, 2014

**PUBLIC COMMENT**

None

**ROLL CALL**

Rearick – yes  
DiGiacomo – yes  
Haas - yes  
Szajner – yes  
Shinnars – no  
Howe – yes

**CARRIED 5 - 1**

**3. OLD BUSINESS**

- a. Megan Olds of the Grand Traverse Regional Land Conservancy representing the Chain of Lakes Water Trail Planning Project, discussed the inclusion of East Bay Park in the Water Trail Project.

Motion by Howe, seconded by DiGiacomo that Traverse City join and support the Chain of Lakes and East Bay Water Trail Program.

**PUBLIC COMMENT**

None

**ROLL CALL**

Rearick – yes  
DiGiacomo – yes  
Haas – yes  
Szajner – no  
Shinners – yes  
Howe – yes

**CARRIED 5 - 1**

- b. Commissioner Howe presented the (interim) Indigenous Art at Clinch Park proposal.

Motion by DiGiacomo, seconded by Szajner to support the concept of art in the tunnel.

**CARRIED 6 - 0**

- c. Superintendent Vaughn gave an update on the Brown Bridge Trust Fund proposal process.
- d. Superintendent Vaughn spoke regarding the presentation of the Hickory Hills Master Plan.

Motion by Rearick, seconded by DiGiacomo to recommend that the City Commission adopt the Hickory Hills Master Plan and that the Parks and Recreation Commission lead the process of implementing the plan.

**ROLL CALL**

Rearick – yes  
DiGiacomo – yes  
Haas – yes  
Szajner – no  
Shinners – no  
Howe – yes

**CARRIED 4 – 2**

- e. Update on possible changes to the Parks and Recreation Commission By-Laws regarding meeting minutes – no discussion took place.
- f. Update on Mini-libraries in the parks. – no discussion took place.
- g. Superintendent Vaughn gave a reminder of the cancellation of the July 3, 2014 meeting.

**4. PUBLIC COMMENT**

None

**5. COMMISSION REPORTS AND CORRESPONDENCE**

- a. Superintendent's Report
- b. Schedule of Upcoming Events

There being no objection, Chairperson Haas declared the meeting adjourned at 7:45 p.m.

Parks and Recreation Commission approved: \_\_\_\_\_ - \_\_\_\_\_ on August 7, 2014.

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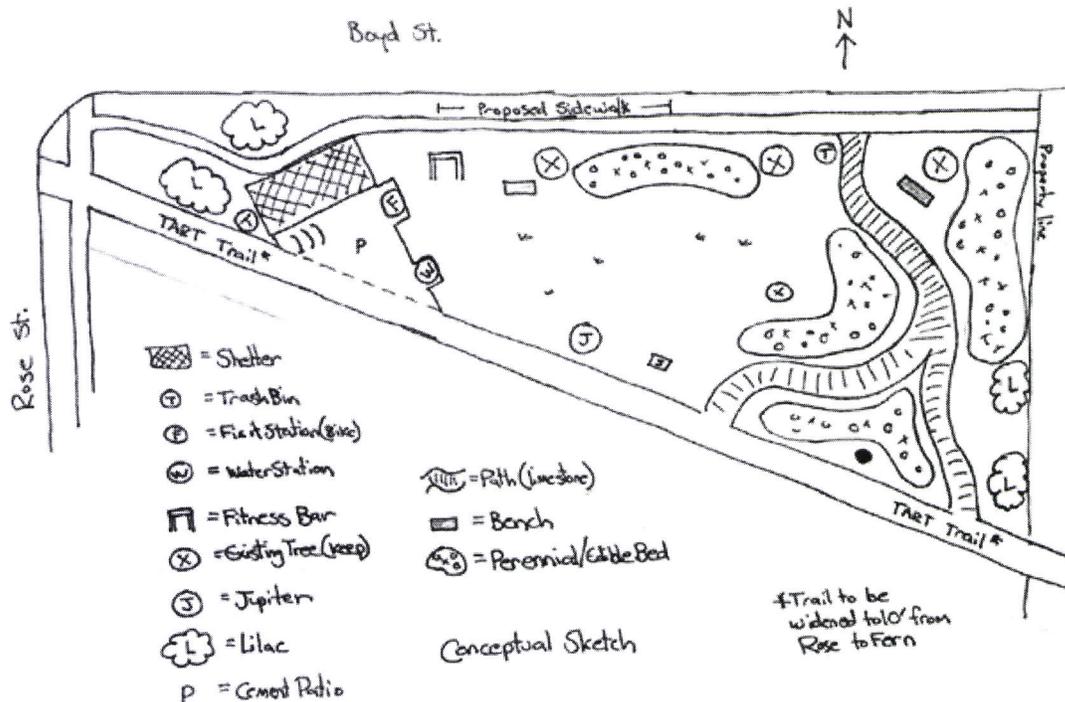
Lauren A. Vaughn  
Parks and Recreation Superintendent

## Memo

To: Parks and Recreation Commission, Lauren Vaughn  
From: Gary Howe  
Date: July 31, 2014  
Subject: Park improvement plan for City park at Rose and Boyd St.

I was recently approached by residents with an offer to establish edible perennial beds in what City staff refer to as Triangle Park at Rose and Boyd St. Those discussions led to the recognition that it'd be best to first develop a site plan for the entire park and also a process that includes officially naming the park.

*I request Parks and Recreation Commission's support and participation in leading a public process to gather feedback on the possible improvements to this park. We have a draft survey that includes a very rough, conceptual lay-out of some of the improvements discussed over the years. The plan was developed, such that it is, with the following vision in mind: This park will be a multigenerational park that supports healthy lifestyles, fitness, and connected neighborhoods.*



We'd like to begin gathering public input in August and into September, then provide an update to P&R in September, and seek approval of a conceptual plan, from both P&R and City Commission, in October.

This park is called out specifically in our Goals and Objectives in the DNR five-year plan under Goal #2: Maintain and Improve Existing Parks. This project also achieves other goals in the five-year plan, chiefly:

Goal #4: Performance Landscape Guidelines (LID, Perennial Beds)

Goal #5: Active Multimodal Recreation & Transportation (facilities serving multi-use trail users)

# Memorandum

The City of Traverse City

TO: Parks and Recreation Commissioners

FROM: Lauren A. Vaughn, Parks and Recreation Superintendent



RE: Superintendent's Report

DATE: August 1, 2014

Due to the popularity of the new accessible beach walkway at Bryant Park that was installed in June, a private donor has funded placing the same type of accessible walkway at the Clinch Park beach. This is scheduled to be installed some time next week. The existing Mobi Mat walkway currently at Clinch Park will be relocated to East Bay Park to permit access to the water there for all users. "Access for Everyone" is expanding to include a third City of Traverse City beach.

Our successful day camp program, which has received its provisional license from the State, will be ending its 10 week run on August 22. It has been another great year. This is the first year we have had to be licensed and it was a rather involved process but we passed everything okay. Next year if all is okay we will receive a two year regular license.

The Film Festival is winding down this weekend and then we will get back to the full watering of the Open Space to continue the recovery after the two big festivals.

Our new adult beach volleyball program began on July 22. We are running this as a trial program this late summer and if it proves successful, it will likely continue next summer. We have a Women's 4s and a Co-ed 4s league with a total of nine teams between the two leagues.

Get out and enjoy the last full month of summer.

See you Thursday, August 7th.

TO: Park and Recreation Commissioners  
FROM: Lauren A. Vaughn, Parks and Rec. Sup't.  
DATE: August 1, 2014



## SCHEDULE OF UPCOMING EVENTS

August 7, 2014 – Regular Meeting – 6:30 p.m.

August 22, 2014 – End of Day Camp

September 4, 2014 – Regular Meeting – 6:30 p.m.

October 2, 2014 – Regular Meeting – 6:30 p.m.

October 6, 2014 – Adult Indoor Volleyball Program Begins