
MEETING AGENDA

Project: Boardman Lake Avenue
Date: 8-19-03

Project No.: 031128
Title: Public Input Meeting No. 2

Joe Elliott

- 1) Project Team Introduction.
Joe Elliott, Gourdie-Fraser
Dan Wagner, Gourdie-Fraser
Tim Lodge, Traverse City Engineer
- 2) Brief overview of Public Input Meeting #1.
- 3) Summary of meeting agenda.

Dan Wagner

- 4) Summary of work completed, or to be completed, on the following items.
 - A) Boundary and Right-of-Way Survey
 - a) Field work
 - b) Historic record information
 - c) Tax maps
 - B) Topographic Survey
 - a) Field work
 - b) Processing of raw data
 - c) Private utility information
 - d) Public utility informaion
 - e) Resulting base maps
 - C) Mapping Update
 - a) Midtown Centre
 - b) 8th Street Streetscape
 - c) Old Town Condominiums
 - d) Oryana
 - e) Lake Pointe Condominiums
 - D) Discussions with Stakeholders
 - a) Traverse City Downtown Development Authority
 - b) Grand Traverse County Road Commission
 - c) Grand Traverse County Soil Conservation District
 - d) Watershed Center, Grand Traverse Bay
 - e) Traverse Area Rails to Trails
 - f) TC TALUS
 - g) Michigan Department of Transportation
 - h) Solicit suggestions for others to contact from audience

- E) Plan and Profile Layout
 - a) Work to begin
- F) Traffic Routing and Calming
 - a) Comment on previous suggestionsAnalyzing data
 - b) Seeking public input
- G) Future Land Use Map
 - a) City Plan
- H) Right-of Way Acquisition Map
 - a) Item to be addressed later in the project
- I) Environmental Studies
 - a) Update on progress from the environmental consulting firm, The Traverse Group
 - b) Discuss Watershed Center, Grand Traverse Bay environmental study
- J) Pedestrian Access
 - a) TART Master Plan
- K) Railway Wye
 - a) Discussions with MDOT
- L) Public Meetings
 - a) Announce date for Public Meeting #3 as Thursday, September 18
 - b) Discuss format
- M) Permitting
 - a) Item to be addressed later in the project
- N) Traffic Counts – Existing/Future
 - a) Analyzing data
 - b) City GIS system
 - c) Seeking public input
- O) Cost Estimate
 - a) Item to be addressed later in the project
- P) Financial
 - a) Item to be addressed later in the project

Joe Elliott

5) Solicit input from the meeting attendants regarding conceptual alignment and intersections.

6) Solicit input from the meeting attendants regarding items they wish to discuss and Public Input Meeting #3.

Joe Elliott & Dan Wagner

7) Question and Answer

Joe Elliott

8) Summarize Meeting and Conclude

Meeting agenda prepared by Dan Wagner, P.E.

MEETING MINUTES FOR PUBLIC INPUT MEETING #2

Project: Boardman Lake Avenue
Meeting Date: August 19, 2003

Project Number: 031128
Meeting Location: Offices of Gourdie Fraser

<u>In Attendance</u>	<u>Address</u>	<u>Phone</u>	<u>Email Address</u>
Gerald Auger	16866 Smokey Hollow Rd.	223.4073	kjaugs@chartermi.net
Kris Auger	16866 Smokey Hollow Rd.	223.4073	kjaugs@chartermi.net
Rob Bacigalupi	123 W. Front St.	922.2050	
Mark Bonta	314 E. 8th	995.9825	
Elaine Cluff	1411 Cass		
Barb Cooper	245 E. 9th		
Shirlee Davidson	1111 Lake Ridge Dr.	932.2198	
Joe Elliott	123 W. Front		jelliott@gourdiefraser.com
Dale Gauthier	254 E. 9th		dalechris@aol.com
Jackie Kidd	256 E. 9th		
Don LaFaive	219 E. 9th	935.0050	dlafaive@qrinc.com
Tim Lodge	400 Boardman Ave.	922.4460	tlodge@ci.traverse-city.mi.us
Henry Morgenstein	255 E. 10th	946.4782	
Jacqui Morgenstein	255 E. 10th	946.4782	
E. Murphy	137 E. 10th	947.8542	
Pete Ostrowski	240 E. 12th		postrowski@conedrive.textron.com
Barb Rishel	615 S. Union	941.0752	
Adrienne Rossi	312 W. 7th		
Jackie Shinnars	410 7th		jshinnars@nmc.edu
Russ Soyring	519 5th St.	922.4465	
Dan Wagner	123 W. Front		dwagner@gourdiefraser.com
Jim Warner	236 E. 9th	947.6060	jwarners@chartermi.net
Susan Warner	236 E. 9th	947.6060	jwarners@chartermi.net
Joanne Waslawski	1407 Cass St.	946.5094	
Joe Waslawski	1407 Cass St.	946.5094	

Sign in was not mandatory and some that attended are not listed above. The meeting attendance was estimated to be 40 people. Of the 23 that signed in, 13 attended the previous meeting.

Gourdie-Fraser staff included Mr. Joe Elliott, P.E., and Mr. Dan Wagner, P.E.
City of Traverse City staff included Mr. Tim Lodge, P.E., Russ Soyring, A.I.C.P.
City of Traverse City Downtown Development Authority staff included Mr. Rob Bacigalupi

This meeting was the second of several public input meetings that will be held during the lifecycle of the project. The intent was to discuss the work that had been completed to date, solicit general input from the public and discuss the information that would be made available for the next public input meeting.

The meeting was held at the offices of Gourdie-Fraser and Mr. Joe Elliott called the room to order shortly after 7 P.M. and presided over the meeting. Several exhibit displays were in place for reference that were prepared by Gourdie-Fraser. The exhibits included a topographic survey of the route, an aerial image that highlighted the route and several likely connectors, the TART master plan along the route, and the City Plan along the route. Other historic information was on hand and was discussed during the meeting, and some historic exhibits were examined by meeting attendants after the formal meeting concluded.

Mr. Elliott introduced the project staff, provided an overview of the information discussed at Public Input Meeting #1 and briefly discussed the work completed to date. Mr. Wagner provided a more detailed description of the activities completed to date and the activities to be completed later in the project life cycle. The meeting agenda prepared for the meeting provided a good outline of the items discussed. A copy of this is included with the Meeting Minutes.

Mr. Elliott then opened the meeting up for general comments, questions and discussions. Mr. Elliott, Mr. Wagner, and Mr. Lodge commented on the various issues that were raised. Some of the questions and comments that were raised by those present include:

- An individual commented that she supported the project but asked that we examine and consider the Munson Hospital traffic plan.
- There was discussion about plans to open Franke Road north of Silver Lake, and the possibility of reopening Elmwood Road in that same area.
- An individual commented that they would like the opportunity to more closely examine information and exhibits available and there was discussion about putting exhibits on display at public places and on the web page that has been set up for the project.
- An individual commented about the traffic influences generated by Central School and that the school was expanding their Montessori program that will add more students and more traffic.
- An individual that has property that abuts the railroad right of way north of 14th Street voiced concern over possible degradation of his property.
- There was discussion about the City's plan to acquire properties along the route and along Boardman Lake for recreation property.
- An individual asked if the railroad would be relocated or simply crossed and there was a discussion about the state of the railroad abandonment or rerouting plans.
- An individual inquired about what the long term plan was to improve congestion on 14th Street and there was a discussion about the concept of reconstructing 14th Street into boulevard.

- An individual commented that the project could help to improve emergency and other vehicular access to Munson Hospital via 14th Street and US 31 or Franke Road if ever constructed.
- An individual inquired about what improvements were going to be made to 8th Street and there was a discussion about other traffic improvements the City is examining for 7th and 8th Streets.
- An individual inquired about the traffic count data that has been recorded and if it provided any support for the project and there was discussion about the City traffic monitoring program and GIS model that is being developed.
- An individual commented on cut through traffic and how the stop signs on Cass and Union seem to have had the inverse effect of what they were intended to do there was discussion about the City examining the signs and considering removing them.
- An individual expressed concern that Boardman Lake Avenue could funnel more traffic onto Lake Street that north of 8th Street that would continue westerly along 7th Street and add to the problem of traffic west of Union Street.
- An individual expressed concern that the Boardman Lake Avenue could introduce even more traffic to the old town neighborhoods rather than deter it.
- An individual suggested that if vehicles could turn left off of Cass Road onto 8th Street when traveling northbound, that it may help with cut through traffic on 9th and 10th Streets.
- An individual suggested we consider terminating Boardman Lake Avenue at Lake and 9th Street and simply improve Lake and 8th Street intersection.
- An individual suggested we consider making Lake Street at Union Street a right turn only as it could reduce traffic on 7th Street and other east to west streets.
- An individual commented on other improvements the City is, and should continue to promote that will allow for a more pedestrian, bike, and public transit friendly community.
- An individual inquired about the anticipated schedule for the design of the improvement and the implementation if it is supported by the community.
- An individual requested that the project design not focus on past work but try and develop unique ideas.
- An individual inquired about the labeling of certain roads in the City as major or minor, etc.
- An individual requested that the City conduct traffic counts throughout the area at the same time on the same day to try and provide accurate data for developing an understanding of current traffic patterns.

-An individual suggested a diverter be placed where Lake Street becomes 7th Street to prevent people from using 7th Street as an access to Munson Hospital and other areas west of the neighborhoods.

Mr. Elliott then described that the next public input meeting would be held on September 18th on site and somewhere along the route. He discussed the format and informed the attendants that for the next meeting we will have drawings and sketches that will illustrate the various options available for the route and at critical intersections. He explained we will demonstrate some typical cross sections and suggest a phasing plan if one appears prudent.

Mr. Elliott then invited those present to feel free to examine the exhibits and remain for further discussions. Many departed but several individuals remained. Several concurrent discussions took place between the various individuals that remained regarding the project. The meeting concluded at approximately 9:30 P.M.

These minutes constitute the author's understanding of the proceeding. Any corrections to these minutes should be submitted in writing to this office within three (3) days of receipt of this document. For clarification of any of the items mentioned, please feel free to contact Mr. Dan Wagner, P.E.

Distribution: Mr. Joe Elliott, P.E.
Mr. Garth Stowe, P.S.
Mr. Tim Lodge, P.E.

FAX COVER SHEET

THE INFORMATION CONTAINED IN THIS FACSIMILE MAY BE CONFIDENTIAL AND MAY ALSO BE SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE OR MAY CONSTITUTE PRIVILEGED WORK PRODUCT. The information is intended only for the use of the individual or entity to whom it is addressed. If you are not the intended recipient, entity, or the agent or employee responsible to deliver it to the intended recipient, you are hereby notified that any use, dissemination, distribution or copying of this communication may be subject to legal restriction or sanction. If you have received this facsimile in error, please notify us immediately by telephone, to arrange for return or destruction of the information and all copies. We appreciate your assistance.

FIRM NAME: TRAVERSE CITY
ENGINEERING

FROM: 
Municipal | Development | Transportation

PLEASE DELIVER TO:

NAME: MR. TIM LODGE, P.E.

NAME: Dan Wagner, P.E.

PROJECT: BOARDMAN LAKE AVENUE

GFA PROJECT NO: 031128

RE: MEETING MINUTES FROM PUBLIC
INPUT MEETING #2

PAGE 1 OF 7

FAX No.: 922.4457

DATE: 8-21-03

MESSAGE:

Hello Tim: Please see the attached meeting minutes from Tuesday evenings meeting.

Dan.