
MEETING AGENDA

Project: Boardman Lake Avenue
Date: 9-18-03

Project No.: 031128
Title: Public Input Meeting No. 3

Joe Elliott

1) Project Team Introduction.

Joe Elliott, Gourdie-Fraser
Dan Wagner, Gourdie-Fraser
Tim Lodge, Traverse City Engineer

2) Brief overview of Public Input Meetings #1 and #2 and meeting with the Old Town neighborhood.

3) Summary of meeting agenda.

Dan Wagner

4) Summary of work completed on the following items.

- A) Boundary and Right-of-Way Survey
 - a) Field work
 - b) Historic record information
 - c) Tax maps
 - d) Railroad Maps
- B) Topographic Survey
 - a) Field work
 - b) Processing of raw data
 - c) Private utility information
 - d) Public utility informaion
 - e) Resulting base maps
- C) Mapping Update
 - a) Midtown Centre
 - b) 8th Street Streetscape
 - c) Riverene Apartments
 - d) Old Town Condominiums
 - e) Oryana
 - f) Lake Ridge Condominiums
- D) Discussions with Stakeholders
 - a) Grand Traverse County Road Commission
 - b) Michigan Department of Transportation
 - c) Solicit suggestions for others to contact from audience

- E) Plan and Profile Layout
 - a) Demonstrate the cross sections completed
- F) Traffic Routing and Calming
 - a) Comment on previous suggestions
 - b) Seeking public input
- G) Future Land Use Map
 - a) City Plan
- H) Right-of Way Acquisition Map
 - a) Item to be addressed later in the project
- I) Environmental Studies
 - a) Update on progress from the environmental consulting firm, The Traverse Group
(proposal to City by middle of next week)
- J) Pedestrian Access
 - a) TART Master Plan
- K) Railway Wye
 - a) Discussions with MDOT
- L) Public Meetings
 - a) Discuss future Public Meetings
- M) Permitting
 - a) Item to be addressed later in the project
- N) Traffic Counts – Existing/Future
 - a) Analyzing data
 - b) City GIS system
 - c) Seeking public input
- O) Cost Estimate
 - a) Our grants specialist is investigating potential sources of funding for the project
- P) Financial
 - a) Item to be addressed later in the project

Joe Elliott

5) Solicit input from the meeting attendants regarding conceptual alignment, cross sections and intersections.

6) Solicit input from the meeting attendants regarding items they wish to discuss at future Public Input Meetings.

Joe Elliott, Dan Wagner & Tim Lodge

7) Question and Answer

Joe Elliott

8) Summarize Meeting and Conclude

Meeting agenda prepared by Dan Wagner, P.E.

MEETING MINUTES FOR PUBLIC INPUT MEETING #3

Project: Boardman Lake Avenue
Meeting Date: September 18, 2003

Project Number: 031128
Meeting Location: Lake Ridge Condominium Lawn Area

In Attendance	Address	Phone	email Address
Rob Bacigalupi	123 W. Front St.	922.2050	
Mary L. Bain	#104, 1111 Lake Ridge Drive	932.8717	
Mark Bunter	314 E. 8th	941.2298	copycentral@speedconnect.com
Samantha Burrows	237 E. 10th	932.9401	
Elaine Cluff	1411 Cass		
Barb Cooper	245 E. 9th		
Shirlee Davidson	1111 Lake Ridge Dr.	932.2198	
Bob Doriot	9972 S. West Bayshore Drive	947.4851	
Diane Dusendang	300 Ottawa Ave, Ste 400, GR, MI	616.774.3500	
Joe Elliott	123 W. Front	946.5874	jelliott@gourdiefraser.com
Stuart Everett	1525 Cass	947.3900	stueverett@aol.com
Janet Fleshman	210 E. 9th	935.4316	
Mike Ghering	212 E. 16th	947.4436	
Eric Grebe	P.O. Box 911, 49685	883.4207	ericgrebe@nbbs.com
Jackie Kidd	256 E. 9th		
Tim Lodge	400 Boardman Ave.	922.4460	tlodge@ci.traverse-city.mi.us
Judith Loveluss	#301, 1111 Lake Ridge Drive	947.7375	
Cecil McNally	911 S. Union	933.6114	crmcnally@chartermi.net
Chris McNally	911 S. Union	933.6114	crmcnally@chartermi.net
E. Murphy	137 E. 10th	947.8542	
Cathy Peterson	P.O. Box 249, Lake Ann	275.6873	
Adrienne Rossi	312 W. 7th	946.7315	
Kurt Schultz	123 W. Front	946.5874	kschultz@gourdiefraser.com
Linda Smyka	2014 Iroquois	941.0170	
John Snodgrass	210 E. 9th	935.4316	
Russ Soyring	519 5th St.	922.4465	
Dan Wagner	123 W. Front	946.5874	dwagner@gourdiefraser.com
Jim Warner	236 E. 9th	947.6060	jwarners@chartermi.net
Susan Warner	236 E. 9th	947.6060	jwarners@chartermi.net
Bart Wheeler	#304, 1111 Lake Ridge Drive	933.3245	bartw@chartermi.net
Bonnie Willings	#305, 1111 Lake Ridge Drive	929.2036	bkwillings@yahoo.com
Pam Yeager	222 E. 14th	947.0163	pjyeags@aol.com

Sign in was not mandatory and some that attended may not be listed above. The meeting attendance was estimated to be 40 people. Of the 32 that signed in, at least 18 had attended one of the previous meetings.

The meeting agenda prepared for the meeting provided a good outline of the items discussed. A copy of this is included with the Meeting Minutes.

Gourdie-Fraser staff included Mr. Joe Elliott, P.E., Mr. Dan Wagner, P.E., and Mr. Kurt Schultz. City of Traverse City staff included City Engineer Mr. Tim Lodge, P.E., City Planner Mr. Russ Soyring, A.I.C.P., City Commissioner Linda Smyka, and City Manager Mr. Richard Lewis demonstrated his excellent culinary skills but was unable to remain for the meeting due to a previous engagement. City of Traverse City Downtown Development Authority staff included Mr. Rob Bacigalupi.

This meeting was the third of several public input meetings that will be held during the lifecycle of the project. The intent was to provide an update on the work that has been completed to date and to discuss conceptual designs. Specifically, existing cross sections, conceptual typical road cross sections, and conceptual intersection details were demonstrated and discussed.

The meeting was held under a tent that was erected near the lakeshore at the Lake Ridge Condominium complex on Lake Ridge Drive, just west of the 14th Street and Cass Road intersection. The meeting started at 5:30 with a hotdog roast and refreshments served by the City Manager, Richard Lewis.

Several exhibits were displayed that included the updated topographic and boundary survey in the area of the proposed Boardman Lake Avenue, an aerial image that highlighted the route, the TART master plan along the route, and the City Plan along the route. Six existing cross sections at particular areas of interest, four conceptual road cross sections and conceptual seven intersection details were displayed.

Mr. Dan Wagner called the meeting attendants to order shortly after 6:30 P.M., introduced the project design team and provided a brief summary of the work that has been completed to date. Mr. Wagner provided an overview of the various exhibits that were on display. In addition, he handed out packets containing copies of many of the displays that were prepared by Gourdie-Fraser. Mr. Wagner explained that we have yet to discover a suitable location for displaying information other than on the website as the Government Center and the Library have both been ruled out.

Mr. Joe Elliott then presented five aerial photos which he used to illustrate and discuss several potential road alignments and intersections. Mr. Elliott discussed the probably phasing of the project.

Mr. Elliott then opened the meeting up for general comments, questions and discussions. Mr. Elliott, Mr. Wagner, and Mr. Lodge commented on the various issues that were raised. Unlike the previous two meetings, we were hopeful that we could engage those at the meeting in a more conversational format, rather than following a strict "question and answer" format. We seemed to have great success and the majority of the crowd engaged in various discussions regarding the proposed improvements. Many discussions ensued regarding the project, some of which are mentioned below.

Several discussions focused on pedestrian movements. Many commented that the road should be pedestrian friendly. Several suggested considerations such as pedestrian crossing areas, a pedestrian tunnel or a pedestrian overpass.

There was a discussion about the impact that the new road could have on the other neighborhoods and there was concern about transforming a neighborhood traffic problem into a worsening traffic problem for a larger area.

There was a discussion about the area south of 14th Street which may possibly be separated into a second phase of the project. The difficult topographic features in this area were discussed.

A potential route for a bridge over the Boardman River near 8th Street was discussed but would likely need to occur as a follow on project due to funding restrictions.

The speed of the route was discussed and most seemed to support a 25 MPH speed limit.

The boulevard style of the road was discussed and most seemed to support the boulevard section, in one fashion or another.

The future of the TART trail expansion was discussed. The possibility of eliminating a trail along the Boardman Lake Avenue in lieu of utilizing the proposed TART trail extension along the Boardman Lake to the east of the proposed road was discussed.

There was a discussion regarding the linear alignment of the road and the perception that it resembled more of a rural road than a urban street. Several possibilities for traffic calming measures were discussed to offset the lack of flexibility offered by creating the road in the existing railroad right of way.

Many discussions focused on the road alignment and its interaction with the existing features such as intersections and the railway. Many commented that access should be limited to the minimal number of intersections but it was also suggested that many connections may help calm the traffic. The topic of interconnection to the existing road network was discussed at length. Several connection options were discussed at 8th Street and practically every other possible point of intersection along the route. Most seemed to agree that access points for vehicular traffic should be extremely limited.

There was a discussion that improvements to 14th Street could have a positive impact in the success of the Boardman Lake Avenue.

Several residents expressed concern about additional noise and negative traffic impacts to the Boardman Lake area that is recently seeing new development activity.

Mr. Elliott then described that the next logical step will be to further elaborate on the conceptual alignment and intersection details and to prepare preliminary estimates of construction costs. The next meeting location and date has not yet been set although an individual suggested the next meeting be held at the St. Francis playground on 10th and Cass Street to gain a better appreciation for the large volumes of traffic in that area.

As no further questions were posed and it was beginning to get dark, the meeting concluded at approximately 8:30 P.M. with a few individuals remaining to ask questions.

These minutes constitute the author's understanding of the proceeding. Any corrections to these minutes should be submitted in writing to this office within three (3) days of receipt of this document. For clarification of any of the items mentioned, please feel free to contact Mr. Dan Wagner, P.E.

Distribution: Mr. Joe Elliott, P.E.
Mr. Tim Lodge, P.E.

MEETING AGENDA

Project: Boardman Lake Avenue
Date: 9-18-03

Project No.: 031128
Title: Public Input Meeting No. 3

Joe Elliott

1) Project Team Introduction.

Joe Elliott, Gourdie-Fraser
Dan Wagner, Gourdie-Fraser
Tim Lodge, Traverse City Engineer

2) Brief overview of Public Input Meetings #1 and #2 and meeting with the Old Town neighborhood.

3) Summary of meeting agenda.

Dan Wagner

4) Summary of work completed on the following items.

A) Boundary and Right-of-Way Survey

- a) Field work
- b) Historic record information
- c) Tax maps
- d) Railroad Maps

B) Topographic Survey

- a) Field work
- b) Processing of raw data
- c) Private utility information
- d) Public utility informaion
- e) Resulting base maps

C) Mapping Update

- a) Midtown Centre
- b) 8th Street Streetscape
- c) Riverene Apartments
- d) Old Town Condominiums
- e) Oryana
- f) Lake Ridge Condominiums

D) Discussions with Stakeholders

- a) Grand Traverse County Road Commission
- b) Michigan Department of Transportation
- c) Solicit suggestions for others to contact from audience

- E) Plan and Profile Layout
 - a) Demonstrate the cross sections completed
- F) Traffic Routing and Calming
 - a) Comment on previous suggestions
 - b) Seeking public input
- G) Future Land Use Map
 - a) City Plan
- H) Right-of Way Acquisition Map
 - a) Item to be addressed later in the project
- I) Environmental Studies
 - a) Update on progress from the environmental consulting firm, The Traverse Group
(proposal to City by middle of next week)
- J) Pedestrian Access
 - a) TART Master Plan
- K) Railway Wye
 - a) Discussions with MDOT
- L) Public Meetings
 - a) Discuss future Public Meetings
- M) Permitting
 - a) Item to be addressed later in the project
- N) Traffic Counts – Existing/Future
 - a) Analyzing data
 - b) City GIS system
 - c) Seeking public input
- O) Cost Estimate
 - a) Our grants specialist is investigating potential sources of funding for the project
- P) Financial
 - a) Item to be addressed later in the project

Joe Elliott

5) Solicit input from the meeting attendants regarding conceptual alignment, cross sections and intersections.

6) Solicit input from the meeting attendants regarding items they wish to discuss at future Public Input Meetings.

Joe Elliott, Dan Wagner & Tim Lodge

7) Question and Answer

Joe Elliott

8) Summarize Meeting and Conclude

Meeting agenda prepared by Dan Wagner, P.E.

FAX COVER SHEET

THE INFORMATION CONTAINED IN THIS FACSIMILE MAY BE CONFIDENTIAL AND MAY ALSO BE SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE OR MAY CONSTITUTE PRIVILEGED WORK PRODUCT. The information is intended only for the use of the individual or entity to whom it is addressed. If you are not the intended recipient, entity, or the agent or employee responsible to deliver it to the intended recipient, you are hereby notified that any use, dissemination, distribution or copying of this communication may be subject to legal restriction or sanction. If you have received this facsimile in error, please notify us immediately by telephone, to arrange for return or destruction of the information and all copies. We appreciate your assistance.

FIRM NAME: TRAVERSE CITY
ENGINEERING

FROM: 
Municipal | Development | Transportation

PLEASE DELIVER TO:

NAME: MR. TIM LODGE, P.E.

NAME: Dan Wagner, P.E.

PROJECT: BOARDMAN LAKE AVENUE

GFA PROJECT NO: 031128

RE: MEETING MINUTES FOR PUBLIC
INPUT MEETING #3

PAGE 1 OF 6

FAX No.: 922.4457

DATE: 9-22-03

MESSAGE:

Hello Tim: Please see the attached meeting minutes.

Dan.