



City Commission Policy on Cost Reimbursement

Any user or requester of services or facilities for a special event which requires a permit in the City of Traverse City, or any sponsor of an event that requires City approval, shall reimburse the City for the “variable cost” of the City associated with that event. “Variable Cost” includes personnel overtime (wages and benefits), lost revenue from parking lot/dockage use and any direct expenditure by the City of equipment rental (other than City-owned equipment) or purchased for use for the particular event. This policy shall not apply to events allowable as of right, those not on City property or right-of-way and not otherwise requiring City approval or participation.

If a sponsoring organization is a federal income tax exempt organization, contributions which are tax deductible, the City Commission may wholly or partly waive the reimbursement requirement on a case-by-case basis, with due consideration to the benefits and impositions a particular event or sponsor brings to City taxpayers and residents.

This policy may be changed by the City Commission at any time without notice. Although it should not be relied upon as granting vested rights, it is hoped that the City Commission would structure, time and announce any change in this policy in such a manner as to avoid unnecessary hardship and surprise to those affected.

I hereby certify that the above policy was adopted by the City Commission of the City of Traverse City at its regular meeting of October 17, 1994, held in the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan.



Benjamin C. Marentette, CMC, City Clerk