The City of Traverse City

Office of the City Manager

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4440
(231) 922-4476 Fax

August 10, 2015

Bidder:

The City of Traverse City will receive sealed bids in the Office of the City Manager, Second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **Thursday, August 27, 2015, at 2:00 PM** for the following:

EMERGENCY VEHICLE EQUIPMENT FOR TWO (2)
2016 FORD POLICE UTILITIES (SUV) NON-ECOBOOST MOTOR
(specifications attached)

If the specifications are obtained from the City's website link at: http://www.traversecitymi.gov/bids_and_rfps.asp, it is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Bidder may also sign up to receive notifications when bids and RFPs are posted by sending an e-mail requesting same to jdalton@traversecitymi.gov

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder. Only the successful Bidder will be notified.

You must indicate on the outside of the sealed envelope that the bid is for the **"Emergency Vehicle Equipment."**

You must submit **TWO (2) SEALED COPIES** of the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

If you have any questions, please contact Officer Scott Maxson, Traverse City Police Department, at (231) 231-642-0851 before the bid is submitted.

PLEASE SUBMIT BID TO: Julie Dalton, Purchasing Agent
400 Boardman Avenue, 2nd floor
Traverse City, MI 49684

EMERGENCY VEHICLE EQUIPMENT FOR TWO (2)

2016 FORD POLICE UTILITIES (SUV), NON-ECOBOOST MOTOR

Quantity	Item Description
2	Whelen Hook Kit for existing Whelen Liberty light bar (STPKT83)
4	Whelen Ion light head, red/blue split (IONJRB)
2	Whelen 4-head Dominator light bar, 2 red/2 blue split (D4RRBB)
2	Whelen Dominator L-bracket (DBKT4)
2	Whelen 100 Watt speaker, grill mount (SA315P)
2	Whelen speaker bracket (SAK44)
2	Havis Premium Passenger Side Mount (PKG-PSM-253)
4	Sound Off Clear LED Inserts (ELUC2S010C)
2	Setina Front Cage, with coated polycarbonate window (10-XL-SUV)
2	Setina Rear Partition with upper metal mesh (12VS)
2	Setina Push Bumper with 4 Whelen Ion LED light heads (2 red on driver's side/2 blue on passenger side (PB450L4SUV)
2	Sound Off headlight flasher
2	Troy 18" Center Console with faceplates (CC-C08)
2	Troy Ticket Holder (FP-TICK)
2	Troy Beverage Holder (AC-INBHG)
2	Troy 3" Faceplate with armrest pad (FP-ARM3)

***NO SUBSTITUTIONS WILL BE ACCEPTED.**

Any questions, contact: Officer Scott Maxson, Traverse City Police Department: 231-642-0851.

Bidder - Please complete and return

BID SUMMARY

TITLE: EMERGENCY VEHICLE EQUIPMENT FOR TWO (2) 2016 FORD POLICE UTILITIES (SUV) NON-ECOBOOST MOTOR

DUE DATE: THURSDAY, AUGUST 27, 2015 AT 2:00 PM

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order / Service Order / Contract from the City and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all the City of Traverse City's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed, including bid sheet, and submitted. Items not meeting specifications must be noted in the "comply" column and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder is also required to submit, with the bid, the latest printed manufacturer's specifications and advertising literature on the equipment (including components) to be provided. Completed unit MUST be equipped in compliance with all applicable ANSI, OSHA, State and Federal Motor Vehicle Safety standards and regulations in effect at time of manufacture.

Bidder understands that the City reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of the City of Traverse City. The bids will be evaluated and awarded on the basis of the best value to the city. Criteria used will include, but not be limited to, bidder/contractor's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), insurance, resale, license and permits and overall capability meeting the needs of the City of Traverse City. The City is sales tax exempt – Government.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

(a) conviction of a criminal offense incident to the application for or performance of a contract;

(b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;

(c) conviction under state or federal antitrust statutes;

(d) attempting to influence a public employee to breach ethical conduct standards; or

(e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon the City of Traverse City, including but not limited to, any of the following offenses or violations of:

i. The Natural Resources and Environmental Protection Act.

ii. A persistent and knowing violation of the Michigan Consumer Protection Act.

iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.

iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules, or regulations.

v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.

(f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of vehicle (and/or equipment) to insure it meets specifications and perform any pre-delivery service(s) required before the vehicle is delivered. Acceptance shall be subject to complete inspection and approval of the City.

Terms: Net Cash. Payment will be made as soon as possible after delivery/acceptance of vehicle/equipment. Price quoted shall include any title fee and all delivery costs to the City Garage, 625 Woodmere Ave., Traverse City, MI 49686.

Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

The City may require an in house equipment demonstration for your bid to be considered.

Bidder agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Please direct ALL questions to: Officer Scott Maxson, Traverse City Police Department at 231-642-0851.

TOTAL COST OF ALL EMERGENCY EQUIPMENT **$**_____

Submitted by:

_____	_____
Signature	Company Name
_____	_____
Name and Title (Print)	Company Address
_____	_____
Phone Fax	City, State, Zip
	_____
	Sole proprietorship/partnership/corporation
	_____
	If corporation, state of corporation

REFERENCES: (include name of organization, contact person, and daytime phone number).

1._____
Contact Person: _____Telephone:_____

2._____
Contact Person: _____Telephone:_____

3._____
Contact Person: _____Telephone:_____