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February 26, 2015

Bidder:

The City of Traverse City will receive sealed bids in the Office of the City Manager, Second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **Tuesday, March 10, 2015, at 10:00 AM** for the following:

**GARAGE DOORS AT TRAVERSE CITY FIRE STATION #2**  
(specifications attached)

If the specifications are obtained from the City's new updated website link at: [http://www.traversecitymi.gov/bids\\_and\\_rfps.asp](http://www.traversecitymi.gov/bids_and_rfps.asp), it is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Bidder may also sign up to receive notifications when bids and RFPs are posted by sending an e-mail requesting same to [jdalton@traversecitymi.gov](mailto:jdalton@traversecitymi.gov)

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder.

Only the successful Bidder will be notified. If you so desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the **"Garage Doors."**

You must submit **TWO (2) SEALED COPIES** of the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

**If you have any questions, please contact Captain Glenn Krantz, at (231) 922-4930, ext. 8 or Chief Jim Tuller at (231) 922-4930, ext. 2 before the bid is submitted.**

PLEASE SUBMIT BID TO: Julie Dalton, Purchasing Agent  
City Manager's Office, Governmental Center  
Second Floor, 400 Boardman Avenue  
Traverse City, MI 49684

**SPECIFICATION: GARAGE DOORS:** Three (3) Doors, 14'2" x 12'0" - Commercial Polyurethane Insulated (RAYNOR Brand Model TC300, exterior Color Kynar Brown) or equivalent.

**MINIMUM REQUIREMENTS:** The attached detailed specification shall be construed as minimum. Should manufacturer's current published data or specifications exceed these, such standards shall be considered minimum and furnished. All integral parts not specifically mentioned in the scope of these specifications which are necessary to provide a complete working unit shall be furnished.

**SILENCE OF SPECIFICATIONS:** The apparent silence of this specification and any supplemental specification as to any details or the omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only material of first quality and correct type, size, and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement.

**COMPLIANCE:** Bidder must complete and return the enclosed bid forms, including bid sheet. Enter "COMPLY" in the "BIDDER PROPOSES TO FURNISH" column if your equipment meets or exceeds the requested specification. If your equipment does not comply with the requested specification then enter "EXCEPTION" or other information which may pertain. If the item is equivalent then please indicate that fact. All exceptions must be fully explained in the "bidder proposes to furnish" column or on another sheet of paper. If nothing is written in the column then the City will assume that the bidder will precisely and exactly meet the specifications requested.

**THE CITY OF TRAVERSE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, WAIVE IRREGULARITIES, AND TO ACCEPT THE BIDS EITHER ON AN ENTIRE OR INDIVIDUAL BASIS THAT ARE IN THE BEST INTEREST OF THE CITY OF TRAVERSE CITY.**

It is the intent of these specifications to describe three (3) garage doors, per the following specifications. There are numerous makes of equipment available that will meet or closely meet these criteria. If the specifications requested do not exactly coincide with your equipment you may take exception and bid your equipment. All exceptions must be noted and fully explained on a separate sheet of paper.

**If you have ANY questions, or are unclear about what we may be requesting, please contact Captain Glenn Krantz at 231-922-4930, ext. 8, or Chief Jim Tuller at, 231-922-4930, ext. 2. Please ask questions or request clarifications before the bid is submitted.**

SPECIFICATION: Garage Doors: Three (3) Doors, 14'2" x 12'0" - Commercial Polyurethane Insulated (RAYNOR Brand Model TC300, exterior Color Kynar Brown) or equivalent.

**BIDDER PROPOSES  
TO FURNISH**

Doors to be 3" thick, Slush Stucco, R Value of 17.6. Industrial 2" continuous angle-out to shaft for masonry jambs. 2" heavy-duty upgraded 10 ball bearing wheel rollers. Steel end stiles each section.

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All doors to have new perimeter weather seal and top header seal.

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All doors on section 3 will have four (4) (24" x 8" x 1/2" insulated tempered glass).

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All doors will be checked and if needed, replaced with new pneumatic safety hoses as required.

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50k cycle springs for all 3 doors.

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All 3 doors to have 4" astragal floor seal or equivalent.

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Existing doors will be taken out including all hardware and replaced with new door, hardware and springs along with new outside perimeter weather seal, and floor seal.

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Doors are to be configured with continuous steel vertical jambs and fitted with custom bottom retainer.

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Doors will be re-attached to existing operators and install new bottom pneumatic safety hose if required.

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**Bidder - Please complete and return**

**BID SUMMARY**

**TITLE: GARAGE DOORS AT TRAVERSE CITY FIRE STATION #2**

**DUE DATE: TUESDAY, MARCH 10, 2015 AT 10:00 AM**

Having carefully examined the attached specifications and any other applicable information, the undersigned proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees to meet or exceed all requirements and specifications unless otherwise indicated in writing and attached hereto.

Bidder certifies that as of the date of this bid the Company or he/she is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

Bidder understands and agrees, if selected as the successful Bidder, to accept a Purchase Order / Service Order / Contract and to provide proof of the required insurance.

Bidder submits this bid and agrees to meet or exceed all the City of Traverse city's requirements and specifications unless otherwise indicated in writing and attached hereto. Bidder shall comply with all applicable federal, state, local and building codes, laws, rules and regulations and obtain any required permits for this work.

The Bidder certifies that it is in compliance with the City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:

- (a) conviction of a criminal offense incident to the application for or performance of a contract;
- (b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;
- (c) conviction under state or federal antitrust statutes;
- (d) attempting to influence a public employee to breach ethical conduct standards; or

(e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon the City of Traverse City, including but not limited to, any of the following offenses or violations of:

- i. The Natural Resources and Environmental Protection Act.
- ii. A persistent and knowing violation of the Michigan Consumer Protection Act.
- iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.
- iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules, or regulations.
- v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.

(f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Bidder understands that the City reserves the right to accept any or all bids in whole or part and to waive irregularities in any bid in the best interest of the City. The bid will be evaluated and awarded on the basis of the best value to the City. The criteria used by the City may include, but will not be limited to: ability, qualifications, timeframe, experience, price, type and amount of equipment, accessories, options, insurance, permits, licenses, other pertinent factors and overall capability to meet the needs of the City. The City is sales tax exempt – Government.

Bidder agrees that the bid may not be withdrawn for a period of sixty (60) days from the actual date of the opening of the bid.

Terms: Net Cash. Payment will be made as soon as possible after delivery/acceptance of equipment. Price quoted shall include all delivery costs to the City Fire Station #1, 500 West Front Street, Traverse City, MI 49684.

Cost of three (3) garage doors \$ \_\_\_\_\_  
If not "RAYNOR" brand, equivalent brand name \_\_\_\_\_

Cost of Installation of garage doors \$ \_\_\_\_\_

**TOTAL COST OF PROJECT** \$ \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name and Title (Print)

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
City,

\_\_\_\_\_  
State,

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Sole proprietorship/partnership/corporation

\_\_\_\_\_  
If corporation, state of corporation

REFERENCES: (include name of organization, address, contact person, daytime phone number, and length of time services have been performed).

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

SUBCONTRACTORS: (include name of organization, address, contact person, daytime phone number, and services to be performed).

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
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